



RESOLUTION 2026-05

Adoption of Leak Adjustment Policy

A RESOLUTION APPROVING A LEAK ADJUSTMENT POLICY OF OCONEE JOINT REGIONAL SEWER AUTHORITY, SOUTH CAROLINA, AND INCORPORATING THE SAME INTO THE SCHEDULE OF FEES; AND OTHER MATTERS RELATED THERETO.

NOW, THEREFORE, BE IT RESOLVED by the Oconee Joint Regional Sewer Authority Commission (the "Commission"), as the governing body of the Oconee Joint Regional Sewer Authority, South Carolina ("OJRSA") in a meeting duly assembled as follows:

Section 1 Findings. The Commission hereby makes the following findings of fact in connection with the adoption of this resolution (this "Resolution"):

- A. OJRSA was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act") by its three member-municipalities: the City of Seneca, the City of Walhalla, and the City of Westminster under the terms of an Intergovernmental Agreement dated October 31, 2007 (the "Agreement").
- B. Pursuant to the Act and the Agreement, the Commission is tasked with the governance of joint regional sewer system (the "System") owned and operated by OJRSA, including the establishment of the rates, fees, and charges for sewer service and the adoption of policies governing the System.
- C. The Commission has determined that it is in the best interest of OJRSA to adopt a formal Leak Adjustment Policy (the "Policy"). The Commission believes that the Policy establishes a fair and consistent method for adjusting sewer charges attributable to qualifying water leaks that do not result in additional wastewater treatment or conveyance costs to OJRSA.

Section 2 Approval. In accordance with the findings above, the Commission hereby approves the Policy, which shall be codified as new Section 7.2 of the OJRSA Schedule of Fees. A copy of the Policy is attached hereto as Exhibit A and incorporated herein by reference.

Section 3 Effective Date. The Policy shall become effective immediately upon the approval of this Resolution. Any prior resolutions, policies, procedures, or other directives that conflict or are inconsistent with this Resolution or the Policy are hereby repealed to the extent of the conflict or inconsistency. If any conflicting or inconsistent provision is not severable from the document in which it appears, such document shall be deemed repealed only to the extent necessary to give full force and effect to this Resolution and the Policy.

DONE AND ADOPTED by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 14th day of September 2026.

Kevin Bronson, Chair
OJRSA Board of Commissioners

Attest: _____
Lynn Stephens, Secretary/Treasurer
OJRSA Board of Commissioners -and-
OJRSA Office Manager

Approved as to form:

Lawrence Flynn, OJRSA Attorney

Date: _____

<seal>

Exhibit A

SCHEDULE OF FEES SECTION 7.2

LEAK ADJUSTMENT POLICY

Section 1. Purpose; Eligibility. The purpose of this policy is to provide a fair and consistent method for adjusting sewer charges attributable to qualifying water leaks that do not result in additional wastewater treatment or conveyance costs to the OJRSA. Because sewer charges are generally calculated based upon metered water consumption, a qualifying leak may result in sewer charges being assessed for water that did not enter the sanitary sewer system and therefore did not require collection, conveyance, or treatment by OJRSA (e.g., toilet leaks; running toilets; leaking faucets, fixtures, or plumbing located inside or outside of a structure where the water enters the OJRSA system).

Section 2. Wholesale Customers. For Wholesale Service Area customers served whose retail sewer service is provided by Member City or the Town of West Union (collectively, the “Retail Sewer Providers”), OJRSA shall follow and apply the leak adjustment policy and determination made by the applicable Retail Sewer Provider. Any leak adjustment approved by the Retail Sewer Provider shall be recognized by OJRSA for purposes of calculating and applying the corresponding wholesale sewer charge adjustment.

Section 3. Retail Customers. For customers receiving sewer service directly from OJRSA in the Retail Service Area, a written leak adjustment request (a “Leak Request”) shall be submitted in writing to OJRSA and shall include: (1) the customer account number; (2) a description of the leak; (3) the date the leak was discovered; (4) the date the leak was repaired; and (5) documentation demonstrating repair of the leak, including invoices, receipts, photographs, contractor statements, or other evidence acceptable to OJRSA. Requests must be submitted within ninety (90) days following repair of the leak unless otherwise approved by OJRSA.

If a Leak Request is approved, OJRSA shall calculate the adjustment based upon the estimated volume of water attributable to the qualifying leak that did not enter the OJRSA system. The adjustment shall apply only to sewer charges. Water charges, fees, penalties, or other charges imposed by a water provider shall not be adjusted by OJRSA. The determination of the adjustment amount shall be made by OJRSA based upon a running average of four (4) months of historical usage, not including the leak period, and any other information deemed relevant by OJRSA.

OJRSA shall review each complete Leak Request and issue a determination as promptly as possible, but which will generally occur within twenty-one (21) calendar days of OJRSA’s receipt of the Leak Request. If OJRSA determines that additional time is reasonably necessary to complete its review, OJRSA shall notify the requester in writing before the twenty-first (21st) calendar day, stating the reason for the delay and providing an estimated date of determination. If a Leak Request is denied in whole or in part, OJRSA shall provide written notice of the determination. Approved leak adjustments shall be applied as a credit to the customer's account and reflected on one or more subsequent bills. If the customer account has been closed and a credit cannot reasonably be applied, OJRSA shall issue a refund check for the approved adjustment amount within fourteen (14) calendar days following approval of the request.

Section 4. Frequency Limitation.

- A. Wholesale Customers – A wholesale customer shall be eligible for leak adjustments in accordance with policies of the applicable Retail Service Provider.
- B. Retail Customers – A retail customer shall be eligible to receive no more than one (1) leak adjustment during any two (2) year period, measured from the date of approval of the previous leak adjustment. OJRSA, acting through its governing board, reserves the right to waive this limitation in extraordinary circumstances upon a finding that strict application of this provision would be inequitable.