



MEMORANDUM

TO: Contract File for Project #2026-02
FROM: Chris Eleazer, Executive Director
CC: Kyle Lindsay, Operations Director
DATE: September 26, 2025
SUBJECT: Written Determination of Cancellation

Pursuant to Section 5.2 of the Oconee Joint Regional Sewer Authority (OJRSA) *Procurement and Property Disposal Policy*, as the Executive Director, I have determined that it is in its best interest of OJRSA to cancel the Request for Bids for Project #2026-02, *General Water Reclamation Facility Installation Projects*. This project involved the replacement of components of Clarifier #2.

Basis for Determination

- OJRSA operates three final clarifiers at its treatment facility. For compliance and operational reliability, at least two clarifiers must remain in service at all times.
- On September 24, 2025, it was determined that final clarifier #3 drive unit had multiple failures and is non-functional. With only two clarifiers remaining in service, immediate repairs to Clarifier #3 took precedence over the replacement items for Project #2026-02. To redirect available funds to that repair, OJRSA concluded that cancellation of the pending solicitation for project #2026-02 was necessary.
- The submittal deadline for bids is October 1, 2025. As of the date of this determination, no bids have been received. The cancellation is therefore made and will be noticed prior to the receipt or opening of bids.
- OJRSA anticipates resoliciting the project items in the near future.

For the reasons stated above, cancellation of this solicitation is in the best interest of the agency.

In accordance with Section 3.4 of the *Procurement and Property Disposal Policy*, the Notice of Cancellation will be provided in the same manner that notice of the solicitation was provided, which included publication on the South Carolina Business Opportunities (SCBO) website and posting on the OJRSA website. Furthermore, the Notice will be distributed by email to all parties that expressed interest in the project, either by notifying OJRSA directly or by attending the August 27, 2025 pre-submittal meeting. Copies of these notifications will be retained in the contract file for this solicitation.