



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
August 3, 2026 at 4:00 PM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Kevin Bronson, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Celia Myers
- C. Recognition of Celia Myers for Her Contributions to the OJRSA** – Kevin Bronson, Board Chair
Commissioner Myers, sworn into office in October 2023 to represent the City of Walhalla, has served the agency on the Executive Committee, the Facilities & Administrative Committee, the Ad Hoc Sewer Feasibility Implementation Committee, and the Ad Hoc Reconstitution Committee.
- D. Public Session** – Members of the public intending to speak must register with their name and address prior to participating. This session is for comments on topics that may or may not appear on this agenda and is limited to a maximum of 30 minutes total, with each speaker allotted no more than 5 minutes.
- E. Approval of Minutes**
 - Board of Commissioners Meeting of June 1, 2026
 - *Note: The Board of Commissioners Meeting scheduled for July 6, 2026 was canceled by the Board*
- F. Committee and Other Meeting Reports**
 - Operations & Planning Committee Meeting of July 16, 2026 – Scott Moulder, Committee Chair
 - Finance & Administration Committee Meeting of July 28, 2026 – Celia Myers, Committee Chair
 - *Note: The Operations & Planning Committee Meeting scheduled for June 18, 2026 and the Finance & Administration Committee Meeting scheduled for June 23, 2026 were both canceled*
- G. Secretary/Treasurer's Report** (June Report included as Exhibit A. July Report to be provided at meeting.) – Lynn Stephens, Secretary/Treasurer
- H. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
 - 1. Due to the committee vacancies created by Commissioner Myers's departure, the committee assignments should be considered, including the selection of a member to serve as the representative on the Executive Committee. *Note: It is recommended that no Member City has more than two seats on any committee.* (Exhibit B) – Chris Eleazer, Director
 - 2. Update on Oconee County's funding of financial studies for the Ad Hoc Reconstitution Committee – Chris Eleazer, Director
- I. Action Items**
 - 1. Approve the draft OJRSA Schedule of Fees Section 7.2 – Leak Adjustment Policy and authorize the Executive Director to advertise it for public comment with consideration for adoption to occur at the September 14, 2026 meeting (Exhibit C) – Chris Eleazer, Director
 - 2. Preauthorize the Executive Director to execute Dewatering Equipment Installation Project change orders up to an additional \$150,000 in total expenses contingent on written notification confirming that SC RIA will provide SCIIP funding to cover costs – Chris Eleazer, Director
- J. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance matters
 - 2. Regional Feasibility and Reconstitution Quarterly Report No. 4 (Exhibit D)
 - 3. Miscellaneous *(if any)*

K. Commissioners' Discussion – Led by Kevin Bronson, Board Chair

Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.

L. Executive Session *ACTIONS MAY BE TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION*

1. Perform annual evaluation of Executive Director [Section 30-4-70(a)(1)]
2. Receipt of legal advice for matter covered by attorney-client privilege – Discussion of draft of billing agreement [Section 30-4-70(a)(2)]
3. Receipt of legal advice for matter covered by attorney-client privilege – Discussion of sewer utility agreement with Oconee County [Section 30-4-70(a)(2)]
4. Receipt of legal advice for matter covered by attorney-client privilege – Discussion of Impact Fee Policy and timing of payments [Section 30-4-70(a)(2)]

M. Adjourn**Upcoming Meetings**

All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.

- Reconstitution Committee and Executive Committee – August 13, 2026 at 9:00 AM
- Operations & Planning Committee – August 20, 2026 at 8:30 AM
- Finance & Administration Committee – August 25, 2026 at 9:00 AM
- Board of Commissioners – September 14, 2026 at 4:00 PM



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the August 3, 2026 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: June 30, 2026

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	505,546	2,695,000	3,200,546
Retail Operations & Maintenance (RO&M)	104,403	0	104,403
TOTAL UNRESTRICTED FUNDS	609,949	2,695,000	3,304,949

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Capital Projects Fund (CPF)	1,542,588	980,000	2,522,588
Wholesale Impact Fund (WIF)	1,081,614	6,860,000	7,941,614
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	2,627,602	7,840,000	10,467,602

Combined Total for All Funds

Cash **3,237,551**

Investments **10,535,000**

Combined **13,772,551**

Account Notes:

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{ Days}}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?
O&M Fund	175.5	6,657,488	NO X YES
RO&M Fund	2.8	13,390,177	NO X YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of May 2026 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

See next page for more information

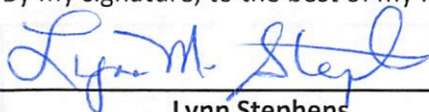
INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?	
South Story Bank	4	WIF	7/24/2026	245,000.00	X YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO

Investment Notes:

See additional sheets for investment information and trends

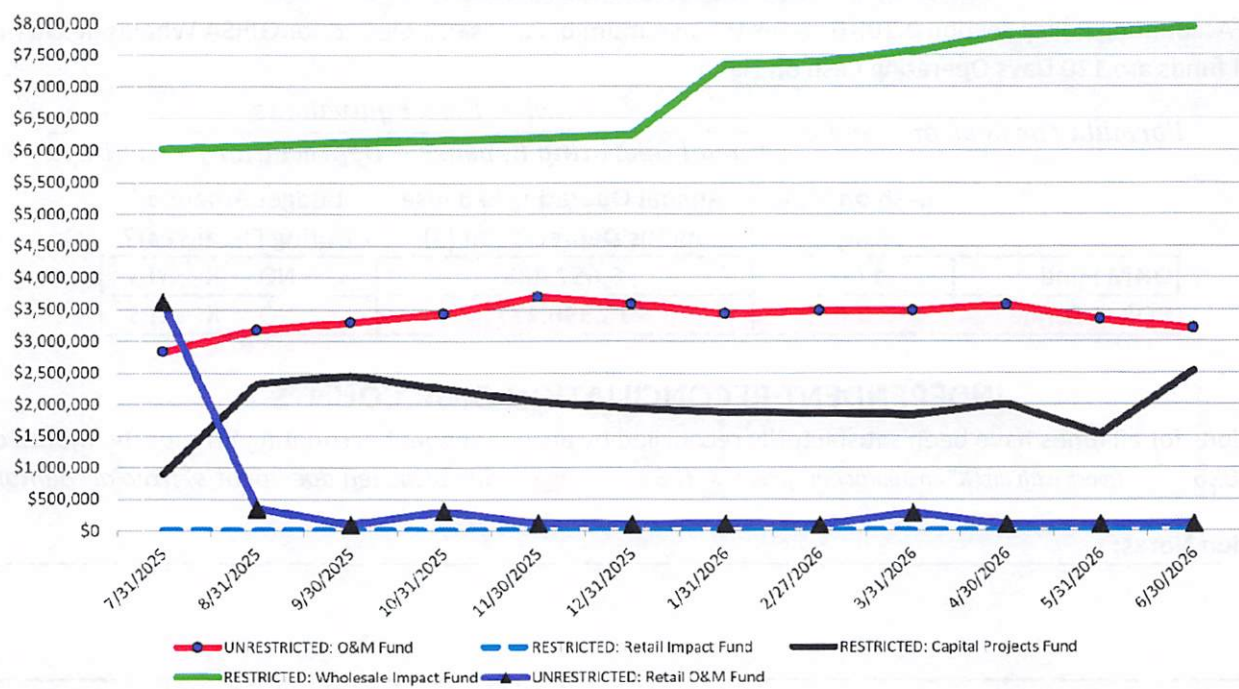
By my signature, to the best of my knowledge, I certify this report is accurate.



Lynn Stephens

OJRSA Secretary/Treasurer

Combined Cash & Investments Over Last 12 Months





OJRSA Committee Assignments

Prior to August 3, 2026

Chair: Kevin Bronson

Vice Chair: Scott Moulder

Secretary/Treasurer: Lynn Stephens

Executive

Kevin Bronson, Chair	Westminster
Scott Moulder	Seneca
Celia Myers	Walhalla

Finance & Administration

Celia Myers, Chair	Walhalla
Marty McKee	Seneca
Scott Parris	Walhalla
Josh Riches	Seneca

Operations & Planning

Scott Moulder, Chair	Seneca
David Dial	Wal/Westm
Scott McLane	Seneca
Zane Thompson	Walhalla

August 3, 2026 Assignments

Executive

Kevin Bronson, Chair	Westminster
Scott Moulder	Seneca

Finance & Administration

	Chair
Marty McKee	Seneca
Scott Parris	Walhalla
Josh Riches	Seneca

Operations & Planning

Scott Moulder, Chair	Seneca
David Dial	Wal/Westm
Scott McLane	Seneca
Zane Thompson	Walhalla

SCHEDULE OF FEES SECTION 7.2

LEAK ADJUSTMENT POLICY

DRAFT FOR PUBLIC NOTICE

Section 1. Purpose; Eligibility. The purpose of this policy is to provide a fair and consistent method for adjusting sewer charges attributable to qualifying water leaks that do not result in additional wastewater treatment or conveyance costs to the OJRSA. Because sewer charges are generally calculated based upon metered water consumption, a qualifying leak may result in sewer charges being assessed for water that did not enter the sanitary sewer system and therefore did not require collection, conveyance, or treatment by OJRSA (e.g., toilet leaks; running toilets; leaking faucets, fixtures, or plumbing located inside or outside of a structure where the water enters the OJRSA system).

Section 2. Wholesale Customers. For Wholesale Service Area customers served whose retail sewer service is provided by Member City or the Town of West Union (collectively, the “Retail Sewer Providers”), OJRSA shall follow and apply the leak adjustment policy and determination made by the applicable Retail Sewer Provider. Any leak adjustment approved by the Retail Sewer Provider shall be recognized by OJRSA for purposes of calculating and applying the corresponding wholesale sewer charge adjustment.

Section 3. Retail Customers. For customers receiving sewer service directly from OJRSA in the Retail Service Area, a written leak adjustment request (a “Leak Request”) shall be submitted in writing to OJRSA and shall include: (1) the customer account number; (2) a description of the leak; (3) the date the leak was discovered; (4) the date the leak was repaired; and (5) documentation demonstrating repair of the leak, including invoices, receipts, photographs, contractor statements, or other evidence acceptable to OJRSA. Requests must be submitted within ninety (90) days following repair of the leak unless otherwise approved by OJRSA.

If a Leak Request is approved, OJRSA shall calculate the adjustment based upon the estimated volume of water attributable to the qualifying leak that did not enter the OJRSA system. The adjustment shall apply only to sewer charges. Water charges, fees, penalties, or other charges imposed by a water provider shall not be adjusted by OJRSA. The determination of the adjustment amount shall be made by OJRSA based upon a running average of four (4) months of historical usage, not including the leak period, and any other information deemed relevant by OJRSA.

OJRSA shall review each complete Leak Request and issue a determination as promptly as possible, but which will generally occur within twenty-one (21) calendar days of OJRSA’s receipt of the Leak Request. If OJRSA determines that additional time is reasonably necessary to complete its review, OJRSA shall notify the requester in writing before the twenty-first (21st) calendar day, stating the reason for the delay and providing an estimated date of determination. If a Leak Request is denied in whole or in part, OJRSA shall provide written notice of the determination. Approved leak adjustments shall be applied as a credit to the customer's account and reflected on one or more subsequent bills. If the customer account has been closed and a credit cannot reasonably be applied, OJRSA shall issue a refund check for the approved adjustment amount within fourteen (14) calendar days following approval of the request.

Section 4. Frequency Limitation.

A. Wholesale Customers – A wholesale customer shall be eligible for leak adjustments in accordance with policies of the applicable Retail Service Provider.

B. Retail Customers – A retail customer shall be eligible to receive no more than one (1) leak adjustment during any two (2) year period, measured from the date of approval of the previous leak adjustment. OJRSA, acting through its governing board, reserves the right to waive this limitation in extraordinary circumstances upon a finding that strict application of this provision would be inequitable.

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Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution

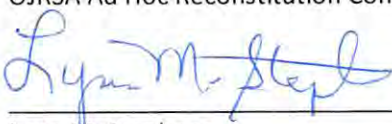
Report No. 4

July 13, 2026

Submittal Statement

This report is provided to the South Carolina Rural Infrastructure Authority, Oconee Joint Regional Sewer Authority ("OJRSA") Board of Commissioners, and Oconee County Council in accordance with the recommendations provided by the Ad Hoc Regional Feasibility Study Implementation Committee and as accepted by the OJRSA Board of Commissioners on July 15, 2025.



Christopher R. Eleazer
OJRSA Executive Director, and
OJRSA Ad Hoc Reconstitution Committee Member

Lynn M. Stephens
OJRSA Secretary/Treasurer

Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution**Report No. 4**

July 13, 2026

Background

In 2022, the Oconee Joint Regional Sewer Authority (“OJRSA” or “Authority”) was awarded a Regional Feasibility Planning Grant¹ by the South Carolina Rural Infrastructure Authority (“RIA”). OJRSA subsequently procured the services of W.K. Dickson (now, Ardurra) to develop a comprehensive Regional Feasibility Planning Study (“Planning Study”) to determine if regionalizing sewer collection, conveyance, and treatment in Oconee County, South Carolina (“County”) will streamline service delivery and enhance the success of the community and its quality of life. The Planning Study² included the analysis and recommendations in the following core areas: (1) governance structure; (2) revenues and finance; (3) environmental compliance, (4) utility resources, and (5) efficiency in operations and service.

The Planning Study was completed in August 2024 and adopted by the OJRSA Board of Commissioners (“Board”) in September 2024. A special Ad Hoc Regional Feasibility Study Implementation Committee (“Feasibility Committee”) was established by the Board in November 2024 to review, discuss, and evaluate the Planning Study’s primary recommendations and to provide independent recommendations for implementing this restructuring.

The Feasibility Committee established five major recommendations to reorganize/reconstitute the OJRSA under the South Carolina Joint Authority Water and Sewer Systems Act (the “Act”), as follows:

1. The collection systems of current Authority members and Oconee County should be consolidated into one combined system – owned, operated, and maintained by the reconstituted Authority.
2. The Authority should be reconstituted with a new five-member Board of Commissioners (the “New Board”).
3. The governance documents of the reconstituted Authority will be drafted and supersede all existing Authority governance documents and contracts, which must be dissolved as a part of this process. These documents will also provide that the reconstituted Authority will have the power to provide retail sewer services within its service area as necessary to support the operation of the consolidated collection systems. This should be finalized upon completion of the consolidation but can be drafted during the consolidation process.
4. The current Board will dissolve the Feasibility Committee and then establish a working group or smaller ad hoc committee to oversee and guide the initial implementation steps outlined above (the “Reconstitution Committee”³).
5. It is recommended that a communications plan for the reorganization be developed, which should be used by all entities involved. This plan will ensure clear and consistent messaging while also allowing for input from residents and customers of the Authority. Maintaining an open process is crucial to maximize the chances of success in consolidating the collection systems and establishing the reconstituted Authority with the New Board.

The Feasibility Committee noted the recommendations were vital to the long-term success of the Authority, and in the absence of the implementation of these recommendations, the OJRSA runs the risk of significant regulatory compliance matters, lack of funding, and restrictions on growth and development of the County as a whole.

The final Feasibility Committee recommendations, which were presented to and accepted by the Board at a joint meeting with Oconee County Council in July 2025, included a list of specific tasks which were established by the Feasibility Committee with timelines associated with each function. These included:

1. Within 45 days (August 29, 2025)⁴, the current Board will dissolve the Feasibility Committee and

¹ RIA Grant Number RGRG-23-5006

² *Regional Feasibility Planning Study 2024* by W.K. Dickson, Bolton & Menk, and Willdan Financial Services. (www.ojrsa.org/info)

³ This committee was identified in the recommendations as the “Implementation Committee”

⁴ Target dates are included for each based on date the recommendations were accepted by the Board

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July 13, 2026

establish the Reconstitution Committee for further implementation oversight.

2. On a quarterly basis, the Reconstitution Committee will provide an update to RIA, the current Board, and Oconee County on the progress of the implementation of these initial recommendations.
3. Within 45 days (August 29, 2025), the legislative revisions to the Act will be finalized and provided to the Oconee County Delegation ("Delegation"). Consultation shall be made with the Delegation on whether lobbyist support will be needed.
4. Within 90 days (October 13, 2025), resolutions of support for system consolidation/Authority reorganization will be provided to and adopted by each governing body affected by the recommendations, including the Board, Seneca City Council, Walhalla City Council, Westminster City Council, West Union Town Council, and Oconee County Council.
5. Within 120 days (November 12, 2025), consultants shall be engaged, and the process of collection system evaluation (technical) and valuation (financial) will be initiated, including identification of potential funding for this effort and immediate rehabilitation projects that may be identified or on current Capital Improvement Plans ("CIP"). Additionally, a rate consultant will be engaged.
6. Within 120 days (November 12, 2025), a Communications Plan will be developed under the guidance of the Implementation Committee and provided to all entities involved.
7. Within 60 days of the approved changes to Act being approved (likely July/August 2026), the list of recommendations for the initial commissioners for the reconstituted Authority ("New Commission") will be provided to the Delegation.
8. Within 15 months (February 27, 2027), the evaluation and valuation of collection systems will be completed.
9. Within 18 months (May 12, 2027), the determination of a timeline for developing a unified, equitable rate structure will be provided as a part of the initial terms for collection system consolidation.
10. Within 24 months (July 15, 2027), legal documents to transfer collection system assets to the Authority will be executed, as well as all necessary reconstitution documents.
11. Within 25 months (August 16, 2027), if the legislative amendments have not been approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the Authority will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months (July 17, 2028). Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation ("SUR") and added as co-permittees under the National Pollutant Discharge Elimination System ("NPDES") permit.

Summary of Current Actions

This section separately addresses each of the specific tasks identified in the Background section above.

Committee Members

The following are members of the Ad Hoc Reconstitution Committee (also referred to herein as the "Committee"):

- Appalachian Council of Governments – Chip Bentley
- Oconee County – Glenn Hart
- OJRSA – Chris Eleazer
- OJRSA Legal Counsel – Lawrence Flynn
- Seneca – Scott Moulder⁵
- Walhalla – Celia Myers⁵
- Westminster – Kevin Bronson⁵

⁵ Also a member of OJRSA Executive Committee

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- Facilitator⁶ – Katherine Amidon
- Facilitator⁶ – Joel Jones
- Facilitator⁶ – Angie Mettlen

Town of West Union Mayor Linda Oliver has also participated in the meetings as a nonvoting member.

Committee Meetings

The following events and meetings occurred during the reporting period:

- April 9, 2026 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting
- May 14, 2026 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting
- June 11, 2026 – Meeting cancelled while financial consultants performed individual meetings with municipalities, county, and OJRSA. Next scheduled meeting is August 13, 2026.

Recommendation Item 1: Dissolve Feasibility Committee and Create New Committee

Target Date: August 29, 2025

Status: Complete

See Report No. 1 for information.

Recommendation Item 2: Submit Quarterly Report

Target Date: Within 14 days after completion of each calendar quarter

Status: Report #4 complete

This quarterly report has been prepared and submitted in accordance with Recommendation Item 2. Best efforts will be made to submit quarterly reports to RIA within two (2) weeks after the end of each calendar quarter⁷ until this process concludes.

Recommendation Item 3: Submit Joint Authority Water and Sewer System Act Draft to Oconee County Delegation

Target Date: August 29, 2025

Status: Complete

Revisions to the Joint Authority Water and Sewer System Act ("JAWSSA") were signed into law by Governor McMaster on Monday, May 18. More information can be found here: https://www.scstatehouse.gov/sess126_2025-2026/bills/829.htm.

Recommendation Item 4: Adoption of Resolutions of Support

Target Date: October 13, 2025

Status: Complete

See Report No. 3 for information.

Recommendation Item 5: Initiate Collection System Technical Evaluation and Financial Valuation

Target Date: November 12, 2025

Status: In process

The OJRSA submitted financial, capital planning, and other requested information to Raftelis Financial Consultants in April 2026. The municipalities and county were expected to submit their information directly to the financial specialists.

Individual meetings will be held with the municipalities and OJRSA during early July.

⁶ Facilitators are nonvoting members

⁷ The end of March, June, September, and December of each year

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Recommendation Item 6: Develop Communications Plan

Target Date: November 12, 2025

Status: Ongoing

The following Reconstitution Progress Communication Memorandums were disseminated to the councils and leadership of the Member Cities, Oconee County, Town of West Union, and key stakeholders during this quarter:

- April 17, 2026 – Memo #3 focused on addressing questions regarding land use control and wastewater expansion.
- April 22, 2026 – Memo #4 provided an update on the project and timeline and includes the on-going list of proposed future memo topics
- Future memos may include the following topics:
 - Update following adoption of revisions to the JAWSSA
 - Collection system technical evaluation and financial determination information
 - Order of operations and party(ies) responsible for handling matters such as complaint response and determining rates if reconstitution and consolidation occurs
 - Wholesale Agreements
 - Initial commissioners for the New Commission

Recommendation Item 7: Consider Initial Commissioners for New Authority

Target Date: Within 60 days of approved changes to Act (likely July/August 2026)

Status: Not started

This will need to be considered at an upcoming meeting.

Recommendation Item 8: Complete Technical Evaluation and Valuation of Collection Systems

Target Date: February 27, 2027

Status: Study underway

As noted in Recommendation Item 5, this study is underway and is expected to be completed by October 2026.

Recommendation Item 9: Develop Unified, Equitable Rate Structure

Target Date: May 12, 2027

Status: Not started

Recommendation Item 8 must be completed prior to beginning this task.

Recommendation Item 10: Execute Transfer of Wastewater Collection System Assets and Reconstitution Documents

Target Date: July 15, 2027

Status: Not started

This task will begin later in the process.

Recommendation Item 11 (contingency): Abandon Consolidation and Reconstitution Plan

Target Date: August 16, 2027

Status: Not applicable at this time

This contingency item will only apply if the Reconstitution Committee cannot reach consensus.⁸ That said, there are some questions from some of the entities regarding the proposed Board appointment process and voting allocations with the reduced number of members. The facilitators recognize that these issues

⁸ The necessary legislative amendments were approved as submitted to Senator Thomas Alexander by OJRSA. See Recommendation Item 3 for more information.

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July 13, 2026

are ones that could derail the process. As such, they are working to clarify the process/voting allocations and address other concerns from the entities as they arise to keep this effort moving forward. The importance of transparent and open communication has been conveyed to the committee as the facilitators feel this to be a key factor in successfully completing the reconstitution of the authority.

Past Actions

See previous submittals for previous actions performed by the Reconstitution Committee.