



# Oconee Joint Regional Sewer Authority

623 Return Church Road  
Seneca, South Carolina 29678  
Phone (864) 972-3900  
www.ojrsa.org

## OCONEE JOINT REGIONAL SEWER AUTHORITY

### Commission Meeting

January 5, 2026

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 8 (Westminster): Kevin Bronson, Board Chair
- Seat 2 (Seneca): Scott Moulder, Board Vice-Chair
- Seat 1 (Seneca): Josh Riches
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 5 (Walhalla): Celia Myers
- Seat 6 (Walhalla): Zane Thompson
- Seat 7 (Westminster): Scott Parris
- Seat 9 (Walhalla-Westminster At-Large): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- Lawrence Flynn, OJRSA Attorney
- Andrea Kelley, The Journal
- Dick Mangrum, WGOG Radio
- Brian Ramey, Westminster Mayor
- Charles Morgan, Westminster City Councilman
- Jimmy Powell, Westminster City Councilman
- Robert Royer, AQD

**A) Call to Order** – Mr. Bronson called the meeting to order at 5:01 p.m.

**B) Invocation and Pledge of Allegiance** – By Mr. Riches.

**C) Board Action Items:**

1. **Receive Nominations and Elect a Board Chair to Serve the 2026/2027 Term, Which Expires Upon Election of New Chair at the January 2028 Board Meeting. The Board Chair Shall Also Serve as Chair of the Executive Committee** – Mr. Bronson asked if anyone had any nominations.

***Mr. Moulder made a motion, seconded by Mr. Dial, to nominate Mr. Bronson to continue as OJRSA Board Chairman. The motion carried.***

### ***THE NEWLY ELECTED CHAIR PRESIDED OVER REMAINDER OF MEETING***

2. **Actions Related to Other OJRSA Commissioner Duties for the 2026/2027 Term as Included in the OJRSA Bylaws (Exhibit A):**

- a. **Accept Nominations and Elect the Vice Chair for the OJRSA Board of Commissioners [Position Must be Held by a Current Commissioner]** – Mr. Bronson asked if anyone had any nominations.

***Mr. Riches made a motion, seconded by Mr. Parris, to nominate Mr. Moulder to continue as OJRSA Board Vice-Chairman. The motion carried.***

- b. **Accept Nominations and Elect the Secretary/Treasurer for the OJRSA Board of Commissioners [Position May, but is Not Required to be, Held by a Current Commissioner]** – Mr. Bronson asked if anyone had any nominations.

*Mr. Moulder made a motion, seconded by Mr. Dial, to nominate Ms. Stephens to continue as OJRSA Secretary/Treasurer of the Board. The motion carried.*

- c. **Consider the Creation of Any Other Officers the Commission Deems Necessary [Refer to Bylaws and OJRSA Counsel for Information]** – Mr. Bronson asked if anything was deemed necessary and asked if Mr. Eleazer if he just put this on the agenda. Mr. Eleazer said it was in the Bylaws to discuss and added it for them to discuss. No one had anything to add.

- d. **Board Chair to Appoint Commissioners to the Finance & Administration (F&A) Committee [Maximum of Four Members. It is Recommended That No Member City Have More Than Two Seats on the Committee.]**

- i. **Members of the F&A Committee Shall Elect a Committee Chair Who Will Also Serve on the Executive Committee** – *This was combined in discussion with Item 2E.*

- e. **Board Chair to Appoint Commissioners to the Operations & Planning (O&P) Committee [Maximum of Four Members. It is Recommended That No Member City Have More Than Two Seats on the Committee.]**

- i. **Members of the O&P Committee Shall Elect a Committee Chair Who Will Also Serve on the Executive Committee** – *This was combined in discussion with Item 2D.* Mr. Bronson asked if anyone wanted to change the committee that they currently were on or change in Committee Chair. No one responded.

Mr. Bronson stated that the current committees would remain the same with the same Committee Chairs (Celia Myers for F&A and Scott Moulder for O&P).

**D) Public Session** – None.

**E) Approval of Minutes:**

- **Board of Commissioners Meeting of December 1, 2025**

*Mr. Dial made a motion, seconded by Mr. McKee, to approve the December 1, 2025 Board Meeting minutes as presented. The motion carried.*

**F) Committee and Other Meeting Reports:**

- **Reconstitution Committee and Executive Committee Meeting of November 13, 2025 as Approved by Committee on December 11, 2025** – Mr. Bronson presented the report to the Commission. *\*See attached minutes. Acceptance of the December 11, 2025 Meeting to be Considered at the March 2, 2026 Board Meeting.*

*Ms. Myers made a motion, seconded by Mr. Moulder, to accept the November 13, 2025 Reconstitution Committee and Executive Committee Meeting minutes as presented. The motion carried.*

- **Finance & Administration Committee Meeting of December 16, 2025** – *The meeting was cancelled due to lack of agenda items.*
- **Operations & Planning Committee Meeting of December 18, 2025** – Mr. Moulder presented the report to the Commission. *\*See attached minutes.*

*Mr. Moulder made a motion, seconded by Mr. Dial, to approve the December 18, 2025 Operations & Planning Meeting minutes as presented. The motion carried.*

**G) Secretary/Treasurer's Report (Exhibit B)** – Ms. Stephens presented the Secretary/Treasurer's Report to the board.

*Mr. Dial made a motion, seconded by Ms. Myers, to approve the Secretary/Treasurer's Report as presented. The motion carried.*

**H) Presentation and Discussion Items:**

- **Review the 2025 Commissioners' Goals and Develop Goals and Identified Needs for the Board for 2026 (Exhibit C)** – Mr. Bronson asked if everyone looked at them and had any changes or updates to make.

Ms. Myers stated that item number 1 needed to be renamed to the "Reconstitution Committee." She asked if item number 5 would fall under that. Mr. Bronson said that was a good question and added that they are part of the committee and expressed willingness to financially contribute to the analyses coming. Mr. Bronson asked Mr. Eleazer and Mr. Flynn for their opinions about keeping this on the goals list until it is formalized. Mr. Flynn said they have a new member appointed to the committee and suggested to "check the box" (remove it).

Mr. Dial asked if they replaced Ms. Brock on the Ad Hoc Committee. Ms. Myers said, "Yes." Mr. Bronson added, "Mr. Glenn Hart."

Mr. Moulder stated that most of the items on the list, like item number 2, which talks about governance and enforcement, would be impacted by the outcome of item number 1 and dependent on whether all the systems are turned over to the Sewer Authority. Mr. Bronson asked if Mr. Moulder wanted item number 2 to be modified. Mr. Moulder stated that they are goals and would be dependent on the timeframe of item number 1. Mr. Flynn added that there are some compliance issues that will need to be addressed during the process.

Mr. Bronson said he cannot give a dollar value for the capital improvement projects in item number 3 at this time. Mr. Bronson asked if everyone was willing to wait until the budget comes out to get to that number. Mr. Eleazer replied that it would be difficult to do without debt financing; the \$8,500,000 (for a large rehab project) is above the total operating budget for the year. Mr. Dial said there was a good discussion at the O&P meeting about this, and there are a bunch of big expenses coming up and suggested waiting until after the budget. Mr. Eleazer said this is one of the items being addressed. Mr. Moulder suggested leaving it on the list as a goal which is still subjective to the outcome of item number 1.

Mr. Bronson asked about item number 4 (Speeds Creek) and asked if any work was done on this. Mr. Eleazer replied that it would be discussed in the meeting a little later. Mr. Bronson said it would be appropriate to remain on the list. Mr. Flynn asked why it wasn't incorporated into item number 3. Mr. Eleazer replied that it could be incorporated, but it is the only current project that the OJRSA can afford the engineering portion of. It is unknown what the construction portion will cost at this time. The construction phase will have to be requested in a Preliminary Engineering Report (PER) and permitted through the state to determine what the probable cost will be. Mr. Bronson asked if the OJRSA would have that in time for the budget; Mr. Eleazer replied he wasn't sure. The Director added that the OJRSA may have to take funding and deduct from the O&M budget to pay for the known costs, take the remaining funds and have a line item transfer to the restricted projects account, and then run the projects through the projects account. There are some funds in that account now that are currently tied up with the SCIP funds; however, once the SCIP grant is closed out, there should be \$1,900,000 – \$2,000,000 left in the account to use (plus whatever can be transferred from O&M next year).

**I) Action Items:**

1. **Review November and Year-to-Date Financial Reports (Exhibit D)** – Mr. Eleazer explained that the F&A Committee usually approves these reports, but the December committee meeting was cancelled, so it is being brought before the board to approve today.

*Mr. Moulder made a motion, seconded by Mr. Dial, to approve the November and Year-to-Date Financial Reports as presented. The motion carried.*

- 2. Authorize Executive Director to Negotiate and Execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra Engineering Firms in Consideration for OJRSA Project #2026-03** – The Director stated that the O&P Committee approved the recommendation by the review team (consisting of Mr. Eleazer, Mr. Kyle Lindsay (OJRSA Ops Director), and Ms. Jennifer Barrington (outside engineering consultant)) for the two (2) firms selected unanimously out of nine (9) total submittals that were received. The Speeds Creek Force Main Replacement was item number 1 on the agenda to begin the project once approval is given to move forward and enter negotiations with those two (2) firms. Mr. Eleazer said he recommends approval of this item.

Mr. Dial stated there was good discussion about this and that Ms. Barrington seemed to highly recommend this.

***Mr. Parris made a motion, seconded by Mr. McLane, to authorize the Executive Director to negotiate and execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra engineering firms. The motion carried.***

**J) Executive Director's Discussion and Compliance Matters** – Mr. Eleazer reported on the following:

- 1. Environmental and Regulatory Compliance Matters** – The OJRSA is waiting on the SC Department of Environmental Services (SCDES) for laboratory certification for the new peracetic acid (PAA) disinfection process. OJRSA Ops Director, Mr. Kyle Lindsay, is hopeful this will be done by the end of January. The OJRSA is hopeful it will be completed by the beginning of March, or the OJRSA will have to do another Risk Management Plan (RMP).
- 2. Seneca Creek Pump Station Force Main** – There were numerous issues on this 10" line through the years which became part of the Consent Order to correct. In addition, the line was maxed out for future growth. The replacement project was funded by Mr. Brent Little of Fountain Residential Partners. The project is almost complete. They are currently going through punch list items and should get the Permit to Operate shortly.
- 3. Tractor Supply Company Line Extension** – On Highway 11, near the Spinx gas station in West Union, there is a 208 Linear Foot, 8" PVC, pipe extending from the existing OJRSA manhole which needs to be extended to the new location for Tractor Supply. The OJRSA is waiting on the Permit to Operate for that. This extension will extend the line 206 feet with two (2) manholes.
- 4. Reconstitution/Executive Committee Meeting Cancellation** – The Reconstitution Committee meeting for the month of January has been cancelled. The next meeting will be on Thursday, February 12, 2026 at 9:00 a.m.
- 5. Miscellaneous (If Any)** – Employee turnover was considerable in 2025 with a turnover of 85% of operations division personnel. Some of this turnover was for the same position where someone was hired, left quickly, and was replaced again. The Director stated that the OJRSA needs to do a new compensation study, as all but one left for better pay (but only one left for a promotion). He also spoke about how it seems that younger employees do not seem to want to do this type of work and will look around for other opportunities and better pay.

Mr. Eleazer explained how OJRSA staff and past employees for the last three (3) years were anonymously surveyed by Finding Good People (FGP) to find out how they feel about their positions with the OJRSA and their pay. The Director also spoke about how the OJRSA currently pays 100% for each employee's insurance benefits and how he is considering adding that to the employee's paycheck and having the employee pay for their insurance (essentially showing an increase in pay rate) to help entice people to apply and stay and help with retirement.

Mr. Dial said that, in a previous meeting, Mr. Eleazer mentioned about some of the employees wanting a change in work hours and asked if that had been implemented. The Director replied it started in December, and the Maintenance and Conveyance departments are now working 7:00 a.m. to 4:00 p.m.

Mr. McKee spoke about how this issue isn't just at the OJRSA. He spoke about how the work ethic is different today than it was years ago.



K) Commissioners' Discussion – Mr. Bronson thanked the City of Walhalla for the use of The Depot for today's meeting.

L) Adjourn – Mr. Bronson adjourned the meeting at 5:42 p.m.


**Upcoming Meetings:**

1. Annual Members' Meeting – Monday, January 5, 2026 at 6:00 p.m. *(Note Special Time and Meeting to be Held at Walhalla Depot, 211 South College Street, Walhalla)*
2. Operations & Planning Committee – Thursday, January 15, 2026 at 8:30 a.m.
3. Finance & Administration Committee – Tuesday, January 27, 2026 at 9:00 a.m.
4. Board of Commissioners – Monday, February 2, 2026 at 4:00 p.m.
5. Reconstitution Committee and Executive Committee – Thursday, February 12, 2026 at 9:00 a.m.


Approved By:

  
Kevin Bronson, OJRSA Commission Chair

Approved By:

  
Lynn M. Stephens, OJRSA Secretary/Treasurer

Approved By:

  
Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on December 5, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, [www.ojrsa.org](http://www.ojrsa.org), and posted at the OJRSA Administration Building.

**\*ATTACHMENTS STARTING NEXT PAGE**



## Board of Commissioners Meeting

Walhalla Depot  
211 South College Street, Walhalla, South Carolina  
January 5, 2026 at 5:00 PM

*The OJRSA Board of Commissioners Meeting will be held at the Walhalla Depot prior to the Annual Members' Meeting*

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at [www.youtube.com/@OconeeJRSA](http://www.youtube.com/@OconeeJRSA) (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at [info@ojrsa.org](mailto:info@ojrsa.org). Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

### Agenda

**A. Call to Order** – Kevin Bronson, Board Chair

**B. Invocation and Pledge of Allegiance** – Led by Commissioner Josh Riches

**C. Board Action Items**

1. Receive nominations and elect a Board Chair to serve the 2026/2027 Term, which expires upon election of new Chair at the January 2028 Board meeting. The Board Chair shall also serve as Chair of the Executive Committee. – Kevin Bronson, Board Chair

**NEWLY ELECTED CHAIR WILL PRESIDE OVER REMAINDER OF MEETING**

2. Actions related to other OJRSA Commissioner duties for the 2026/2027 Term as included in the OJRSA Bylaws (Exhibit A) – Board Chair
  - a. Accept nominations and elect the Vice Chair for the OJRSA Board of Commissioners *[Position must be held by a current Commissioner]*
  - b. Accept nominations and elect the Secretary/Treasurer for the OJRSA Board of Commissioners *[Position may, but is not required to be, held by a Commissioner]*
  - c. Consider the creation of any other officers the Commission deems necessary *[Refer to Bylaws and OJRSA Counsel for information]*
  - d. Board Chair to appoint Commissioners to the Finance & Administration (F&A) Committee *[Maximum of four members. It is recommended that no Member City have no more than two seats on the Committee.]*
    - i. Members of the F&A Committee shall elect a Committee Chair, who will also serve on the Executive Committee
  - e. Board Chair to appoint Commissioners to the Operations & Planning (O&P) Committee *[Maximum of four members. It is recommended that no Member City have no more than two seats on the Committee]*
    - i. Members of the O&P Committee shall elect a Committee Chair, who will also serve on the Executive Committee

**D. Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.

**E. Approval of Minutes**

- Board of Commissioners Meeting of December 1, 2025

**F. Committee and Other Meeting Reports**

- Reconstitution Committee and Executive Committee Meeting of November 13, 2025 as approved by committee on December 11, 2025 – Kevin Bronson, Committee Chair *Acceptance of the December 11, 2025 meeting minutes to be considered at the board meeting following committee approval*
- Finance & Administration Committee Meeting of December 16, 2025 *Canceled due to lack of agenda items*

- Operations & Planning Committee Meeting of December 18, 2025 – Scott Moulder, Committee Chair
- G. Secretary/Treasurer's Report** (Exhibit B) – Lynn Stephens, Secretary/Treasurer
- H. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
  - Review the 2025 Commissioners' goals and develop goals and identified needs for the Board for 2026 (Exhibit C) – Board Chair to lead open discussion with Commissioners
- I. Action Items**
  1. Review November and Year-to-Date Financial Reports (Exhibit D) – Chris Eleazer, Director and Lynn Stephens, Secretary/Treasurer and Office Manager
  2. Authorize Executive Director to negotiate and execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra engineering firms in consideration for OJRSA Project #2026-03 – Chris Eleazer, Director
- J. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
  1. Environmental and regulatory compliance matters
  2. Seneca Creek Pump Station force main
  3. Tractor Supply Company line extension
  4. Reconstitution/Executive Committee meeting cancellation
  5. Miscellaneous *(if any)*
- K. Commissioners' Discussion** – Led by Board Chair  
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- L. Adjourn**

#### **Upcoming Meetings**

*All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*

- Annual Members' Meeting – January 5, 2026 at 6:00 p.m. *Note special meeting time. Meeting to be held at Walhalla Depot, 211 South College Street, Walhalla*
- Operations & Planning Committee – January 15, 2026 at 8:30 AM
- Finance & Administration Committee – January 27, 2026 at 9:00 AM
- Board of Commissioners – February 2, 2026 at 4:00 PM
- Reconstitution Committee and Executive Committee – February 12, 2026 at 9:00 AM





## Standing Committee General Guidelines

These jurisdictional descriptions were adopted by the OJRSA Board of Commissioners on April 2, 2018.

The OJRSA **EXECUTIVE COMMITTEE** shall:

1. Handle emergencies and other urgent matters that has become, or has the potential to become, an operational or organizational crisis
2. Carry out specific directions of the full OJRSA Board of Commissioners
3. Provide council, feedback, and support of the Executive Director when needed
4. Develop and oversee the agency's strategic plan
5. Approve purchases over \$500
6. Conduct search for Executive Director and establish compensation and benefits for position
7. ~~Conduct annual assessment of the Executive Director\*~~

The OJRSA **FINANCE AND ADMINISTRATION COMMITTEE** shall oversee matters relating to:

1. Accounting
2. Banking
3. Establishment of fees
4. Finance
5. Intergovernmental affairs
6. Internal and external policy
7. Investments
8. Personnel policies and compensation
9. Regulation (non-environmental)
10. Safety

The OJRSA **OPERATIONS AND PLANNING COMMITTEE** shall oversee matters relating to:

1. Decision-making in regards to system upgrades
2. Establishing and overseeing environmental regulatory compliance goals
3. Short- and long-term goalsetting in order to comply with the area-wide wastewater management plan for Oconee County as required by Section 208 of the Clean Water Act
4. Treatment plant and collection system facilities and operations
5. Recommending items to be included in the budget for capital improvements and replacement for facilities

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\* Executive Director's contract states evaluation to be performed by full Board of Commissioners





## Secretary/Treasurer's Report for Board of Commissioners

Prepared for the January 5, 2026 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: December 30, 2025

### UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	400,899	3,185,000	3,585,899
Retail Operations & Maintenance (RO&M)	96,984	0	96,984
<b>TOTAL UNRESTRICTED FUNDS</b>	<b>497,883</b>	<b>3,185,000</b>	<b>3,682,883</b>

### RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	1,931,008	0	1,931,008
Wholesale Impact Fund (WIF)	108,703	6,125,000	6,233,703
Retail Impact Fund (RIF)	3,400	0	3,400
<b>TOTAL RESTRICTED FUNDS</b>	<b>2,043,111</b>	<b>6,125,000</b>	<b>8,168,111</b>

### Combined Total for All Funds

Cash **2,540,994**

Investments **9,310,000**

Combined **11,850,994**

### Account Notes:

### DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{ Days}}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?		
O&M Fund	193.6	6,759,426	X	NO	YES
RO&M Fund	334.6	105,802	NO	X	YES

### INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of November 2025 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

### Reconciliation Notes:

As of today (12/31/25), still waiting on the reconciliation letters from Susan Stamey for October and November.

*See next page for more information*



## INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?	
BMO Bank	4.15	WIF	1/23/2026	245,000.00	X YES	NO
Resource Bank	4.1	O&M	1/30/2026	245,000.00	X YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO

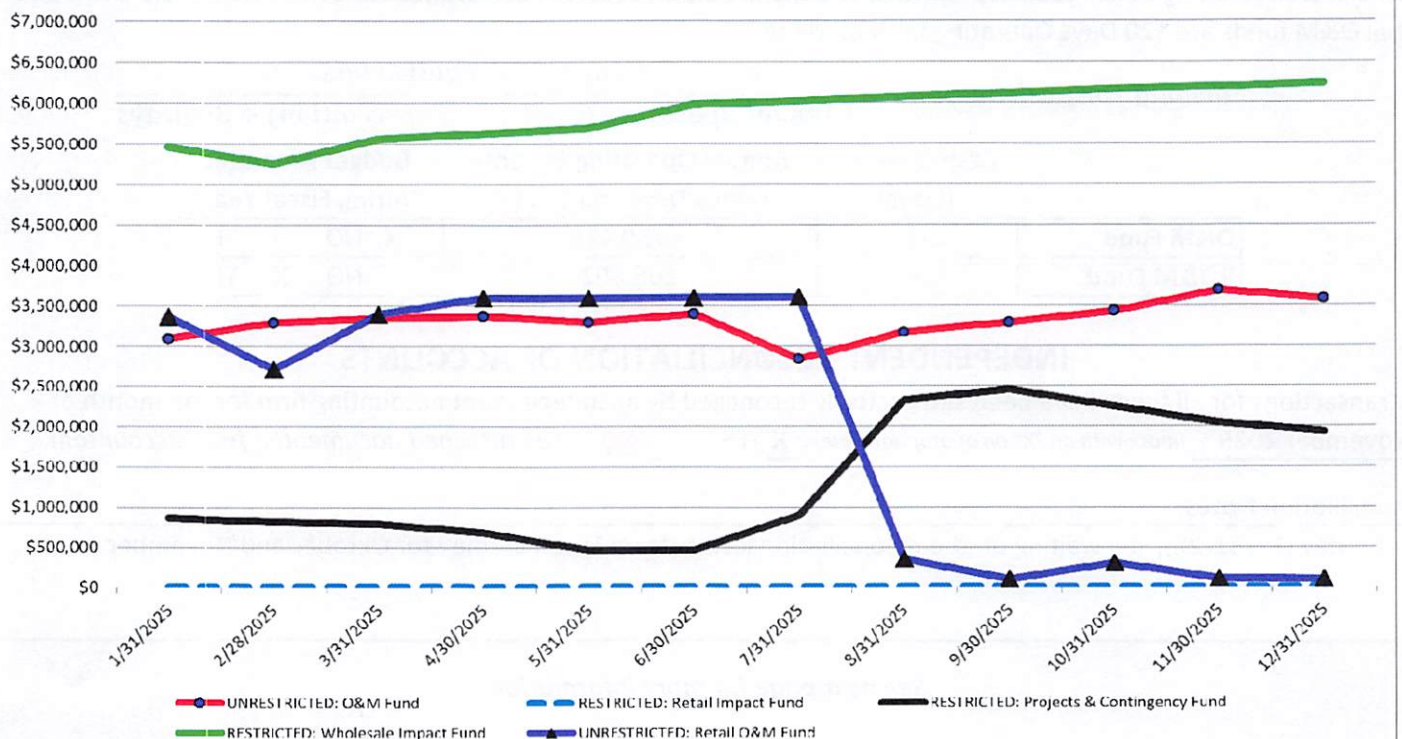
### Investment Notes:

By my signature, to the best of my knowledge, I certify this report is accurate.



**Lynn Stephens**  
OJRSA Secretary/Treasurer

### Combined Cash & Investments Over Last 12 Months





## **Assessment of 2025 Goals as Approved by the Board of Commissioners on March 6, 2025**

1. Focus on completing the Ad Hoc Sewer Feasibility Implementation Committee review, recommendations, and implementation.
2. Determine how the OJRSA is to govern the cities and how it is to handle the enforcement of the sewer use regulations when a system is not in compliance.
3. Develop a consensus on how much we are going to approve capital improvement projects.
4. Consider replacing the Speeds Creek force main.
5. Have an open discussion about incorporating Oconee County government into the OJRSA board and what their financial obligation will be.
6. Continue with the projects and the feasibility study.
7. Incorporate staff secession planning and training for future sustainability of capital projects as well as operations.

*In addition to discussion at the January 5, 2025 Commission meeting, consideration of 2026 goals will be included on the January standing committee agendas and presented to the Board for review and consideration in February.*

Revenue Report

Level 4 Summary for November 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$10,982.17	44	\$53,065.00	212	(\$28,065.00)
01830 HAULED WASTE SVCS	\$213,502.00	\$0.00	\$213,502.00	\$14,605.00	7	\$97,750.00	46	\$115,752.00
01840 OTHER REVENUE	\$41,269.00	\$0.00	\$41,269.00	\$34,014.98	82	\$240,111.31	582	(\$198,842.31)
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01910 USER FEES	\$6,128,172.00	\$0.00	\$6,128,172.00	\$492,874.63	8	\$2,508,303.21	41	\$3,619,868.79
Total Revenue	\$6,407,943.00	\$0.00	\$6,407,943.00	\$552,476.78	9	\$2,899,229.52	45	\$3,508,713.48
00801 PRETREATMENT								
01850 INDUSTRIES	\$190,278.00	\$0.00	\$190,278.00	\$48,709.01	26	\$102,045.58	54	\$88,232.42
Total Pretreatment	\$190,278.00	\$0.00	\$190,278.00	\$48,709.01	26	\$102,045.58	54	\$88,232.42
01001 RETAIL IMPACT FEE FUND								
01880 CAPACITY FEES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Retail Impact Fee Fund	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
01101 WHOLESALE IMPACT FEE FUND								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$9,039.48	9	\$89,988.15	90	\$10,011.85
01880 CAPACITY FEES	\$800,000.00	\$0.00	\$800,000.00	\$12,300.00	2	\$97,302.06	12	\$702,697.94
01930 UNUSED CAPACITY FEES	\$76,000.00	\$0.00	\$76,000.00	\$22,587.16	30	\$54,582.61	72	\$21,417.39
Total Wholesale Impact Fee Fund	\$976,000.00	\$0.00	\$976,000.00	\$43,926.64	5	\$241,872.82	25	\$734,127.18
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$50,491.00	\$0.00	\$50,491.00	\$6,771.25	13	\$63,891.85	127	(\$13,400.85)
Total Contract Operations	\$50,491.00	\$0.00	\$50,491.00	\$6,771.25	13	\$63,891.85	127	(\$13,400.85)
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,892.42	0	(\$5,892.42)
01900 INTERGOV. REIMBURSEMENT	\$105,534.00	\$0.00	\$105,534.00	\$942.00	1	\$11,601.58	11	\$93,932.42
01910 USER FEES	\$269.00	\$0.00	\$269.00	\$0.00	0	\$10,570.40	3930	(\$10,301.40)
Total Retail Services	\$105,803.00	\$0.00	\$105,803.00	\$942.00	1	\$28,064.40	27	\$77,738.60
01501 CONTINGENCY FUND								
01840 OTHER REVENUE	\$7,773,098.00	\$0.00	\$7,773,098.00	\$97,072.20	1	\$121,316.67	2	\$7,651,781.33
Total Contingency Fund	\$7,773,098.00	\$0.00	\$7,773,098.00	\$97,072.20	1	\$121,316.67	2	\$7,651,781.33
Total REVENUE	\$15,508,613.00	\$0.00	\$15,508,613.00	\$749,897.88	5	\$3,456,420.84	22	\$12,052,192.16
Total OJRSA FUND	\$15,508,613.00	\$0.00	\$15,508,613.00	\$749,897.88	5	\$3,456,420.84	22	\$12,052,192.16
TOTAL ALL FUNDS	\$15,508,613.00	\$0.00	\$15,508,613.00	\$749,897.88	5	\$3,456,420.84	22	\$12,052,192.16

Expenditure Report

Level 4 Summary for November 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,238,863.00	\$0.00	\$1,238,863.00	8	\$516,192.90	42	\$0.00	\$722,670.10	58
01300 PAYROLL: SALARIES	\$1,331,852.00	\$0.00	\$1,331,852.00	8	\$504,152.75	38	\$0.00	\$827,699.25	62
01310 OVERTIME	\$35,892.00	\$0.00	\$35,892.00	5	\$15,067.36	42	\$0.00	\$20,824.64	58
01350 PAYROLL: FICA/MEDICARE WH	\$110,941.00	\$0.00	\$110,941.00	7	\$39,869.61	36	\$0.00	\$71,071.39	64
01380 PAYROLL: RETIREMENT	\$253,853.00	\$0.00	\$253,853.00	7	\$90,022.92	35	\$0.00	\$163,830.08	65
02200 COMMISSIONER EXPENSES	\$13,140.00	\$0.00	\$13,140.00	13	\$5,460.00	42	\$0.00	\$7,680.00	58
02220 GROUP INSURANCE	\$264,245.00	\$0.00	\$264,245.00	0	\$106,315.95	40	\$0.00	\$157,929.05	60
02250 INSURANCE-PROPERTY/GENERAL	\$109,186.00	\$0.00	\$109,186.00	17	\$19,590.90	18	\$0.00	\$89,595.10	82
02260 EMPLOYEE WELLNESS	\$34,987.00	\$0.00	\$34,987.00	6	\$11,006.44	31	\$0.00	\$23,980.56	69
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$47,668.00	\$0.00	\$47,668.00	1	\$20,900.36	44	\$0.00	\$26,767.64	56
02320 EVENTS & MEETING EXPENSES	\$4,400.00	\$0.00	\$4,400.00	5	\$1,699.42	39	\$0.00	\$2,700.58	61
02370 SAFETY	\$50,355.00	\$0.00	\$50,355.00	17	\$18,050.99	36	\$0.00	\$32,304.01	64
02380 OFFICE SUPPLIES	\$298,788.00	\$0.00	\$298,788.00	8	\$52,641.00	18	\$0.00	\$246,147.00	82
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$16,500.00	\$0.00	\$16,500.00	4	\$5,814.01	35	\$0.00	\$10,685.99	65
02420 ADMINISTRATION SERVICES	\$280,413.00	\$0.00	\$280,413.00	13	\$197,242.48	70	\$0.00	\$83,170.52	30
02440 O&M CONTINGENCY	\$250,000.00	\$0.00	\$250,000.00	0	\$0.00	0	\$0.00	\$250,000.00	100
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$116,000.00	\$0.00	\$116,000.00	3	\$33,448.69	29	(\$294.02)	\$82,845.33	71
02560 FEES & PENALTIES	\$4,339.00	\$0.00	\$4,339.00	3	\$3,569.52	82	\$0.00	\$769.48	18
02590 ROLLING STOCK & EQUIPMENT	\$84,000.00	\$0.00	\$84,000.00	0	\$80,607.00	96	\$0.00	\$3,393.00	4
Total Administration	\$4,545,422.00	\$0.00	\$4,545,422.00	7	\$1,721,652.30	38	(\$294.02)	\$2,824,063.72	62
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$57,342.00	\$0.00	\$57,342.00	1	\$48,659.67	85	\$531.64	\$8,150.69	14
02411 TECHNOLOGY: SCADA	\$22,043.00	\$0.00	\$22,043.00	0	\$3,705.00	17	\$0.00	\$18,338.00	83
02430 SERVICES: PROFESSIONAL/CONSULT	\$142,556.00	\$0.00	\$142,556.00	8	\$80,017.34	56	\$500.00	\$62,038.66	44
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$26,061.00	\$0.00	\$26,061.00	13	\$13,243.64	51	\$3,324.16	\$9,493.20	36
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$2,000.00	\$0.00	\$2,000.00	0	\$781.62	39	\$0.00	\$1,218.38	61
02490 ELECTRICITY	\$279,840.00	\$0.00	\$279,840.00	9	\$109,617.49	39	\$0.00	\$170,222.51	61
02500 WATER	\$11,130.00	\$0.00	\$11,130.00	8	\$4,910.61	44	\$0.00	\$6,219.39	56
02540 EQUIPMENT RENTALS	\$15,000.00	\$0.00	\$15,000.00	15	\$5,719.12	38	\$0.00	\$9,280.88	62
02550 BUILDINGS & GROUNDS	\$6,000.00	\$0.00	\$6,000.00	0	\$101.44	2	\$0.00	\$5,898.56	98
02590 ROLLING STOCK & EQUIPMENT	\$32,025.00	\$0.00	\$32,025.00	0	\$31,621.09	99	\$0.00	\$403.91	1
04030 FLOW MONITOR STAS: RICHLAND	\$0.00	\$0.00	\$0.00	0	\$12,645.14	0	\$0.00	(\$12,645.14)	0
05000 PUMP STATIONS	\$225,410.00	\$0.00	\$225,410.00	6	\$40,898.26	18	\$0.00	\$184,511.74	82
05010 PUMP STATIONS: CANE PS	\$0.00	\$0.00	\$0.00	0	\$4,850.00	0	\$0.00	(\$4,850.00)	0
05020 PUMP STATIONS: CHOESTOE PS	\$0.00	\$0.00	\$0.00	0	\$510.78	0	\$0.00	(\$510.78)	0
05040 PUMP STATIONS: CRYOVAC PS	\$0.00	\$0.00	\$0.00	0	\$231.04	0	\$0.00	(\$231.04)	0
05080 PUMP STATIONS: HALFWAY BR PS	\$0.00	\$0.00	\$0.00	0	\$1,025.00	0	\$0.00	(\$1,025.00)	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$309.38	0	\$0.00	(\$309.38)	0

010 OJRSA FUND  
005 EXPENSES  
00601 CONVEYANCE SYSTEM

Oconee Joint Rsa  
Expenditure Report  
Level 4 Summary for November 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$0.00	0	\$152.54	0	\$0.00	(\$152.54)	0
05140 PUMP STATIONS: SENECA PS	\$0.00	\$0.00	\$0.00	0	\$131.35	0	\$0.00	(\$131.35)	0
05150 PUMP STATIONS: SPEEDS PS	\$0.00	\$0.00	\$0.00	0	\$434.59	0	\$0.00	(\$434.59)	0
05230 GRAVITY SEWER & FORCE MAINS	\$145,000.00	\$0.00	\$145,000.00	7	\$42,342.08	29	(\$506.56)	\$103,164.48	71
<b>Total Conveyance System</b>	<b>\$964,407.00</b>	<b>\$0.00</b>	<b>\$964,407.00</b>	<b>7</b>	<b>\$401,907.18</b>	<b>42</b>	<b>\$3,849.24</b>	<b>\$558,650.58</b>	<b>58</b>
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$6,500.00	\$0.00	\$6,500.00	0	\$3,449.97	53	\$100.05	\$2,949.98	45
02411 TECHNOLOGY: SCADA	\$6,511.00	\$0.00	\$6,511.00	0	\$0.00	0	\$0.00	\$6,511.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$15,750.00	\$0.00	\$15,750.00	0	\$4,075.00	26	\$0.00	\$11,675.00	74
02451 CHEMICALS: CHLORINE	\$74,160.00	\$0.00	\$74,160.00	3	\$21,784.92	29	\$0.00	\$52,375.08	71
02452 CHEMICALS: POLYMER	\$66,000.00	\$0.00	\$66,000.00	5	\$19,882.06	30	\$0.00	\$46,117.94	70
02454 CHEMICALS: SODIUM BISULFITE	\$25,000.00	\$0.00	\$25,000.00	0	\$7,327.89	29	\$0.00	\$17,672.11	71
02457 CHEMICALS: OTHER	\$6,800.00	\$0.00	\$6,800.00	0	\$1,433.86	21	\$0.00	\$5,366.14	79
02470 GARBAGE	\$396.00	\$0.00	\$396.00	7	\$138.75	35	\$0.00	\$257.25	65
02480 NATURAL GAS	\$1,590.00	\$0.00	\$1,590.00	0	\$258.17	16	\$0.00	\$1,331.83	84
02490 ELECTRICITY	\$337,080.00	\$0.00	\$337,080.00	9	\$146,333.59	43	\$0.00	\$190,746.41	57
02500 WATER	\$5,300.00	\$0.00	\$5,300.00	30	\$5,926.79	112	\$0.00	(\$626.79)	(12)
02510 SLUDGE DISPOSAL	\$185,389.00	\$0.00	\$185,389.00	8	\$66,358.65	36	\$0.00	\$119,030.35	64
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	7	\$360.93	7	\$0.00	\$4,639.07	93
02550 BUILDINGS & GROUNDS	\$17,900.00	\$0.00	\$17,900.00	2	\$2,826.52	16	\$123.70	\$14,949.78	84
02590 ROLLING STOCK & EQUIPMENT	\$29,000.00	\$0.00	\$29,000.00	0	\$18,810.42	65	\$0.00	\$10,189.58	35
03000 WATER RECLAMATION FACILITY	\$919,919.00	\$0.00	\$919,919.00	1	\$42,191.44	5	(\$6,870.90)	\$884,598.46	96
<b>Total Wrf Operations</b>	<b>\$1,702,295.00</b>	<b>\$0.00</b>	<b>\$1,702,295.00</b>	<b>4</b>	<b>\$341,158.96</b>	<b>20</b>	<b>(\$6,647.15)</b>	<b>\$1,367,783.19</b>	<b>80</b>
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$82,469.00	\$0.00	\$82,469.00	8	\$34,768.68	42	\$0.00	\$47,700.32	58
01380 PAYROLL: RETIREMENT	\$15,306.00	\$0.00	\$15,306.00	8	\$6,410.51	42	\$0.00	\$8,895.49	58
02220 GROUP INSURANCE	\$8,347.00	\$0.00	\$8,347.00	0	\$3,402.25	41	\$0.00	\$4,944.75	59
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,110.00	\$0.00	\$4,110.00	4	\$1,450.99	35	\$0.00	\$2,659.01	65
02380 OFFICE SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	144	\$6,647.76	148	\$0.00	(\$2,147.76)	(48)
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$1,335.00	\$0.00	\$1,335.00	3	\$255.84	19	\$0.00	\$1,079.16	81
02430 SERVICES: PROFESSIONAL/CONSULT	\$42,498.00	\$0.00	\$42,498.00	4	\$27,963.00	66	\$0.00	\$14,535.00	34
<b>Total Pretreatment</b>	<b>\$158,565.00</b>	<b>\$0.00</b>	<b>\$158,565.00</b>	<b>10</b>	<b>\$80,899.03</b>	<b>51</b>	<b>\$0.00</b>	<b>\$77,665.97</b>	<b>49</b>
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,200.00	\$0.00	\$6,200.00	1	\$3,598.33	58	\$0.00	\$2,601.67	42
02430 SERVICES: PROFESSIONAL/CONSULT	\$47,230.00	\$0.00	\$47,230.00	18	\$19,186.37	41	\$0.00	\$28,043.63	59
02456 CHEMICALS: LABORATORY	\$5,400.00	\$0.00	\$5,400.00	22	\$4,265.25	79	(\$1,161.43)	\$2,296.18	43
<b>Total Laboratory</b>	<b>\$58,830.00</b>	<b>\$0.00</b>	<b>\$58,830.00</b>	<b>16</b>	<b>\$27,049.95</b>	<b>46</b>	<b>(\$1,161.43)</b>	<b>\$32,941.48</b>	<b>56</b>



010 OJRSA FUND  
005 EXPENSES  
01201 CONTRACT OPERATIONS

Oconee Joint Rsa  
Expenditure Report  
Level 4 Summary for November 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$2,202.00	\$0.00	\$2,202.00	0	\$0.00	0	\$0.00	\$2,202.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$5,100.00	\$0.00	\$5,100.00	0	\$100.00	2	\$0.00	\$5,000.00	98
02490 ELECTRICITY	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
02500 WATER	\$630.00	\$0.00	\$630.00	12	\$195.00	31	\$0.00	\$435.00	69
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	0	\$107.14	1	\$0.00	\$10,392.86	99
<b>Total Contract Operations</b>	<b>\$19,432.00</b>	<b>\$0.00</b>	<b>\$19,432.00</b>	<b>0</b>	<b>\$402.14</b>	<b>2</b>	<b>\$0.00</b>	<b>\$19,029.86</b>	<b>98</b>
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,370.00	\$0.00	\$1,370.00	0	\$0.00	0	\$0.00	\$1,370.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$93,337.00	\$0.00	\$93,337.00	5	\$18,850.00	20	\$1,000.00	\$73,487.00	79
02490 ELECTRICITY	\$8,820.00	\$0.00	\$8,820.00	0	\$2,984.17	34	\$0.00	\$5,835.83	66
02500 WATER	\$1,050.00	\$0.00	\$1,050.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05000 PUMP STATIONS	\$725.00	\$0.00	\$725.00	0	\$0.00	0	\$0.00	\$725.00	100
05180 PUMP STATIONS: WELCOME CTR	\$0.00	\$0.00	\$0.00	0	\$174.60	0	(\$174.60)	\$0.00	0
<b>Total Retail Services</b>	<b>\$105,802.00</b>	<b>\$0.00</b>	<b>\$105,802.00</b>	<b>5</b>	<b>\$22,008.77</b>	<b>21</b>	<b>\$825.40</b>	<b>\$82,967.83</b>	<b>78</b>
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$0.00	(\$1,783,376.00)	(\$1,783,376.00)	(11)	\$1,976,561.95	(111)	\$0.00	(\$3,759,937.95)	211
06071 SENECA PS & FM UPGRADE/SPEEDS	\$80,000.00	\$0.00	\$80,000.00	9	\$110,000.00	138	\$0.00	(\$30,000.00)	(38)
<b>Total Capital Projects</b>	<b>\$80,000.00</b>	<b>(\$1,783,376.00)</b>	<b>(\$1,703,376.00)</b>	<b>0</b>	<b>\$2,086,561.95</b>	<b>0</b>	<b>\$0.00</b>	<b>(\$3,789,937.95)</b>	<b>0</b>
01501 CONTINGENCY FUND									
00002 CONTINGENCY EXPENSES	\$8,556,158.00	\$0.00	\$8,556,158.00	0	\$0.00	0	\$0.00	\$8,556,158.00	100
09009 COLLECTION SYSTEM REHAB	\$0.00	(\$159,000.00)	(\$159,000.00)	0	\$165,547.20	(104)	\$0.00	(\$324,547.20)	204
09011 DEWATERING EQUIP REPLACEMENT	\$0.00	\$0.00	\$0.00	0	\$318,373.43	0	\$0.00	(\$318,373.43)	0
09014 MH1A-MH29 GRAVITY SEWER REHAB	\$0.00	\$0.00	\$0.00	0	\$4,471.00	0	\$0.00	(\$4,471.00)	0
<b>Total Contingency Fund</b>	<b>\$8,556,158.00</b>	<b>(\$159,000.00)</b>	<b>\$8,397,158.00</b>	<b>0</b>	<b>\$488,391.63</b>	<b>6</b>	<b>\$0.00</b>	<b>\$7,908,766.37</b>	<b>94</b>
<b>Total EXPENSES</b>	<b>\$16,190,911.00</b>	<b>(\$1,942,376.00)</b>	<b>\$14,248,535.00</b>	<b>5</b>	<b>\$5,170,031.91</b>	<b>36</b>	<b>(\$3,427.96)</b>	<b>\$9,081,931.05</b>	<b>64</b>
<b>Total OJRSA FUND</b>	<b>\$16,190,911.00</b>	<b>(\$1,942,376.00)</b>	<b>\$14,248,535.00</b>	<b>5</b>	<b>\$5,170,031.91</b>	<b>36</b>	<b>(\$3,427.96)</b>	<b>\$9,081,931.05</b>	<b>64</b>
<b>TOTAL ALL FUNDS</b>	<b>\$16,190,911.00</b>	<b>(\$1,942,376.00)</b>	<b>\$14,248,535.00</b>	<b>5</b>	<b>\$5,170,031.91</b>	<b>36</b>	<b>(\$3,427.96)</b>	<b>\$9,081,931.05</b>	<b>64</b>





# Oconee Joint Regional Sewer Authority

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## OCONEE JOINT REGIONAL SEWER AUTHORITY Ad-Hoc Reconstitution Committee and Executive Committee November 13, 2025

The Ad-Hoc Reconstitution Committee and Executive Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners/Committee Members that were present:

- Katherine Amidon (Environmental Planner, Bolton & Menk)
- Chip Bentley (Appalachian Council of Gov'ts.)
- Kevin Bronson (City of Westminster) – Committee Chair
- Chris Eleazer (Oconee Joint Regional Sewer Authority)
- Lawrence Flynn (Pope Flynn - OJRSA Attorney)
- Joel Jones (Consultant, JonesWater)
- Angie Mettlen, (Vice President, Ardurra)
- Scott Moulder (City of Seneca)
- Celia Myers (City of Walhalla)

Committee Members that were not present:

- Vacant Oconee County Seat (*new member to be appointed by County Council next month*)

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager

Others present were:

- Ms. Andrea Kelley, The Journal
- Mr. Glenn Hart, Oconee County Councilman
- Mr. Matt Durham, Oconee County Councilman

**A. Call to Order** – Mr. Bronson called the meeting to order at 9:01 a.m.

### **B. Recognition of Oconee County Attendees**

- **Recognize Oconee County Attendees and Provide a Brief Update on the Committee's Mission** – Mr. Bronson welcomed Oconee County Council Chairman, Mr. Matt Durham, and Oconee County Councilman, Mr. Glenn Hart, to the meeting. Mr. Bronson stated that he wants to make sure Oconee County Council has everything they need as the consolidation process moves forward.

Mr. Bronson said the agenda states to provide a brief update and asked if there was anything Oconee County needed or wanted to know. Mr. Durham replied that he met with Mr. Eleazer yesterday and was brought up to date. Mr. Bronson asked if there were any questions that came out of the meeting yesterday that needed to be asked of this committee. Mr. Eleazer stated that Mr. Durham did not have the opportunity to ask the questions that were received from the other cities, so he forwarded the questions and answers document to Mr. Durham and offered the opportunity to ask some questions and get the answers before the next meeting when the document will go public.

**C. Approval of Minutes**

- **Ad Hoc Reconstitution Committee and Executive Committee Meeting of October 9, 2025**

*Mr. Moulder made a motion, seconded by Mr. Eleazer, to approve the October 9, 2025 meeting minutes as presented. The motion carried.*

**D. Committee Discussion and Action Items**

- 1. Regional Feasibility and Reconstitution Quarterly Report No. 1 (Exhibit A)** – Mr. Eleazer mentioned this is the report that was submitted to the Rural Infrastructure Authority (RIA) as stated in the committee recommendations. Ms. Bonnie Ammons of the RIA is expecting to receive this every calendar quarter. This document was also presented to the OJRSA board at the last meeting. Report No. 2 will be submitted in January 2026, and Mr. Eleazer asked if any committee members wanted to make changes to the format of the report, then to let him know.
- 2. Update on Proposed Change to Joint Authority Water and Sewer Systems Act** – Mr. Eleazer stated he met with Senator Thomas Alexander around mid-September. Senator Alexander asked to have the proposed changes sent to him electronically in Microsoft Word and with a hard copy, which was done. Mr. Eleazer followed up with him last week. Senator Alexander said he forwarded the changes on “for other eyes to look at.” Mr. Bronson asked Mr. Eleazer to let the Committee know when he hears that Senator Alexander filed the bill. Mr. Flynn added that this probably will not happen for another month.
- 3. Feedback on System Valuation and Financial Review (Sample Noted in Exhibit B); Consideration of Cost-Sharing for Evaluation** – Mr. Bronson asked Ms. Mettlen to discuss how she obtained these reports from First Tryon and Raftelis and what they entail. Ms. Mettlen stated there are two (2) different financial proposals/scope of work. The Raftelis study report is the rate study, and the First Tryon report is the financial valuation of the systems. The reports were obtained from MetroConnects when they were doing their consolidation of sewer systems in the Greenville area, so this is an apples-to-apples comparison of the kind of work they were looking at and what they were trying to do so they could consolidate the fire and sewer districts into MetroConnects.

Ms. Mettlen stated it was discussed at the last meeting about having one (1) consultant do both studies; however, Mr. Flynn felt strongly that having two (2) different consultants do each piece of this separately is valuable.

Ms. Mettlen said this is presented to give everyone a chance to look at the general scope of work. She said this is high level stuff, because this committee is trying to get the best answers it can without costing everyone a significant amount of money and trying to use available data the same as the engineering piece of it. There probably is enough data on that side to feed into these studies.

Ms. Mettlen stated it was discussed that one (1) consultant would be hired for each study for everyone collectively and not each entity doing their own (to ensure everyone is getting the same valuation) and that there was a cooperative way that the fees for the studies could be paid by the group. She asked if everyone was on board with this. Mr. Moulder answered yes.

Mr. Bronson asked if there were any procurement concerns about this; Ms. Mettlen replied that if it goes through the OJRSA, it will need to follow the OJRSA procurement code. Mr. Moulder asked if the OJRSA procurement code has a professional services provision in it that allows seeking out professional services without public bid; Mr. Eleazer replied yes, it does. Mr. Flynn added that, if needed, the OJRSA board could also approve a resolution to exempt itself from the current provisions.

Mr. Moulder said he was good with selecting it through the OJRSA procurement code. Ms. Myers said she may have questions about the payment portion of it, but she was good with going through the OJRSA procurement code.

Ms. Mettlen said if this is the way to go, it may work in this committee’s favor to select each consultant to work with and develop the scope before getting to the fee piece of it. She added that

sometimes this is hard to do when a Request for Qualifications (RFQ) is required. Therefore, the next step is figuring out what consultant to talk to and working through the sequencing of which to work on first (she suggested the valuation come first and the rates second) and then working through the scope with the information obtained.

Mr. Eleazer asked how the technical component plays into this as far as assessing the systems. Ms. Mettlen said, with all the Corrective Action Plans (CAPs) and updated information known, that should be the information used on the valuation and rate studies. This is why more information was requested in looking at the long-term needs of each collection system and the OJRSA. Ms. Mettlen said Ardurra can continue to serve as an advisor to these consultants if there are questions or if there are any technical issues that need clarification. Ms. Mettlen added that she didn't want all the work done on the technical valuation in the initial study to go to waste, so a lot of the information is already obtained.

Ms. Amidon said she heard back from everyone (except West Union) that they could view the shared point document; she asked the committee if anyone could not access them. (No one had any issues accessing.) Ms. Amidon asked Mr. Durham and Mr. Hart who to contact at Oconee County now that Ms. Brock is no longer administrator. Mr. Durham replied that Oconee County will be appointing someone to the committee on Tuesday night.

Ms. Amidon said the information gathered from the Master Plan efforts and the Reconstitution Feasibility Study done by Ardurra have been consolidated into one (1) folder per entity to be provided to the consultants, and the folder sharing ensures that Ardurra and Bolton and Menk are not missing anything that the entities want to add.

Ms. Mettlen added that it is recognized that Oconee County's sewer assets are relatively new, but it is helpful to know any asset replacement plans or anything planned with additional collection lines. Mr. Eleazer added that if there are any questions, Oconee County can contact himself or Mr. Bentley. Mr. Bronson asked Mr. Eleazer to summarize in an email what is needed from Oconee County.

Ms. Mettlen asked Ms. Amidon to talk about the cost sharing ideas that have been discussed. Ms. Amidon showed a spreadsheet to the committee (*a sample of the spreadsheet is included in these minutes*). She said the spreadsheet is based on the discussion about giving everyone a base amount and splitting the remaining cost per pro-rata share. She added that the contract amount was set at \$100,000 for ease of calculations and concentrate more on the pro-rata share. In addition, West Union was added into the scenario.

Mr. Bronson said that it was also previously discussed about asking the RIA to financially assist with this. Ms. Mettlen said they can be asked, but if the RIA funds it, it will blow up the procurement code and require it to be sent out for bids. Ms. Mettlen said the SC Department of Environmental Services (SCDES) could also be asked, as they do State Revolving Fund (SRF) loans for engineering studies, but the Clean Water SRF requires a signed procurement statement that you follow state and federal procurement codes.

Mr. Bronson asked for an estimate on the cost of the two (2) combined studies. Ms. Mettlen replied that it depends on the scope and how in depth they are. She said she has seen rate studies go anywhere from \$45,000 - \$80,000. She added that there is information obtained by Wildan that can be used. She said it will probably be around \$200,000 - \$300,000 for both studies combined. Mr. Moulder asked what the approximate timeline would be to spread the cost out; Ms. Mettlen replied it would be a six-month effort. Mr. Moulder said it could be spread into two (2) fiscal years.

There was some discussion about West Union paying for this without having representation on this committee. Mr. Flynn said he didn't see a problem asking them.

Ms. Myers asked how the pro-rata was determined (number of customers or miles of sewer line); Mr. Eleazer replied it was the number of customers. Ms. Myers acknowledged two (2) years would make it easier but stated that a "bigger ask" would most likely come later to try to recover some of these funds when the assets are turned over.

Ms. Amidon stated that even if Walhalla no longer has the sewer assets in the end, Walhalla will still want a viable asset for their residents in the future, so having the studies done is still important. She added that if everyone agrees to proceed with the studies, Ms. Ammons would see that everyone is committed and would make it much easier for her to agree to funding on the backend. Ms. Mettlen added she mentioned to Ms. Ammons that this was happening, agreed that it would show some “skin in the game,” and said Ms. Ammons would probably have no problem with the funding being carried out in two (2) fiscal years.

Mr. Bronson asked what the next step is. Ms. Mettlen said the next step is determining what consultant this committee wants to talk to and then working toward that.

Mr. Eleazer suggested that each entity has firms they work with, and he feels it would be beneficial to find a truly independent firm who has not worked with any of them. Ms. Mettlen and Ms. Amidon replied that would be a challenge. Ms. Amidon added that Raftelis and Wildan are the two (2) major firms. Mr. Flynn replied that will be almost impossible; Raftelis, Wildan, and First Tryon are the major firms. He added that there are some other national firms and some engineering firms who do these studies, but engineering firms don’t do them as well. Mr. Bronson said he was comfortable with Raftelis and Wildan; Ms. Myers agreed.

Mr. Bronson asked Ms. Amidon to draft a paragraph about what each entity would get from a valuation which can be sent to all the entities for discussion with their councils. Mr. Bronson asked Mr. Eleazer to have this discussion on the next meeting agenda.

Mr. Moulder asked if feedback from the members regarding payment should be obtained before a recommendation being made before the OJRSA board. Mr. Bronson suggested circulating this information around to all the entities. Ms. Amidon suggested starting with West Union, as the numbers would need to be recalculated if they were not willing to participate. It was discussed to have Mr. Eleazer reach out to Mayor Oliver of West Union. Mr. Eleazer asked Mr. Flynn if he had reached out to West Union attorney, Ms. Mary McCormick. Mr. Flynn replied he had spoken with Ms. McCormick a couple times; he said she is very protective of her client, and he doesn’t feel he would get far and that Mr. Eleazer would get better feedback. Mr. Bronson stated he would be happy to sit down with Mr. Eleazer and Mayor Oliver if needed and possibly Mr. Bentley as well. Ms. Amidon suggested reminding them that if the consolidation happens, West Union’s customers will still benefit from any future infrastructure work.

#### **4. Update on Support Resolutions:**

a. **West Union** – Mr. Flynn stated he sent the markups on West Union’s revised resolution back to them, and he hasn’t heard anything from them since. Mr. Eleazer followed up and hadn’t heard anything either.

b. **Oconee County** – Mr. Flynn asked today’s attendees from Oconee County as to where they stand. Mr. Flynn explained that the initial Ad-Hoc Feasibility Committee created a report in which they made a request for the inclusion of Oconee County as a member of the reconstituted authority and made recommendations on the conveyance of the collection systems of the existing membership. A resolution was prepared as an offer of support acknowledging that the reconstitution process had been initiated. This resolution does not commit to any course of action but rather simply says the report was received, its parameters are recognized, and the entity signing it will act in good faith to move forward. The resolution was adopted by the OJRSA board and all the Member Cities. A version was sent to West Union who made some changes which were marked up and sent back to them, and this can be sent to Oconee County if they want to see it. Mr. Durham asked that it be sent to Oconee County.

5. **Update/Discussion of New Oconee County Appointee** – Mr. Durham said Oconee County Council is meeting Tuesday night and will appoint a new representative to this committee at that time.

6. **Update on Municipal Elections and Committee Response to Answers and Comments Presented During the October 9, 2025 Committee Meeting (Exhibit C):**

- a. **Seneca** – Mr. Moulder reported that all the incumbents won the election. A new mayor was elected; however, he has been on the council for decades (the former mayor did not run for reelection as mayor but instead ran for a city council seat and was elected to this position). All of them are familiar with the process that this committee is going through.

He added that, although they see in a benefit in not having sewer anymore, there are some serious hesitations, not with the reconstitution of the board, but with the turning over of the assets. It is not so much the value of the assets, but the accountability and control they would lose if turned over to a board where they don't get any say on who is appointed. When originally discussed, Seneca would get to have an appointment on the new board, but it has since changed to a delegation appointment.

Mr. Moulder said, in his opinion, with their concerns, they may choose to remain a satellite customer under the purview of the new Authority. Ms. Amidon replied that Seneca would still get to recommend the appointee.

Mr. Flynn said there are significant limitations on the current board where it is hard to "wear a hat" representing the OJRSA and what the best interest of the treatment plant is while having membership in the organization that has a say with how rates are approved. He added that, because Seneca doesn't want to give up control, the organization cannot operate distinctly of the city as an independent enterprise.

Mr. Moulder replied it is being expanded beyond the plant; Seneca is being asked to give up the control and accountability to the organization now to be operating within the city limits and confines of its infrastructure that has a direct impact on decisions that the local council makes over its city. Mr. Flynn replied this has always been known to be the struggle in making this recommendation; however, the thought was: 1) what is in the best interest of Oconee County at large and 2) having someone independent whose only focus in running the organization is how to best provide sanitary sewer service at the collection and treatment level while effectively disregarding political questions that otherwise exist within municipalities.

Mr. Moulder stated there will always be political dynamics but at a different level, and although there may be full trust and faith in Senator Alexander and the delegation, they will not always be there. Mr. Flynn said the fact that Seneca will still be operating the water system, so that softens this a bit. From a growth standpoint, Seneca still has a say whether a development can or cannot happen. Mr. Moulder said the sewer is the more limiting factor; the water is not. Mr. Flynn replied that is the way you control it. Mr. Flynn also stated that this is a multi-step process and knowing everything at the beginning is better in order to work through it.

In addition, Mr. Moulder stated that he still needs to share the questions and answers with his council. He added that he thought the entities had a choice to remain a satellite system and that Seneca's sewer (through rate studies) is self-sustaining; it breaks even. It's not like Seneca will save money by turning over the system; there must be some other benefit associated with this which might be future capital cost occurrence.

- b. **Walhalla** – Ms. Myers stated she is not under delusions that Walhalla's system is worth \$100,000,000; the city breaks even; however, even with \$35,000 per year, Walhalla would have to take some other project away to fund this. In addition, the recommendations of the Ad-Hoc Committee were agreed to, but there were some hesitations. It was presented to the Walhalla council that they would be able to make the recommendations to the delegation about who was on the board and trust that the delegation was going to select one of the recommendations. She stated that the citizens like to be able to go to someone and air their concerns. She added that the city has the cheapest rates, and when the rate study comes out, the citizens will know the rates are going up. She knows the benefit will be in the long term of the next 50 years, but citizens will look at the rates doubling now in a bad economy.

Mr. Flynn replied that the capital side of maintaining and fixing inflow and infiltration (I&I) issues is the easy way to make the system work if there is no reinvesting in the system; therefore,

the rates don't reflect what is necessary to improve the system. If you give the system up, you get to avoid the political blowback of the rates going up, because an independent agency is doing it. Mr. Moulder replied that the cities made the decision to allow the independent agency.

Ms. Myers added that Walhalla had one (1) incumbent reelected and has two (2) new people (of which one (1) of them is returning to council and is familiar with sewer issues). There has not been a change in majority, so this is not stalled.

Mr. Eleazer spoke about being able to delay the two (2) phases of plant expansion if there is some reinvestment in the system, as the OJRSA wouldn't have to continue to treat I&I. During wet weather, the OJRSA sees around eight million gallons-per-day (8,000,000 GPD) while only two million three hundred thousand gallons-per-day (2,300,000 GPD) during dry weather. Mr. Flynn said that is saying that five million gallons-per-day (5,000,000 GPD) of stormwater is being treated; Mr. Eleazer replied that is with also holding twelve million gallons (12,000,000 gallons) of it and letting it seep into the treatment system. Mr. Flynn said that is approximately \$250,000,000 to treat that of the plant was expanded at \$50 per gallon as mentioned by Mr. Jones earlier in the meeting.

- c. **Westminster** – Mr. Bronson stated that Westminster has two (2) new councilmembers. They have been given the information from the committee but have not been briefed yet. The remainder of the council has been non-committal, which is reflective in the questions they submitted; they were given the answers to the questions at the last council meeting, but there was not much feedback. The council was waiting for the elections, as four (4) seats were up for election. The same issues that were voiced by Mr. Moulder and Ms. Myers are in the minds of the Westminster council members. The council will further discuss this when the new council starts on the second Tuesday in January 2026.

#### E. Committee Member Discussion:

Chip Bentley Comments – Mr. Bronson asked Mr. Bentley if he had any comments or concerns. Mr. Bentley said that this meeting is ultimately meant for the members to make the best decision moving forward. The discussion was about the key issues of what needs to be addressed right now.

State Funding – Mr. Eleazer asked what the likelihood of receiving money from the state to help if this process moves forward since earmarks have been removed from the state budget. Ms. Mettlen said there is a strong one. SRF money comes into play, and the Continuing Resolution that was passed last night had USDA money in it which was strong on water infrastructure. That means Congress is not going to go the way of the White House in gutting the programs that are funding water infrastructure. The SRF will probably go back to 2019 levels which isn't bad. She added that RIA and SRF have come together in the past in times like this to put up a certain amount each; there may be some grant money and some loan money in there. There was some discussion about Senator Lindsay Graham helping to facilitate this.

December 11, 2025 Ad-Hoc Committee Meeting – Mr. Bronson asked if the December 11, 2025 meeting is still good for everyone. Ms. Mettlen said she will not be available that day, but the meeting does not need to be rescheduled for her. Everyone said they were good for that day.

January 8, 2026 Ad-Hoc Committee Meeting – Ms. Amidon asked if the January 8, 2026 meeting is still good for everyone, as she will not be available that day. Everyone said they were good for that day.

#### F. Adjourn – The meeting was adjourned at 10:12 a.m.

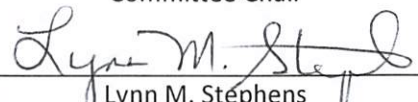


**Upcoming Meetings**

1. **Operations & Planning Committee** – Thursday, November 20, 2025 at 8:30 a.m.
2. **Finance & Administration Committee** – Tuesday, November 25, 2025 at 9:00 a.m.
3. **Board of Commissioners** – Monday, December 1, 2025 at 4:00 p.m.
4. **Reconstitution Committee & Executive Committee** – Thursday, December 11, 2025 at 9:00 a.m.

Approved By:   
Kevin Bronson  
Committee Chair

Date Approved: 12/11/25

Approved By:   
Lynn M. Stephens  
OJRSA Secretary/Treasurer

Notification of the meeting was distributed on October 20, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, [www.ojrsa.org](http://www.ojrsa.org), and posted at the OJRSA Administration Building.



## **Ad Hoc Reconstitution Committee and Executive Committee**

OJRSA Operations & Administration Building  
Lamar Bailes Board Room  
November 13, 2025 at 9:00 AM

*This advisory committee was established by the OJRSA Board of Commissioners at its August 4, 2025 meeting to consider the reorganization recommendations as identified in the [Ad Hoc Sewer Feasibility Implementation Committee Final Recommendations](#) report. This committee can neither create policy nor make decisions on behalf of the OJRSA or other wastewater service providers within the area. The recommendations are available at [www.ojrsa.org/info](http://www.ojrsa.org/info).*

*OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at [www.youtube.com/@OconeeJRSA](http://www.youtube.com/@OconeeJRSA) (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at [info@ojrsa.org](mailto:info@ojrsa.org). Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.*

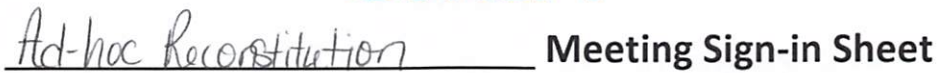
### **Agenda**

- A. Call to Order** – Kevin Bronson, Committee Chair
- B. Recognition of Oconee County Attendees**
  - Recognize Oconee County attendees and provide a brief update on the Committee's mission – Kevin Bronson, Committee Chair and Lawrence Flynn, OJRSA Counsel
- C. Approval of Minutes**
  - Ad Hoc Reconstitution Committee and Executive Committee Meeting of October 9, 2025
- D. Committee Discussion and Action Items**
  - 1. Regional Feasibility and Reconstitution Quarterly Report No. 1 (Exhibit A) – Chris Eleazer, Committee Member/OJRSA Director
  - 2. Update on proposed change to Joint Authority Water and Sewer Systems Act – Chris Eleazer, Committee Member/OJRSA Director
  - 3. Feedback on system valuation and financial review (sample noted in Exhibit B); consideration of cost-sharing for evaluation – Led by Kevin Bronson, Committee Chair
  - 4. Update on Support Resolutions – Led by Lawrence Flynn, OJRSA Counsel
    - a. West Union
    - b. Oconee County
  - 5. Update/discussion of new Oconee County appointee – Led by Kevin Bronson, Committee Chair
  - 6. Update on municipal elections and Committee response to answers and comments presented during the October 9, 2025 Committee meeting (Exhibit C):
    - a. Seneca – Scott Moulder, Committee Member/Seneca Administrator
    - b. Walhalla – Celia Myers, Committee Member/Walhalla Administrator
    - c. Westminster – Kevin Bronson, Committee Chair/Westminster Administrator
- E. Committee Member Discussion** – Led by Kevin Bronson, Committee Chair  
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- F. Adjourn**

### **Upcoming Meetings**

*All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*

- Operations & Planning Committee – November 20, 2025 at 8:30 AM
- Finance & Administration Committee – November 25, 2025 at 9:00 AM
- Board of Commissioners – December 1, 2025 at 4:00 PM
- Reconstitution Committee and Executive Committee – December 11, 2025 at 9:00 AM



Date: 11/13/25 Time: 9am Location: WWTP Board Room

NAME (Print)

**POSITION/TITLE**

## ORGANIZATION

NAME (PRINT)  
Angie Mettlen

Director

Ardurra

from Ron

city of

Wester

## 1) Kationene Amiden

## Planning

Bolton & Menk

Joel Jones

Cons

Chip Bentley

Deputy ED

# A COG

Celia Myers

Administrator

Walhalla

Math Durbin

COUNTY COLLEGE

Dlaczego

SCOTT MOULDEN

## BOARD

CITY OF SENECA

Learn over on Flygon

Lang

Pontryagin

Andrea Kelley

reporter

# The Jarnal

GLENNY HANT

Dist # 5

OCONEE County

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## Quarterly Progress Report: OJRSA Regional Feasibility and Reconstitution

## Report No. 1

October 10, 2025

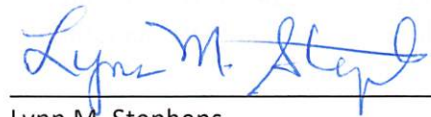
**Submittal Statement**

This report is provided to the South Carolina Rural Infrastructure Authority, Oconee Joint Regional Sewer Authority ("OJRSA") Board of Commissioners, and Oconee County Council in accordance with the recommendations provided by the Ad Hoc Regional Feasibility Study Implementation Committee and as accepted by the OJRSA Board of Commissioners on July 15, 2025.



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Christopher R. Eleazer  
OJRSA Executive Director, and  
OJRSA Ad Hoc Reconstitution Committee Member



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Lynn M. Stephens  
OJRSA Secretary/Treasurer



## Background

In 2022, the Oconee Joint Regional Sewer Authority (“OJRSA” or “Authority”) was awarded a Regional Feasibility Planning Grant<sup>1</sup> by the South Carolina Rural Infrastructure Authority (“RIA”). OJRSA subsequently procured the services of W.K. Dickson (now, Ardurra) to develop a comprehensive Regional Feasibility Planning Study (“Planning Study”) to determine if regionalizing sewer collection, conveyance, and treatment in Oconee County, South Carolina will streamline service delivery and enhance the success of the community and its quality of life. The Planning Study<sup>2</sup> included the analysis and recommendations in the following core areas: (1) governance structure; (2) revenues and finance; (3) environmental compliance, (4) utility resources, and (5) efficiency in operations and service.

The Planning Study was completed in August 2024 and adopted by the OJRSA Board of Commissioners (“Board”) in September 2024. A special Ad Hoc Regional Feasibility Study Implementation Committee (“Feasibility Committee”) was established by the Board in November 2024 for the purpose to review, discuss, and evaluate the Planning Study’s primary recommendations for a new governance structure for the OJRSA and to provide independent recommendations for implementing this restructuring. Additionally, the northern area of Anderson County was discussed during this study for potential regional collaboration, but it was determined that that region would not be the focus of the near future as the existing system and service area should be prioritized.

The Feasibility Committee established five major recommendations to reorganize/reconstitute the OJRSA under the South Carolina Joint Authority Water and Sewer Systems Act (the “Act”).

1. The collection systems of current Authority members and Oconee County should be consolidated into one combined system – owned, operated, and maintained by the reconstituted Authority.
2. The Authority should be reconstituted with a new five-member Board of Commissioners (the “New Board”).
3. The governance documents of the reconstituted Authority will be drafted and supersede all existing Authority governance documents and contracts, which must be dissolved as a part of this process. These documents will also provide that the reconstituted Authority will have the power to provide retail sewer services within its service area as necessary to support the operation of the consolidated collection systems. This should be finalized upon completion of the consolidation but can be drafted during the consolidation process.
4. The current Board will dissolve the Feasibility Committee and then establish a working group or smaller ad hoc committee to oversee and guide the initial implementation steps outlined above (the “Reconstitution Committee”<sup>3</sup>).
5. It is recommended that a communications plan for the reorganization be developed, which should be used by all entities involved. This plan will ensure clear and consistent messaging while also allowing for input from residents and customers of the Authority. Maintaining an open process is crucial to maximize the chances of success in consolidating the collection systems and establishing the reconstituted Authority with the New Board.

The Feasibility Committee noted the recommendations were vital to the long-term success of the Authority, and in the absence of the implementation of these recommendations, the OJRSA runs the risk of significant regulatory compliance matters, lack of funding, and restrictions on growth and development of the County as a whole.

The final Feasibility Committee recommendations, which were presented to and accepted by the Board at a joint meeting with Oconee County Council in July 2025, included a list of specific tasks which were

<sup>1</sup> RIA Grant Number RGRG-23-5006

<sup>2</sup> *Regional Feasibility Planning Study 2024* by W.K. Dickson, Bolton & Menk, and Willdan Financial Services. ([www.ojrsa.org/info](http://www.ojrsa.org/info))

<sup>3</sup> This committee was identified in the recommendations as the “Implementation Committee”

established by the Feasibility Committee with timelines associated with each function. These included:

1. Within 45 days (August 29, 2025)<sup>4</sup>, the current Board will dissolve the Feasibility Committee and establish the Reconstitution Committee for further implementation oversight.
2. On a quarterly basis, the Reconstitution Committee will provide an update to RIA, the current Board, and Oconee County on the progress of the implementation of these initial recommendations.
3. Within 45 days (August 29, 2025), the legislative revisions to the Act will be finalized and provided to the Oconee County Delegation ("Delegation"). Consultation shall be made with the Delegation on whether lobbyist support will be needed.
4. Within 90 days (October 13, 2025), resolutions of support for system consolidation/Authority reorganization will be provided to and adopted by each governing body affected by the recommendations, including the Board, Seneca City Council, Walhalla City Council, Westminster City Council, West Union Town Council, and Oconee County Council.
5. Within 120 days (November 12, 2025), consultants shall be engaged, and the process of collection system evaluation (technical) and valuation (financial) will be initiated, including identification of potential funding for this effort and immediate rehabilitation projects that may be identified or on current Capital Improvement Plans ("CIP"). Additionally, a rate consultant will be engaged.
6. Within 120 days (November 12, 2025), a Communications Plan will be developed under the guidance of the Implementation Committee and provided to all entities involved.
7. Within 60 days of the approved changes to Act being approved (likely July/August 2026), the list of recommendations for the initial commissioners for the reconstituted Authority ("New Commission") will be provided to the Delegation.
8. Within 15 months (February 27, 2027), the evaluation and valuation of collection systems will be completed.
9. Within 18 months (May 12, 2027), the determination of a timeline for developing a unified, equitable rate structure will be provided as a part of the initial terms for collection system consolidation.
10. Within 24 months (July 15, 2027), legal documents to transfer collection system assets to the Authority will be executed, as well as all necessary reconstitution documents.
11. Within 25 months (August 16, 2027), if the legislative amendments have not been approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the Authority will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months (July 17, 2028). Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation ("SUR") and added as co-permittees under the National Pollutant Discharge Elimination System ("NPDES") permit.

The following sections of this report separately address each of the above.

## Summary of Current Actions

This section outlines the efforts and progress made by the stakeholders in implementing the Feasibility Committee's recommendations

### **Events and Meetings**

The following events and meetings occurred during the reporting period:

- July 15, 2025 – Joint Board meeting with Oconee County Council
- August 14, 2025 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting
- September 11, 2025 – Ad Hoc Reconstitution Committee and OJRSA Executive Committee meeting

<sup>4</sup> Target dates are included for each based on date the recommendations were accepted by the Board

**Recommendation Item 1: Dissolve Feasibility Committee and Create New Committee****Target Date: August 29, 2025****Status: Complete**

The Board approved to dissolve the Feasibility Committee and authorized the creation of the Reconstitution Committee at its August 4, 2025 meeting.

Members of the Reconstitution Committee include:

- Kevin Bronson, City of Westminster and OJRSA Executive Committee member (Committee Chair)
- Chip Bentley, Appalachian Council of Governments
- Amanda Brock, Oconee County
- Chris Eleazer, Oconee Joint Regional Sewer Authority
- Scott Moulder, City of Seneca
- Celia Myers, City of Walhalla

Nonvoting facilitators and other committee members include:

- Katherine Amidon, Bolton & Menk
- Lawrence Flynn, OJRSA General Counsel
- Joel Jones, JonesWater
- Angie Mettlen, Ardurra

**Recommendation Item 2: Submit Quarterly Report****Target Date: Within 14 days after completion of each calendar quarter****Status: Report #1 complete**

This report has been prepared in response to Item 2 of the recommendations as stated above. The quarterly reports will be submitted to RIA within two (2) weeks of the conclusion of each calendar quarter<sup>5</sup> until the conclusion of this program.

In the future, past actions will be listed in Appendix A.

**Recommendation Item 3: Submit Joint Authority Water and Sewer System Act Draft to Oconee County Delegation****Target Date: August 29, 2025****Status: In Progress**

OJRSA Executive Director Chris Eleazer met with Senator Thomas Alexander (S.C. Senate District 1) on September 9, 2025 to present a draft version of the amendments to the Act. Efforts were made to meet with Representative Bill Whitmire (S.C. House District 1) and Representative Adam Duncan (S.C. House District 2), but a mutually convenient date could not be arranged.

**Recommendation Item 4: Adoption of Resolutions of Support****Target Date: October 13, 2025****Status: Partially Complete**

Draft resolutions were provided by the OJRSA attorney to all governing bodies as recommended.

The following resolutions of support for wastewater system consolidation/Authority reorganization have been adopted by the following as of September 30, 2025:

- Seneca – August 26, 2025
- OJRSA – September 8, 2025
- Westminster – September 9, 2025

<sup>5</sup> The end of March, June, September, and December of each year

- Walhalla – September 16, 2025

Those remaining to approve the matter include:

- Oconee County – to consider in October 2025
- West Union – Attended the September Reconstitution Committee meeting to ask questions and express their questions about the resolution. A revised resolution draft will be submitted for consideration during next quarter.

It is worth noting that the Mayor of the Town of West Union attended the September Reconstitution Committee meeting and is expected to participate in future meetings and remain engaged in the process.

**Recommendation Item 5: Initiate Collection System Technical Evaluation and Financial Valuation**

**Target Date: November 12, 2025**

**Status: To begin next quarter**

This task will begin later in 2025.

**Recommendation Item 6: Develop Communications Plan**

**Target Date: November 12, 2025**

**Status: To begin next quarter**

This task will begin later in 2025.

**Recommendation Item 7: Consider Initial Commissioners for New Authority**

**Target Date: Within 60 days of approved changes to Act (likely July/August 2026)**

**Status: Contingent on legislative approval**

If the recommended amendments to the Act are approved by the South Carolina Legislature and signed into law by the governor, then the list of possible candidates for the New Commission will be provided to the Delegation soon thereafter.

**Recommendation Item 8: Complete Technical Evaluation and Valuation of Collection Systems**

**Target Date: February 27, 2027**

**Status: Not started**

Recommendation Item 5 must occur before project can be completed.

**Recommendation Item 9: Develop Unified, Equitable Rate Structure**

**Target Date: May 12, 2027**

**Status: Not started**

Recommendation Item 8 must be completed prior to beginning this task.

**Recommendation Item 10: Execute Transfer of Wastewater Collection System Assets and Reconstitution Documents**

**Target Date: July 15, 2027**

**Status: Not started**

This task will begin much later in the process.

**Recommendation Item 11 (contingency): Abandon Consolidation and Reconstitution Plan**

**Target Date: August 16, 2027**

**Status: Not applicable at this time**

This contingency item will only apply if legislative amendments are not approved or if the Ad Hoc committee cannot reach consensus.

## **Summary of Past Actions**

Actions taken prior to this report are in Appendix A (starting on page 7).

*End of Summary of Current and Ongoing Corrective Actions. See Appendix A for past updates and completed tasks associated with Consent Order 21-025-W.*



## **Appendix A: Past Updates and Completed Tasks**

**Item 1: Dissolve Feasibility Committee and Create New Committee**

**Item 2: Quarterly Report**

**Item 3: Submit Joint Authority Water and Sewer System Act Draft to Oconee County Delegation**

**Item 4: Adoption of Resolutions of Support**

**Item 5: Initiate Collection System Technical Evaluation and Financial Valuation**

**Item 6: Develop Communications Plan**

**Item 7: Consider Initial Commissioners for New Authority**

**Item 8: Complete Technical Evaluation and Valuation of Collection Systems**

**Item 9: Develop Unified, Equitable Rate Structure**

**Item 10: Execute Transfer of Wastewater Collection System Assets and Reconstitution Documents**

**Item 11 (contingency): Abandon Consolidation and Reconstitution Plan**



1355 Greenwood Cliff, Suite 400  
Charlotte, NC 28204

## WORK ORDER NUMBER 1

**WORK ORDER** to the Agreement dated May 13, 2019 by and between the Metropolitan Sewer Subdistrict (the "Client") and First Tryon Securities, LLC, d/b/a First Tryon Advisors ("First Tryon").

### SERVICES

First Tryon will provide the following Services under this Work Order:

#### Phase I (Planning Work):

- Evaluate and provide a detailed analysis of the Client's existing financial condition, credit profile and debt portfolio.
- Build a comprehensive capital planning model to assist in evaluating and establishing the Client's debt capacity for various projects, as well as evaluating the potential consolidation / merger of existing entities under the Client's management, taking the following variables into consideration:
  - Project Specific Items:
    - Timing and amounts
    - Available revenue sources
    - Available funding structures
    - Financing term
    - Amortization/debt service
    - Prioritization of capital project needs
  - Consolidation / Merger Specific Items:
    - Timing of proposed consolidation(s) / merger(s)
    - Existing and proposed cash flows of entities coming under the Client's management
    - Financial condition, credit profile and debt portfolio of entities coming under the Client's management
    - Revenue/cost/growth projections
    - Impact on financial ratios, coverages, etc.
- Work hand-in-hand with the Client's staff to refine the capital planning model to help forecast future financial performance based on pro forma projections provided by the Client, evaluate the Client's debt capacity and affordability and assess the sensitivity of the Client's various planning assumptions.
- At the Client's request, participate in Board meetings, workshops and committee meetings to facilitate the development of the capital planning model.

#### Phase II: (Transaction Execution Work- if requested by Client)

- Help craft a tailored plan of finance that is appropriate for the Client's short-term and long-term financing objectives.
- Solicit and evaluate financing proposals, prepare related credit packages, evaluate any submitted proposal and negotiate final terms and conditions with the lender.
- Negotiate terms and conditions of the financing, including call provisions, closing requirements and risk allocation provisions, as applicable.
- Prepare and maintain a detailed financing calendar for the financing, incorporating any required notices, Board actions, public hearings and other financing milestones identified by the Client or its counsel.

Metropolitan Sewer Subdistrict  
Work Order Number 1  
May 13, 2019  
Page 2 of 3

- Produce quantitative schedules outlining sources and uses of funds, debt service requirements, escrow cash flows, and other data required by the Client or its bond counsel in connection with the financing.
- Coordinate activities, meetings and conference calls among the members of the working group.
- Assist in procuring any additional professionals or working group participants necessary to complete the financing (e.g., verification agent, trustee, etc.).
- Assist the Client's counsel in its preparation of all legal documents that such counsel deems appropriate for the authorization, execution and memorialization of the transaction.
- Advise the Client regarding current bond market conditions and other developments that would normally be expected to influence interest rates for the financing.
- Prepare and present information regarding the financing process to the Client's governing board, staff or other stakeholders, as requested.
- Coordinate all closing logistics to help ensure a smooth closing and to reduce demands on the Client's staff.
- Provide ongoing responses to any related questions and perform other customary tasks that might arise during the course of the financing.



July 24, 2020

Ms. Carol L. Elliott, PLS  
General Manager  
MetroConnects  
120 Augusta Arbor Way  
Greenville, SC 29605

**Subject: Proposal for Collections Systems Rate Study**

Dear Ms. Elliott:

Raftelis Financial Consultants, Inc. (Raftelis) is pleased to submit this proposal to provide financial consulting services to the Metropolitan Sewer Subdistrict (MetroConnects). We appreciate the opportunity to submit this proposal, which details our understanding and approach to meet MetroConnects' objectives.

**Project Understanding**

MetroConnects is a wastewater collection district in Greenville County, South Carolina that transports collected wastewater to Renewable Water Resources (ReWa) for treatment. Over the last ten years, Greenville County and MetroConnects' service area has seen significant growth at a rate that outpaces other areas of the country. This sustained growth has created an evolving, dynamic landscape for MetroConnects to provide wastewater services.

In 2018, MetroConnects engaged Raftelis to perform a User Charge Rate Study. Previously MetroConnects assessed wastewater charges on a property tax-basis to fund its wastewater collection and transportation system. In February 2019, MetroConnects adopted a new User Charge Rate Structure. The structure includes a monthly base charge and volumetric charges, which are assessed based on monthly water consumption. This structure is more consistent with industry best practices and provides for a more equitable revenue recovery among MetroConnects customers.

Recently, MetroConnects has been working with local stakeholders to determine how sewer service can be provided most effectively in Greenville County. Sewer collection service is currently provided by multiple sewer subdistricts, with MetroConnects being the largest. Based on financial and capital improvement needs studies performed by First Tryon Advisors and CDM Smith, the cost of providing sewer collection service varies widely within Greenville County. MetroConnects has requested that Raftelis perform a rate study to calculate user rates between subdistricts and in-aggregate.

**Scope of Services**

We have developed the following Scope of Services based on our understanding of MetroConnects' needs. The scope of services can be adjusted, as needed, to better suit the needs of MetroConnects or address other rate and finance related issues if they arise. Our proposed scope of services includes the items listed below.



Task 1: Project Initiation, Management, and Data Collection

The project management task begins with the submittal of this engagement letter and continues throughout the duration of the Study. It is designed to ensure the Study progresses in an efficient and deliberate manner. This task will include administrative components related to project management, quality assurance and control processes.

As part of this task, Raftelis will prepare and submit to MetroConnects staff a detailed data request list so readily available data can be forwarded to Raftelis. The data required will include, but not be limited to, operating and capital budgets, billing data, financial reports, population or growth forecasts, ordinances, and contractual agreements.

Task 2: Project Revenue Requirements

The first step in the study process will be developing forecasts of revenue requirements. Using information developed by First Tryon, Raftelis will prepare a revenue requirement forecast for six sewer subdistricts: Berea Public Service District; Gantt Fire, Police and Sewer District; Marietta Water and Sewer District; Parker Fire and Sewer Subdistrict; Taylors Fire and Sewer District; and Wade Hampton Fire and Sewer District. In addition to forecasts for each subdistrict, Raftelis will update the rate model developed in the 2018 Study to re-cast the financial plan for MetroConnects. Once a forecast of revenue requirements is developed for MetroConnects and each subdistrict, a final forecast will be prepared with all subdistricts in-aggregate.

The revenue requirements will include all operating and maintenance (O&M) costs, capital costs (including annual debt service payments and cash-financed capital), and reserve requirements. The projection of revenue requirements will recognize the individual system's current and future capital needs, established in the study performed by CDM Smith. It is our understanding that the study performed by First Tryon Advisors provides estimates for financing the capital outlined in the CDM study and as a result, estimates for future debt service requirements and revenue financed capital, will be assumed from the First Tryon Advisors study. In addition, it is our understanding that the First Tyron Advisors study provides projections for operating expenses for each of the sewer subdistricts. Raftelis will utilize these projected operating expenses in its projections of revenue requirements.

Based on discussions with MetroConnects staff, it is our understanding that MetroConnects has developed estimates for operating the sewer subdistricts' sewer collection systems. Raftelis will utilize these projections in addition to the subdistricts' projected operating expenses as provided in the First Tryon study. Raftelis will rely on estimates provided by MetroConnects to recognize any economies of scale that may result from a combined system.

The forecast of revenue requirements will consider certain financial and debt policies. Policies and metrics will be identified, tracked, and incorporated into the forecast of revenue requirements. Raftelis will meet with MetroConnects staff to review all components of the forecast of revenue requirements. We will solicit staff input to ensure the forecast is consistent with the expressed financial objectives.



**Task 3: Establish and Forecast Billable Units of Service**

Raftelis will examine each subdistrict's billing records to determine customer demands for wastewater service. To do so, Raftelis will use detailed water usage information from the sewer subdistricts' water provider (Greenville Water). Currently, Raftelis has limited billing data related to each of the sewer subdistricts water use. Raftelis will use this information as a starting point, however, more recent and detailed billing data will be ideal.

Raftelis anticipates that Renewable Water Resources (ReWa) will assist in obtaining new billing data from Greenville Water. In addition, GIS information will be needed to determine the subdistrict for each water customer. As a result, this portion of the study may require a significant level of effort.

Based on the information obtained, Raftelis will develop a forecast of billable units of service over a five-year forecast period using growth assumptions for each subdistrict. We will discuss key assumptions with MetroConnects staff.

**Task 4: Calculate Rates**

The next step in the study process is to calculate rates using the analyses from Tasks 3 and 4. Rates will be calculated for each year in the forecast period and adjusted, where possible, to provide for a smooth forecast of rates. Customer impact analyses will be performed to understand the impact of proposed rate changes to different types of customers and households. Raftelis will take the calculated rates for each subdistrict and compare them to annual sewer costs as determined by First Tryon. This will help MetroConnects assess the full impacts on customers under individual and consolidated systems.

**Task 5: Model Development**

At the heart of any successful rate study is the model used to develop revenue requirements and perform operational and capital financial planning, review customer information, and calculate rates and revenues. The model incorporates the results of each of the other tasks in the engagement, and is sophisticated enough to perform the complex calculations involved in a comprehensive rate analysis with the ability to analyze various rate scenarios.

The model created for this engagement will be developed using Microsoft Excel and will be based on a model framework that incorporates industry standard rate-setting methodologies in a user-friendly manner. The rate model will be built around our innovative modeling approach and will include a customized and interactive dashboard.

**Task 6: Recommendations & Presentation**

Raftelis will be able to assist MetroConnects as necessary in presenting the results of the study and supporting study recommendations. We will work with MetroConnects to determine the most appropriate level of stakeholder interaction. For the purpose of this scope of services, we have included one presentation.

Oconee Joint Regional Sewer Authority - Reconstitution  
Draft Technical and Financial Analysis Cost Sharing Formula  
Contract Amt.     \$100,000     *editable*

	BASE AMOUNT	Pro-rata Share	TOTAL
Seneca	\$10,000	\$26,716	\$36,716
Walhalla	\$10,000	\$8,064	\$18,064
Westminster	\$10,000	\$4,912	\$14,912
West Union	\$10,000	\$304	\$10,304
Oconee	\$10,000	\$4	\$10,004
OJRSA	\$10,000	\$4	\$10,004
	\$60,000	\$40,004	\$100,004

BASE AMOUNT = 10% for each

2025  
remaining 40% pro-rata share method

Breakdown	Ratio	Percentage
Seneca	66.79	67%
Walhalla	20.16	20%
Westminster	12.28	12%
West Union	0.76	1%
Oconee	0.01	0%
OJRSA	0.01	0%
	100.01	100%



## REGIONAL SEWER FEASIBILITY STUDY RECONSTITUTION QUESTIONS & ANSWERS AD HOC RECONSTITUTION COMMITTEE

### Background

During the process of resolution adoption by the individual municipalities and the County, each council and staff were encouraged to ask questions. The original questions (unedited) and draft responses are provided below (in red).

### Westminster

1. What happens after this fall's municipal elections if there is a change in the support of the three city councils? At this time, each council has considered and approved the support resolution. However, the support resolution is not binding and does not commit any participant to a particular course of action. If a participant chooses to opt out, they would not be admitted as a member of the reconstituted authority (the "New Authority"), would not have representation on the Board, and would most likely become a wholesale customer of the new Authority.
2. There are concerns a new board without ties to the city council will approve rates for city customers beyond what the city council believes is appropriate. How will rates be kept "in check?" Sewer service is a business, and rates must be set a level that covers all necessary operating expenses and capital expenses. However, if the new legislation is adopted and a gubernatorial appointment is permitted, board members must reside in a household receiving service from the New Authority. As a result, any rate decisions will have a direct bearing on the financial situation of the member. This may actually be a better result than the current board as many of the current members do not actually receive service from the joint system, and often vote solely on the basis of the benefits to the member-city, rather than fulfilling their fiduciary obligation to the organization.
3. They want to see the outcome of a technical and financial evaluation. Yes, that is a prerequisite, and those persons/firms should be engaged by December 14, 2025 (120 days approval by Board of the ad.hoc committee report).
4. They want to know the cost for Westminster to participate in the technical and financial evaluation. Planning level costs for these evaluations are currently being developed, including a methodology for apportionment. The intent is to keep costs as low as possible by using data and analysis from the previous corrective action plans to prepare a system status assessment and a high-level capital improvement analysis for each system.

5. Will the new entity be a public entity that will allow for public attendance and participation in meetings and committee meetings? **Yes. The new entity will be created under the same statutory framework as the existing authority, which is the “Joint Authority Water and Sewer System Act”, as codified at Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended. The New Authority will be reconstituted under the act as a public body politic and corporate and subject to FOIA and similar open government laws.**
6. They would like to see a customer rate schedule for the rates under a new Authority. This will be part of the recommendations from the evaluation process. According to the ad hoc committee report “[a] unified and equitable rate structure will be developed and deployed as part of the governance documents of the reconstituted Authority.” The schedule calls for the rate schedule to be developed within 18 months of the approval of the plan, so approximately February 2027.
7. What happens if a city decides not to participate? **Nothing can make a city participate, but State regulators (including RIA) have public advised that something must be done. If a city decides not to participate, they will likely be left out of the new organization and required to separately negotiate a wholesale treatment contract with the New Authority for sewer treatment services.**
8. They want to be sure the city is fairly compensation for any assets they may turn over to the new Authority. As a quick point of reference, the city received a \$5 million SCIIP grant to rehabilitate sewer collection lines and the construction is underway. **There will be a technical review, and the consultants will also conduct an analysis to determine the depreciation of each system and estimate the significant capital investments required to bring the systems into regulatory compliance. Even if the third-party financial consultant concludes that a system’s value exceeds its liabilities (for example, the cost to fully rehabilitate it), it is unlikely that any cash proceeds would be available for the acquisition of existing collection systems. Generally, the acquisition of these systems is viewed as relieving each participant of financial and operational liability, rather than generating revenue. However, there may be an opportunity to establish a franchise fee within each city’s municipal boundaries, with those funds remitted back to the respective city in consideration of the use of public rights-of-way.**

## Walhalla

1. Current condition of the Walhalla sewer system. **As the current owners and operators of their respective collection systems, each city is in the best position to provide information about the operating condition of its system. That information can be further supported by the recent CMOM (Capacity, Management, Operation, and Maintenance) and Corrective Action Plan (CAP) reports, as well as by the upcoming technical review to be completed by the consultants.**
2. Estimated upgrades needed to the sewer system. **To be determined based upon recent CMOM/CAP and technical review by consultants.**

3. Current valuation (financial) of the sewer system. Will look to current asset values in audited financial statements, as well as technical review. Compensation, if any, will be considered as described in “Westminster #8.”
4. Estimated cost to upgrade the sewer system. To be determined based upon recent CMOM/CAP and technical review by consultants.

## West Union

1. What is the advantage to West Union to joining OJRSA? It is not contemplated that West Union will become a member of the new Authority. It is expected to remain a treatment customer-only or, alternatively, they will be acquired in whole by the New Authority. Under either scenario, West Union would benefit from regionalized management and long-term planning for wastewater treatment, ensuring compliance with regulatory requirements and improving system reliability. If the system were acquired, West Union would be relieved of the financial and operational responsibilities associated with owning and maintaining the system, including future capital improvements and regulatory compliance obligations.
2. Would ownership of the West Union system transfer to OJRSA? While West Union would not be a member, the new Authority would consider the acquisition of the West Union collection system.
3. Who would operate, maintain, and insure the West Union system after it was transferred? The New Authority.
4. What will happen to West Union public works employees after the transfer? Would they work for OJRSA? Additional staff may be needed, and if so, the Authority will entertain the employment of the best and most qualified service members.
5. Would West Union be compensated for the value of the assets taken over by OJRSA? Probably not. See answer to “Westminster #8” above.
6. How much will the funding of operational costs of OJRSA add to West Union customer rates/bills? Unknown at this time. To be determined based upon recent technical review by consultants, and development of rate study. See “Westminster #6” above.
7. If West Union were to participate in OJRSA, what weight vote would it have? An equally weighted vote? Or a vote based on some other basis, such as volume, linear feet of lines, number of customers, or revenue? West Union will not be a member of the New Authority. As a result, it will not have any voting rights. It will only be a customer, unless it elects to turn over its collection system to the New Authority whereupon rates and other costs will be solely determined by New Authority board.
8. Who would bill for sewer? (West Union has and reads its own water meters.) Assuming the New Authority acquires the West Union collection system, West Union would bill for the New Authority’s sewer service on the respective West Union water bill. Arrangements would be necessary to provide water flow data to the New Authority in order to ensure the appropriate amount is billed.
9. Is revenue shared with members? If it is calculated on a percentage of revenue basis, how frequently is that updated? While this has happened in the past, it is bad



business practice and strongly discouraged. No revenue will be directly distributed from the New Authority's operating accounts. However, it is possible for a participant city to charge a franchise fee, which will be imposed within its municipal limits. See "Westminster #8" above.

10. Who would install new taps? And how much would that cost new users in West Union? The entity that owns and operates the sewer collection system, whether it remains the respective city or is transferred to the New Authority, would be responsible for coordinating and installing new service connections. The cost for new users would reflect the actual cost of installation, along with any applicable capacity or connection fees. Even if ownership of the sewer collection system is transferred to the New Authority, each city would continue to own and operate its respective water utility system. This allows the cities to retain an important role in managing and directing future growth and development within their service areas through their continued role as water providers.
11. Who would pay for expansion of sewer service and collection lines within West Union to support future growth? If West Union's collection system is acquired by the New Authority, then this would be the responsibility of the New Authority. Additionally, as noted in Question #10 above, each city would continue to own and operate its water utility system, allowing it to play an ongoing role in managing and guiding growth through its control over water service extensions.
12. Can you provide us with or direct us to a map of current sewer service areas in the County? To be provided.
13. Also, what is the monthly/annual overhead for the costs of operating OJRSA? And, how is that allocated among the members? Each year, the authority presents a balanced budget for consideration and approval. The budget is based on the anticipated costs of maintaining the system. For Fiscal Year 2026, the projected O&M expenses are \$6,759,426. Rates are structured to cover these operating expenses, including minor capital projects required to address issues identified in the 2021 consent order issued by the South Carolina Department of Environmental Services. The authority no longer uses the "pro rata model". Instead, rates are administered under a "base, plus volume" system, similar to standard water customer billing practices. Under this rate methodology, the authority charges a base charge, which is a fixed amount to recover each participant's share of system costs, administrative and maintenance, and a volume charge, which is a variable amount based on the actual amount of wastewater discharged to and treated by the authority.
14. Finally, is Anderson County involved in OJSRA? No. Anderson County is not involved, and any future conversations with Anderson County, or any Anderson sewer providers will be exclusively performed on a contract basis.

## Seneca

1. What is the official plan, will OJRSA run all of the sewer? Yes. That is the overarching goal of consolidation. Finding #1 of the ad hoc committee was that

“[t]he collection systems of the current Authority members and Oconee County should be consolidated into a one combined system – owned, operated, and maintained by the reconstituted Authority.”

2. How will future development be handled, both in the interim before the plan goes through, and after OJRSA takes over? Expansion would occur as growth develops and where sufficient system capacity and appropriate funding is available.
3. What will the assets be valued at? When will more information be provided about this process? To be determined based upon recent CMOM/CAP and technical review by consultants.
4. Will L&W maintain any control over its sewer system after the plan goes into effect? No. The plan is for the entirety of the Seneca sewer system to be conveyed to the New Authority. However, the New Authority will need to work in concert with L&W for growth, system maintenance and other utility functions within the City of Seneca and all other members.
5. Will L&W employees become OJRSA employees? Will they be contract labor? Potentially, see “West Union #4”.
6. How will the easements that L&W has or had be transferred to OJRSA? These land rights will be transferred to the New Authority as part of the conveyance process. Title work will need to be performed to identify all sewer system assets. Where individual easements are available, they will be assigned and all other ROW will be generally conveyed under a master ROW conveyance document. Also, personal property will be conveyed under master Bill of Sale for both fixed and non-fixed assets.
7. Will there be major rate increases once this occurs? Unknown until the rate evaluation is completed. See “Westminster #6” above.
8. Will the customers who are currently inside city limits be charged the same as those who are outside city limits? Best practice, and a stated goal of the ad hoc committee, is to establish a uniform and consistently applied rate structure for all users. The specifics of that rate schedule will not be known until the ongoing rate evaluation is completed. However, with the creation of a consolidated regional system, it would be difficult to justify maintaining separate in-city and out-of-city rate differentials.
9. Can the city have its own treatment plant? While the city can theoretically propose to build and operate its own treatment plant, it is highly unlikely that such a project would be approved. From a regulatory perspective, DES has a stated goal of consolidating service, and the construction of a new facility would raise significant

permitting challenges given discharge impacts and the existence of the current treatment plant. It would also be cost prohibitive and face major hurdles under the 208 planning process. Most importantly, because Seneca represents the majority of the flow to OJRSA, diverting that flow and revenue to a separate facility would significantly undermine the financial and operational stability of the existing regional system. Under the 208 Plan's "do no harm" principle, regulators are unlikely to approve a new plant that disrupts or diminishes the public's investment in existing infrastructure. For these reasons, construction of a new plant is not a recommended or realistic path.

10. Should L&W hold off on any sewer projects? Yes, but only major construction. Basic maintenance and updates to the system to comply with OJRSA consent order requirements as well as other system support should continue as necessary to maintain the system in good utility condition. All other members should conform to this advice.

## Oconee County

No formal questions were submitted or received, as staff indicated the County's questions have been addressed in the foregoing.



## OCONEE JOINT REGIONAL SEWER AUTHORITY

### Operations & Planning Committee

December 18, 2025

The Operations & Planning Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 2 (Seneca): Scott Moulder (Committee Chairman)
- Seat 3 (Seneca): Scott McLane
- Seat 6 (Walhalla): Zane Thompson
- Seat 9 (Walhalla & Westminster): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director
- Kyle Lindsay, Operations Director

Others present were:

- None

**A) Call to Order** - Mr. Moulder called the meeting to order at 8:33 a.m.

**B) Public Session** – None.

**C) Presentation and Discussion Items:**

- 1. Update on Current Projects (Exhibit A)** – Mr. Lindsay said the Dewatering Project is still moving forward. The contractor estimates there is one (1) weeks' worth of work left, and they are waiting until the equipment is delivered to do it at one time. It could be the beginning of March before they do the work.

Mr. Dial said the projects list shows the OJRSA needs a Standard Operation Plan (SOP) for the Duck Pond Pump Station and asked if that was the only one needed. Mr. Eleazer replied that the Duck Pond Road Pump Station is a new station that replaced the Flat Rock Pump Station using SCIP grant funds. The Broomway Lane and Welcome Center Pump Stations are also new and require SOPs as well.

Mr. Moulder asked if the OJRSA got what it needed for the sewer line under the road at the southern end of the county. Mr. Eleazer replied that he forwarded a letter to Mr. Phil Shirley with Oconee County but has not heard back from him that he received it. He stated that although the OJRSA would rather not have it in the road, it is being allowed in order to expedite the project without making Oconee County obtain property easements.

- 2. Continue Discussions for Large Developments as Requested by Board** – Mr. Moulder said this item was brought back to this committee after discussions at the last board meeting. He said he appreciated the input received at the meeting and stated that he initially supported the policy going into the board meeting but changed his mind after the discussion. He added that he spoke with a developer the other day, and this developer stated he wanted to speak with other developers and see how they could work together to spread their money and invest in capital upgrades of the sewer

system. Mr. Moulder said that is how it's supposed to work where they figure out how to share costs to upgrade the capacity in the area.

Mr. Dial asked if he understood the purpose of this policy correctly in that developers were worried about capacity being snatched away from them. Mr. Eleazer said that was part of it but not all. Mr. Moulder said it was more about concerns in a phased development where a developer paid in full for the first phase of the project and then another developer purchasing the remaining capacity preventing the second phase from moving forward. Mr. Moulder said he understood their concerns, but the developer can buy up the whole capacity and move forward.

Mr. Eleazer said the gentlemen that were present at the meeting in October paid for a study through the OJRSA. The OJRSA received the first draft a couple months ago, sent back some comments, and received the second draft just a couple days ago. This latest revision corrected data on the OJRSA's pump sizes and capabilities and included the Master Plan considerations. Mr. Eleazer stated he read it over and determined it looked good, and then he sent a copy of it to Mr. McLane, because the project connects to the OJRSA system, then goes through Seneca's system, and back into the OJRSA system to treat at the plant. Mr. Eleazer added that according to the study, the OJRSA's pump station has the capability of treating two hundred six (206) Equivalent Residential Units (ERU's), but the Cliffabee Lea Station could only handle one hundred fifty (150) ERUs due to the pump station and force main capabilities. He said that part of the policy was to ensure that if a developer paid for improvements on the sewer system, that they would be locked in to utilize the capacity from those improvements without someone else taking it.

Mr. Dial asked what Mr. Flynn meant by the OJRSA "picking winners and losers" and how this policy would do that. Mr. Moulder replied that if one developer is reserving capacity, the OJRSA is essentially keeping another developer from obtaining capacity even if they were able to pay for the full capacity quicker. Mr. Moulder said he thought it was a great program until the discussion at the board meeting.

Mr. Eleazer said that he was good with this policy moving forward or being tabled, but he wanted to address several items that were brought up at the board meeting:

- ❖ Reclaiming Capacity If Not Used in a Certain Timeframe – This is something that the OJRSA is working on currently in the Development Policy revision.
- ❖ Non-Transferable Clause – This was brought up by Mr. Bronson. Mr. Eleazer said he spoke with Mr. Flynn about this after the meeting. Although it was not written in the proposed policy, it was included in the Impact Fee Policy. When a person pays the impact fee, it's not a commodity to buy or sell but rather is attached to the land itself. It is non-transferable unless the land is sold.
- ❖ Downpayment – It was suggested at the meeting that the developer should be paying a premium and the downpayment set at 125%. Mr. Flynn determined that this would be within the law and the percentage could be set at whatever the OJRSA board desired.
- ❖ Maximum of One (1)-Year Reservation – This was brought up by Mr. Moulder. Mr. Flynn said the OJRSA board could set the reservation timeframe to whatever it wanted.
- ❖ Oconee County Developers Only – Mr. Flynn had suggested only allowing developers within Oconee County to participate in the program. Mr. Eleazer said he wanted to talk to Mr. Flynn about this further as it seemed the OJRSA could be "picking winners and losers" doing this. Mr. Flynn told him it could be done by setting some parameters around who would qualify for a local participant and give them a credit or something like that, similar to how the procurement policy is worded.
- ❖ Oconee County Purchasing Capacity for Industries in the Preferred Area of Development – Mr. Jamie Gilbert of Oconee Economic Alliance had attended a past meeting with the OJRSA and suggested industries paying for impact fees over a period of two or three (2 or 3) years. Mr. Flynn combined this into the discussion of this program.



Mr. Dial asked how the other counties charge for reserving capacity and if 125% would still be competitive. Mr. Eleazer replied that ReWa is the only one that had a program in place that he could find; however, their program is different and the OJRSA couldn't get a copy of it in writing. Mr. Eleazer added when he spoke to a person at ReWa, they were more interested in what the OJRSA was trying to do and to see the policy when it was implemented.

Mr. Moulder said the board appreciated the time Mr. Eleazer worked on this program even though it isn't moving forward. Mr. Eleazer said good things came out of it. Mr. Eleazer spoke about Mr. Brent Little's project and how Mr. Little was essentially paying \$4,000,000 to increase capacity above what his project was using and was also upgrading a sewer line that was under the Consent Order for requiring upgrading within a couple years anyway; therefore, the agreement that was made on the impact fees for this project was a huge benefit to the OJRSA.

**D) Action Items to Recommend to the Board for Consideration:**

- **Authorize Executive Director to Negotiate and Execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra Engineering Firms in Consideration for OJRSA Project #2026-03** – The Director stated that the OJRSA received a total of nine (9) Statements of Qualifications. Ms. Jennifer Barrington (who retired as an engineer from Anderson Regional Joint Water System and now does consulting work) was pleased with the turnout. Ms. Barrington has done some consulting work for the OJRSA in the past and is currently working with OJRSA's Utility Projects Coordinator, Mr. Jake Wilson.

Mr. Eleazer said the two (2) firms that the OJRSA is recommending included partners: Ardurra is partnering with Bolton & Menk, and Weston & Sampson is partnering with Arcadis. The project teams also include firms with staff that have been in a wastewater system and have done engineering work as an owner of a system, which is extremely valuable for the long-term ownership and operation of a project.

Mr. Eleazer said he is happy with these two (2) organizations. He added that this was a Request for Qualifications and not cost; however, this will allow the OJRSA to negotiate cost.

***Mr. Dial made a motion, seconded by Mr. McLane, to authorize the Executive Director to negotiate and execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra. The motion carried.***

**E) Executive Director's Discussion and Compliance Matters** – The Executive Director reported on the following:

**1. Environmental and Regulatory Compliance Matters:**

Collection System Rehabbing Costs – As part of the Consent Order, the OJRSA had CCTV and smoke testing done on the upper end of the system to evaluate what needs to be fixed. This portion is Phase 2 of the project from the influent pump station here at the plant westward to where it connects with the southern Westminster system (which was Phase 1 of the project that has been rehabbed). It is thirty (30) line segments that includes the largest diameter pipe (36"). The report estimates it to cost approximately \$8.5 million to rehab this Phase 2 portion, and it is recommended to be done in the next three-to-four (3-4) years. It is unknown how to move forward with this as the cost is more than the annual fees collected. It will require additional grant funds or debt financing. Mr. Eleazer said he wanted to get that out there, because it will be in the budget next year for evaluating the CCTV footage done last year around the area between the Martin Creek Pump Station and US Engine Valve. Mr. Eleazer added that the OJRSA will use the remaining SCIP funds to fix manholes, and the OJRSA is obtaining quotes to get the materials.

PAA Disinfection Implementation – Mr. Lindsay stated the OJRSA had been approved by the SC Department of Environmental Services (SCDES) for the construction on the PAA disinfection program and had been waiting on the NPDES Permit to be approved and released to begin implementing the system. The NPDES permit was subsequently approved and went into effect on November 1, 2025.

The last step for the PAA implementation was getting lab certification, and the OJRSA was not aware of anything needing to be done with the lab equipment. Mr. Lindsay stated that he had spoken to Mr. Scott Miller of Lyman, SC who had been using PAA since 2021, and Mr. Miller didn't have to do anything except for some paperwork for the lab, because it is a new product and doesn't have any proficiency tests at this time. Mr. Lindsay said he expected an easy process.

Mr. Lindsay said that SCDES has now made additional requirements for the OJRSA to complete before the PAA system can be implemented, which has delayed the startup which was planned for yesterday. He said he even emailed SCDES personnel to ask if the OJRSA could start using the PAA while continuing to work on getting the lab equipment certified. The answer was no; the OJRSA must get the certification first.

The OJRSA should be done with all the paperwork. The allocation is ready to be submitted. The SOPs for all the equipment have been completed. The OJRSA just needs to run an initial demonstration of the system. The OJRSA must make its own solution to do that with the assistance of an outside lab. SCDES wants the OJRSA to run two (2) different PAA samples from two (2) different lot numbers. He said he had to go to Lyman's treatment plant and get a sample from their PAA for the lab to set solutions from. Once everything is submitted, then someone from SCDES will have to come to the plant to lay eyes on it and approve it.

NPDES Permit – Mr. Eleazer reported that the OJRSA must develop a Mercury and Aluminum Reduction Plan. A written plan had to be submitted to the state. The OJRSA Regulatory Services Coordinator, Ms. Allison McCullough, sent out letters to the industries a couple weeks ago trying to gather information from them. Now the OJRSA must create an inventory of dental clinics and physically inspect every dental office in the county for mercury.

2. **Flow Meter Station Weekly Reports** – OJRSA Records Clerk, Ms. Amanda Kelley, sends weekly flow reports to the board and the Member Cities' utility directors. The reports have been showing missing data for the better part of the year due to equipment issues. It's not a huge deal, as the OJRSA does not use these meters for billing anymore; however, it is valuable information that is received from the meters.

Mr. Lindsay said the MyDro (which is the instrument to do the flow monitoring) at the Richland Creek Flow Monitoring Station went down. Being it was an old model, the OJRSA had to upgrade to the new model and wait for it to be delivered and installed. After installation, the OJRSA had to wait for it to be calibrated. Once it was calibrated, they forgot to add a parameter that it needed. It was probably six to eight (6-8) weeks for it to get fixed. Then it worked good for 1 week when the bracket that the ultrasonic was attached to went offset which affected the readings.

Mr. Lindsay said with all the work Bionomics and Westminster has done on the line, he has been able to see a reduction in the flow. He said there is still an issue with the pulse that happens every one thousand (1,000) gallons (a parameter is still wrong), but he's been looking at the analog flow, and it's okay. He also stated that he's about five (5) weeks behind on approving the flow numbers, and he will be getting with Ms. Kelley soon to update her report and that the semi-annual calibration is due next week, so he hopes to get the pulse fixed at that time.

3. **Standard Agreement for Ownership, Operation, and Maintenance of Developments** – Westminster has a subdivision currently in the design process, and with foreseeing an upcoming consolidation, they went ahead and turned this system over to the OJRSA to oversee the design, operation, and maintenance of this subdivision. The OJRSA went through the plan reviews. It all met the OJRSA design standards, so the OJRSA approved everything; however, Mr. Eleazer discovered that the OJRSA doesn't have an agreement with the developers to put in place to ensure they comply with all the requirements after the Permit to Operate has been received.

The OJRSA began working with Pope Flynn about two (2) weeks ago on a draft standard agreement that could be used with multiple developers (including those along the I-85 corridor). The first draft was reviewed and comments submitted back, and the second draft was just received yesterday.

The Director stated this will be standard form that could be used at the OJRSA's discretion. The main document could be approved on a case-by-case basis as developments move forward, or the board could just approve the standard form which would be executed on a case-by-case basis (which Mr. Flynn recommends). Mr. Eleazer stated he didn't know how the Member Cities handle this. Mr. McLane said Seneca has a Letter of Conditions. Mr. Eleazer replied that the OJRSA has a Letter of Conditions that it sends out as well, but it doesn't have the teeth needed to get required information. Mr. Eleazer said this was presented for information, and he will present the final draft of the agreement to the board when it's complete.

Mr. Eleazer asked the members if they had any preference as to the blanket form or if the board should approve each agreement on a case-by-case basis. Mr. Dial said the blanket would be best. Mr. Moulder agreed and stated that there could always be an addendum added for non-customary items.

**4. Miscellaneous (If Any):**

Monthly Flow Statements from Member Cities – The Member Cities send a statement to the OJRSA each month showing the number of residential customers and amount of volume and number of non-residential customers and amount of volume. Mr. Eleazer stated that the information is entered into a spreadsheet which helps him determine and forecast what to budget for the following year. On an average, it trends upwards; however, there was a considerable drop in November for the City of Seneca of about 300 residential and 70 non-residential customers.

Mr. McLane was contacted about this, and Mr. Eleazer asked him if anything was found out about it. Mr. McLane said there are eighteen (18) cycles, and it was a problem with how the data was pulled from that 18<sup>th</sup> cycle. The young lady who pulled the data wasn't exactly familiar with how to do it. This month will have a higher number, and then it will balance out.

**F) Committee Members' Discussion** – Mr. Moulder wished everyone a Merry Christmas and Happy New Year.

**G) Adjourn** – The meeting adjourned at 9:32 a.m.

**Upcoming Meetings:**

- **Board of Commissioners** – Monday, January 5, 2026 at 5:00 p.m. *(Special meeting time; to be held at Walhalla Depot, 211 S. College St., Walhalla)*
- **Annual Members' Meeting** – Monday, January 5, 2026 at 6:00 p.m. *(Special meeting time; to be held at Walhalla Depot, 211 S. College St., Walhalla)*
- **Ad-Hoc Reconstitution & Executive Committee** – Thursday, January 8, 2026 at 9:00 a.m.
- **Operations & Planning Committee** – Thursday, January 15, 2026 at 8:30 a.m.
- **Facilities & Administration Committee** – Tuesday, January 27, 2026 at 9:00 a.m.

Notification of the meeting was distributed on December 5, 2025 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, [www.ojrsa.org](http://www.ojrsa.org), and posted at the OJRSA Administration Building.



## Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

December 18, 2025 at 8:30 AM

*OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at [www.youtube.com/@OconeeJRSA](http://www.youtube.com/@OconeeJRSA) (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at [info@ojrsa.org](mailto:info@ojrsa.org). Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.*

### Agenda

- A. Call to Order** – Scott Moulder, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include vote and/or action on matters brought up for discussion]*
  - 1. Update on current projects (Exhibit A) – Chris Eleazer, Director and Kyle Lindsay, Operations Director
  - 2. Continue discussions for large developments as requested by Board – Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration**
  - Authorize Executive Director to negotiate and execute Indefinite Delivery Contracts with Weston & Sampson and Ardurra engineering firms in consideration for OJRSA Project #2026-03 – Chris Eleazer, Director and Kyle Lindsay, Operations Director
- E. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
  - 1. Environmental and regulatory compliance matters
  - 2. Flow meter station weekly reports
  - 3. Standard agreement for ownership, operation, and maintenance of developments
  - 4. Miscellaneous *(if any)*
- F. Committee Members' Discussion** – Led by Scott Moulder, Committee Chair  
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- G. Adjourn**

### Upcoming Meetings

*All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*

- Board of Commissioners – January 5, 2026 at 5:00 PM *Note special meeting time. Meeting to be held at Walhalla Depot, 211 South College Street, Walhalla*
- Annual Members' Meeting – January 5, 2026 at 6:00 p.m. *Note special meeting time. Meeting to be held at Walhalla Depot, 211 South College Street, Walhalla*
- Reconstitution Committee and Executive Committee – January 8, 2026 at 9:00 AM
- Operations & Planning Committee – January 15, 2026 at 8:30 AM

FY2026 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

12/16/2025 17:02

Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Approx % Complete	Anticipated Completion	PO/Contract Amount (\$)	O&M PROJECT MILESTONES					Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
					Bids/Rfq/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)			
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	100%	11/8/2025	0	Internal Project	Internal Project	N/A	11/7/2025	0	0	N/A	OJRSA Chris Eleazer
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	N/A	TBD	N/A	N/A	N/A	7/15/2025		0	0	N/A	Board of Commissioners
3	Completion of Development Guide (AM)	5%	12/31/2025	N/A	Internal Project	Internal Project	9/10/2024		0	0	N/A	OJRSA Chris Eleazer
4	Development Policy Revision (CE)	70%	10/6/2025	N/A	Internal Project	Internal Project	9/24/2024		0	0	N/A	OJRSA Chris Eleazer
5	Indefinite Delivery Contract for Engineering Services (CE)	80%	10/6/2025	N/A	10/10/2025				0	0	N/A. Projects to be assigned to depts.	OJRSA Chris Eleazer
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	100%	10/31/2025	12,650	Prof Svcs	8/12/2025	9/22/2025	12/3/2025	12,650	0	Admin: Safety 501-02370	Life & Safety TBD
7	CMMS & Financial Software System Upgrade (CE)	5%	6/30/2026	199,715	7/3/2025	12/1/2025			38,816	160,899	Admin Services 501-02420	KCI Heidi Hummel
8	Comprehensive Sewer Management Plan Project #2026-04 (KL)	0%	5/31/2026	49,999	Proj #2026-04 Prof Svcs	10/2/2025			1,038	48,962	Con Sys: Prof Svcs 601-02430	Ardurra Priya Verravalli
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	0%	10/1/2025	TBD	IDC Engineer				0	0	Con Sys: Prof Svcs 601-02430	TBD
10	Field Data Collection for Hydraulic Model Verification (KL)	75%	12/31/2025	TBD	Prof Svcs	Internal Project	11/19/2025		0	0	Con Sys: Prof Svcs 601-02430	GMC Hannah Ribelin
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	0%	TBD	TBD					0	0	Con Sys: R&M COS-PS 601-05030	TBD
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	0%	12/30/2025	35,753	Sole Source 8/4/2025	8/11/2025			35,753	0	Conv Sys R&M: MAS2-PS 601-05100	Meco Keith Hall
13	Martin PS Aeration Motor Install (crane needed) (EP)	0%	11/30/2025	TBD	11/3/2025	12/1/2025			5,670	0	Conv Sys: Equip Rent 601-02540	TBD
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	100%	10/31/2025	3,500	Prof Svcs	NPDES: 8/22/22 PAA: 8/1/22	NPDES: 7/1/22 PAA: 8/2/22	NPDES: 10/31/25 PAA: 10/28/25	0	3,500	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis
	Aluminum and Mercury Sampling Plan Development and Implementation for new NPDES Permit (KL, JM)	33%	Plan: 11/21/25 Impl: 5/31/26	8,855	Prof Svcs	Plan: 10/9/25 Impl: 12/15/25	Plan: 10/24/25 Impl: 12/15/25	Plan : 11/22/25 Impl: _____	0	8,855	Lab: Prof Svcs 901-02430	Goldie Assoc S Harrison & A Anderson
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	15%	3/31/2026	14,000	ENG: 8/27/2025	ENG: 8/27/2025	ENG: 9/15/2025		0	14,000	WRF: R&M 701-03000	Howard Engineering Amy Howard
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	100%	8/30/2025 9/25/2025	4,950	8/4/2025	8/12/2025	9/11/2025	12/8/2025	4,950	0	WRF: R&M 701-03000	Davis Power Paul Davis
17	Project #2026-02 General Water Reclamation Facility-Installation Projects (JM, KL) CANCELED	CANCELED	5/31/2026	TBD	8/13/2025	CANCELED 9/26/2025			0	0	WRF: R&M 701-03000	TBD
18	EMERGENCY REPAIR Final Clarifier #3 (KL, JM)	0%	6/30/2026	493,985	Equip: 11/7/2025 Install:	Equip: 12/1/2025 Install:			0	493,985	WRF: R&M 701-03000	TBD
19	Pretreatment Program Update (following NPDES permit issuance) (AM)	10%	4/29/2026	24,500	Prof Svcs	6/4/2025	7/1/2025		1,000	23,500	Pretreat: 801-02430 501-02440	Goldie Assoc Sonya Harrison
20	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	94%	SUB: 1/29/26 FIN: 2/28/26	140,000	RFB #2023-05	4/29/2024	2/3/2025		100,000	40,000	O&M CIP: Con Sys 1401-06071	GMC Daniel Mosher
21	Coneross & Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance) (CE, JW)	5%	2/28/2026	45,500	Prof Svcs	10/29/2025	11/19/2025		0	45,500	Con Sys: Prof Svcs 601-02430	KCI Steve Barbian
22	Employee Engagement Survey, Staff Development, and Compensation/Benefits Study (CE)	20%	5/1/2026	8,795	Prof Svcs	8/27/2025	9/16/2025		0	8,795	Admin Services 501-02420	FGP Carrie Cavanaugh
23	Bypass Plan Development for Gate Replacement (KL)	25%	12/12/2025	6,350	Prof Svcs	10/27/2025	11/10/2025		0	6,350	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis
24	Standard Operating Procedures for Duck Pond PS per SCDES Requirements (KL, MM)	75%	1/14/2026	2,650	Prof Svcs	10/21/2025	11/12/2025		1,006	1,644	Con Sys: Prof Svcs 601-02430	Goldie Assoc Paul Lewis
TOTAL AWARDED				1,051,202	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:					200,883	855,990	REMAINING



Row #	FY 2026 O&M Project (Project # (if applicable); PM) CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL	Notes
1	<b>Consent Order 21-025-W Project:</b> Biannual Compliance Report <i>(CE)</i>	<b>DUE TO SCDES EVERY SIX MONTHS.</b> Reports submitted: 11/14/21, 5/9/22, 11/10/22, 5/9/23, 11/9/23, 5/10/24, 11/8/24, 5/9/24. 11/7: Submitted to SCDES via ePermitting portal. <b>COMPLETE. Next report due 5/10/2026.</b>
2	<b>Agency Reconstitution (Sewer Feasibility Implementation)</b> <i>(Board, Others)</i>	See "Agency Reconstitution" sheet to track progress.
3	<b>Completion of Development Guide</b> <i>(AM)</i>	8/5: A McCullough reviewing approx 15 dates. 8/13: Have received 22 draft documents from AM for consideration.
4	<b>Development Policy Revision</b> <i>(CE)</i>	
5	<b>Indefinite Delivery Contract for Engineering Services</b> <i>(CE)</i>	8/13: Sent to K Wunder for legal review. 8/22: K Wunder considering local preference options due to OJRSA employees having to commute to engineer's office periodically. May include this in the scoring criteria of RFQ. 10/21: Held presubmittal meeting. 11/12: Received 9 SOQs. 12/18: On O&P agenda for consideration.
6	<b>Arc Flash 70E Assessment of WRF, PSs, and Other Facilities</b> <i>(AM)</i>	8/5: L&S setting up date to visit and will then provide pricing. 8/12: Scheduled to be performed in September. 9/1: Date set for last part of September. 9/24: Completed onsite assessment. 10/30: Engineer will update in next 2 weeks and L&S to return for labeling and training. 12/3: Labeling complete, all that remains is
7	<b>CMMS &amp; Financial Software System Upgrade</b> <i>(CE)</i>	10/27: Received SSA revision from KCI, forwarded to Bryan Kelley for review. 11/18: Executed Trimble portion of agreement. 12/1: Received approval from B Kelley. Signed agreement with KCI. 12/16: Kickoff meeting held.
8	<b>Comprehensive Sewer Management Plan</b> <i>Project #2026-04 (KL)</i>	10/29: Reviewing available info and will schedule a kickoff meeting soon. 12/12: Kickoff meeting scheduled for 12/17.
9	<b>Evaluate Perkins PS &amp; Coneross PS Pumps to Determine Repair vs. Replace</b> <i>(KL, EP)</i>	Waiting on IDC.
10	<b>Field Data Collection for Hydraulic Model Verification</b> <i>(KL)</i>	10/21: KL spoke with Hannah to get GMC/Daniel to do GPS elevation. 11/4: Patrick Thackston with GMC told KL he will come and help with setup. 12/16: Installed two flow meters (were waiting on bands). Still need to gather a pretty good bit of data from Seneca part of system and will need to send to H Ribelin to verify.
11	<b>Coneross PS Rotating Assembly for Pumps #4 &amp; #5</b> <i>(EP)</i>	This is to be determined by the evaluation of Perkins PS & Coneross PS pumps to determine repair vs. replacement. 10/21: Cove Utility inspected. Check valves are inoperable. Estimate cost to replace valves and check valves is \$40,000. <b>THIS WILL GO BACK TO EVALUATION OF PERKINS PS &amp; CONEROSS PS PUMPS TO DETERMINE</b>
12	<b>Martin PS Motor Base Restraint System (#2 of 3)</b> <i>(EP)</i>	7/14: KL has ordered this so it can be built. 10/21: Still being built. 12/16: E Partain checked on completion and it will probably be after first of year.
13	<b>Martin PS Aeration Motor Install (crane needed)</b> <i>(EP)</i>	9/15: Crane company did not show for appointment. Everything else is ready. 10/21: Will meet with Campbell Crane soon. 11/4: Quote #1 for wire came in above \$5,000, so now need 3 quotes. 12/1: Approved 3 quotes. 12/16: Everything has been purchased. Need to rent crane and scissor lift.
14	<b>NPDES Permit Renewal, Including PAA Installation and Operation</b> <i>(JM, KL)</i>	9/10: Met with SCDES to consider OJRSA's comments. Waiting on their response. 10/21: New permit goes into effect 11/1. Waiting on Permit to Operate for PAA system. 10/28: Received Permit to Operate. <b>NPDES COMPLETE. Sampling Plan \$3,200 and Implementation \$5,655.</b> 11/14: Received draft AI and Hg plans from S Harrison. Asked KL and AM if they approve or if they have questions. 11/18: AM sent letters to the industries after being provided a template from S Harrison. 12/15: Approved sampling/analysis proposal, Goldied sending aluminum sample bottles today.
	<b>Aluminum and Mercury Sampling Plan Development and Implementation for new NPDES Permit</b> <i>(KL, JM)</i>	
15	<b>CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering)</b> <i>(JM, KL)</i>	8/27: A Howard approved for ~\$14,000 design. 9/15: BREC provided Howard their information. 10/21: AH sent all info. Mtg w/ BREC onsite next week. 800KW should power whole site (600KW need). 10/29: A Howard onsite to evaluate. 90% plans will be available w/in next 2 weeks. 12/12: Received 90% drawings to
16	<b>Headworks Flow Pulse and Flow Channel Sensor Install</b> <i>(JM)</i>	7/14: KL coordinating with Paul Davis. Items have been purchased. 8/5: Received quotes. 9/1: Paul Davis is scheduling work. 9/11: Installation complete. Now need to connect to SCADA. 10/21: Controller was bad. Waiting on new controller. 12/8: <b>COMPLETE.</b>
17	<del><b>Project #2026-02 General Water Reclamation Facility Installation Projects</b></del> <i>(JM, KL)</i> <b>CANCELED</b>	8/7: Sent draft RFB to B Kelley for legal review as required by procurement code. 8/12: Received copy from BK. 8/13: Advertised RFB. Bids due 10/1. <b>9/26: CANCELED BID DUE TO EMERGENCY REPAIR NEEDED ON FINAL CLARIFIER #3.</b>
18	<b>EMERGENCY REPAIR</b> Final Clarifier #3 <i>(KL, JM)</i>	11/4: Spoke w/ Heyward and told them we need quote. CE sent email to C Carlson giving the 5 days to get us quote. 11/20: O&P Comm approved for equipment purchase agreement to go to board for consideration. 12/1: Board approved equipment purchase (\$470,462 + 5% contingency)
19	<b>Pretreatment Program Update (following NPDES permit issuance)</b> <i>(AM)</i>	10/27/2025: We have 180 days from first date of permit (11/1/2025) to get this to SCDES. It is currently being worked on by consultant.
20	<b>Seneca Creek FM Replacement Constr Administration/Inspect</b> <i>(#2023-05; CE)</i>	<b>\$80,000 carryforward from FY2025. Obligated/Spent column includes costs from FY2025. Reimbursable by Fountain Res Prop LLC per agreement.</b> 12/5: No update from GMC on when PTO expected. Emailed D Mosher, others. 10/8: Scheduling tie in for 12/10. Message that D Mosher is out for undetermined time. Need to
21	<b>Coneross &amp; Perkins PS Resiliency Study (address flooding issues for possible FEMA assistance)</b> <i>(CE, JW)</i>	11/19: Held project kickoff meeting. 12/17: Scheduled drawdown test for both pump stations.
22	<b>Employee Engagement Survey, Staff Development, and Compensation/Benefits Study</b> <i>(CE)</i>	
23	<b>Bypass Plan Development for Gate Replacement</b> <i>(KL)</i>	12/16: All data collected, now putting together plan.
24	<b>Standard Operating Procedures for Duck Pond PS per SCDES Requirements</b> <i>(KL, MM)</i>	Will be invoiced for this and the two I-85 PSs together. <u>To determine how much each will be for coding, use this formula for Duck Pond: Invoice Amount x 33.54%.</u> 11/12: Began work. 12/12: Received SOPs, will begin review and provide feedback to engineer.



Row #	Agency Reconstitution Tasks as Stated in the OJRSA Reorganization Recommendations Accepted by OJRSA Board on July 15, 2025	Target Date^ (Time Following Acceptance)	Approx % Complete	Task Manager	Started	Completed	Notes
1	Current Board will dissolve the current Ad Hoc Committee and establish the Implementation Committee (“Reconstitution Committee”) for further implementation oversight.	8/29/2025 (45 days)	100%	OJRSA Board	7/15/2025	8/4/2025	7/15/2025: Current committee dissolved during called board meeting. 8/4: New Committee established. Includes: A Brock (County), K Bronson (Westminster), C Eleazer (OJRSA), S Moulder (Seneca), C Myers (Walhalla), C Bentley (ACOG), A Mettlen, K Amidon, J Jones, L Flynn. <b>COMPLETE</b> .
2	Adopt the timeline and accept the dates are targets that the committee will try to maintain progress towards, acknowledging that things may come up and require adjustments.	N/A	100%	Committee	8/14/2025	8/14/2025	8/14/2025: The acceptance of timeline was a committee-led decision. <b>COMPLETE</b> .
3	Legislative revisions to the Joint Authority Water and Sewer Systems Act (“Act”) will be finalized and provided to the Oconee County Delegation. Consultation shall be made with the Delegation on whether lobbyist support will be needed.	8/29/2025 (45 days)	90%	Committee	9/22/2025		9/11/2025: K Bronson asked OJRSA to schedule meeting with Oconee County Delegation to discuss. 9/12: C Eleazer reached out to Sen. Alexander for consideration. 9/16: Decided to meet with delegation members individually. 9/22: Met with Sen. Alexander and provided him with draft version of JAWSS amendments. 11/3: Sent Sen. Alexander follow up email to see if he had an update on filing the legislation or to see if he had questions. 11/6: Spoke w/ Sen. Alexander. He has others reviewing the proposed Act.
4	Reconstitution Committee will provide <u>quarterly updates</u> to the SCRIA, the current Board, and Oconee County on the progress of the implementation of the initial recommendations.	9/30/2025 (quarterly)	100%	OJRSA Staff Member per 8/14/2025 vote	10/9/2025	Report #1: 10/13/2025	<b>DUE TO SCRIA EVERY THREE MONTHS.</b> Reports submitted: 10/13/2025. <b>Next report due 01/14/2026.</b>
5	Resolutions of support for consolidation/OJRSA reorganization will be provided to and adopted by each governing body affected by the recommendation, including: OJRSA, Seneca, Walhalla, Westminster, West Union, & Oconee County.	10/13/2025 (90 days)	67%	Officials of OJRSA, Cities/Town, & County	8/21/2025		8/21/2025: L Flynn sent draft resolutions to committee members. C Eleazer forwarded copy to West Union and spoke with Mayor Oliver by phone about it. 8/26: Seneca council approved. 9/8: OJRSA Board approved. 9/9: Westminster council approved. 9/8: West Union considered but decided they need more info. 9/11: C Myers mentioned Walhalla to consider next week and A Brock stated Oconee County to consider in October. 9/16: Walhalla approved. County and West Union still remaining. 10/6: A Brock said it will be on 10/21 agenda. <del>Wanted to keep 10/7 agenda a little lighter since both she and Council Chair Durham were both off</del>
6	Consultants shall be engaged and the process of a collection system <u>technical evaluation</u> and <u>financial valuation</u> will be initiated, including the identification of potential funding for effort and immediate rehabilitation projects that may be identified or current CIP. Additionally, a rate consultant will be engaged.	11/12/2025 (120 days)	0%				9/17/2025: Corrective Action Plan submittals and CIPs for each system returned to cities requesting updates, if any, by 9/24. 10/9: No updates submitted to facilitators. Additional request to send A Mettlen updates by next meeting (11/13). 11/13: Considered scopes and how to pay for studies during meeting. 12/11: Facilitators presented draft considerations.
7	Communication plan to be developed under the guidance of the Reconstitution Committee and provided to all entities involved.	11/12/2025 (120 days)	0%	Facilitators	12/11/2025		12/11/2025: K Amidon Presented Communication Memo #1 to committee.
8	List of recommendations for the initial commissioners for the New Commission will be provided to Delegation. <i>(Within 60 days of approved changes to the Act*)</i>	Estimate 8/31/2026 (as noted)	0%				
9	Complete the technical evaluation and financial valuation of the collection systems.	2/27/2027 (15 months)	0%				
10	Unified, equitable rate structure timeline will be provided as part of initial terms for collection system consolidation.	5/12/2027 (18 months)	0%				
11	Legal documents to transfer collection system assets to OJRSA to be executed, as well as all necessary reconstitution documents.	7/15/2027 (24 months)	0%				
12	If the legislative amendments have not be approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the OJRSA will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months. Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation and added as co-permittees under the NPDES permit, if consolidation for any member does not occur.	8/16/2027 (25 months)	0%				
13	Finalize consolidation and associated activities	7/17/2028 (36 months)	0%				

^ As noted in Exhibit A of the “OJRSA Reorganization Recommendations,” the implementation schedule is to began when the OJRSA Board of Commissioners accepted the report its July 15, 2025 called meeting.

\* Estimated to be July/August 2026.

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

12/16/2025 17:03

Row #	Restricted Fund Projects <i>(Project Manager)</i>	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES					Budget Remaining (\$)	GL Code <i>(XXXXX = get from Office Mgr)</i>	Comp. Performing <i>(and Project Mgr)</i>
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent Curr + Prev Years (\$)			
A	I-85 Corridor Phase II <i>See below (CE)</i>	2019-XX and 2023-06	<div><div></div></div> 95%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	RO&M: CIP 1401-06050	<i>Varies. See Below</i>
	<i>Engineering and Inspection Services</i> <b>COUNTY FUNDED</b>		<div><div></div></div> 99%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		444,190	36,660	RO&M: Prof Svcs 1301-02430	Davis & Floyd Travis Dupree
	<i>Construction</i> <b>EDA/RIA/COUNTY FUNDED</b>		<div><div></div></div> 100%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023	2/4/2025	11,687,329	(0)	RO&M: CIP 1401-06050	Moorhead Construct Kevin Moorhead
	<i>Engineering for Creek Stabilization &amp; Welcome Center Waterline</i>		<div><div></div></div> 7%	TBD	0	78,650	78,650	EJCDC Contract Amend #3	2/20/2025			0	78,650	RO&M: CIP 1401-06050	Davis & Floyd Travis Dupree
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer <b>ENGINEERING (CE)</b>	CY 2022	<div><div></div></div> 100%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022	8/29/2025	0	0	TBD	Thomas & Hutton Lee Brackett
C	Dewatering Equipment Replacement at WRF <i>See below (JM, KL)</i>	2024-06	<div><div></div></div> 40%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09011	<i>Varies. See Below</i>
	<i>Design, Construction Admin, and Inspection</i> <b>SCIIP MATCH</b>		<div><div></div></div> 75%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		312,972	127,328	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
	<i>Construction</i> <b>SCIIP GRANT</b>		<div><div></div></div> 5%	PHASE II 6/30/2026	0	4,216,749	4,147,936	3/22/2024	7/30/2024	7/26/2024		294,323	3,853,613	PROJ & CONT 1501-09011	Harper GC Justin Jones
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) <i>See below (CE, KL)</i>	2024-08	<div><div></div></div> 41%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09009	<i>Varies. See Below</i>
	<i>Engineering</i> <b>SCIIP MATCH</b>		<div><div></div></div> 75%	9/29/2025	584,500	0	584,500	N/A	9/15/2023	10/3/2023		475,756	108,744	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	<i>Manhole Resiliency Plan: Project 1c</i> <b>SCIIP MATCH</b>		<div><div></div></div> 5%	9/30/2025	87,500	0	87,500	N/A	4/21/2025	4/21/2025		16,200	71,300	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	<i>Construction/Rehabilitation</i> <b>SCIIP GRANT</b>		<div><div></div></div> 83%	SC: 9/18/2025 FC: 10/23/2025	0	4,061,570	4,061,570	8/14/2024	11/20/2024	1/27/2025		215,142	3,846,429	PROJ & CONT 1501-09009	Bio-Nomic Services Buck Stevenson
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report <i>(CE)</i>	2025-03	<div><div></div></div> 100%	3/31/2025	141,000	0	141,000	Consent Order Prof Svcs	9/30/2024			141,000	0	PROJ & CONT 1501-09012	Ardurra Priya Verravalli
F	<b>CONSENT ORDER</b> Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 <i>(KL)</i>	2026-05	<div><div></div></div> 5%	11/15/2025	31,500	0	31,500	Prof Svcs	8/12/2025			23,625	7,875	PROJ & CONT 1501-09014	Ardurra Priya Verravalli
G	<b>Consent Order</b> Speeds Creek FM Replacement <b>Engineering Design &amp; Easements Only (CE)</b>	2025-TBD	<div><div></div></div> 0%	TBD	TBD	0	TBD	IDC Engineer				0	0	PROJ & CONT 1501-09015	TBD
H	Standard Operating Procedures for Welcome Center PS, Broomway PS per SCDES Requirements <i>(KL,</i>	N/A	<div><div></div></div> 75%	1/14/2026	0	5,250	5,250	Prof Svcs	10/21/2025	11/12/2025		1,994	3,256	RO&M: Prof Svcs 1301-02430	Goldie Assoc Paul Lewis
1,284,8008,283,5699,499,556								TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:					1,481,0128,018,545	REMAINING	

FY2026 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

12/16/2025 17:03

Row #	Restricted Fund Projects <i>(Project Manager)</i>	Notes
A	I-85 Corridor Phase II <i>See below (CE)</i>	7/21: Spoke with J Reynolds about grass not growing on Phase II project along interstate, he said he'll call contractor because it is a warranty item and we need the grass to stabilize the site. SCDES will hold us accountable for any offsite impact due to erosion. JR sent Moorhead an email same day. 7/25: Received GIS info from R Love. Forwarded to D Gant for review 7/28. <b>Still need to locate/GPS service cleanout at SC59/Fairplay Blvd and shoot elevations of manhole rim/grade elevations.</b> 8/4: Locate clamp received. Waiting for GPR training to be scheduled. 8/6: Moorhead acknowledged by email that additional stabilization is required. Likely to be performed in September. 8/21: Put on backburner a little by D&F due to their work on SCIIIP. 9/8: R Love is coordinating with GeoTrack on design assumptions for the embankment design. 10/21: Travis Dupree working on two alternatives for streambank--culvert system and bridge. Expect tech memo soon. 10/21: Received draft of memo for review. 11/3: Received plans for waterline and creek crossing to review. Sent to KL, MM, and JW. 12/3: Received Addendum #1 Life Cycle Cost Analysis for stream crossing options. 12/8: Sent email to Greg Shelton to schedule discussion about culvert v. bridge option. 12/11: T Dupree emailed saying they will update the record drawings to include service to Yoders.
	Engineering and Inspection Services <b>COUNTY FUNDED</b>	
	Construction <b>EDA/RIA/COUNTY FUNDED</b>	
	Engineering for Creek Stabilization & Welcome Center Waterline	
B	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING <i>(CE)</i>	11/19: P Shirley/county council requested a letter to SCDOT with justification for the sewer line to be installed beneath asphalt. CE asked him to have T&H provide draft for OJRSA to modify. 12/5: Received draft letter from T&H. 12/8: Sent letter to SCDOT via P Shirley.
C	Dewatering Equipment Replacement at WRF <i>See below (JM, KL)</i>	1/6/2025: Received 90% plans, Jackson Electric visited site to assess. 1/22: Received SCDES construction permit application payment request of \$550. 2/4: Board approved contracts. Signed, submitted stormwater permit application. 3/10: Received feedback from SCRIA on contract. KCI will need to oversee a few items and respond. 3/28: Received final contract as approved by RIA for signature. Barbian asked Harper to sign then forward for OJRSA signature. 4/17: Signed contract. 7/25: Looking at November mobilization. Looking at substantial completion in mid-July 2026. 9/15: Continuing to work on electrical. 10/2: Harper will apply for building permits soon.
	Design, Construction Admin, and Inspection <b>SCIIIP MATCH</b>	
	Construction <b>SCIIIP GRANT</b>	
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) <i>See below (CE, KL)</i>	<b>PO/Contract Amount includes \$700,000 owner contingency</b> 11/17: Work for substantial completion appears to be 11/11 per Gantt chart received today (manhole spray cement on Emegency Ln and Freeman St) with final completion the following week. Not sure if sampling will be required that will extend the substantial completion date beyond 11/11. 11/24: Project should be complete by 12/12. Waiting on 3rd batch of test results for CIPP. 5 crews currently working on manholes. 12/8: Still on schedule to finish MHs by Friday. Have CCTV crews doing post video work. Videoing the line segment for final determination on area for replacement. 12/12: Provided an updated letter to SCEMD for the grant. 12/15: All MH work to be completed today except for the one where the cone needs replacing. Dig/replace section on Armstrong Rd being removed from contract. ACC will perform the failed liner repair and excavation next week, if possible. They will also perform MH cone repair. Post CCTV inspection is progressing, hope to complete by end of week. One section on Freeman needs to be relined due to thickness issue and will need to be cut out before repaired--material has been procured. James mentioned OJRSA closed 12/24-26 and 1/1/2026, so no work to be done those days.
	Engineering <b>SCIIIP MATCH</b>	
	Manhole Resiliency Plan: Project 1c <b>SCIIIP MATCH</b>	
	Construction/Rehabilitation <b>SCIIIP GRANT</b>	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report <i>(CE)</i>	5/5: Received draft report to review. 6/2: Provided comments to Priya. 7/24: Received final report. <b>COMPLETE.</b>
F	<b>CONSENT ORDER</b> Evaluation of Gravity Sewer CCTV/Smoketesting from 1A (WRF) to MH29 <i>(KL)</i>	Review CCTV for 9,525 LF of 30" and 36" RCP and 29 manhole inspections to develop list of defects for design of sewer rehab. 11/25: Provided comments to eng. 12/5: Received final report, however, OJRSA staff still have questions. Scheduled meeting with eng for 12/8. 12/16: J Lyon needs to speak with Rebecca Turner on
G	<b>Consent Order</b> Speeds Creek FM Replacement Engineering Design & Easements Only <i>(CE)</i>	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe. 8/5: Waiting on IDC engineer.
H	Standard Operating Procedures for Welcome Center PS, Broomway PS per SCDES Requirements <i>(KL,</i>	Will be invoiced for this and the Duck Pond PS together. <u>To determine how much each will be for coding, use this formula for Duck Pond: Invoice Amount x 66.46%</u> 11/12: Began work. 12/12: Received SOPs, will begin review and provide feedback to engineer.

**JHB Consulting, LLC**

**To:** OJRSA Operations and Planning Committee  
**From:** Jennifer H. Barrington, P.E.  
**Cc:** Chris Eleazer, MPA  
**Date:** December 15, 2025  
**Re:** Proposal Review for IDC Engineering Services

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I served as a member of the panel for the IDC Engineering Services Proposals review. After a thorough review and evaluation of the Statements of Qualifications (SOQs) received from nine engineering firms, I recommend Weston and Sampson and Ardurra due to their knowledge and experience of both plant and linear projects. These firms provided comprehensive proposals and demonstrated experience that will serve the future needs of OJRSA.