



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
September 8, 2025 at 4:00 PM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at www.youtube.com/@OconeeJRSA (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at info@ojrsa.org. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

Agenda

- A. Call to Order** – Kevin Bronson, Board Chair
- B. Swearing in of New Commissioners** – Lawrence Flynn, OJRSA General Counsel
 - Charles Zane Thompson to be sworn in to represent Walhalla (Seat 6). Mr. Thompson is replacing Laramie Hinkle for the term expiring December 31, 2027.
- C. Honors and Special Recognitions**
 - National Association of Clean Water Agencies Peak Performance Platinum 7 Award – Kyle Lindsay, Operations Director
- D. Invocation and Pledge of Allegiance** – Led by Commissioner Scott McLane
- E. Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- F. Approval of Minutes**
 - Board of Commissioners Meeting of August 4, 2025
- G. Committee and Other Meeting Reports**
 - General update regarding discussion at the joint Reconstitution Ad Hoc Committee and Executive Committee Meeting of August 14, 2025 – Kevin Bronson, Committee Chair *The minutes of this meeting will be considered by the committee at its September 11, 2025, meeting. Upon approval, the minutes will be presented to the board for acceptance at the October 6, 2025 meeting.*
 - Operations & Planning Committee Meeting of August 20, 2025 – Scott Moulder, Committee Chair
 - Finance & Administration Committee Meeting of August 26, 2025 – Celia Myers, Committee Chair
- H. Secretary/Treasurer's Report** (Exhibit A) – Lynn Stephens, Secretary/Treasurer
- I. Presentation and Discussion Items** [May include vote and/or action on matters brought up for discussion]
 - 1. Correction of Impact Fee Policy scrivener's error – Chris Eleazer, Director and Lawrence Flynn, OJRSA General Counsel
 - 2. Discussion of rescheduling the September 17 Operations & Planning Committee meeting due to the Executive Director's attendance at an out-of-area regulatory conference – Chris Eleazer, Director
- J. Action Items**
 - 1. Consider adopting a resolution expressing support for the implementation Ad Hoc Regional Feasibility Study Implementation Committee recommendations (Resolution 2025-07, Exhibit B) – Lawrence Flynn, OJRSA General Counsel
 - 2. Appoint Commissioner Thompson to a standing committee [It is recommended that no more than two commissioners represent any Member City on either the Operations & Planning or Finance & Administration committees] – Kevin Bronson, Board Chair
- K. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
 - 1. Environmental and regulatory compliance matters
 - 2. Operations & Planning Committee meeting schedule
 - 3. Miscellaneous (if any)

L. Commissioners' Discussion – Led by Kevin Bronson, Board Chair

Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.

M. Executive Session *NOTE: Board may act on matters discussed in executive session upon returning to open session*

1. Executive Director evaluation and consideration of contract extension *[Executive Session permissible under SC Law 30-4-70(a)(1), which states: Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body; however, if an adversary hearing involving the employee or client is held, the employee or client has the right to demand that the hearing be conducted publicly. Nothing contained in this item shall prevent the public body, in its discretion, from deleting the names of the other employees or clients whose records are submitted for use at the hearing.]*
2. Discussion of contractual matters and receipt of legal advice related to restructuring of the Authority *[Executive Session permissible under SC Law 30-4-70(a)(2), which states: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.]*
3. Discussion of contractual matters and receipt of legal advice related to the review of project status and scheduling milestones *[Executive Session permissible under SC Law 30-4-70(a)(2), which states: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.]*

N. Upcoming Meetings *All meetings to be held in the OJRSA Lamar Bailes Board Room unless noted otherwise.*

- Ad Hoc Reconstitution Committee – September 11, 2025 at 9:00 AM
- Operation & Planning Committee – *Next meeting to be determined, however, future meetings will be held the third Thursday of each month at 8:30 AM*
- Finance & Administration Committee – September 23, 2025 at 9:00 AM
- Board of Commissioners – October 6, 2025 at 4:00 PM

O. Adjourn



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the September 8, 2025 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: August 31, 2025

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	478,594	2,695,000	3,173,594
Retail Operations & Maintenance (RO&M)	349,959	0	349,959
TOTAL UNRESTRICTED FUNDS	828,553	2,695,000	3,523,553

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	2,324,003	0	2,324,003
Wholesale Impact Fund (WIF)	250,911	5,817,000	6,067,911
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	2,578,314	5,817,000	8,395,314

Combined Total for All Funds

Cash **3,406,867**

Investments **8,512,000**

Combined **11,918,867**

Account Notes:

A) \$262,100 was transferred from O&M account to WIF account on 8/22/25 to cover CD purchases that were accidentally purchased ahead of maturities. The money was transferred back to O&M account on 8/29/25. B) \$1,472,364.45 was transferred from RO&M account to PCF account for the contingency budget money as approved by the board on 7/2/24.

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{ Days}}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?
O&M Fund	171.4	6,759,426	X NO YES
RO&M Fund	1,207.3	105,802	X NO YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of July 2025 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

Still awaiting letter for July reconciliations from Susan Stamey.

See next page for more information

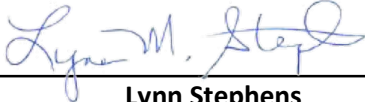
INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?	
Synchrony Bank	5.25	WIF	9/22/2025	182,000.00	X YES	NO
M1 Bank	4.3	WIF	9/22/2025	245,000.00	X YES	NO
Simmons Bank	3.85	WIF	9/26/2025	245,000.00	X YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO

Investment Notes:

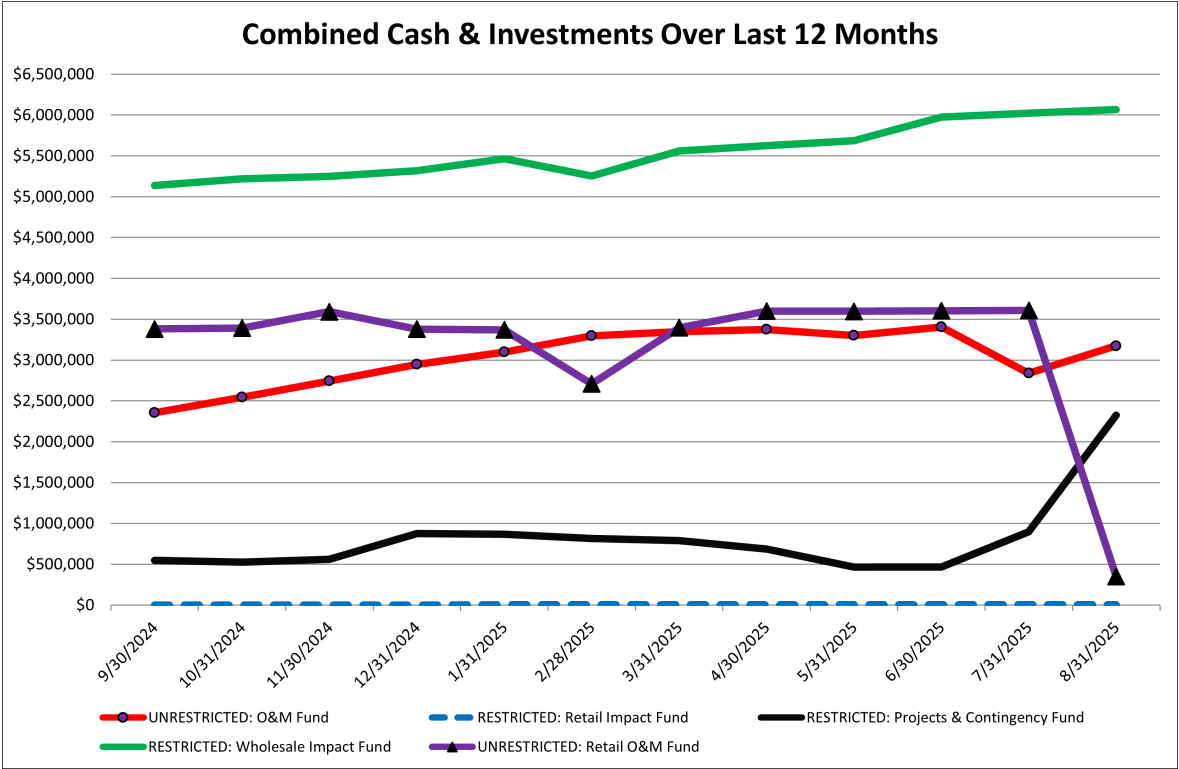
See additional sheets for investment information and trends

By my signature, to the best of my knowledge, I certify this report is accurate.



Lynn Stephens

OJRSA Secretary/Treasurer





RESOLUTION 2025-07

Support for the Implementation of the Ad Hoc Regional Feasibility Study Implementation Committee Recommendations

A RESOLUTION ACKNOWLEDGING RECEIPT OF, AND EXPRESSING SUPPORT FOR, THE IMPLEMENTATION OF THE RECOMMENDATIONS OF THE AD HOC REGIONAL FEASIBILITY STUDY IMPLEMENTATION COMMITTEE; AND OTHER MATTERS RELATED THERETO.

NOW THEREFORE, be it resolved by the Board of Commissioners of the Oconee Joint Regional Sewer Authority (the “**Board**”), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina (the “**Authority**”), as follows:

Section 1 Findings. The Board make the following findings in connection with the adoption of this resolution (this “**Resolution**”):

- A. The Authority is a public body corporate and politic under the Joint Authority Water and Sewer Systems Act of the State of South Carolina (the “**State**”) located in Oconee County, South Carolina, and as such possesses all general powers granted by the Constitution and statutes of the State to such public entities.
- B. The Authority was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the “**Act**”), created in 2007 by its three member-municipalities: the City of Seneca, South Carolina (“**Seneca**”), the City of Walhalla, South Carolina (“**Walhalla**”), and the City of Westminster (“**Westminster**”) (collectively, the “**Members**”).
- C. The Authority commissioned the Regional Feasibility Planning Study (“**Planning Study**”), which was completed in August 2024 and formally adopted by the Board in September 2024.
- D. The Planning Study recommended the formation of an Ad Hoc Regional Feasibility Study Implementation Committee (“**Ad Hoc Committee**”) to further evaluate and develop implementation strategies to restructure OJRSA.
- E. The Board established the Ad Hoc Committee in November 2024, who convened regularly from December 2024 through June 2025 to conduct a comprehensive review of the Planning Study and develop independent recommendations for implementation.
- F. The Authority’s representative, Mr. Christopher Eleazer, served as a member of the Ad Hoc Committee throughout its deliberations.
- G. On June 16, 2025, the Ad Hoc Committee issued a final report entitled “OJRSA Reorganization Recommendations” that includes five major recommendations for the reorganization and reconstitution of the Authority under the Act (the “**Recommendation Report**”).
- H. The recommendations, including the addition of Oconee County, South Carolina (the “**County**”) as a member of the Authority, are intended to address longstanding operational, governance, regulatory, and financial challenges facing the Authority and the Members, and to provide for a coordinated, compliant, and sustainable regional wastewater system to serve the current and future needs of Oconee County and its municipalities.
- I. The Board has received and reviewed the Recommendation Report, including the proposed implementation timeline, and recognizes the importance of working cooperatively and in good faith with Seneca, Walhalla, Westminster, the County, and other stakeholders to advance the implementation of the recommendations therein.

Section 2 Support for Implementation. The Authority expresses its support for the recommendations contained in the Recommendation Report and agrees to work in good faith with the Members, the County, and other affected

entities to evaluate and, where appropriate, implement the proposed actions, including but not limited to: (i) the consolidation of Members' sewer collection systems and enforced compliance of all applicable sewer user regulations; (ii) the development of a reconstituted governance structure for OJRSA, including the elimination of ex officio, principal-agent or other potentially conflicted members; (iii) the drafting of new governance documents; (iv) participation in the formation of an implementation committee to shepherd the reorganization process; and (v) the use of a coordinated communications plan to support public engagement and transparency. In addition to its confirmation and support of the major recommendations of the Recommendation Report, the Authority further supports and agrees that changes to the Act are needed and necessary to fully formulate the terms and findings of the Recommendation Report. Finally, the Board will act in good faith to assure the Authority's compliance with the timeline for implementation of the Recommendation Report, including the engagement of all necessary consultants and other personnel necessary to formalize the planned restructuring.

Section 3 Non-Binding Intent. This Resolution expresses the Authority's non-binding intent to proceed in good faith with the evaluation and implementation process, with the understanding that final approvals of any restructuring or system consolidation actions will remain subject to the review and approval of the Board based on mutually agreed-upon terms and conditions.

Section 4 Further Action; Effective Date. The Executive Director of the Authority is hereby directed to deliver this Resolution to the Members, the County and any State regulatory agencies or entities in order to evidence the Authority's initial approval of the Recommendation Report. This Resolution shall become effective immediately upon its adoption.

Done and adopted by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 8th day of September 2025.

Kevin Bronson, Chairman
OJRSA Board of Commissioners

Attest: _____

Lynn Stephens, Secretary/Treasurer
OJRSA Board of Commissioners -and-
OJRSA Office Manager

Approved as to form:

Lawrence E. Flynn III, OJRSA Attorney

Date: _____

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