

## **Oconee Joint Regional Sewer Authority**

623 Return Church Road Seneca, South Carolina 29678 Phone (864) 972-3900 www.ojrsa.org

#### OCONEE JOINT REGIONAL SEWER AUTHORITY

Commission Meeting September 8, 2025

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

#### Commissioners that were present:

- Seat 8 (Westminster): Kevin Bronson, Board Chair
- Seat 1 (Seneca): Josh Riches
- Seat 2 (Seneca): Scott Moulder
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee

- Seat 5 (Walhalla): Celia Myers
- Seat 6 (Walhalla): Zane Thompson
- Seat 7 (Westminster): Scott Parris
- Seat 9 (Walhalla-Westminster At-Large):
   David Dial

#### Commissioners that were not present:

• None. All Commissioners were in attendance.

#### OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Kyle Lindsay, OJRSA Operations Director

#### Others present were:

- Lawrence Flynn, OJRSA Attorney (via Microsoft Teams)
- Mr. Bryan Kelley, OJRSA Construction Contracts Attorney (via Microsoft Teams)
- Norm Cannada, The Journal
- Robert Royer, AQD
- Ken Marshall, AQD

A) Call to Order – Mr. Bronson called the meeting to order at 4:00 p.m.

Mr. Moulder made a motion, seconded by Ms. Myers, to amend the agenda to put the Executive Session items #M2 and #M3 directly after item D.

For the record, Mr. Bronson stated that this motion was made to accommodate the attorney.

#### The motion carried.

**B)** Swearing In of New Commissioner – Mr. Flynn swore in Zane Thompson, who is now representing the City of Walhalla on board seat #6. NOTE: Items C and D were discussed prior to item B.

#### C) Honors and Special Recognitions

• National Association of Clean Water Agencies Peak Performance Platinum 7 Award – Mr. Lindsay explained how this award is given to entities who remain in compliance. He stated that the first five (5) years are a "Gold" award, and then it becomes a "Platinum" award on year six (6). The OJRSA has remained in compliance for the last seven (7) straight years. He acknowledged the hard work

of OJRSA personnel keeping the treatment plant in compliance. *NOTE: Item C was discussed prior to item B.* 

D) Invocation and Pledge of Allegiance – By Mr. McLane. NOTE: Item D was discussed prior to item B.

Mr. Bronson stated the agenda was amended earlier to go into Executive Session at this time for items #M2 and #M3 due to accommodating the attorney.

At 4:06 p.m., Mr. Dial made a motion, seconded by Mr. McLane, to enter Executive Session to discuss item #M2 (Contractual matters and receipt of legal advice related to restructuring of the Authority and Discussion of contractual matters) and item #M3 (Receipt of legal advice related to the review of project status and scheduling milestones). The motion carried.

At 4:26 p.m., Ms. Myers made a motion, seconded by Mr. McKee, to return to Regular Session. The motion carried.

No action was taken in executive session.

E) Public Session - None.

#### F) Approval of Minutes:

• Board of Commissioners Meeting of August 4, 2025 Mr. Dial made a motion, seconded by Mr. Moulder, to approve the August 4, 2025 Board Meeting minutes as presented. The motion carried.

#### **G)** Committee and Other Meeting Reports:

- General Update Regarding Discussion at the Joint Reconstitution Ad Hoc Committee and Executive Committee Meeting of August 14, 2025 Mr. Bronson gave a brief summary of the Reconstitution Committee's August meeting. \*See attached minutes. Minutes to be reviewed and approved by the Reconstitution Committee during their September 11, 2025 meeting and accepted by the full board at their October 6, 2025 meeting.
- Operations & Planning Meeting of August 20, 2025 Mr. Moulder presented the report to the Commission. \*See attached minutes.

Mr. Moulder made a motion, seconded by Mr. McLane, to approve the August 20, 2025 Operations & Planning Meeting minutes as presented. The motion carried.

• Finance & Administration Meeting of August 26, 2025 – Ms. Myers presented the report to the Commission. \*See attached minutes

Ms. Myers made a motion, seconded by Mr. Riches, to approve the August 26, 2025 Finance & Administration Meeting minutes as presented. The motion carried.

**H)** Secretary/Treasurer's Report (Exhibit A) – Ms. Stephens presented the Secretary/Treasurer's Report to the board.

Ms. Stephens explained how she keeps an Excel "Check Register" spreadsheet for all the bank accounts to keep a track of balances and do pre-bank reconciliations prior to the outside accountant doing the final bank reconciliations each month. Ms. Stephens stated that Wells Fargo sent an email stating one of the accounts was overdrawn, and she discovered that, although she had dates correct in her spreadsheet, she had two (2) CD maturities in the spreadsheet showing prior to four (4) CD purchases which caused the issue.

Ms. Stephens said she spoke to Mr. Eleazer about the situation, and it was decided to temporarily transfer funds from the unrestricted O&M account into this restricted Wholesale Impact Fund account to cover the CD purchases. Mr. Eleazer and Mr. Bronson approved the transfer.

Ms. Stephens stated that the transfer from the Operations & Maintenance (O&M) account to the Wholesale Impact Fund (WIF) account was made on August 22, 2025. The funds were then transferred back to the O&M account on August 29, 2025.

Ms. Stephens also stated that \$1,472,364.45 was transferred from the Retail Operations & Maintenance (RO&M) account to the Projects & Contingency Fund (PCF) for contingency budget money that was approved by the board on July 2, 2024.

Ms. Myers made a motion, seconded by Mr. Dial, to accept the Secretary/Treasurer's Report as presented. The motion carried.

#### I) Presentation and Discussion Items:

1. Correction of Impact Fee Policy Scrivener's Error – Mr. Eleazer stated that during a plan review for a daycare/church nursery, Mr. McLane informed the OJRSA that per the SC Department of Environmental Services (SCDES), these facilities should be charged eight (8) gallons per day per student; however, the OJRSA charged them nine (9) gallons per day per student. The OJRSA refunded the church and then explained the situation to the OJRSA attorney, Mr. Lawrence Flynn.

Mr. Flynn stated he recommended this be considered a scrivener's error as it was a simple mistake on the table and just be reflected in the meeting minutes; however, he added that the board could go through the reapproval process for the Impact Fee Policy if they desired to do so.

Mr. Moulder made a motion, seconded by Ms. Myers, to accept the scrivener's error and note that the daycare/church nursery should be eight (8) gallons per day per student. The motion carried.

2. Discussion of Rescheduling the September 17 Operations & Planning Committee Meeting Due to the Executive Director's Attendance at an Out-of-Area Regulatory Conference – Mr. Eleazer stated that after the O&P meetings were rescheduled for a different date, he looked at his calendar and realized he has a conference in Columbia, SC for the meeting this month. He said he has a couple items he wants to discuss with the committee before it goes before the full board, so he asked to reschedule the meeting. After some discussion, it was decided to reschedule the O&P Committee meeting to Tuesday, September 23, 2025 at 8:30 a.m.

#### J) Action Items:

1. Consider Adopting a Resolution Expressing Support for the Implementation Ad Hoc Regional Feasibility Study Implementation Committee Recommendations (Resolution 2025-07, Exhibit B) — Mr. Flynn stated this was as discussed at the last board meeting. One of recommendations from the Ad Hoc Committee was to get a non-binding approval resolution from all existing members, proposed members, and the organization itself ratifying and confirming the expectation of the organization to move forward with the plan of reconstitution. This will lay out the process and set forth the parameters that the organization will agree to in good faith.

Mr. Moulder made a motion, seconded by Ms. Myers, to adopt Resolution 2025-07 for support of the Ad Hoc Feasibility Study Implementation Committee's recommendations. The motion carried.

- Appoint Commissioner Thompson to a Standing Committee [It Is Recommended That No More Than Two Commissioners Represent Any Member City on Either the Operations & Planning or Finance & Administration Committees] – Mr. Bronson appointed Mr. Thompson to the O&P Committee.
- K) Executive Director's Discussion and Compliance Matters Mr. Eleazer reported on the following:
  - 1. Environmental and Regulatory Compliance Matters:

<u>Force Main Leak</u> – The OJRSA had a small break in the Davis Creek Road #1 force main last night. Approximately three hundred-fifty (350) gallons were spilled and it reached a waterway, so it was reported to SCDES. OJRSA personnel worked through the night to make the repair and clean up. <u>NPDES Permit</u> – The OJRSA has a scheduled phone call with SCDES this coming Wednesday in which they are supposed to respond to the OJRSA's comments on the NPDES permit.

- 2. Operations & Planning Committee Meeting Schedule Mr. Eleazer stated that he updated the meeting schedule for the rest of the year adding the Ad Hoc Reconstitution Committee meetings and changing the date of the O&P Committee meetings. He gave the board members a copy of the updated schedule (made a part of these minutes).
- 3. Miscellaneous (If Any) None.
- **L) Commissioners' Discussion** None.

#### M) Executive Session:

1. Executive Director Evaluation and Consideration of Contract Extension [Executive Session Permissible Under SC Law 30-4-70(a)(1), Which States: Discussion of Employment, Appointment, Compensation, Promotion, Demotion, Discipline, or Release of an Employee, a Student, or a Person Regulated by a Public Body or the Appointment of a Person to a Public Body; However, If an Adversary Hearing Involving the Employee or Client Is Held, the Employee or Client Has the Right to Demand That the Hearing Be Conducted Publicly. Nothing Contained in This Item Shall Prevent the Public Body, in Its Discretion, from Deleting the Names of the Other Employees or Clients Whose Records Are Submitted for Use at the Hearing.]

At 4:50 p.m., Ms. Myers made a motion, seconded by Mr. Moulder, to enter Executive Session to discuss the Executive Director's evaluation and consideration of contract extension. The motion carried.

At 4:26 p.m., Mr. Dial made a motion, seconded by Mr. Moulder, to return to Regular Session. The motion carried.

Mr. Bronson stated that Mr. Eleazer was given the commissioners' appraisals of his performance as well as feedback. The board is authorizing a 3% performance raise that is effective retroactive back to July 1, 2025. All other components of Mr. Eleazer's contract remain the same.

Mr. Parris made a motion, seconded by Mr. McKee, to approve Mr. Eleazer's raise and contract as stated. The motion carried.

- 2. Discussion of contractual matters and receipt of legal advice related to restructuring of the Authority [Executive Session Permissible Under SC Law 30-4-70(a)(2), Which States: Discussion of Negotiations Incident to Proposed Contractual Arrangements and Proposed Sale or Purchase of Property, the Receipt of Legal Advice Where the Legal Advice Relates to a Pending, Threatened, or Potential Claim or Other Matters Covered by the Attorney-Client Privilege, Settlement of Legal Claims, or the Position of the Public Agency in Other Adversary Situations Involving the Assertion Against the Agency of a Claim.] NOTE: This item was moved prior to item E.
- 3. Discussion of contractual matters and receipt of legal advice related to the review of project status and scheduling milestones. [Executive Session Permissible Under SC Law 30-4-70(a)(2), Which States: Discussion of Negotiations Incident to Proposed Contractual Arrangements and Proposed Sale or Purchase of Property, the Receipt of Legal Advice Where the Legal Advice Relates to a Pending, Threatened, or Potential Claim or Other Matters Covered by the Attorney-Client Privilege, Settlement of Legal Claims, or the Position of the Public Agency in Other Adversary Situations Involving the Assertion Against the Agency of a Claim.] NOTE: This item was moved prior to item E.

#### N) Upcoming Meetings:

- 1. Ad Hoc Reconstitution Committee Thursday, September 11, 2025 at 9:00 a.m.
- **2. Operations & Planning Committee** *Next Meeting to be Determined; However, Future Meetings Will Be Held the Third Thursday of Each Month at 8:30 a.m.*
- 3. Finance & Administration Committee Tuesday, September 23, 2025 at 9:00 a.m.
- **4.** Board of Commissioners Monday, October 6, 2025 at 4:00 p.m.

It was determined in today's meeting that the September Operations & Planning Committee will meet on Tuesday, September 23, 2025 at 8:30 a.m.

Mr. Dial asked Mr. Cannada if he was retiring soon; Mr. Cannada replied next month. Mr. Dial asked if he would be attending the October board meeting; Mr. Cannada replied he would be here.

O) Adjourn – Mr. Bronson adjourned the meeting at 5:25 p.m.

Approved By:

Kevin Bronson, OJRSA Commission Chair

Approved By:

ynn MyStephens, OJRSA Secretary/Treasurer

Approved By:

Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on August 1st and 8th, 2025 to *Upstate Today, Anderson Independent-Mail, Westminster News, Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, <a href="https://www.ojrsa.org">www.ojrsa.org</a>, and posted at the OJRSA Administration Building.

\*ATTACHMENTS STARTING NEXT PAGE



### **Board of Commissioners Meeting**

OJRSA Operations & Administration Building Lamar Bailes Board Room September 8, 2025 at 4:00 PM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at <a href="www.youtube.com/@OconeeJRSA">www.youtube.com/@OconeeJRSA</a> (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at <a href="mailto:info@ojrsa.org">info@ojrsa.org</a>. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

#### **Agenda**

- A. Call to Order Kevin Bronson, Board Chair
- B. Swearing in of New Commissioners Lawrence Flynn, OJRSA General Counsel
  - Charles Zane Thompson to be sworn in to represent Walhalla (Seat 6). Mr. Thompson is replacing Laramie Hinkle for the term expiring December 31, 2027.
- C. Honors and Special Recognitions
  - National Association of Clean Water Agencies Peak Performance Platinum 7 Award Kyle Lindsay, Operations Director
- D. Invocation and Pledge of Allegiance Led by Commissioner Scott McLane
- **E. Public Session** Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- F. Approval of Minutes
  - Board of Commissioners Meeting of August 4, 2025
- G. Committee and Other Meeting Reports
  - General update regarding discussion at the joint Reconstitution Ad Hoc Committee and Executive
    Committee Meeting of August 14, 2025 Kevin Bronson, Committee Chair The minutes of this meeting
    will be considered by the committee at its September 11, 2025, meeting. Upon approval, the minutes will
    be presented to the board for acceptance at the October 6, 2025 meeting.
  - Operations & Planning Committee Meeting of August 20, 2025 Scott Moulder, Committee Chair
  - Finance & Administration Committee Meeting of August 26, 2025 Celia Myers, Committee Chair
- H. Secretary/Treasurer's Report (Exhibit A) Lynn Stephens, Secretary/Treasurer
- I. Presentation and Discussion Items [May include vote and/or action on matters brought up for discussion]
  - 1. Correction of Impact Fee Policy scrivener's error Chris Eleazer, Director and Lawrence Flynn, OJRSA General Counsel
  - 2. Discussion of rescheduling the September 17 Operations & Planning Committee meeting due to the Executive Director's attendance at an out-of-area regulatory conference Chris Eleazer, Director
- J. Action Items
  - Consider adopting a resolution expressing support for the implementation Ad Hoc Regional Feasibility Study Implementation Committee recommendations (Resolution 2025-07, Exhibit B) – Lawrence Flynn, OJRSA General Counsel
  - 2. Appoint Commissioner Thompson to a standing committee [It is recommended that no more than two commissioners represent any Member City on either the Operations & Planning or Finance & Administration committees] Kevin Bronson, Board Chair
- K. Executive Director's Discussion and Compliance Matters Chris Eleazer, Director
  - 1. Environmental and regulatory compliance matters
  - 2. Operations & Planning Committee meeting schedule
  - 3. Miscellaneous (if any)

- L. Commissioners' Discussion Led by Kevin Bronson, Board Chair Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- M. Executive Session NOTE: Board may act on matters discussed in executive session upon returning to open session
  - 1. Executive Director evaluation and consideration of contract extension [Executive Session permissible under SC Law 30-4-70(a)(1), which states: Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body; however, if an adversary hearing involving the employee or client is held, the employee or client has the right to demand that the hearing be conducted publicly. Nothing contained in this item shall prevent the public body, in its discretion, from deleting the names of the other employees or clients whose records are submitted for use at the hearing.]
  - 2. Discussion of contractual matters and receipt of legal advice related to restructuring of the Authority [Executive Session permissible under SC Law 30-4-70(a)(2), which states: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.]
  - 3. Discussion of contractual matters and receipt of legal advice related to the review of project status and scheduling milestones [Executive Session permissible under SC Law 30-4-70(a)(2), which states: Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.]
- N. Upcoming Meetings All meetings to be held in the OJRSA Lamar Bailes Board Room unless noted otherwise.
  - Ad Hoc Reconstitution Committee September 11, 2025 at 9:00 AM
  - Operation & Planning Committee Next meeting to be determined, however, future meetings will be held the third Thursday of each month at 8:30 AM
  - Finance & Administration Committee September 23, 2025 at 9:00 AM
  - Board of Commissioners October 6, 2025 at 4:00 PM
- O. Adjourn



## **Board of Commissioners Meeting Sign-in Sheet**

Date: 918125 Time: 4	om Location: W	WTP Board Room
NAME (Print)  NOTA CAN NORDA  Zane Thompson  Robert Royer  Kon Marshall	POSITION/TITLE TREPORT Foreman  C: + + + + + + + + + + + + + + + + + + +	ORGANIZATION The Downson City of Walhalla AQR



## Secretary/Treasurer's Report for Board of Commissioners

Prepared for the September 8, 2025 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of:

August 31, 2025

#### UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	478,594	2,695,000	3,173,594
Retail Operations & Maintenance (RO&M)	349,959	0	349,959
TOTAL UNRESTRICTED FUNDS	828,553	2,695,000	3,523,553

#### RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	2,324,003	0	2,324,003
Wholesale Impact Fund (WIF)	250,911	5,817,000	6,067,911
Retail Impact Fund (RIF)	3,400	0	3,400
TOTAL RESTRICTED FUNDS	2,578,314	5,817,000	8,395,314

#### **Combined Total for All Funds**

Cash	3,406,867	Investments	8,512,000	Combined	11,918,867	
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#### **Account Notes:**

A) \$262,100 was transferred from O&M account to WIF account on 8/22/25 to cover CD purchases that were accidentally purchased ahead of maturities. The money was transferred back to O&M account on 8/29/25. B) \$1,472,364.45 was transferred from RO&M account to PCF account for the contingency budget money as approved by the board on 7/2/24.

#### **DAYS CASH ON HAND**

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

 $Formula\ for\ Cash\ on\ Hand = \frac{Cash + Cash\ Equivalents}{(Annual\ Operating\ Expense - Depreciation) \div 365Days}$ 

	Cash on Hand	Annual Operating Expense	<b>Budget Amended</b>		
	(Days)	minus Depreciation (\$)	<b>During Fiscal Year?</b>		
O&M Fund	171.4	6,759,426	X NO	YES	
RO&M Fund	1,207.3	105,802	X NO	YES	

#### INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for a	Il funds have been satisfactorily red	conciled by a	n indep	pendent accounting firm for the month of
July 2025	(mark with an "X" on appropriate line):	<b>X</b> YES	NO <sub></sub>	See attached document(s) from accountant

#### **Reconciliation Notes:**

#### **INVESTMENTS UPDATE**

Maturing Investment	%age Rate	<b>Fund Code</b>	<b>Maturity Date</b>	Amount (S)	To Be Reinv	ested?
Synchrony Bank	5.25	WIF	9/22/2025	182,000.00	<b>X</b> YES	NO
M1 Bank	4.3	WIF	9/22/2025	245,000.00	<b>X</b> YES	NO
Simmons Bank	3.85	WIF	9/26/2025	245,000.00	<b>X</b> YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO

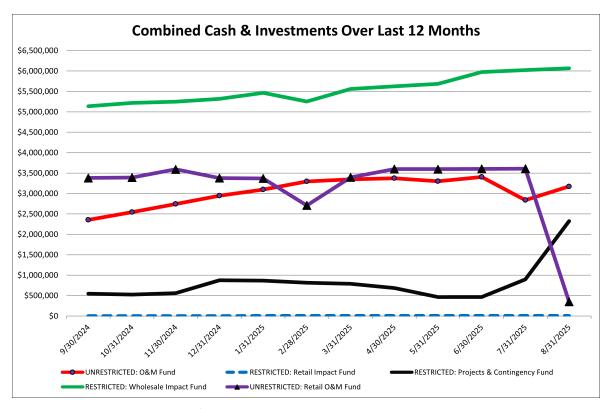
Investment Notes:		

See additional sheets for investment information and trends

By my signature, to the best of my knowledge, I certify this report is accurate.

U Lynn Stephens

OJRSA Secretary/Treasurer





#### **RESOLUTION 2025-07**

# Support for the Implementation of the Ad Hoc Regional Feasibility Study Implementation Committee Recommendations

A RESOLUTION ACKNOWLEDGING RECEIPT OF, AND EXPRESSING SUPPORT FOR, THE IMPLEMENTATION OF THE RECOMMENDATIONS OF THE AD HOC REGIONAL FEASIBILITY STUDY IMPLEMENTATION COMMITTEE; AND OTHER MATTERS RELATED THERETO.

**NOW THEREFORE**, be it resolved by the Board of Commissioners of the Oconee Joint Regional Sewer Authority (the "*Board*"), the governing body of the Oconee Joint Regional Sewer Authority, South Carolina (the "*Authority*"), as follows:

**Section 1 Findings.** The Board make the following findings in connection with the adoption of this resolution (this *"Resolution"*):

- A. The Authority is a public body corporate and politic under the Joint Authority Water and Sewer Systems Act of the State of South Carolina (the "State") located in Oconee County, South Carolina, and as such possesses all general powers granted by the Constitution and statutes of the State to such public entities.
- B. The Authority was established pursuant to Title 6, Chapter 25 of the Code of Laws of South Carolina 1976, as amended (the "Act"), created in 2007 by its three member-municipalities: the City of Seneca, South Carolina ("Seneca"), the City of Walhalla, South Carolina ("Walhalla"), and the City of Westminster ("Westminster") (collectively, the "Members").
- C. The Authority commissioned the Regional Feasibility Planning Study ("Planning Study"), which was completed in August 2024 and formally adopted by the Board in September 2024.
- D. The Planning Study recommended the formation of an Ad Hoc Regional Feasibility Study Implementation Committee ("Ad Hoc Committee") to further evaluate and develop implementation strategies to restructure OJRSA.
- E. The Board established the Ad Hoc Committee in November 2024, who convened regularly from December 2024 through June 2025 to conduct a comprehensive review of the Planning Study and develop independent recommendations for implementation.
- F. The Authority's representative, Mr. Christopher Eleazer, served as a member of the Ad Hoc Committee throughout its deliberations.
- G. On June 16, 2025, the Ad Hoc Committee issued a final report entitled "OJRSA Reorganization Recommendations" that includes five major recommendations for the reorganization and reconstitution of the Authority under the Act (the "Recommendation Report").
- H. The recommendations, including the addition of Oconee County, South Carolina (the "County") as a member of the Authority, are intended to address longstanding operational, governance, regulatory, and financial challenges facing the Authority and the Members, and to provide for a coordinated, compliant, and sustainable regional wastewater system to serve the current and future needs of Oconee County and its municipalities.
- I. The Board has received and reviewed the Recommendation Report, including the proposed implementation timeline, and recognizes the importance of working cooperatively and in good faith with Seneca, Walhalla, Westminster, the County, and other stakeholders to advance the implementation of the recommendations therein.

**Section 2 Support for Implementation**. The Authority expresses its support for the recommendations contained in the Recommendation Report and agrees to work in good faith with the Members, the County, and other affected

entities to evaluate and, where appropriate, implement the proposed actions, including but not limited to: (i) the consolidation of Members' sewer collection systems and enforced compliance of all applicable sewer user regulations; (ii) the development of a reconstituted governance structure for OJRSA, including the elimination of ex officio, principal-agent or other potentially conflicted members; (iii) the drafting of new governance documents; (iv) participation in the formation of an implementation committee to shepherd the reorganization process; and (v) the use of a coordinated communications plan to support public engagement and transparency. In addition to its confirmation and support of the major recommendations of the Recommendation Report, the Authority further supports and agrees that changes to the Act are needed and necessary to fully formulate the terms and findings of the Recommendation Report. Finally, the Board will act in good faith to assure the Authority's compliance with the timeline for implementation of the Recommendation Report, including the engagement of all necessary consultants and other personnel necessary to formalize the planned restructuring.

**Section 3 Non-Binding Intent**. This Resolution expresses the Authority's non-binding intent to proceed in good faith with the evaluation and implementation process, with the understanding that final approvals of any restructuring or system consolidation actions will remain subject to the review and approval of the Board based on mutually agreed-upon terms and conditions.

**Section 4 Further Action; Effective Date.** The Executive Director of the Authority is hereby directed to deliver this Resolution to the Members, the County and any State regulatory agencies or entities in order to evidence the Authority's initial approval of the Recommendation Report. This Resolution shall become effective immediately upon its adoption.

**Done and adopted** by the Oconee Joint Regional Sewer Authority Board of Commissioners, Seneca, South Carolina on this 8th day of September 2025.

	Attest:
Kevin Bronson, Chairman	Lynn Stephens, Secretary/Treasurer
OJRSA Board of Commissioners	OJRSA Board of Commissioners -and- OJRSA Office Manager
Approved as to form:	
	Date:
Lawrence E. Flynn III, OJRSA Attorney	

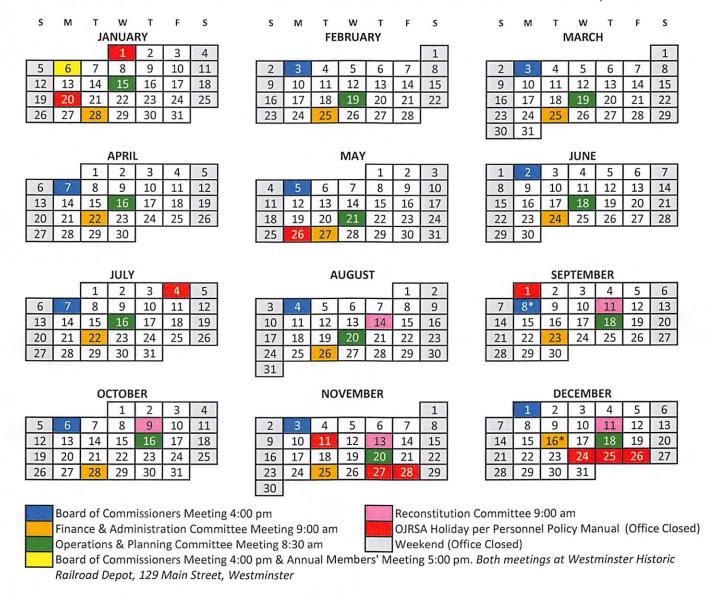
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### 2025 OJRSA Public Meeting Schedule

## REVISED AUGUST 20, 2025 TO INCLUDE CHANGE OF O&P COMMITTEE MEETING DATES AND ADDITION OF RECONSTITUTION COMMITTEE

SC Code of Law Section 30-4-80(a) requires public bodies to publish all scheduled meetings at the beginning of each calendar year. Executive Committee, ad hoc committee(s), or other meetings may be scheduled during the year as necessary. **Meeting dates, times, and locations are subject to change or cancellation.** 

All meetings are held in the Lamar Bailes Board Room at the OJRSA Operations & Administration Building, 623 Return Church Road, Seneca, South Carolina unless otherwise noted below. Call the OJRSA at 864-972-3900 for updates.



#### **Board and Committee Meeting Dates**

Commissioners (4:00 pm) & Annual Members' (5:00 pm): Jan 6 at Westminster Historic Railroad Depot, 129 Main Street,
Westminster

Commissioners (4:00 pm): Feb 3, Mar 3, Apr 7, May 5, June 2, July 7, Aug 4, Sept 8\*, Oct 6, Nov 3, Dec 1
Finance & Administration (9:00 am): Jan 28, Feb 25, Mar 25, Apr 22, May 27, June 24, July 22, Aug 26, Sept 23, Oct 28, Nov 25, and Dec 16\*

Operations & Planning (8:30 am): Jan 15, Feb 19, Mar 19, Apr 16, May 21, June 18, July 16, Aug 20, Sept 18, Oct 16, Nov 20, and Dec 18

<sup>\*</sup> Rescheduled due to holiday



## **Oconee Joint Regional Sewer Authority**

623 Return Church Road Seneca, South Carolina 29678 Phone (864) 972-3900 www.ojrsa.org

#### OCONEE JOINT REGIONAL SEWER AUTHORITY

Operations & Planning Committee
August 20, 2025

The Operations & Planning Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

#### Commissioners that were present:

- Seat 2 (Seneca): Scott Moulder (Committee Chairman)
- Seat 3 (Seneca): Scott McLane
- Seat 9 (Walhalla & Westminster): David Dial

#### Commissioners that were not present:

Seat 6 (Walhalla): Vacant Until New Committee Member Appointed

#### OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

#### Others present were:

- None
- **A) Call to Order -** Mr. Moulder called the meeting to order at 8:30 a.m.
- **B)** Public Session None. Mr. Moulder took a moment to say he appreciates being on this committee and serving as chairman on it.

#### C) Presentation and Discussion Items:

1. Update on Current Projects (Exhibit A) – Mr. Eleazer highlighted the following items on the list: <a href="Item#17">Item #17</a> – This is a package that has been advertised for bids and will be for replacement of a lot of equipment. Mr. Eleazer stated that OJRSA Operations Director, Mr. Kyle Lindsay, is planning on procuring much of it internally and then someone will come in and install it.

Mr. Dial said there was no amount for this item and asked if the OJRSA had an idea of the cost. Mr. Eleazer replied the OJRSA has an estimated cost that was used for budgeting purposes; however, it is not being advertised, because advertising for this project went out Wednesday or Thursday of last week in the newspaper and through the SC Business Opportunities website, and everyone that will submit bids would use that estimate. The Director added that Mr. Lindsay will have a mandatory pre-bid meeting where he will show everyone what needs to be done and give them the opportunity to ask questions.

Item #5 "Indefinite Delivery Contract for Engineering Services" – Mr. Eleazer said the Procurement Policy allows the OJRSA to solicit for standby/on-call services. It is in legal review right now before being advertised. The OJRSA is looking at having two (2) engineering firms to do basic engineering services (design pump stations, force mains, gravity sewer, rehabilitation, plan review, etc.).

<u>Item #7</u> – The OJRSA received eight (8) submittals for the CMMS software system upgrade which closed out on August 14, 2025. The review process is starting and will hopefully be done by the middle of next week and then three (3) demos will be scheduled. This will allow the OJRSA to move into true asset management and tracking of costs. Mr. Eleazer added that this will be tied to the

ArcGIS (ESRI system). The Director also stated that once a CMMS system has been selected, the OJRSA will move forward with finding a new financial system that will integrate with the CMMS.

2. Richland Creek Gravity Sewer Expansion – The Director distributed a handout to the committee (made a part of these minutes). He said this would qualify to be an impact fee project. There is no cost estimate for this project, and it could be done as a whole or in phases.

The current trunk sewer line goes up to Sandifer Blvd./Highway 123/Highway 76. The new Target development will be located to the northeast corner of the map near the golf course. There has been discussion for years (even before Mr. Eleazer's time at the OJRSA) to extend the gravity sewer along Richland Creek and up to Blue Ridge Boulevard to eliminate the Halfway Branch Pump Station. This will fix numerous problems that the OJRSA and Seneca Light & Water have regarding capacity issues.

Mr. Eleazer added that Halfway Branch Pump Station wastewater currently flows through the western part of the city and through the Cross Creek Golf Course (where there have been several overflows in the past six (6) months). Between conversations with Mr. McLane and the consulting engineers, this has always been an area that has been identified as needing attention. It would be beneficial to take the flow from Halfway Branch and move it to the trunk gravity sewer that flows to the treatment plant from the west (he pointed to the Coneross Creek Trunk Sewer). That would serve a dual purpose: to allow sewer availability in an area that is in tremendous demand and to help Seneca Light & Water with its capacity issues at the SNS South Pump Station. Mr. McLane added that it would open a lot of doors, including bringing their Cliffabee Leas Pump Station flow down to Sheep Farm Road.

The Director said the Thornwell Property project is titled "Phase I." There obviously is another "Phase II" project planned for the future, but there is no capacity remaining in the sewer system for a "Phase II" without infrastructure improvements on Seneca's and the OJRSA's systems. The OJRSA is going to have to replace the line over the railroad bridge on Highway 123 near Sealed Air to be able to accommodate flow that way. Mr. Eleazer explained how he didn't think SCDOT would let the OJRSA replace the pipe going across the bridge with a bigger pipe.

Mr. McLane explained how Seneca Light & Water's original plan was to eliminate the SNS South, Walmart, and Sheep Farm Road pump stations, and then add Cliffabee Leas and eliminate that pump station.

Mr. Eleazer asked the committee members if they were interested in looking further at this. All the committee members were interested in looking at it further, and Mr. Moulder added that it would benefit all three (3) Member Cities.

#### D) Action Items to Recommend to the Board for Consideration:

Consider Moving the Date or Time for the Operations & Planning Committee Meetings – Mr.
 Moulder explained to the committee members that Wednesday mornings are extremely busy for
 him between meeting with the mayor, staff meetings, and a weekly radio show. He requested to
 move this meeting from Wednesday to a Thursday or Tuesday.

Mr. Eleazer added that he checked with OJRSA Attorney, Mr. Lawrence Flynn, to see if there were any legal conflicts with changing the date and time of the committee meeting, and there was nothing in the bylaws to prevent it.

Mr. Moulder made a motion, seconded by Mr. McLane, to move the Operations and Planning Committee meetings to the third Thursday of each month at 8:30 a.m. The motion carried.

- **E)** Executive Director's Discussion and Compliance Matters The Executive Director reported on the following:
  - Environmental and Regulatory Compliance The OJRSA is still awaiting a response from the SC Department of Environmental Services (SCDES) regarding the OJRSA's NPDES permit. The OJRSA submitted a response to them but has not heard back since. Mr. Eleazer added that the new wastewater treatment with peracetic acid (PAA) is tied to this permit.

- 2. Miscellaneous (If Any) None.
- F) Committee Members' Discussion None.
- **G)** Upcoming Meetings:
  - **1. Finance & Administrative Committee** Tuesday, August 26, 2025 at 9:00 a.m.
  - 2. Board of Commissioners Monday, September 8, 2025 at 4:00 p.m.
  - **3.** Ad-Hoc Reconstitution Committee Thursday, September 11, 2025 at 9:00 a.m.
  - 4. Operations & Planning Committee Thursday, September 18, 2025 at 8:30 a.m.
- **H)** Adjourn The meeting adjourned at 8:53 a.m.

Notification of the meeting was distributed on August 1st and 8th, 2025 to *Upstate Today, Anderson Independent-Mail, Westminster News, Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, www.ojrsa.org, and posted at the OJRSA Administration Building.



### **Operations & Planning Committee Meeting**

OJRSA Operations & Administration Building Lamar Bailes Board Room August 20, 2025 at 8:30 AM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at <a href="www.youtube.com/@OconeeJRSA">www.youtube.com/@OconeeJRSA</a> (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at <a href="info@ojrsa.org">info@ojrsa.org</a>. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

#### Agenda

- A. Call to Order Scott Moulder, Committee Chair
- **B. Public Session** Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items [May include vote and/or action on matters brought up for discussion]
  - 1. Update on current projects (Exhibit A) Chris Eleazer, Director
  - 2. Richland Creek gravity sewer expansion Chris Eleazer, Director
- D. Action Items to Recommend to the Board for Consideration
  - Consider moving the date or time for the Operations & Planning Committee meetings Scott Moulder, Committee Chair
- E. Executive Director's Discussion and Compliance Matters Chris Eleazer, Director
  - 1. Environmental and regulatory compliance matters
  - 2. Miscellaneous (if any)
- **F.** Committee Members' Discussion Led by Scott Moulder, Committee Chair Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- G. Upcoming Meetings All meetings to be held in the OJRSA Lamar Bailes Board Room unless noted otherwise.
  - 1. Finance & Administration Committee August 26, 2025 at 9:00 AM
  - 2. Board of Commissioners September 8, 2025 at 4:00 PM
  - 3. Ad Hoc Reconstitution Committee September 11, 2025 at 9:00 AM
  - 4. Operations & Planning Committee To be considered at meeting
- H. Adjourn

8/18/2025 11:57

						180	M PROJECT MILES	TONES				
low #	BUDGET APPROVAL	Approx % Complete	Anticipated Completion	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	<b>GL Code</b> (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	0%	11/8/2025	0	Internal Project	Internal Project	N/A		0	0	N/A	OJRSA Chris Eleazer
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	0%	TBD	N/A	See below	See below	7/15/2025		0	0	N/A	Board of Commissioners
3	Completion of Development Guide (AM)	5%	12/31/2025	N/A	Internal Project	Internal Project	9/10/2024		0	0	N/A	OJRSA Chris Eleazer
4	Development Policy Revision (CE)	70%	10/6/2025	N/A	Internal Project	Internal Project	9/24/2024		0	0	N/A	OJRSA Chris Eleazer
	Indefinite Delivery Contract for Engineering Services (CE)	50%	10/6/2025	N/A	In legal review b/f issue				0	0	N/A	OJRSA Chris Eleazer
	Facilities (AM)	0%	10/31/2025	12,650	Prof Svcs	8/12/2025			0	12,650	Admin: Safety 501-02370	Life & Safety TBD
7	CMMS & Financial Software System Upgrade (CE)	2%	6/30/2026	TBD	7/3/2025				0	0	Admin Services 501-02420	TBD
	<b>04</b> (KL)	0%	TBD	TBD	Proj #2026-04 Prof Svcs				0	0	Con Sys: Prof Svcs 601-02430	TBD
	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	0%	10/1/2025	TBD	IDC Engineer				0	0	Con Sys: Prof Svcs 601-02430	TBD
	Hydraulic Model/Field Data Collection (CE)	5%	12/31/2025	TBD	Prof Svcs				0	0	Con Sys: Prof Svcs 601-02430	GMC Hannah Ribelin
	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	0%	TBD	TBD					0	0	Con Sys: R&M COS-PS 601-05030	TBD
	Martin PS Motor Base Restraint System (#2 of 3) (EP)	0%	12/30/2025	35,753	Sole Source 8/4/2025				35,753	0	Conv Sys R&M: MAS2-PS 601-05100	TBD
	Martin PS Aeration Motor Install (crane needed) (EP)	0%	11/30/2025	TBD					0	0	Conv Sys: Equip Rent 601-02540	TBD
	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	0%	10/31/2025	3,500	NPDES: 4/19/22 PAA: 4/1/22	NPDES: 8/22/22 PAA: 8/1/22	NPDES: 7/1/22 PAA: 8/2/22	NPDES: PAA:	0	3,500	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	0%	3/31/2026	TBD					0	0	WRF: R&M 701-03000	TBD
	(JM)	0%	8/30/2025	TBD	8/4/2025				0	0	WRF: R&M 701-03000	TBD
17	Installation Projects See below (JM, KL)	1%	5/31/2026	TBD	8/13/2025				0	0	WRF: R&M 701-03000	TBD
	CIP PRIORITY 1A: Primary Clarifier Sludge Pump Replacement and Installation	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	CIP PRIORITY 2: Primary Clarifier #2 Scum Pump Replacement (one in FY26, one in FY27)	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Aeration 10" Mag Meter Installation	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	CIP PRIORITY 1A: Aeration Gate Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	<u>CIP PRIORITY 1A:</u> Aeration Motor Repair/ Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Biological Reactor Basin Oxic Motor Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Secondary Cla rifier Check Valve and Two RAS  Motors Installation	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Chlorination/PAA System Mixer Motor Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Utility Water Pump Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Pretreatment Program Update (following NPDES permit issuance) (AM)	0%	TBD	24,500	6/4/2025	6/4/2025			0	24,500	Pretreat: 801-02430 501-02440	Goldie Assoc Sonya Harrison
19	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	85%	SUB: 10/22/25 FIN: 11/21/25	140,000	RFB #2023-05	4/29/2024	2/3/2025	6/5/2025	75,000	65,000	O&M CIP: Con Sys 1401-06071	GMC Daniel Mosher
		TO	OTAL AWARDED	216,403		TOTAL FUN	IDS OBLIGATED/A	CTUAL TO DATE	110,753		TOTAL AWARDED	

EXHIBIT A - O&P Meeting 08/20/2025

**BUDGET REMAINING** 

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EXHIBIT A - O&P Meeting 08/20/2025

#### **FY2026 RESTRICTED FUND PROJECTS** PROJECTS MAY CARRY ACROSS BUDGET YEARS

EXHIBIT A - O&P Meeting 08/20/2025

				_				RESTRICTED FUND PROJECT MILESTONES							
Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (S)	Max Funding by Others (S)	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
Α	I-85 Corridor Phase II See below (CE)		80%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	RO&M: CIP 1401-06050	Varies. See Below
	Engineering and Inspection Services COUNTY FUNDED	2019-XX	99%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		431,818	49,032	RO&M: CIP 1401-06050	Davis & Floyd John Reynolds
	Construction EDA/RIA/COUNTY FUNDED	and 2023-06	100%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023	2/4/2025	11,687,329	(0)	RO&M: CIP 1401-06050	Moorhead Construct Kevin Moorhead
	Creek Stabilization & Welcome Center Waterline		5%	TBD	0	78,650	78,650	Contract Amend #3	2/20/2025			0	78,650	RO&M: CIP 1401-06050	Davis & Floyd John Reynolds
В	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	CY 2022	99%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022		0	0	TBD	Thomas & Hutton Lee Brackett
С	<b>Dewatering Equipment Replacement at WRF</b> See velow (JM, KL)		25%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09011	Varies. See Below
	Design, Construction Admin, and Inspection SCIIP MATCH	2024-06	<b>7</b> 5%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		283,100	157,200	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
	Construction SCIIP GRANT		5%	PHASE II 6/30/2026	0	4,201,858	4,023,098	3/22/2024	7/30/2024	7/26/2024		0	4,023,098	PROJ & CONT 1501-09011	Harper GC Justin Jones
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)		15%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09009	Varies. See Below
	Engineering SCIIP MATCH	2024-08	<b>7</b> 5%	9/29/2025	398,000	0	398,000	N/A	9/15/2023	10/3/2023		351,752	46,248	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Manhole Resiliency Plan: Project 1c SCIIP  MATCH	2024-06	3%	9/30/2025	87,500	0	87,500	N/A	4/21/2025	4/21/2025		16,200	71,300	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Construction/Rehabilitation SCIIP GRANT		25%	SC: 8/25/2025 FC: 9/29/2025	0	4,069,004	4,076,461	8/14/2024	11/20/2024	1/27/2025		152,944	3,923,517	PROJ & CONT 1501-09009	Bio-Nomic Services Buck Stevenson
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	2025-03	100%	3/31/2025	141,000	0	141,000	Consent Order Prof Svcs	9/30/2024			141,000	0	PROJ & CONT 1501-09012	Ardurra Priya Verravalli
F	Gravity Sewer: CONSENT ORDER Evaluation of CCTV/Smoketesting from MH29 to WRF (KL)	2026-05	0%	11/15/2025	31,500	0	31,500	Prof Svcs	8/12/2025			0	31,500	PROJ & CONT 1501-09014	Ardurra Priya Verravalli
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	2025-TBD	0%	TBD	TBD	0	TBD	IDC Engineer				0	0	PROJ & CONT 1501-09015	TBD
	1,098,300 8,270,862 9,197,859 TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE: <b>944,996 8,252,862</b> TOTAL AWARDED										CTUAL TO DATE:				

BUDGET REMAINING

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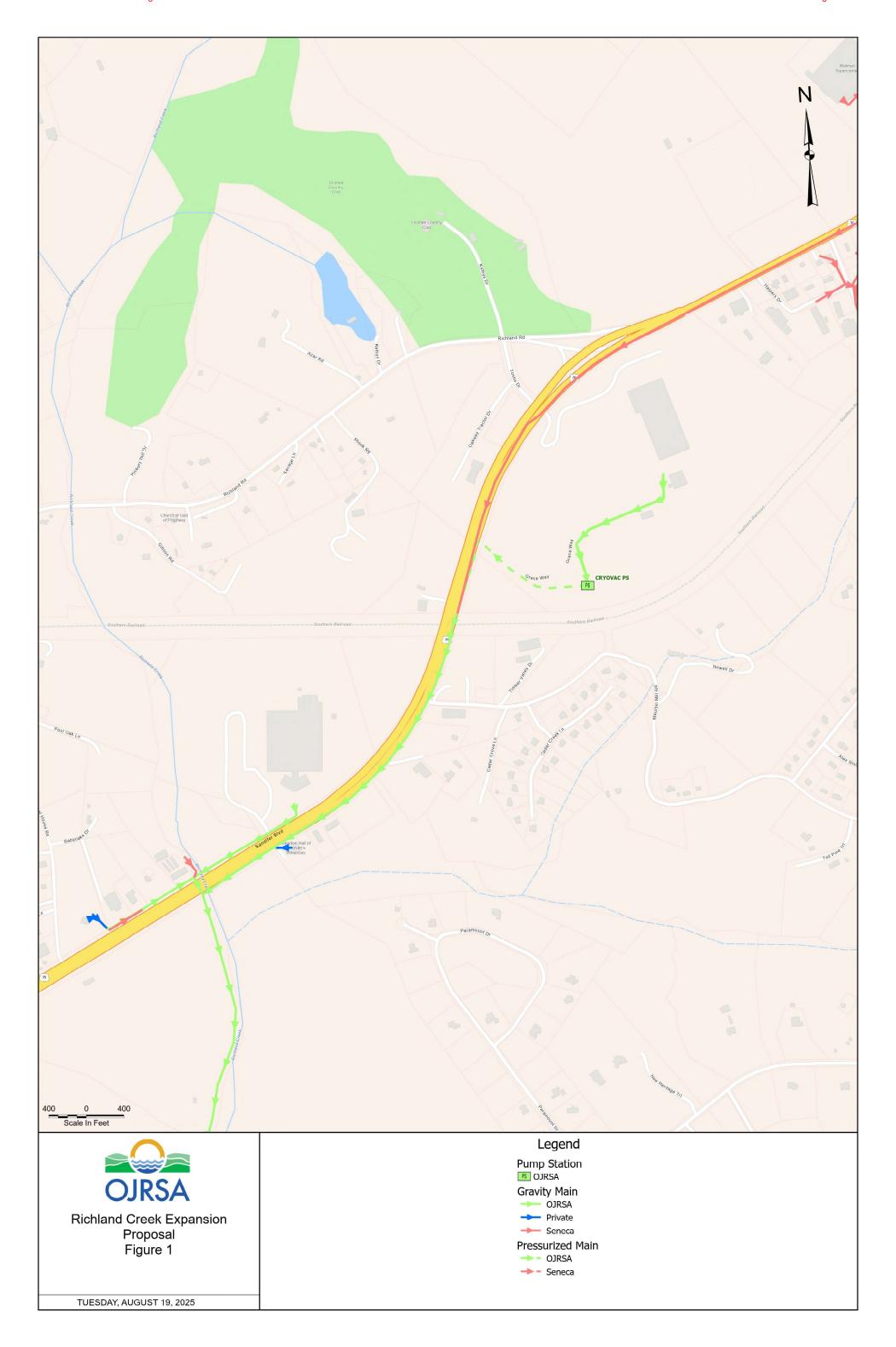
Page 4 of 4

**FY2026 RESTRICTED FUND PROJECTS** PROJECTS MAY CARRY ACROSS BUDGET YEARS

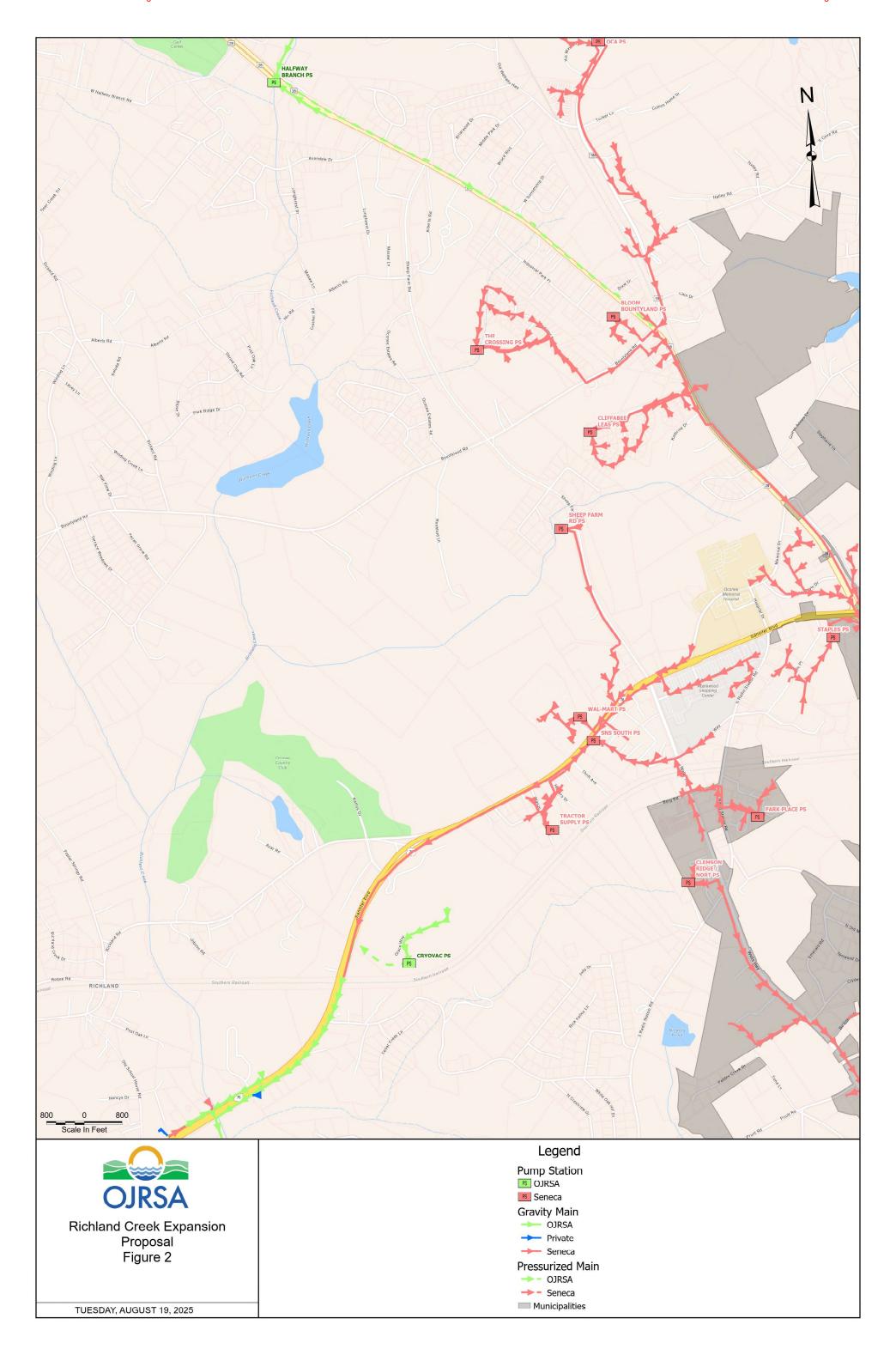
Row		
#	Restricted Fund Projects (Project Manager)	Notes
A	I-85 Corridor Phase II See below (CE)	2/10: Roger Sears responded to R Love's email saying water line will need to be handled through encroachment process. 3/5: Signed, submitted Stormwater Notice of Termination 3/24: Signed/sent EDA Federal Financial Report to ACOG. SCDES NPDES Permit Notice of Termination docs sent to
	Engineering and Inspection Services COUNTY FUNDED	Columbia. 7/14: Waiting on record drawings and GIS. 7/21: Spoke with J Reynolds about grass not growing on Phase II project along interstate, he said he'll call contractor because it is a warranty item and we need the grass to stabilize the site. SCDES will hold us accountable for any offsite impact
	Construction EDA/RIA/COUNTY FUNDED	due to erosion. JR sent Moorhead an email same day. 7/25: Received GIS info from R Love. Forwarded to D Gant for review 7/28. Still need to locate/GPS service cleanout at SC59/Fairplay Blvd and shoot elevations of manhole rim/grade elevations. 8/4: Locate clamp received. Waiting for GPR
	Creek Stabilization & Welcome Center Waterline	training to be scheduled. 8/6: Moorhead acknowledged by email that additional stabilization is required. Likely to be performed in September.
В	Exit 4/Oconee Manufacturing Park ("Sewer South	2/19/2025: G Hart mentioned that he found that A Brock had submitted it and they haven't heard anything from SCDES yet. 3/18: Issued revised
	Phase III") PS/Sewer ENGINEERING (CE)	Conditional Acceptance letter to A Brock for her to send to T&H if she agreed with conditions.
С	Dewatering Equipment Replacement at WRF See	1/6/2025: Received 90% plans, Jackson Electric visited site to assess. 1/22: Received SCDES construction permit application payment request of \$550.
	velow (JM, KL)	2/4: Board approved contracts. Signed, submitted stormwater permit application. 3/10: Received feedback from SCRIA on contract. KCI will need to
	Design, Construction Admin, and Inspection	oversee a few items and respond. 3/28: Received final contract as approved by RIA for signature. Barbian asked Harper to sign then forward for OJRSA
	SCIIP MATCH	signature. 4/17: Signed contract. 7/25: Looking at November mobilization. Looking at substantial completion in mid-July 2026.
	Construction SCIIP GRANT	
D	Consent Order Gravity Sewer Rehab Project	PO/Contract Amount includes \$700,000 owner contingency 7/21: Cotractor reports they will have 2 crews (starting today). 7/25: All contractor and
	(SSES/Inspection: 2023) See below (CE, KL)	subs are onsite and progressing. BNS will be visiting the golf course to review possible additional manholes to rehabilitate. 8/6: Had meeting with Bio-
	Engineering SCIIP MATCH	Nomic president, Buck Stevenson, to discuss getting project back on schedule and addressing other issues. 8/8: Received complaint about R/W issue, Bio-Nomic investiaged 8/13 and will address. They communicated with property owner. 8/14: Pay App #5 submitted for ACOG review. 8/18:
	Manhole Resiliency Plan: Project 1c SCIIP	Complaint addressed. Contractor in communication with property owner.
	MATCH	
	Construction/Rehabilitation SCIIP GRANT	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer	5/5: Received draft report to review. 6/2: Provided comments to Priya. 7/24: Received final report. <b>COMPLETE</b> .
	Review and Flow Study Report (CE)	
F	<b>Gravity Sewer: CONSENT ORDER Evaluation of</b>	Review CCTV for 9,525 LF of 30" and 36" RCP and 29 manhole inspections to develop list of defects for design of sewer rehab. 8/15: Engineer
	CCTV/Smoketesting from MH29 to WRF (KL)	confirmed receipt of data (delivered a few months ago). They are verifying all information.
G	Consent Order Speeds Creek FM Replacement	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe. 8/5: Waiting on
	Engineering Design & Easements Only (CE)	IDC engineer.

EXHIBIT A - O&P Meeting 08/20/2025

HANDOUT 1 - O&P Meeting 08/20/2025 Page 1 of 2



HANDOUT 1 - O&P Meeting 08/20/2025 Page 2 of 2





## **Oconee Joint Regional Sewer Authority**

623 Return Church Road Seneca, South Carolina 29678 Phone (864) 972-3900 www.ojrsa.org

#### OCONEE JOINT REGIONAL SEWER AUTHORITY

## Finance & Administration Committee August 26, 2025

The Finance & Administration Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

#### Commissioners that were present:

- Seat 5 (Walhalla): Celia Myers, Chair
- Seat 1 (Seneca): Josh Riches

- Seat 4 (Seneca At-Large): Marty McKee
- Seat 7 (Westminster): Scott Parris

#### Commissioners that were not present:

• None. All Commissioners were in attendance.

#### OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

#### Others present were:

- None
- A) Call to Order Ms. Myers called the meeting to order at 9:00 a.m.
- B) Public Session None.

#### C) Presentation and Discussion Items:

- 1. Update on Current Projects (Exhibit A) Mr. Eleazer stated that in addition to the projects list, there is a new sheet that will be tracking the tasks identified in the reorganization recommendations that were accepted by the board in July. The Director elaborated a little on the following:

  Exit 4 Sewer (Row B): The SC Department of Environmental Services (SCDES) is needing a revised letter from Oconee County for this project. The original letter stated Oconee County was going to own, operate, and maintain this; however, Oconee County will own it, but the OJRSA will operate and maintain it. Mr. Lee Brackett, the engineer at Thomas and Hutton, is working on this.

  Construction Rehabilitation (Row D): The dates just changed as of this morning, as the Director signed Change Order #4. The "Substantial Completion" date will be around mid-September, and the "Final Completion" date will be around mid-October. The change order was due to rain days, but there was no cost change.
- 2. Temporary Transfer of Funds to Cover Purchase of Investments Ms. Stephens distributed a handout (made a copy in these minutes) to the committee and explained how she keeps an Excel "Check Register" for all the bank accounts in order to keep a track of balances and do pre-bank reconciliations prior to the outside accountant doing the final bank reconciliations each month. Ms. Stephens stated that Wells Fargo sent an email stating one of the accounts was overdrawn.

Upon her investigation, she discovered that although she had dates correct in her spreadsheet, she had two (2) CD maturities showing before four (4) CD purchases that were purchased on earlier dates. On her spreadsheet, everything looked correct, but the date error meant the CD purchases overdrew the account.

Ms. Stephens said she spoke to Mr. Eleazer about the situation, and it was decided to temporarily transfer funds from the unrestricted O&M account into this restricted Wholesale Impact Fund account to cover the CD purchases. Mr. Eleazer added that OJRSA Board Chairman, Mr. Kevin Bronson, was also notified and approved the transfer.

Ms. Stephens stated that the two (2) CDs in question mature this week, and the money will be transferred back to the O&M account on August 29, 2025. Ms. Stephens also added that Wells Fargo gave her until 11:30 a.m. the day this happened (Friday, August 22, 2025) to deposit funds to bring the account to the positive (which was done) with no penalties.

#### D) Committee Action Items:

Review July and Year-to-Date Financial Reports (Exhibit B) — Mr. Eleazer stated this report was
emailed to board members last week. Ms. Myers questioned why some line items had no money
budgeted but had expenses against them. Mr. Eleazer replied that some of the GL codes were
combined with other codes, and these items should be under the new code.

Mr. Riches made a motion, seconded by Mr. McKee, to approve the July 2025 and YTD Financial Reports. The motion carried.

E) Action Items to Recommend to the Board – None.

#### F) Executive Director's Discussion and Compliance Matters:

1. Impact Fee Policy – The OJRSA changed the way impact fees are calculated basing them loosely on the SCDES regulatory requirements for hydraulic loading. A church in the Seneca Light & Water (SL&W) system was building an educational component (a Sunday school and toddler/infant childcare) and was calculated on nine (9) gallons per person, as there was no category for a Sunday school building. It was treated as a school or daycare facility. After speaking with Mr. Scott McLane at SL&W, it was decided that it should be calculated at eight (8) gallons per person.

Mr. Eleazer stated he contacted OJRSA attorney, Mr. Lawrence Flynn, to discuss this. Mr. Flynn recommended, if the board is okay with it, to consider it a Scrivener's error and make the correction.

Mr. Eleazer asked the committee if they felt this needed to be added as a reauthorization of the entire document or just go ahead and make the correction. If this needs to go to the board, he will put it on the agenda for approval of a resolution.

Mr. Riches said it is a small error, so the scrivener's error makes sense and doesn't seem like there needs to be a resolution; Mr. Parris agreed.

Ms. Myers asked if the adopted document stated the nine (9) gallons per person. Mr. Eleazer replied that it did. Ms. Myers asked that it was truly an error and the OJRSA attorney believes the OJRSA can just state it was an error. Mr. Eleazer replied he spoke with Mr. Flynn, and Mr. Flynn recommended it be treated as a scrivener's error unless the board felt otherwise. Ms. Myers asked if anyone had any concerns with taking the attorney's advice; there were no objections.

#### 2. Miscellaneous (If Any):

<u>FARM Center</u>: Oconee County owns the FARM Center, but it is in the SL&W service area. The Director said he spoke with Mr. Kevin Harbin several years ago who mentioned they were getting ready to make some improvements to the property, such as adding restrooms. He said he has not received any drawings; however, the FARM Center is ready to get an acceptance letter for treatment. Mr. Eleazer spoke to Mr. Scott McLane at SL&W this morning and asked about ownership of this line as Oconee County had intentions of owning it and considering it as a service connection. Although it is only serving one (1) site, they will need a SCDES Construction Permit. The Director said either SL&W or the OJRSA should own the line; otherwise, Oconee County will have to obtain a Satellite Sewer System permit with someone else doing the operation and maintenance. The engineer is speaking to Oconee County about this, so the project is currently on hold.

<u>Consent Order Rehabilitation Project</u>: Ardurra (formerly W.K. Dickson) is helping the OJRSA with this project, which is being paid by the SCIIP money. This project was budgeted at around four

million dollars (\$4,000,000), and the bid came back with around a seven-hundred thousand to eight-hundred thousand dollars (\$700,000-\$800,000) savings. The OJRSA has additional money from the SCIIP grant to continue additional rehabilitation, which is wonderful, but it will require additional engineering work. The focus will be strictly manhole rehabilitation: sealing and rehabilitating dilapidated and porous manholes in the system outside the area where the construction work has been going on. He stated that the estimate for the engineering work is around one hundred and forty thousand dollars (\$140,000). This amount is not in the budget and would require an amendment to move forward, but the funds are available in the Projects and Contingency Fund. As this is SCIIP funding, time is of the essence, and it will need to be decided whether to do this with the current contractor or a separate bid project.

Mr. Eleazer asked if there were any concerns about the OJRSA not doing this additional rehab work. There would be a cost on the OJRSA's end (around \$140,000), but the OJRSA will get a substantial gain from it. Mr. Parris said to use it while we have it, and Mr. Riches and Mr. McKee agreed. Ms. Myers asked if the OJRSA needs to get the Rural Infrastructure Authority's (RIA) approval. The Director replied that the OJRSA has been having discussions with the RIA and has another discussion scheduled for this afternoon to let them know what the OJRSA needs to do. Today is their deadline to know which direction the OJRSA needs to go.

Ms. Myers asked if the OJRSA used all the dedicated match already. Mr. Eleazer replied that the OJRSA has provided all its match as it was allowed to include the cost for the CMOM before the SCIIP was awarded. Ms. Myers said she wasn't concerned about the match but was hoping there was still available funds that had already been dedicated to this project being it came in under budget.

Mr. Eleazer said when the SCIIP application was submitted, the OJRSA's was deliberately vague as it was not known at the time how much rehab was needed. The OJRSA had just completed the first round of CCTV and cleaning, but the footage hadn't been reviewed yet. Three projects were applied for as one (1) SCIIP project: two (2) projects with significant costs associated with them (Flat Rock pump station replacement and dewatering equipment replacement) and the third project (conveyance system improvements and rehabilitation) which was just going to use the rest of the SCIIP money. Ms. Myers asked if the OJRSA had reached out to the current contractor and asked if there could just be a change order; Mr. Eleazer replied that the OJRSA is currently having these discussions.

<u>Fiscal Year 2025 Close-Out</u>: The Director stated that the OJRSA is usually ready to close out the fiscal year at this time of the year and present the final monthly and year-to-date report for June to the board for approval. He reported that the OJRSA is not ready this year and asked Ms. Stephens to elaborate. Ms. Stephens stated that Mr. Jason White, the auditor, provides adjustments each year for the financial report, and then the fiscal year is closed; however, the auditors need to view all the documents that Ms. Stephens emailed them and come to the OJRSA to look through the paperwork on site first. This process is usually completed by this time each year, but the auditors are running behind. They are scheduled to come next Thursday (September 4, 2025) and the following Tuesday (September 9, 2025).

#### **G)** Committee Members' Discussion – None.

#### H) Upcoming Meetings:

- 1. Board of Commissioners Monday, September 8, 2025 at 4:00 p.m.
- 2. Ad-Hoc Reconstitution Committee Thursday, September 11, 2025 at 9:00 a.m.
- 3. Operations & Planning Committee Thursday, September 18, 2025 at 8:30 a.m.
- 4. Finance & Administration Committee Tuesday, September 23, 2025 at 9:00 a.m.
- **I)** Adjourn The meeting adjourned at 9:33 a.m.

Notification of the meeting was distributed on August 1st and 8th, 2025 to *Upstate Today, Anderson Independent-Mail, Westminster News, Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, <a href="https://www.ojrsa.org">www.ojrsa.org</a>, and posted at the OJRSA Administration Building.



### **Finance & Administration Committee Meeting**

OJRSA Operations & Administration Building Lamar Bailes Board Room August 26, 2025 at 9:00 AM

OJRSA commission and committee meetings may be attended in person at the address listed above. The OJRSA will also broadcast meetings live on its YouTube channel at <a href="www.youtube.com/@OconeeJRSA">www.youtube.com/@OconeeJRSA</a> (if there is a technical issue preventing the livestreaming of the meeting, then a recording will be published on the channel as soon as possible). For those not able to attend in person, then the OJRSA Board or Committee Chair will accept public comments by mail (623 Return Church Rd, Seneca, SC 29678) or at <a href="info@ojrsa.org">info@ojrsa.org</a>. Comments must comply with the public session instructions as stated on the meeting agenda and will be received up until one hour prior to the scheduled meeting. If there is not a public session scheduled for a meeting, then comments shall not be accepted.

#### Agenda

- A. Call to Order Celia Myers, Committee Chair
- **B. Public Session** Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items [May include vote and/or action on matters brought up for discussion]
  - 1. Update on current projects (Exhibit A) Chris Eleazer, Director
  - 2. Temporary transfer of funds to cover purchase of investments Lynn Stephens, Secretary/Treasurer and Office Manager
- D. Committee Action Items
  - Review July and Year-to-Date Financial Reports (Exhibit B) Chris Eleazer, Director and Lynn Stephens, Secretary/Treasurer and Office Manager
- E. Action Items to Recommend to the Board for Consideration
  - None
- F. Executive Director's Discussion and Compliance Matters Chris Eleazer, Director
  - 1. Impact Fee Policy
  - 2. Miscellaneous (if any)
- **G.** Committee Members' Discussion Led by Celia Myers, Committee Chair Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- H. Upcoming Meetings All meetings to be held in the OJRSA Lamar Bailes Board Room unless noted otherwise.
  - Board of Commissioners September 8, 2025 at 4:00 PM
  - Ad Hoc Reconstitution Committee September 11, 2025 at 9:00 AM
  - Operations & Planning Committee September 18, 2025 at 8:30 AM Beginning in September, the O&P Committee will meet on the third Thursday of each month at 8:30 AM
  - Finance & Administration Committee September 23, 2025 at 9:00 AM
- I. Adjourn

8/22/2025 10:03

						0&0	A PROJECT MILES	TONES				
Row #	BUDGET APPROVAL	Approx % Complete	Anticipated Completion	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)	Budget Remaining (\$)	<b>GL Code</b> (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
1	Consent Order 21-025-W Project: Biannual Compliance Report (CE)	0%	11/8/2025	0	Internal Project	Internal Project	N/A		0	0	N/A	OJRSA Chris Eleazer
2	Agency Reconstitution (Sewer Feasibility Implementation) (Board, Others)	0%	TBD	N/A	See below	See below	7/15/2025		0	0	N/A	Board of Commissioners
3	Completion of Development Guide (AM)	5%	12/31/2025	N/A	Internal Project	Internal Project	9/10/2024		0	0	N/A	OJRSA Chris Eleazer
4	Development Policy Revision (CE)	70%	10/6/2025	N/A	Internal Project	Internal Project	9/24/2024		0	0	N/A	OJRSA Chris Eleazer
5	Indefinite Delivery Contract for Engineering Services (CE)	50%	10/6/2025	N/A	In legal review b/f issue				0	0	N/A. Projects to be assigned to depts.	OJRSA Chris Eleazer
6	Arc Flash 70E Assessment of WRF, PSs, and Other Facilities (AM)	0%	10/31/2025	12,650	Prof Svcs	8/12/2025			0	12,650	Admin: Safety 501-02370	Life & Safety TBD
7	CMMS & Financial Software System Upgrade (CE)	2%	6/30/2026	TBD	7/3/2025				0	0	Admin Services 501-02420	TBD
8	Comprehensive Sewer Management Plan <i>Project #2026-</i> 04 (KL)	0%	TBD	TBD	Proj #2026-04 Prof Svcs				0	0	Con Sys: Prof Svcs 601-02430	TBD
9	Evaluate Perkins PS & Coneross PS Pumps to Determine Repair vs. Replace (KL, EP)	0%	10/1/2025	TBD	IDC Engineer				0	0	Con Sys: Prof Svcs 601-02430	TBD
10	Hydraulic Model/Field Data Collection (CE)	5%	12/31/2025	TBD	Prof Svcs				0	0	Con Sys: Prof Svcs 601-02430	GMC Hannah Ribelin
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	0%	TBD	TBD					0	0	Con Sys: R&M COS-PS 601-05030	TBD
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	0%	12/30/2025	35,753	Sole Source 8/4/2025				35,753	0	Conv Sys R&M: MAS2-PS 601-05100	TBD
13	Martin PS Aeration Motor Install (crane needed) (EP)	0%	11/30/2025	TBD					0	0	Conv Sys: Equip Rent 601-02540	TBD
14	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	0%	10/31/2025	3,500	NPDES: 4/19/22 PAA: 4/1/22	NPDES: 8/22/22 PAA: 8/1/22	NPDES: 7/1/22 PAA: 8/2/22	NPDES: PAA:	0	3,500	WRF: Prof Svcs 701-02430	Goldie Assoc Paul Lewis
15	CIP PRIORITY 1A: Portable Generator Connection for WRF (includes engineering) (JM, KL)	0%	3/31/2026	TBD					0	0	WRF: R&M 701-03000	TBD
16	Headworks Flow Pulse and Flow Channel Sensor Install (JM)	0%	8/30/2025	TBD	8/4/2025				0	0	WRF: R&M 701-03000	TBD
17	Project #2026-02 General Water Reclamation Facility Installation Projects See below (JM, KL)	1%	5/31/2026	TBD	8/13/2025				0	0	WRF: R&M 701-03000	TBD
	CIP PRIORITY 1A: Primary Clarifier Sludge Pump Replacement and Installation	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	<u>CIP PRIORITY 2:</u> Primary Clarifier #2 Scum Pump Replacement (one in FY26, one in FY27)	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Aeration 10" Mag Meter Installation	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	<u>CIP PRIORITY 1A:</u> Aeration Gate Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	<u>CIP PRIORITY 1A:</u> Aeration Motor Repair/ Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Biological Reactor Basin Oxic Motor Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Secondary Cla rifier Check Valve and Two RAS  Motors Installation	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Chlorination/PAA System Mixer Motor Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Utility Water Pump Replacement	0%	TBD	See Row 17 Above	See Row 17 Above	See Row 17 Above			0	0	See Row 14 Above	See Row 14 Above
	Pretreatment Program Update (following NPDES permit issuance) (AM)	0%	TBD	24,500	6/4/2025	6/4/2025			0	24,500	Pretreat: 801-02430 501-02440	Goldie Assoc Sonya Harrison
19	Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE)	85%	SUB: 10/22/25 FIN: 11/21/25	140,000	RFB #2023-05	4/29/2024	2/3/2025	6/5/2025	75,000	65,000	O&M CIP: Con Sys 1401-06071	GMC Daniel Mosher
		TC	TAL AWARDED	216,403		TOTAL FUN	DS OBLIGATED/A	CTUAL TO DATE:	110,753	105,650	TOTAL AWARDED	

EXHIBIT A - F&A Meeting 08/26/2025

**BUDGET REMAINING** 

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EXHIBIT A - F&A Meeting 08/26/2025

	FY 2026 O&M Project (Project # (if applicable); PM)	
Row	CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT	
#	BUDGET APPROVAL	Notes
1	Consent Order 21-025-W Project: Biannual Compliance	DUE TO SCDES EVERY SIX MONTHS. Reports submitted: 11/14/21, 5/9/22, 11/10/22, 5/9/23, 11/9/23, 5/10/24, 11/8/24, 5/9/24. Next report due
	Report (CE)	11/10/2025.
2	Agency Reconstitution (Sewer Feasibility	See "Agency Reconstitution" sheet to track progress.
	Implementation) (Board, Others)	
3	Completion of Development Guide (AM)	8/5: A McCullough reviewing approx 15 dates. 8/13: Have received 22 draft documents from AM for consideration.
4	Development Policy Revision (CE)	
	Indefinite Delivery Contract for Engineering Services (CE)	8/13: Sent to K Wunder for legal review. 8/22: K Wunder considering local preference options due to OJRSA employees having to commute to engineer's office periodically. May include this in the scoring criteria of RFQ.
6		8/5: L&S setting up date to visit and will then provide pricing. 8/12: Scheduled to be performed in September.
$\overline{}$		8/14: Received 8 submittals. Review to begin soo and interviews to be scheduled for up to 3 offerors during week of 9/8.
	Comprehensive Sewer Management Plan <i>Project #2026-</i> <b>04</b> (KL)	8/15: Waiting on scope and cost.
	Evaluate Perkins PS & Coneross PS Pumps to Determine	Waiting on IDC.
1 1	Repair vs. Replace (KL, EP)	
		8/12: Met with H Ribelin and developed a plan for data collection. She is to send us a prioritized list of locations where there is at least one key piece of
		data missing. We will use GPS to gather information.
11	Coneross PS Rotating Assembly for Pumps #4 & #5 (EP)	This is to be determined by the evaluation of Perkins PS & Coneross PS pumps to determine repair vs. replacement.
12	Martin PS Motor Base Restraint System (#2 of 3) (EP)	7/14: KL has ordered this so it can be built.
13	Martin PS Aeration Motor Install (crane needed) (EP)	
	NPDES Permit Renewal, Including PAA Installation and Operation (JM, KL)	7/23: Submitted comments to SCDES for NPDES Permit.
15	CIP PRIORITY 1A: Portable Generator Connection for	7/14: BREC, Blanchard, and Instel will need to be involved in switchgear study. KL to contact Amy Howard. 8/18: KL still needs to contact A Howard. He
	WRF (includes engineering) (JM, KL)	is to reach out to her very soon. 8/22:
16	Headworks Flow Pulse and Flow Channel Sensor Install	7/14: KL coordinating with Paul Davis. Items have been purchased. 8/5: Received quotes.
	(JM)	
17	Project #2026-02 General Water Reclamation Facility	8/4: Waiting on B Kelley (atty) to review prior to advertising. KL will need engineering assistance for logistics to replace gates. 8/7: Sent draft RFB to B
	Installation Projects See below (JM, KL)	Kelley for legal review as required by procurement code. 8/12: Received copy from BK.
	CIP PRIORITY 1A: Primary Clarifier Sludge Pump	
	Replacement and Installation	
	CIP PRIORITY 2: Primary Clarifier #2 Scum Pump	
	Replacement (one in FY26, one in FY27)	
	Aeration 10" Mag Meter Installation	
	<u>CIP PRIORITY 1A:</u> Aeration Gate Replacement	
	CIP PRIORITY 1A: Aeration Motor Repair/	
	Replacement	
	Biological Reactor Basin Oxic Motor Replacement	
	Secondary Cla rifier Check Valve and Two RAS Motors Installation	
	Chlorination/PAA System Mixer Motor Replacement	
	Utility Water Pump Replacement	
18	Pretreatment Program Update (following NPDES permit	Waiting on NPDES Permit issue.
1 1	issuance) (AM)	
	Seneca Creek FM Replacement Constr	\$80,000 carryforward from FY2025. Obligated/Spent column includes costs from FY2025. Reimbursable by Fountain Residential Properties LLC per
	Administration/Inspect (#2023-05; CE)	agreement. 8/5 Railroad bore scheduled for Sept.
	Auministration/inspect (#2023-05; CE)	agreement. Of a naminate surrequired for sept.

Row #	Accepted by OJRSA Board on July 15, 2025	Target Date^ (Time Following Acceptance)	Approx % Complete	Task Manager	Started	Completed
1	Current Board will dissolve the current Ad Hoc Committee and establish the Implementation Committee ("Reconstitution Committee") for further implementation oversight.	8/29/2025 (45 days)	100%	OJRSA Board	7/15/2025	8/4/2025
	Adopt the timeline and accept the dates are targets that the committee will try to maintain progress towards, acknowledging that things may come up and require adjustments.	N/A	100%	Committee	8/14/2025	8/14/2025
	Legislative revisions to the Joint Authority Water and Sewer Systems Act ("Act") will be finalized and provided to the Oconee County Delegation. Consultation shall be made with the Delegation on whether lobbyist support will be needed.	8/29/2025 (45 days)	0%			
	Reconstitution Committee will provide <u>quarterly updates</u> to the SCRIA, the current Board, and Oconee County on the progress of the implementation of the initial recommendations.	9/30/2025 (quarterly)	0%	OJRSA Staff Member per 8/14/2025 vote		
	Resolutions of support for consolidation/OJRSA reorganization will be provided to and adopted by each governing body affected by the recommendation, including: OJRSA, Seneca, Walhalla, Westminster, West Union, & Oconee County.	10/13/2025 (90 days)	40%	Officials of OJRSA, Cities/Town, & County	8/21/2025	
	Consultants shall be engaged and the process of collection system <u>technical evaluation</u> and <u>financial valuation</u> will be initiated, including the identification of potential funding for effort and immediate rehabilitation projects that may be identified or current CIP. Additionally, a <u>rate consultant</u> will be engaged.	11/12/2025 (120 days)	0%			
	Communication plan to be developed under the guidance of the Reconstitution Committee and provided to all entities involved.	11/12/2025 (120 days)	0%			
	List of recommendations for the initial commissioners for the New Commission will be provided to <b>Delegation.</b> (Within 60 days of approved changes to the Act*)	8/1/2026 (as noted)	0%			
9	Complete the technical evaluation and financial valuation of the collection systems.	2/27/2027 (15 months)	0%			
	Unified, equitable rate structure timeline will be provided as part of initial terms for collection system consolidation.	5/12/2027 (18 months)	0%			
	Legal documents to transfer collection system assets to OJRSA to be executed, as well as all necessary reconstitution documents.	7/15/2027 (24 months)	0%			
	If the legislative amendments have not be approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the OJRSA will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months. Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation and added as co-permittees under the NPDES permit, if consolidation for any member does not occur.	8/16/2027 (25 months)	0%			
13			0%			
14			0%			

<sup>^</sup> As noted in Exhibit A of the "OJRSA Reorganization Recommendations," the implementation schedule is to began when the OJRSA Board of Commissioners accepted the report its July 15, 2025 called meeting.

<sup>\*</sup> Estimated to be July/August 2026.

EXHIBIT A - F&A Meeting 08/26/2025

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Row	Agency Reconstitution Task as Stated in the OJRSA Reorganization Recommendations	
#	Accepted by OJRSA Board on July 15, 2025	Notes
1	Current Board will dissolve the current Ad Hoc Committee and establish the Implementation Committee ("Reconstitution Committee") for further implementation oversight.	7/15/2025: Current committee dissolved during called board meeting. 8/4: New Committee established. Includes: A Brock (County), K Bronson (Westminster), C Eleazer (OJRSA), S Moulder (Seneca), C Myers (Walhalla), C Bentley (ACOG), A Mettlen, K Amidon, J Jones L Flynn.
2	Adopt the timeline and accept the dates are targets that the committee will try to maintain progress towards, acknowledging that things may come up and require adjustments.	8/14/2025: The acceptance of timeline was a committee-led decision.
3	Legislative revisions to the Joint Authority Water and Sewer Systems Act ("Act") will be finalized and provided to the Oconee County Delegation. Consultation shall be made with the Delegation on whether lobbyist support will be needed.	
4	Reconstitution Committee will provide <u>quarterly updates</u> to the SCRIA, the current Board, and Oconee County on the progress of the implementation of the initial recommendations.	DUE TO SCRIA EVERY THREE MONTHS. Reports submitted: Next report due 09/30/2025.
	Resolutions of support for consolidation/OJRSA reorganization will be provided to and adopted by each governing body affected by the recommendation, including: OJRSA, Seneca, Walhalla, Westminster, West Union, & Oconee County.	8/21/2025: L Flynn sent draft resolutions to committee members. C Eleazer forwarded copy to West Union and spoke with Mayor Oliver by phone about it.
6	Consultants shall be engaged and the process of collection system <u>technical evaluation</u> and <u>financial valuation</u> will be initiated, including the identification of potential funding for effort and immediate rehabilitation projects that may be identified or current CIP. Additionally, a <u>rate consultant</u> will be engaged.	
7	Communication plan to be developed under the guidance of the Reconstitution Committee and provided to all entities involved.	
8	List of recommendations for the initial commissioners for the New Commission will be provided to Delegation. (Within 60 days of approved changes to the Act*)	
9	Complete the technical evaluation and financial valuation of the collection systems.	
10	Unified, equitable rate structure timeline will be provided as part of initial terms for collection system consolidation.	
11	Legal documents to transfer collection system assets to OJRSA to be executed, as well as all necessary reconstitution documents.	
12	If the legislative amendments have not be approved, plans for consolidation under the amended Act will be abandoned. Thereupon, the OJRSA will proceed to consolidate the member system and implement the reconstitution under the existing Act, with such process to be finalized by no later than 36 months. Additionally, all members shall be issued permits in compliance with the OJRSA Sewer Use Regulation and added as co-permittees under the NPDES permit, if consolidation for any member does not occur.	
13		
14		

<sup>^</sup> As noted in Exhibit A of the "OJRSA Reorganization Recommendations," the implementation schedule is to began when the OJRSA Board of Commissioners accepted the report its July 15, 2025 called meeting.

<sup>\*</sup> Estimated to be July/August 2026.

#### **FY2026 RESTRICTED FUND PROJECTS** PROJECTS MAY CARRY ACROSS BUDGET YEARS

EXHIBIT A - F&A Meeting 08/26/2025

									RESTRICTE	D FUND PROJECT	MILESTONES				
Row #	Restricted Fund Projects (Project Manager)	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (S)	Max Funding by Others (S)	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code (XXXXX = get from Office Mgr)	Comp. Performing (and Project Mgr)
Α	I-85 Corridor Phase II See below (CE)		80%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	RO&M: CIP 1401-06050	Varies. See Below
	Engineering and Inspection Services COUNTY FUNDED	2019-XX and	99%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		431,818	49,032	RO&M: CIP 1401-06050	Davis & Floyd John Reynolds
	Construction EDA/RIA/COUNTY FUNDED	2023-06	100%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023	2/4/2025	11,687,329	(0)	RO&M: CIP 1401-06050	Moorhead Construct Kevin Moorhead
	Creek Stabilization & Welcome Center Waterline		5%	TBD	0	78,650	78,650	EJCDC Contract Amend #3	2/20/2025			0	78,650	RO&M: CIP 1401-06050	Davis & Floyd John Reynolds
В	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer ENGINEERING (CE)	CY 2022	99%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022		0	0	TBD	Thomas & Hutton Lee Brackett
С	<b>Dewatering Equipment Replacement at WRF</b> See velow (JM, KL)		25%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09011	Varies. See Below
	Design, Construction Admin, and Inspection SCIIP MATCH	2024-06	<b>7</b> 5%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		283,100	157,200	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar
	Construction SCIIP GRANT		5%	PHASE II 6/30/2026	0	4,201,858	4,023,098	3/22/2024	7/30/2024	7/26/2024		0	4,023,098	PROJ & CONT 1501-09011	Harper GC Justin Jones
D	Consent Order Gravity Sewer Rehab Project (SSES/Inspection: 2023) See below (CE, KL)		15%	See below	N/A	N/A	N/A	See below	See below	See below		See below	See below	PROJ & CONT 1501-09009	Varies. See Below
	Engineering SCIIP MATCH	2024-08	<b>7</b> 5%	9/29/2025	398,000	0	398,000	N/A	9/15/2023	10/3/2023		351,752	46,248	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Manhole Resiliency Plan: Project 1c SCIIP  MATCH	2024-08	3%	9/30/2025	87,500	0	87,500	N/A	4/21/2025	4/21/2025		16,200	71,300	PROJ & CONT 1501-09009	Ardurra Priya Verravalli
	Construction/Rehabilitation SCIIP GRANT		25%	SC: 8/25/2025 FC: 9/29/2025	0	4,069,004	4,076,461	8/14/2024	11/20/2024	1/27/2025		215,142	3,861,319	PROJ & CONT 1501-09009	Bio-Nomic Services Buck Stevenson
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review and Flow Study Report (CE)	2025-03	100%	3/31/2025	141,000	0	141,000	Consent Order Prof Svcs	9/30/2024			141,000	0	PROJ & CONT 1501-09012	Ardurra Priya Verravalli
F	Gravity Sewer: CONSENT ORDER Evaluation of CCTV/Smoketesting from MH29 to WRF (KL)	2026-05	0%	11/15/2025	31,500	0	31,500	Prof Svcs	8/12/2025			0	31,500	PROJ & CONT 1501-09014	Ardurra Priya Verravalli
G	Consent Order Speeds Creek FM Replacement Engineering Design & Easements Only (CE)	2025-TBD	0%	TBD	TBD	0	TBD	IDC Engineer				0	0	PROJ & CONT 1501-09015	TBD
	1,098,300 8,270,862 9,197,859 TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE: <b>1,007,193 8,190,665</b> TOTAL AWARDED														

BUDGET REMAINING

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**FY2026 RESTRICTED FUND PROJECTS** PROJECTS MAY CARRY ACROSS BUDGET YEARS 8/22/2025 10:42

Row		
#	Restricted Fund Projects (Project Manager)	Notes
A	I-85 Corridor Phase II See below (CE)	7/21: Spoke with J Reynolds about grass not growing on Phase II project along interstate, he said he'll call contractor because it is a warranty item and we need the grass to stabilize the site. SCDES will hold us accountable for any offsite impact due to erosion. JR sent Moorhead an email same day.
	Engineering and Inspection Services COUNTY	7/25: Received GIS info from R Love. Forwarded to D Gant for review 7/28. Still need to locate/GPS service cleanout at SC59/Fairplay Blvd and shoot
	FUNDED	elevations of manhole rim/grade elevations. 8/4: Locate clamp received. Waiting for GPR training to be scheduled. 8/6: Moorhead acknowledged by
	Construction EDA/RIA/COUNTY FUNDED	email that additional stabilization is required. Likely to be performed in September. 8/21: Put on backburner a little by D&F due to their work on SCIIP.
	Creek Stabilization & Welcome Center Waterline	
В	Exit 4/Oconee Manufacturing Park ("Sewer South	3/18: Issued revised Conditional Acceptance letter to A Brock for her to send to T&H if she agreed with conditions. 8/22: Called L Brackett and K
	Phase III") PS/Sewer ENGINEERING (CE)	Shoemake for update. Left message w/ Shoemake (Brackett's VM full).
С	Dewatering Equipment Replacement at WRF See	1/6/2025: Received 90% plans, Jackson Electric visited site to assess. 1/22: Received SCDES construction permit application payment request of \$550.
	velow (JM, KL)	2/4: Board approved contracts. Signed, submitted stormwater permit application. 3/10: Received feedback from SCRIA on contract. KCI will need to
	Design, Construction Admin, and Inspection	oversee a few items and respond. 3/28: Received final contract as approved by RIA for signature. Barbian asked Harper to sign then forward for OJRSA
	SCIIP MATCH	signature. 4/17: Signed contract. 7/25: Looking at November mobilization. Looking at substantial completion in mid-July 2026.
	Construction SCIIP GRANT	
D	Consent Order Gravity Sewer Rehab Project	PO/Contract Amount includes \$700,000 owner contingency 7/21: Cotractor reports they will have 2 crews (starting today). 7/25: All contractor and
	(SSES/Inspection: 2023) See below (CE, KL)	subs are onsite and progressing. BNS will be visiting the golf course to review possible additional manholes to rehabilitate. 8/6: Had meeting with Bio-
	Engineering SCIIP MATCH	Nomic president, Buck Stevenson, to discuss getting project back on schedule and addressing other issues. 8/8: Received complaint about R/W issue, Bio-Nomic investiaged 8/13 and will address. They communicated with property owner. 8/14: Pay App #5 submitted for ACOG review. 8/18:
	Manhole Resiliency Plan: Project 1c SCIIP	Complaint addressed. Contractor in communication with property owner.
	MATCH	
	Construction/Rehabilitation SCIIP GRANT	
E	Martin Creek PS Basin Trunk Sewer CCTV Engineer	5/5: Received draft report to review. 6/2: Provided comments to Priya. 7/24: Received final report. <b>COMPLETE</b> .
	Review and Flow Study Report (CE)	
F	Gravity Sewer: CONSENT ORDER Evaluation of	Review CCTV for 9,525 LF of 30" and 36" RCP and 29 manhole inspections to develop list of defects for design of sewer rehab. 8/15: Engineer
	CCTV/Smoketesting from MH29 to WRF (KL)	confirmed receipt of data (delivered a few months ago). They are verifying all information.
G	Consent Order Speeds Creek FM Replacement	CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe. 8/5: Waiting on
	· · · · · · · · · · · · · · · · · · ·	IDC engineer.
	Gravity Sewer: CONSENT ORDER Evaluation of CCTV/Smoketesting from MH29 to WRF (KL)	confirmed receipt of data (delivered a few months ago). They are verifying all information.  CONSENT ORDER ITEM 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe. 8/5:

EXHIBIT A - F&A Meeting 08/26/2025

010 OJRSA FUND

004 REVENUE		Reve	nue Report				Oc	conee Joint Rsa
00401 REVENUE		Page 1 of 1						
	Budget	Supplemental	Adjusted	Current Pd	Curr	Year To Date	YTD	Budget
Accounts	Appropriation	Appropriation	Budget	Revenue	Pct	Revenue	Pct	Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE	<b>#05 000 00</b>	<b>#0.00</b>	<b>#25 000 00</b>	<b>#40.040.07</b>	C4	¢40,040,07	0.4	<b>#0.000.00</b>
01790 UNRESTRICTED INTEREST	\$25,000.00 \$213,502.00	\$0.00 \$0.00	\$25,000.00 \$213,502.00	\$16,013.67 \$25,180.85	64 12	\$16,013.67 \$25.180.85	64 12	\$8,986.33 \$188,321.15
01830 HAULED WASTE SVCES 01840 OTHER REVENUE	\$41,269.00	\$0.00 \$0.00	\$213,502.00 \$41,269.00	\$89,375.28	217	\$25,160.65 \$89,375.28	217	(\$48,106.28)
01910 USER FEES	\$6,128,172.00	\$0.00	\$6,128,172.00	\$406,841.35	7	\$406,841.35	7	\$5,721,330.65
Total Revenue	\$6,407,943.00	\$0.00	\$6,407,943.00	\$537,411.15	8	\$537,411.15	8	\$5,870,531.85
iotal Revenue	ψο,τοι,υτο.ου	ψ0.00	ψο,τοι,υτο.υ	<b>4007,411.10</b>	· ·	ψοστ,411.10	·	ψο,οτο,οοτ.οο
00801 PRETREATMENT								
01850 INDUSTRIES	\$190,278.00	\$0.00	\$190,278.00	\$22,848.88	12	\$22,848.88	12	\$167,429.12
Total Pretreatment	\$190,278.00	\$0.00	\$190,278.00	\$22,848.88	12	\$22,848.88	12	\$167,429.12
01001 RETAIL IMPACT FEE FUND								
01880 CAPACITY FEES	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
Total Retail Impact Fee Fund	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0	\$0.00	0	\$5,000.00
01101 WHOLESALE IMPACT FEE FUND								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$17,947.09	18	\$17,947.09	18	\$82,052.91
01880 CAPACITY FEES	\$800,000.00	\$0.00	\$800,000.00	\$28,677.00	4	\$28,677.00	4	\$771,323.00
01930 UNUSED CAPACITY FEES	\$76,000.00	\$0.00	\$76,000.00	\$4,573.93	6	\$4,573.93	6	\$71,426.07
Total Wholesale Impact Fee Fund	\$976,000.00	\$0.00	\$976,000.00	\$51,198.02	5	\$51,198.02	5	\$924,801.98
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$50,491.00	\$0.00	\$50,491.00	\$8,220.41	16	\$8,220.41	16	\$42,270.59
Total Contract Operations	\$50,491.00	\$0.00	\$50,491.00	\$8,220.41	16	\$8,220.41	16	\$42,270.59
·								
01301 RETAIL SERVICES	<b>#105 504 00</b>	00.00	<b>\$405.504.00</b>	#200.00	•	<b>#</b> 000 00	0	<b>#</b> 405 000 00
01900 INTERGOV. REIMBURSEMENT	\$105,534.00 \$269.00	\$0.00 \$0.00	\$105,534.00 \$269.00	\$300.80 \$5,452.84	0 2027	\$300.80 \$5,452.84	0 2027	\$105,233.20
01910 USER FEES	\$105,803.00	\$0.00 \$0.00	\$209.00 \$105,803.00	\$5,753.64	5	\$5,452.64 \$5,753.64	2021 <b>5</b>	(\$5,183.84) <b>\$100,049.36</b>
Total Retail Services	\$105,005.00	φ0.00	φ105,005.00	φ3,733.0 <del>4</del>	3	φ5,755.04	3	\$100,049.30
01501 CONTINGENCY FUND								
01822 GRANTS - PROJS & CONTINGENCY	\$0.00	\$0.00	\$0.00	\$24,244.47	0	\$24,244.47	0	(\$24,244.47)
01840 OTHER REVENUE	\$7,773,098.00	\$0.00	\$7,773,098.00	\$0.00	0	\$0.00	0	\$7,773,098.00
Total Contingency Fund	\$7,773,098.00	\$0.00	\$7,773,098.00	\$24,244.47	0	\$24,244.47	0	\$7,748,853.53
Total REVENUE	\$15,508,613.00	\$0.00	\$15,508,613.00	\$649,676.57	4	\$649,676.57	4	\$14,858,936.43
Total OJRSA FUND	\$15,508,613.00	\$0.00	\$15,508,613.00	\$649,676.57	4	\$649,676.57	4	\$14,858,936.43
TOTAL ALL FUNDS	\$15,508,613.00	\$0.00	\$15,508,613.00	\$649,676.57	4	\$649,676.57	4	\$14,858,936.43

010 OJRSA FUND 005 EXPENSES 00501 ADMINISTRATION

## **Expenditure Report**

Level 4 Summary for July 2025

Oconee Joint Rsa Page 1 of 3

Level 4 Sullilliary for July 2025										
	Budget	Supplemental	Current Pd	Curr	Year To Date	YTD	Encumbered	Unencumbered	Une	
Accounts	Appropriation	Appropriation	Expenditures	Pct	Expenditures	Pct	Balance	Balance	Pct	
010 OJRSA FUND										
005 EXPENSES										
00501 ADMINISTRATION										
01140 100% DEPRECIATION EXPENSE	\$1,238,863.00	\$0.00	\$103,238.58	8	\$103,238.58	8	\$0.00	\$1,135,624.42	92	
01300 PAYROLL: SALARIES	\$1,331,852.00	\$0.00	\$131,941.81	10	\$131,941.81	10	\$0.00	\$1,199,910.19	90	
01310 OVERTIME	\$35,892.00	\$0.00	\$3,117.01	9	\$3,117.01	9	\$0.00	\$32,774.99	91	
01350 PAYROLL: FICA/MEDICARE WH	\$110,941.00	\$0.00	\$10,803.82	10	\$10,803.82	10	\$0.00	\$100,137.18	90	
01380 PAYROLL: RETIREMENT	\$253,853.00	\$0.00	\$15,263.79	6	\$15,263.79	6	\$0.00	\$238,589.21	94	
02200 COMMISSIONER EXPENSES	\$13,140.00	\$0.00	\$540.00	4	\$540.00	4	\$0.00	\$12,600.00	96	
02220 GROUP INSURANCE	\$264,245.00	\$0.00	\$19,964.29	8	\$19,964.29	8	\$0.00	\$244,280.71	92	
02250 INSURANCE-PROPERTY/GENERAL	\$109,186.00	\$0.00	\$565.90	1	\$565.90	1	\$0.00	\$108,620.10	99	
02260 EMPLOYEE WELLNESS	\$34,987.00	\$0.00	\$1,440.16	4	\$1,440.16	4	\$0.00	\$33,546.84	96	
02290 AGENCY MEMBERSHIPS	\$0.00	\$0.00	\$4,811.20	0	\$4,811.20	0	\$0.00	(\$4,811.20)	0	
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$47,668.00	\$0.00	\$2,448.00	5	\$2,448.00	5	\$0.00	\$45,220.00	95	
02310 SEMINARS/WKSHOPS & TRAINING	\$0.00	\$0.00	\$449.00	0	\$449.00	0	\$0.00	(\$449.00)	0	
02320 EVENTS & MEETING EXPENSES	\$4,400.00	\$0.00	\$97.91	2	\$97.91	2	\$0.00	\$4,302.09	98	
02370 SAFETY	\$50,355.00	\$0.00	\$880.60	2	\$880.60	2	\$5,846.53	\$43,627.87	87	
02380 OFFICE SUPPLIES	\$298,788.00	\$0.00	\$1,522.52	1	\$1,522.52	1	\$25.42	\$297,240.06	99	
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$16,500.00	\$0.00	\$1,483.59	9	\$1,483.59	9	\$0.00	\$15,016.41	91	
02420 ADMINISTRATION SERVICES	\$280,413.00	\$0.00	\$17,457.42	6	\$17,457.42	6	\$0.00	\$262,955.58	94	
02440 O&M CONTINGENCY	\$250,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$250,000.00	100	
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$116,000.00	\$0.00	\$11,385.93	10	\$11,385.93	10	\$0.00	\$104,614.07	90	
02560 FEES & PENALTIES	\$4,339.00	\$0.00	\$476.88	11	\$476.88	11	\$0.00	\$3,862.12	89	
02590 ROLLING STOCK & EQUIPMENT	\$84,000.00	\$0.00	\$80,607.00	96	\$80,607.00	96	\$0.00	\$3,393.00	4	
Total Administration	\$4,545,422.00	\$0.00	\$408,495.41	9	\$408,495.41	9	\$5,871.95	\$4,131,054.64	91	
00601 CONVEYANCE SYSTEM										
02400 SUPPLIES/TOOLS	\$57,342.00	\$0.00	\$11,204.90	20	\$11,204.90	20	(\$4,965.10)	\$51,102.20	89	
02401 MAINTENANCE TOOLS & SUPPLIES	\$0.00	\$0.00	\$1,311.56	0	\$1,311.56	0	\$232.72	(\$1,544.28)	0	
02411 TECHNOLOGY: SCADA	\$22,043.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$22,043.00	100	
02430 SERVICES: PROFESSIONAL/CONSULT	\$142,556.00	\$0.00	\$20,685.00	15	\$20,685.00	15	\$825.00	\$121,046.00	85	
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$26,061.00	\$0.00	\$3,324.16	13	\$3,324.16	13	\$3,271.16	\$19,465.68	75	
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$2,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,000.00	100	
02490 ELECTRICITY	\$279,840.00	\$0.00	\$19,006.59	7	\$19,006.59	7	\$0.00	\$260,833.41	93	
02500 WATER	\$11,130.00	\$0.00	\$733.83	7	\$733.83	7	\$0.00	\$10,396.17	93	
02521 FUEL: GENERATORS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0	
02540 EQUIPMENT RENTALS	\$15,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$15,000.00	100	
02550 BUILDINGS & GROUNDS	\$6,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,000.00	100	
02590 ROLLING STOCK & EQUIPMENT	\$32,025.00	\$0.00	\$27,549.59	86	\$27,549.59	86	\$0.00	\$4,475.41	14	
05000 PUMP STATIONS	\$225,410.00	\$0.00	\$5,516.75	2	\$5,516.75	2	\$540.60	\$219,352.65	97	
05020 PUMP STATIONS: CHOESTOEA PS	\$0.00	\$0.00	\$510.78	0	\$510.78	0	\$0.00	(\$510.78)	0	
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0	
05110 PUMP STATIONS: MILLBROOK PS	\$0.00	\$0.00	\$152.54	0	\$152.54	0	\$0.00	(\$152.54)	0	
05230 GRAVITY SEWER & FORCE MAINS	\$145,000.00	\$0.00	\$9,295.19	6	\$9,295.19	6	\$6,764.92	\$128,939.89	89	
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010 OJRSA FUND 005 EXPENSES 00601 CONVEYANCE SYSTEM

#### Oconee Joint Rsa Expenditure Report Level 4 Summary for July 2025

	Budget	Supplemental	Current Pd	Curr	Year To Date	YTD	Encumbered	Unencumbered	Une
Accounts	Appropriation	Appropriation	Expenditures	Pct	Expenditures	Pct	Balance	Balance	Pct
Total Conveyance System	\$964,407.00	\$0.00	\$99,290.89	10	\$99,290.89	10	\$6,669.30	\$858,446.81	89
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$6,500.00	\$0.00	\$667.70	10	\$667.70	10	\$28.56	\$5,803.74	89
02411 TECHNOLOGY: SCADA	\$6,511.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,511.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$15,750.00	\$0.00	\$0.00	0	\$0.00	0	\$575.00	\$15,175.00	96
02451 CHEMICALS: CHLORINE	\$74,160.00	\$0.00	\$0.00	0	\$0.00	0	\$9,913.76	\$64,246.24	87
02452 CHEMICALS: POLYMER	\$66,000.00	\$0.00	\$5,301.45	8	\$5,301.45	8	\$0.00	\$60,698.55	92
02454 CHEMICALS: SODIUM BISULFITE	\$25,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$25,000.00	100
02457 CHEMICALS: OTHER	\$6,800.00	\$0.00	\$19.82	0	\$19.82	0	\$1,414.04	\$5,366.14	79
02470 GARBAGE	\$396.00	\$0.00	\$27.75	7	\$27.75	7	\$0.00	\$368.25	93
02480 NATURAL GAS	\$1,590.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,590.00	100
02490 ELECTRICITY	\$337,080.00	\$0.00	\$26,662.52	8	\$26,662.52	8	\$0.00	\$310,417.48	92
02500 WATER	\$5,300.00	\$0.00	\$2,919.67	55	\$2,919.67	55	\$0.00	\$2,380.33	45
02510 SLUDGE DISPOSAL	\$185,389.00	\$0.00	\$19,467.55	11	\$19,467.55	11	\$0.00	\$165,921.45	89
02521 FUEL: GENERATORS	\$0.00	\$0.00	\$3,002.41	0	\$3,002.41	0	\$0.00	(\$3,002.41)	0
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
02550 BUILDINGS & GROUNDS	\$17,900.00	\$0.00	\$767.45	4	\$767.45	4	\$0.00	\$17,132.55	96
02590 ROLLING STOCK & EQUIPMENT	\$29,000.00	\$0.00	\$10,660.42	37	\$10,660.42	37	\$0.00	\$18,339.58	63
03000 WATER RECLAMATION FACILITY	\$919,919.00	\$0.00	\$4,056.23	0	\$4,056.23	0	\$0.00	\$915,862.77	100
Total Wrf Operations	\$1,702,295.00	\$0.00	\$73,552.97	4	\$73,552.97	4	\$11,931.36	\$1,616,810.67	95
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$82,469.00	\$0.00	\$9,173.07	11	\$9,173.07	11	\$0.00	\$73,295.93	89
01380 PAYROLL: RETIREMENT	\$15,306.00	\$0.00	\$1,135.02	7	\$1,135.02	7	\$0.00	\$14,170.98	93
02220 GROUP INSURANCE	\$8,347.00	\$0.00	\$680.45	8	\$680.45	8	\$0.00	\$7,666.55	92
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,110.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,110.00	100
02380 OFFICE SUPPLIES	\$4,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,500.00	100
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$1,335.00	\$0.00	\$107.16	8	\$107.16	8	\$0.00	\$1,227.84	92
02430 SERVICES: PROFESSIONAL/CONSULT	\$42,498.00	\$0.00	\$3,255.00	8	\$3,255.00	8	\$0.00	\$39,243.00	92
Total Pretreatment	\$158,565.00	\$0.00	\$14,350.70	9	\$14,350.70	9	\$0.00	\$144,214.30	91
00901 LABORATORY									
02400 SUPPLIES/TOOLS	\$6,200.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,200.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$47,230.00	\$0.00	\$1,955.10	4	\$1,955.10	4	\$0.00	\$45,274.90	96
02456 CHEMICALS: LABORATORY	\$5,400.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,400.00	100
Total Laboratory	\$58,830.00	\$0.00	\$1,955.10	3	\$1,955.10	3	\$0.00	\$56,874.90	97
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$2,202.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,202.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$5,100.00	\$0.00	\$0.00	0	\$0.00	0	\$100.00	\$5,000.00	98
02500 WATER	\$630.00	\$0.00	\$39.00	6	\$39.00	6	\$0.00	\$591.00	94
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$107.14	1	\$107.14	1	\$0.00	\$10,392.86	99
33.101 O.M. O.M.10110. 0001 10	+ , 0 0 0 . 0 0	Ψ0.00	Ψ.σ1	•	ψ.σ	•	40.03	Ţ.0,00 <u>2.</u> 00	

010 OJRSA FUND 005 EXPENSES 01201 CONTRACT OPERATIONS

#### Oconee Joint Rsa Expenditure Report Level 4 Summary for July 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
Total Contract Operations	\$19,432.00	\$0.00	\$146.14	1	\$146.14	1	\$100.00	\$19,185.86	99
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,370.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,370.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$93,337.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$93,337.00	100
02490 ELECTRICITY	\$8,820.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$8,820.00	100
02500 WATER	\$1,050.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05000 PUMP STATIONS	\$725.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$725.00	100
Total Retail Services	\$105,802.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$105,802.00	100
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
06060 CONVEYANCE SYSTEM	\$80,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$80,000.00	100
06071 SENECA PS & FM UPGRADE/SPEEDS	\$0.00	\$0.00	\$20,000.00	0	\$20,000.00	0	\$0.00	(\$20,000.00)	0
Total Capital Projects	\$80,000.00	\$0.00	\$20,000.00	25	\$20,000.00	25	\$0.00	\$60,000.00	75
01501 CONTINGENCY FUND									
00002 CONTINGENCY EXPENSES	\$8,556,158.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$8,556,158.00	100
09009 COLLECTION SYSTEM REHAB	\$0.00	\$0.00	\$33,473.42	0	\$33,473.42	0	\$0.00	(\$33,473.42)	0
Total Contingency Fund	\$8,556,158.00	\$0.00	\$33,473.42	0	\$33,473.42	0	\$0.00	\$8,522,684.58	100
Total EXPENSES	\$16,190,911.00	\$0.00	\$651,264.63	4	\$651,264.63	4	\$24,572.61	\$15,515,073.76	96
Total OJRSA FUND	\$16,190,911.00	\$0.00	\$651,264.63	4	\$651,264.63	4	\$24,572.61	\$15,515,073.76	96
TOTAL ALL FUNDS	\$16,190,911.00	\$0.00	\$651,264.63	4	\$651,264.63	4	\$24,572.61	\$15,515,073.76	96

The first check register is the one I did incorrectly. The dates were correct, but I had the maturities (in yellow) in the wrong place (prior to the purchase dates). This caused an unexpected overdraft in the account.

## **INCORRECT CHECK REGISTER**

NUMBER	DATE	DESCRIPTION OF TRANSACTION	PAYMENT/DEBIT (-)	CLEARED	DEPOSIT/CREDIT (+)	BALANCE
	7/29/2025	DEPOSIT (Earle Enterprises, Chk. #1142, Permits #2820 & #2821, 216 S. Stribling St. & 917 E. South 1st St., Seneca)		<b>✓</b>	8,200.00	697,674.16
	8/1/2025	TRANSFER TO RO&M #BB0TCS339JWW (Correct 7/22/25 Bank Transfer Error)	312.00			697,362.16
	8/7/2025	CD Maturity #23322GU964 DMB Community Bank			245,000.00	942,362.16
1215	8/12/2025	Great Southern Homes (Refund for Cancelled Permit 2707 for 205 Eagles View Rd., Seneca)	2,300.00			940,062.16
	8/13/2025	CD Purchase #06051XA280 Bank of America	245,000.00			695,062.16
	8/25/2025	CD Maturity #89388CHV37 Transport. Alliance Bank			245,000.00	940,062.16
	8/27/2025	CD Maturity #29978MDM73 EverBank			245,000.00	1,185,062.16
	8/20/2025	CD Purchase #321207BT80 First National Bank & Trust	245,000.00			940,062.16
	8/20/2025	CD Purchase #68405VEH87 Optum Bank	245,000.00			695,062.16
	8/21/2025	CD Purchase #89235MSY83 Toyota Financial Savings	245,000.00			450,062.16
	8/22/2025	CD Purchase #05612LFV99 BMW Bank North America	245,000.00			205,062.16

This register is the correct check register which shows the overdraft, the transfer I made from the O&M account to bring this account to positive (circled), and then the reimbursement back to the O&M account that will happen on 8/29/25 (in pink).

### CORRECT CHECK REGISTER

NII IN ADDED	D. 4.77	WHOLESALE IMP				
NUMBER	DATE	DESCRIPTION OF TRANSACTION	PAYMENT/DEBIT (-	) CLEARED	DEPOSIT/CREDIT (+)	BALANCE
	7/29/2025	DEPOSIT (Earle Enterprises, Chk. #1142, Permits #2820 & #2821, 216 S. Stribling St. & 917 E. South 1st St., Seneca) TRANSFER TO RO&M #BB0TCS339JWW	1	<b>✓</b>	8,200.00	697,674.16
	8/1/2025	TRANSFER TO RO&M #BB0TCS339JWW (Correct 7/22/25 Bank Transfer Error)	312.00			697,362.16
	8/7/2025	CD Maturity #23322GU964 DMB Community Bank			245,000.00	942,362.16
1215	8/12/2025	Great Southern Homes (Refund for Cancelled Permit 2707 for 205 Eagles View Rd., Seneca)	2,300.00			940,062.16
	8/13/2025	CD Purchase #06051XA280 Bank of America	245,000.00			695,062.16
	8/18/2025	DEPOSIT (Oconee Presbyterian Church, Chk. #17509, Permit #2822, 121 Rochester Hwy., Seneca)			23,126.84	718,189.00
	8/18/2025	TRANSFER TO O&M #BB0TKT2M6KWW (Plan/Spec Review Transfer)	260.00			717,929.00
	8/20/2025	CD Purchase #321207BT80 First National Bank & Trust	245,000.00			472,929.00
	8/20/2025	CD Purchase #68405VEH87 Optum Bank	245,000.00			227,929.00
155	8/21/2025	CD Purchase #89235MSY83 Toyota Financial Savings	245,000.00			-17,071.00
	8/22/2025	CD Purchase #05612LFV99 BMW Bank North America	245,000.00			-262,071.00
	8/22/2025	TRANSFER FROM 0&M #BB0TMB2ZRDWW (CD Purchase Error)			262,100.00	29.00
	8/25/2025	CD Maturity #89388CHV37 Transport. Alliance Bank			245,000.00	245,029.00
	8/27/2025	CD Maturity #29978MDM73 EverBank			245,000.00	490,029.00
	8/29/2025	TRANSFER TO O&M - No Conf. # (Reimburse for CD Purchase Error)	262,100.00			227,929.00



## **OCONEE JOINT REGIONAL SEWER AUTHORITY**

623 Return Church Road Seneca, South Carolina 29678 Phone (864) 972-3900 www.ojrsa.org

## **ONLINE BANK TRANSFER AUTHORIZATION**

	The below signed OJRSA Con	nmissi	oners authorize
	the transfer of \$ 262,100.00	on	8/22/2025
	as shown below	rer	
	Cover (2) CD Purchases Made PRIOR t	rities In Error expenses.	
	GL COD	ING	
0	FROMCHECKING ACCOUNT:  010-001-00101-01000 Retail Impact Fund Checking  010-001-00101-01020 Retail O&M Checking  010-001-00101-01040 Projects & Contingency Checking	FROM	GL ACCOUNT:
	010-001-00101-01060 O&M Checking 010-001-00101-01080 Wholesale Impact Fund		
0	TO CHECKING ACCOUNT:  010-001-00101-01000 Retail Impact Fund Checking  010-001-00101-01020 Retail O&M Checking  010-001-00101-01040 Projects & Contingency Checking  010-001-00101-01060 O&M Checking	TO GL	ACCOUNT:
$\odot$	010-001-0101-01080		
	16 12		
	OJRSA Board Signature	OJI	RSA Board Signature (optional)
	hollo		
	Chris Eleazer (if only or		
	OJRSA Executiv	e Dire	ctor
	OFFICE USE	ONLY.	
	Reference #		



## **Transfer Funds Confirmation**

FDIC FDIC-Insured - Backed by the full faith and credit of the U.S. Government

 $\bigcirc$ 

Transfer Successful

Reference BB0TMB2ZRDWW

Number

From Account O&M OPS & Maint 2006 6359

To Account WIF Wholesale Impact Fund 2016 1482

Amount 262,100.00 USD

Description Online Transfer - CD Purchase Error Transfer

Date/Time 08/22/2025 Immediately



## **OCONEE JOINT REGIONAL SEWER AUTHORITY**

623 Return Church Road Seneca, South Carolina 29678 Phone (864) 972-3900 www.ojrsa.org

Scott McLane Seneca

Scott Parris, Walhalla

## **ONLINE BANK TRANSFER AUTHORIZATION**

Ine b	elow signed UJRSA Con	nmissio	oners authorize
the transfer of \$	262,100.00	on	8/22/2025
	as shown below	to cov	er
Reimbursement A	cct for Transfer to WIF for	(2) CD	Purchase Errors expenses.
	01.000		
	GL COD	<u>NG</u>	
FROM CHECKING ACC	OUNT: Retail Impact Fund Checking	FROM	GL ACCOUNT:
010-001-00101-01020	Retail O&M Checking		
010-001-00101-01040			
010-001-00101-01080			
TO CHECKING ACCOL		TO GL	ACCOUNT:
) 010-001-00101-01000 ) 010-001-00101-01020	Retail Impact Fund Checking		
010-001-00101-01040	Projects & Contingency Checking		
010-001-00101-01060			
7 010-001-00101-01000	vinolesale impacti uno		
ten -	Da		
OJRSA Boa	ard Signature	OJF	RSA Board Signature (optional)
	Chris Eleazer (if only o		
	OJRSA Executiv	e Direc	ctor
	0.55105.1105	01/11/1	
	OFFICE USE Reference #	UNLY:	
Bilan Barray Chair Was	teninster Rob Ediras PE Vice Ci	air Seneco	Kevin Bronson, MPA Westminster

Marty McKee Seneca

Celia Myers, Walhalla

Chris Eleazer, MPA Executive Director

David Dial Walhalla/Westminster

Scott Moulder, MPA Seneca



## **Transfer Funds Confirmation**

FDIC FDIC-Insured - Backed by the full faith and credit of the U.S. Government

From Account WIF Wholesale Impact Fund 1482

To Account O&M OPS & Maint 6359

Amount 262,100.00 USD

Description Online Transfer - CD Purchase Error Transfer

Reimbursement

Date/Time 08/29/2025 Start of Day (5:30am PT)