



Board of Commissioners Meeting
OJRSA Operations & Administration Building
Lamar Bailes Board Room
September 9, 2024 at 4:00 p.m.

Agenda

- A. Call to Order** – Brian Ramey, Board Chair
- B. Invocation and Pledge of Allegiance** – Led by Commissioner Bob Faires
- C. Special Recognition Action Item** – Brian Ramey, Board Chair
1. Approve OJRSA Resolution 2024-14 Recognition Honoring Keith Wilbanks Upon His Retirement (Exhibit A)
 2. Approve OJRSA Resolution 2024-15 Recognition Honoring Rickey Wood Upon His Retirement (Exhibit B)
- D. Honors and Special Recognitions**
- National Association of Clean Water Agencies Peak Performance Platinum 6 Award– Kyle Lindsay, OJRSA Operations Director
- E. Public Session** – ***THERE WILL BE A SEPARATE PUBLIC COMMENT PERIOD REGARDING THE OJRSA SEWER USE REGULATION AS IDENTIFIED IN THE AGENDA BELOW.*** Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- F. Approval of Minutes**
- Board of Commissioners Meeting of August 5, 2024
- G. Committee and Other Meeting Reports**
- Operations & Planning Meeting of August 21, 2024 – Bob Faires, Committee Chair
 - Finance & Administration Meeting of August 27, 2024 – ***Canceled due to lack of agenda items***
- H. Secretary/Treasurer’s Report** (Exhibit C) – Lynn Stephens, Secretary/Treasurer
- I. Oconee County Government Update Regarding Matters Involving Wastewater** – Oconee County Administrator or Appointed County Representative
- J. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
- 2021 Capital Improvement Plan update (Exhibit D) – Chris Eleazer, Director
- K. Action Items**
1. Public comment session for proposed OJRSA Sewer Use Regulation revisions (see Exhibit E) – Brian Ramey, Chair
 2. Consider proposed revisions to the OJRSA Sewer Use Regulation regarding fats, oils, and grease and other such matters (Exhibit E) – Chris Eleazer, Director
 3. Approve July and Fiscal Year-to-Date Financial Reports (Exhibit F) – Chris Eleazer, Director and Lynn Stephens, OJRSA Secretary/Treasurer and Office Manager
 4. Perform the following actions related to the Regional Feasibility Study – Brian Ramey, Board Chair
 - a. Adopt the final version of the Study (Exhibit G),
 - b. Consider creation of Regional Sewer Feasibility Implementation Ad Hoc Committee,
 - c. Initiate the OJRSA rate and financial cost of service study to be performed by Willdan Financial, and
 - d. Authorize Pope Flynn LLC to develop documents that outline the legal process and timeline for drafting a new governance agreement as well as to outline the general legal steps/ considerations needed for consolidation with another multi-county organization or other viable entity, which will be provided to the ad hoc committee to inform their work.
 5. Approve for the Board Chair and Executive Director to respond to RIA’s letter dated August 22, 2024 with the letter and enclosure included in Exhibit H – Chris Eleazer, Director

6. Authorize execution of a contract with WK Dickson for the extension of the Regional Feasibility Study to November 30, 2024 (Exhibit I) – Chris Eleazer, Director
 7. Consider a contract amendment for WK Dickson to continue assisting OJRSA with matters related to the Regional Feasibility Study, including but not limited to assistance related to the implementation of recommendations, identification of potential funding assistance that may be needed for implementation, attendance at meetings, and other services requested by the OJRSA in an amount not to exceed \$35,000 (Exhibit J) – Chris Eleazer, Director
 8. Task WK Dickson with vetting the cities' recommendations for the Regional Sewer Feasibility Implementation Ad Hoc Committee – Kevin Bronson, Commissioner
- L. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
1. Environmental and regulatory compliance
 2. Sewer South update
 3. Personnel Policy update
 4. Regional Sewer Feasibility Implementation Ad Hoc Committee nominations (Exhibit K)
 5. Miscellaneous (*if any*)
- M. Commissioners' Discussion** – Brian Ramey, Board Chair
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- N. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
- Operations & Planning Committee – September 18, 2024 at 8:30 a.m.
 - Finance & Administration Committee – September 24, 2024 at 9:00 a.m.
 - Board of Commissioners – October 7, 2024 at 4:00 p.m.
 - Sewer Feasibility Implementation Ad Hoc Committee – *Meeting date, time, and location to be determined at October Board of Commissioners meeting*
- O. Adjourn**



RESOLUTION 2024-14

Recognition Honoring Keith Wilbanks Upon His Retirement

A RESOLUTION OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY OF SENECA, SOUTH CAROLINA, TO HONOR THE DEDICATED SERVICE OF KEITH WILBANKS TO THE AGENCY.

The Board of Commissioners of the Oconee Joint Regional Sewer Authority (OJRSA) does hereby resolve as follows:

WHEREAS, Mr. Wilbanks began his career as a Water Reclamation Operator at the Oconee County Sewer Commission’s Coneross Creek Water Reclamation Facility in October 1996; and

WHEREAS, Mr. Wilbanks has provided invaluable leadership in managing the daily and emergency operations conducted within the OJRSA Operations Division; and

WHEREAS, Mr. Wilbanks has demonstrated proven knowledge in the operational aspects of the Water Reclamation Facility to ensure compliance with the effluent discharge limits for the Coneross Creek Water Reclamation Facility; and

WHEREAS, Mr. Wilbanks has announced his retirement from the OJRSA with an effective date of September 30, 2024; and

WHEREAS, Mr. Wilbanks has been active in the community with his volunteer firefighting and rescue and has served as an inspiration to all OJRSA staff;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Oconee Joint Regional Sewer Authority expresses its deepest appreciation for the outstanding service and contributions made by Mr. Keith Wilbanks during his twenty-eight years of faithful service to the Authority and extends its best wishes that he may enjoy many happy, healthful, and rewarding years in his richly merited retirement; and

BE IT FURTHER RESOLVED that a copy of this resolution be memorialized in the minutes of the Oconee Joint Regional Sewer Authority Board of Commissioner Meeting Minutes.

Passed and adopted by the Oconee Joint Regional Board of Commissioners, Seneca, South Carolina on this 9th day of September 2024.

Brian Ramey, Chairman
OJRSA Board of Commissioners

Attest: _____
Lynn Stephens, Secretary/Treasurer
OJRSA Board of Commissioners -and-
OJRSA Office Manager

[SEAL]



RESOLUTION 2024-15

Recognition Honoring Rickey Wood Upon His Retirement

A RESOLUTION OF THE OCONEE JOINT REGIONAL SEWER AUTHORITY OF SENECA, SOUTH CAROLINA, TO HONOR THE DEDICATED SERVICE OF RICKEY WOOD TO THE AGENCY.

The Board of Commissioners of the Oconee Joint Regional Sewer Authority (OJRSA) does hereby resolve as follows:

WHEREAS, Mr. Wood began his career as a Maintenance Technician at the Oconee Joint Regional Sewer Authority’s Coneross Creek Water Reclamation Facility in May 2010; and

WHEREAS, Mr. Wood has provided leadership in managing daily maintenance tasks, repairs and rebuilds during normal and emergency situations; and

WHEREAS, Mr. Wood has proven knowledge in the mechanical equipment throughout the Oconee Joint Regional Sewer Authority; and

WHEREAS, Mr. Wood has announced his retirement from the OJRSA with an effective date of September 30, 2024; and

WHEREAS, Mr. Wood has been active in his family farming and has served as an inspiration to all OJRSA staff;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Oconee Joint Regional Sewer Authority expresses its deepest appreciation for the outstanding service and contributions made by Mr. Rickey Wood during his fourteen years of faithful service to the Authority and extends its best wishes that he may enjoy many happy, healthful, and rewarding years in his richly merited retirement; and

BE IT FURTHER RESOLVED that a copy of this resolution be memorialized in the minutes of the Oconee Joint Regional Sewer Authority Board of Commissioner Meeting Minutes.

Passed and adopted by the Oconee Joint Regional Board of Commissioners, Seneca, South Carolina on this 9th day of September 2024.

Brian Ramey, Chairman
OJRSA Board of Commissioners

Attest: _____
Lynn Stephens, Secretary/Treasurer
OJRSA Board of Commissioners -and-
OJRSA Office Manager

[SEAL]



Secretary/Treasurer's Report for Board of Commissioners

Prepared for the September 9, 2024 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: August 31, 2024

UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	547,031	1,715,000	2,262,031
Retail Operations & Maintenance (RO&M)	3,075,635	245,000	3,320,635
TOTAL UNRESTRICTED FUNDS	3,622,666	1,960,000	5,582,666

RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	698,357	0	698,357
Wholesale Impact Fund (WIF)	105,070	4,837,000	4,942,070
Retail Impact Fund (RIF)	0	0	0
TOTAL RESTRICTED FUNDS	803,427	4,837,000	5,640,427

Combined Total for All Funds

Cash 4,426,093 Investments 6,797,000 Combined 11,223,093

Account Notes:

Outside accountant currently working on audit of Sewer South Project. Will be reimbursing Oconee County from funds in RO&M Account when project and audit fully completed.

DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{Days}}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?
O&M Fund	124.0	6,657,488	X NO YES
RO&M Fund	90.5	13,390,177	X NO YES

INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of July 2024 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

Reconciliation Notes:

See next page for more information

INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?
Citibank	5.35	WIF	9/5/2024	245,000.00	X YES NO
Bank of America	5.5	O&M	9/26/2024	245,000.00	X YES NO
Morgan Stanley	5.5	O&M	9/26/2024	245,000.00	X YES NO
Discover	5.5	WIF	9/26/2024	245,000.00	X YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO
					YES NO

Investment Notes:

See additional sheets for investment information and trends

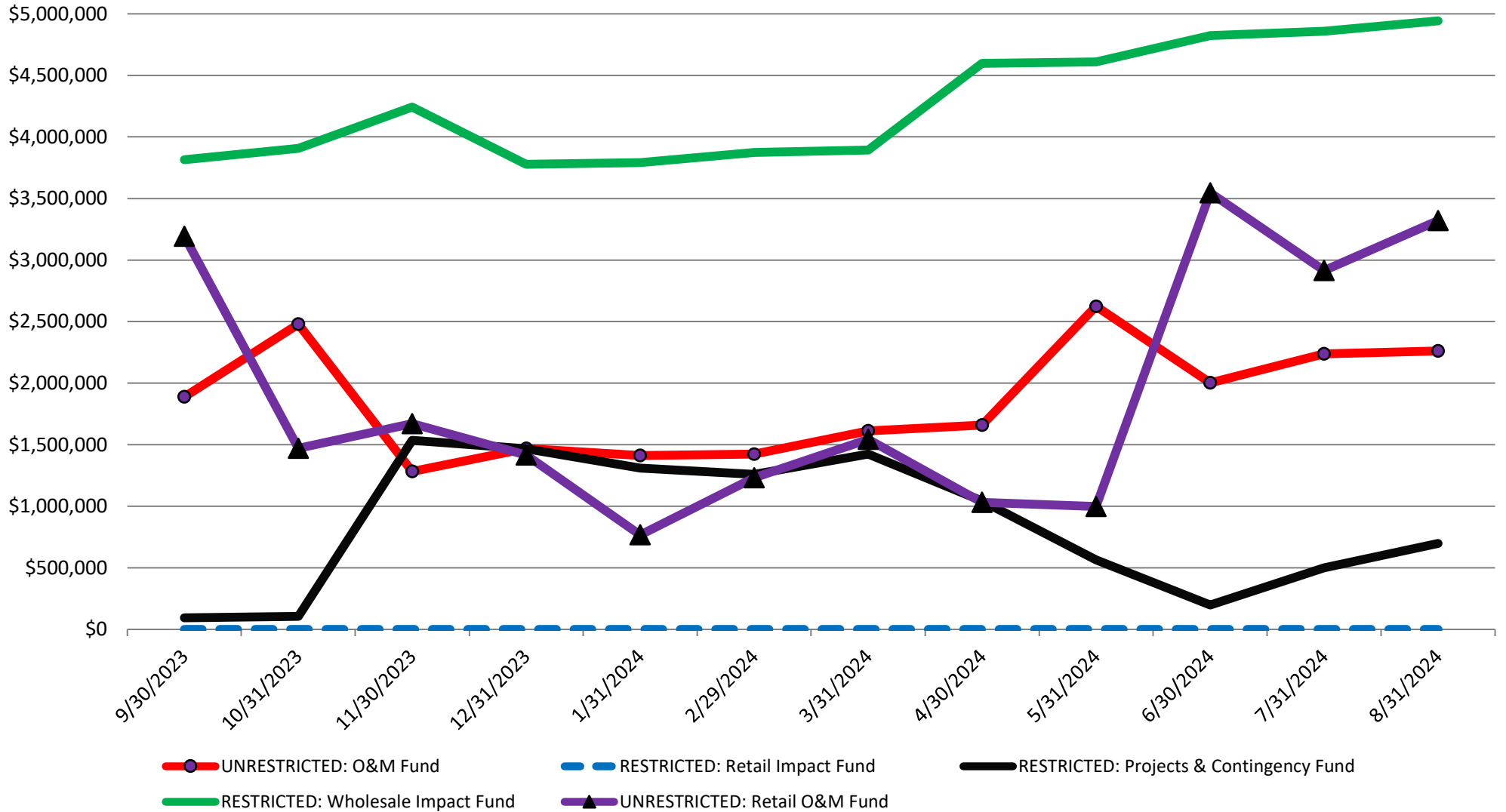
By my signature, to the best of my knowledge, I certify this report is accurate.



Lynn Stephens

OJRSA Secretary/Treasurer

Combined Cash & Investments Over Last 12 Months





STANCIL
COOLEY ESTEP
& STAMEY, LLP

*Certified Public
Accountants*

631 ByPass 123
P. O. Drawer 1279
Seneca, SC 29679

(864) 882-3048
Fax 882-7489

602-5 College Avenue
Clemson, SC 29631

(864) 654-4945
Fax 654-9476

www.scescpa.com

Aug 13, 2024

Lynn Stephens
Oconee Joint Regional Sewer Authority
623 Return Church Road
Seneca, SC 29678

RE: Bank Reconciliations for OJRSA July 2024

Dear Lynn,

We have completed the bank reconciliations for the Oconee Joint Regional Sewer Authority for the month ending July 31, 2024. Copies of the bank reconciliations are attached for your review. Please contact me if you have any questions.

Sincerely,

Susan M. Stamey, CPA
Enclosures

From: [bookkeeping](#)
To: [Lynn Stephens](#)
Subject: July 2024 Bank Reconciliations
Date: Tuesday, August 13, 2024 1:53:02 PM
Attachments: [July 2024 Bank Reconciliations.pdf](#)

Hey Lynn,

Here are the bank reconciliations for July 2024. Everything reconciled with no issues, Publiq only crashed once. The RIF account was reconciled but nothing printed due to the zero balance. Let me know if you have any questions or concerns.

Thank you,

Jared Williams
Stancil Cooley Estep & Stamey, LLP
Bookkeeper
Phone : (864) 882-3048

Bank Reconciliation Summary

Oconee Joint Rsa

Page 1 of 2
8/13/2024 at 12:33 pm

Fund	Bank Code	Account Number
010-000	20	010-001-00101-01020

Reconcile to Bank Register	
Statement Date	07/31/2024
Opening Balance	3,298,632.98
Net Activity	(629,114.40)
Calc Ending Balance	2,669,518.58
Statement Ending	2,669,518.58
Out Of Balance	0.00

Reconcile to General Ledger	
Period	01
Fiscal Year	2025
G/L Balance	2,669,518.58
Outstanding Items	0.00
G/L Calc Ending Balance	2,669,518.58
G/L Out of Balance By	0.00

No Outstanding Items

Bank Reconciliation Summary

Oconee Joint.Rsa

Page 1 of 3
8/13/2024 at 12:35 pm

Fund	Bank Code	Account Number
010-000	40	010-001-00101-01040

Reconcile to Bank Register	
Statement Date	07/31/2024
Opening Balance	197,072.91
Net Activity	304,633.38
Calc Ending Balance	501,706.29
Statement Ending	501,706.29
Out Of Balance	0.00

Reconcile to General Ledger	
Period	01
Fiscal Year	2025
G/L Balance	135,668.95
Outstanding Items	(366,037.34)
G/L Calc Ending Balance	501,706.29
G/L Out of Balance By	0.00

Bank Reconciliation Summary

Oconee Joint Rsa

Page 1 of 5
8/13/2024 at 1:44 pm

Fund	Bank Code	Account Number
010-000	60	010-001-00101-01060

Reconcile to Bank Register	
Statement Date	07/31/2024
Opening Balance	555,536.36
Net Activity	249,224.48
Calc Ending Balance	804,760.84
Statement Ending	804,760.84
Out Of Balance	0.00

Reconcile to General Ledger	
Period	01
Fiscal Year	2025
G/L Balance	789,048.40
Outstanding Items	(15,712.44)
G/L Calc Ending Balance	804,760.84
G/L Out of Balance By	0.00

Bank Reconciliation Summary

Oconee Joint Rea

Page 1 of 2
8/13/2024 at 12:49 pm

Fund	Bank Code	Account Number
010-000	80	010-001-00101-01080

Reconcile to Bank Register	
Statement Date	07/31/2024
Opening Balance	590,667.15
Net Activity	(461,045.66)
Calc Ending Balance	129,621.49
Statement Ending	129,621.49
Out Of Balance	0.00

Reconcile to General Ledger	
Period	01
Fiscal Year	2025
G/L Balance	129,621.49
Outstanding Items	0.00
G/L Calc Ending Balance	129,621.49
G/L Out of Balance By	0.00

No Outstanding Items



Oconee Joint Regional Sewer Authority

623 Return Church Road
Seneca, South Carolina 29678
Phone (864) 972-3900
www.ojrsa.org

MEMORANDUM

TO: Board of Commissioners

FROM: Chris Eleazer, Executive Director
Kyle Lindsay, Operations Director

DATE: For September 9, 2024 Board of Commissioners Meeting

SUBJECT: FY 2022 Capital Improvement Plan Project and Cost Update

This is an update on where the OJRSA presently stands with the FY 2022 Capital Improvement Plan (CIP) adopted by the Board of Commissioners on December 6, 2021. There have been additions to the CIP as necessary based on matters associated with the 2021 Consent Order, which are noted within. Unless identified in the table, these projects do not include projects identified in the *2024 Oconee County and Western Anderson County Sewer Master Plan*.

The table below contains text or cells that are colored.

- Red cells** are projects necessary to return the water reclamation facility (WRF) back to the 7.8 million gallons per day (MGD) rated capacity.
 - It is estimated the facility can only treat an average daily flow of up to 5.0 MGD and remain in compliance with all effluent parameters. The WRF is capable of treating higher flows during shorter periods caused by wet weather because the influent, which contains a high amount of ground- and stormwater due to inflow and infiltration, is not high in pollutants with biochemical oxygen demand, which impacts the plant's ability to break down organic matter in wastewater.
 - No projects associated with the WRF will expand capacity beyond 7.8 MGD.
- Yellow cells** are items that have been identified by the South Carolina Department of Environmental Services (SCDES) as needing repairs. The OJRSA entered into a Consent Order with SCDES/SC Department of Health and Environmental Control (SCDHEC) in 2021 to address these and other matters identified through the Capacity, Management, Operations, and Maintenance Audit (CMOM) tasks required as part of the Order.
- Green font** is completed (or soon to be completed) projects.

Priority ¹	Project/Item	12/6/2021 Cost Estimate	Actual/Contract Cost (and completion date, if applicable)	Updated Cost Estimate (including FY of update, if applicable)
1 (CON 1)	Flat Rock PS Replacement & Downstream Gravity Repair ²	\$1,500,000	\$1,500,000. Construction funded by SCIIP grant. COMPLETED August 2024.	
2 (WRF 1)	SCADA	\$913,000		
	Belt Press Replacement	\$2,840,000	Currently working with engineer and contractor for replacement using SCIIP grant	\$3,241,000 to \$4,041,000 (FY 2025)
	Flow Equalization Basin Mixing & Electrical	\$224,000		
	Connection for Portable Generator	\$205,000		

¹ "CON" means "Conveyance System" (OJRSA trunk sewer system) and "WRF" means Coneross Creek Water Reclamation Facility.

² Designed to accommodate growth for next 20 years.

Priority ¹	Project/Item	12/6/2021 Cost Estimate	Actual/Contract Cost (and completion date, if applicable)	Updated Cost Estimate (including FY of update, if applicable)
	Aeration Basin Structural Repairs & Monitoring System	\$55,000		
	Motor Control Center #2 & #3 Replacement	\$680,000		Non-replaceable parts in existing equipment. Will require extensive replacement. FY 2025 estimate is \$900,000 to \$1,000,000.
	Primary Clarifier Distribution Box Rehabilitation	\$83,000		
3 (CON 2)	Seneca Creek Pump Station Replacement	\$9,360,000		\$2,400,000 (FY 2024)
	Seneca Creek Force Main Replacement & Gravity Improvements	\$3,340,000	Anticipated completion is 12-18 months once project begins	To be paid for by Fountain Residential Partners (Dallas, Texas) at no cost to OJRSA
4 (CON 3)	Martin Creek Force Main Reroute	\$5,030,000		
	Replace Speeds Creek Pump Station & Force Main	\$3,570,000		\$2,713,000 as identified in 2024 Oconee County & Western Anderson County Sewer Master Plan; however, this will not accommodate growth ³
5 (WRF 2)	Aeration Basin Valve/Gate Replacement	\$630,000		
	Disinfection System Valve/Gate Replacement	\$480,000	\$75,000 (Replaced 4 valves FY 2022)	\$100,000 for 3 remaining valves (FY 2025)
	Conversion to Peracetic Acid (PAA)	\$155,000	\$103,400. In process, estimated completion: May 2025.⁴	
	Flow Equalization Pump Replacement	\$51,000	\$15,000. COMPLETED FY 2022.	
	Utility Water System Replacement – ENGINEERING ASSESSMENT ONLY	\$50,000		\$21,900 (FY 2024)
	Digester #1 Mixer Replacement	\$260,000		
	Alkalinity Control Chemical Feed System	\$660,000		
	Blower Room Repairs	\$14,000	\$15,000. COMPLETED FY 2023.	
6 (WRF 3)	Coneross Creek Influent Pump Station Flood Protection	\$145,000		
	Permanent Backup Power Supply (Generator)	\$735,000		
	Biological Reactor Basin Oxidation Valve/Gate Replacement	\$281,000		
	Secondary Clarifiers #1 & #2 Weir Replacements	\$100,000		
	Secondary Clarifier #3 Rehabilitation	\$439,000		\$375,000 for total rehabilitation (FY 2023)
	Replace All Electrical Substations	\$400,000		
7 (CON 4)	US 76/123 Gravity Upgrade at Railroad Bridge Near Richland Community	\$1,800,000		
8	Aeration Basin Walkway Replacement	\$192,000		

³ Is for in-kind replacement. See the Master Plan for more information.

⁴ Waiting on SC Department of Environmental Services Permit to Construct. To be able to put into operation, will require (1) Permit to Operate and (2) NPDES Permit modification and issuance, which likely will require public notice.

Priority ¹	Project/Item	12/6/2021 Cost Estimate	Actual/Contract Cost (and completion date, if applicable)	Updated Cost Estimate (including FY of update, if applicable)
(WRF 4)	Convert to Diffused Air – STUDY ONLY	\$21,000		Full assessment for higher capacity rating for WRF \$120,000 (FY 2024)
	Solids Thickener Mechanical Replacement	\$125,000		\$225,000 (FY 2025)
	Septage Receiving Station Solids Removal System	\$108,000		\$168,000 (FY 2024)
	Secondary Clarifier #1 & #2 Floor Repairs	\$165,000		\$340,000 (FY 2025)
	Digester Decanter System Repairs	\$145,000		
	Replace Solids Handling System Inside Blowers	\$544,000		
9 (CON 5)	Millbrook Pump Station and Force Main Replacement	\$5,900,000		
10 (WRF 5)	Primary Clarifiers Sludge Pump Replacement	\$42,000		\$57,000 (FY 2025)
	Biological Reactor Basin Internal Recirculation Pump Replacement	\$79,000	\$26,500. COMPLETED FY 2023.	
	Secondary Clarifier Launder Covers (Optional)	\$769,000		
	Headworks Flow Diversion Structure	\$424,000		
	Replace Manual Bar Screen with Mechanical Unit	\$558,000		
	Storage Pad Canopy	\$309,000	Can eliminate this with belt press replacement project listed in Priority 2	
	Flow Equalization System Mixer Control System	\$36,000		
	Utility Water System Pump Replacement	\$239,000	Replacing 1 of 3 during FY 2025 for \$55,000.	\$115,500 or the 2 not being replaced during FY 2025
	Coneross Creek Influent Pump Station Soft Starts Replacement	\$101,000		
	Effluent Canopy & Lighting	\$40,000		
	Sludge Silo Demolition	\$108,000		
11 (CON 6)	Conveyance System Rehabilitation (FY 2022 General Estimate for CIP as Needed for Consent Order/CMOM) ⁵	\$6,100,000		\$33,800,000 as identified in 2024 Oconee County & Western Anderson County Sewer Master Plan ⁶
	FY 2024 Conveyance System Rehabilitation Project (FY 2024 Phase for Consent Order/CMOM – Southern Westminster Trunk Sewer)	Included in above amount	Cost TBD. Bids to be opened September 24, 2024	\$4,400,000 to \$5,400,000 expected range of cost. Project to be funded by SCIP grant.
	Pump Station O&M Upgrades ⁷	N/A – Added during 2024 Master Plan		\$25,410,000 as identified in 2024 Oconee County & Western Anderson County Sewer Master Plan

⁵ Estimate for projects on existing assets that will be identified during Consent Order/CMOM investigative work to take place during FY 2025 and beyond.

⁶ Includes \$3,600,000 that is not expected to be addressed in the FY 2024 Conveyance System Rehabilitation Project.

⁷ Includes upgrades for Cane Creek, Cryovac, Choestoea Creek, ISS, Wexford, Speeds Creek, Perkins Creek, and Golden Corner

Due to the size of the document, the draft revision to the OJRSA Sewer Use Regulation (Board Agenda Exhibit E) is available for download or online viewing at:

www.ojrsa.org/wp-content/uploads/Sewer-Use-Revision-DRAFT.pdf

010 OJRSA FUND
 004 REVENUE
 00401 REVENUE

Revenue Report

Oconee Joint Rsa
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Level 4 Summary for July 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$2,934.32	12	\$2,934.32	12	\$22,065.68
01830 HAULED WASTE SVCS	\$213,308.00	\$0.00	\$213,308.00	\$18,627.00	9	\$18,627.00	9	\$194,681.00
01840 OTHER REVENUE	\$158,622.00	\$0.00	\$158,622.00	\$223.20	0	\$223.20	0	\$158,398.80
01910 USER FEES	\$5,717,028.00	\$0.00	\$5,717,028.00	\$561,677.18	10	\$561,677.18	10	\$5,155,350.82
Total Revenue	\$6,113,958.00	\$0.00	\$6,113,958.00	\$583,461.70	10	\$583,461.70	10	\$5,530,496.30
00801 PRETREATMENT								
01850 INDUSTRIES	\$174,852.00	\$0.00	\$174,852.00	\$2,196.95	1	\$2,196.95	1	\$172,655.05
Total Pretreatment	\$174,852.00	\$0.00	\$174,852.00	\$2,196.95	1	\$2,196.95	1	\$172,655.05
01101 IMPACT FEES								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$7,154.34	7	\$7,154.34	7	\$92,845.66
01880 CAPACITY FEES	\$1,000,000.00	\$0.00	\$1,000,000.00	\$21,800.00	2	\$21,800.00	2	\$978,200.00
01930 UNUSED CAPACITY FEES	\$150,000.00	\$0.00	\$150,000.00	\$553.63	0	\$553.63	0	\$149,446.37
Total Impact Fees	\$1,250,000.00	\$0.00	\$1,250,000.00	\$29,507.97	2	\$29,507.97	2	\$1,220,492.03
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$44,072.00	\$0.00	\$44,072.00	\$15,050.39	34	\$15,050.39	34	\$29,021.61
Total Contract Operations	\$44,072.00	\$0.00	\$44,072.00	\$15,050.39	34	\$15,050.39	34	\$29,021.61
01301 RETAIL SERVICES								
01821 GRANTS - SEWER SOUTH	\$0.00	\$0.00	\$0.00	\$1,633,706.29	0	\$1,633,706.29	0	(\$1,633,706.29)
01900 INTERGOV. REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$31,459.75	0	\$31,459.75	0	(\$31,459.75)
Total Retail Services	\$0.00	\$0.00	\$0.00	\$1,665,166.04	0	\$1,665,166.04	0	(\$1,665,166.04)
Total REVENUE	\$7,582,882.00	\$0.00	\$7,582,882.00	\$2,295,383.05	30	\$2,295,383.05	30	\$5,287,498.95
Total OJRSA FUND	\$7,582,882.00	\$0.00	\$7,582,882.00	\$2,295,383.05	30	\$2,295,383.05	30	\$5,287,498.95
TOTAL ALL FUNDS	\$7,582,882.00	\$0.00	\$7,582,882.00	\$2,295,383.05	30	\$2,295,383.05	30	\$5,287,498.95

010 OJRSA FUND
 005 EXPENSES
 00501 ADMINISTRATION

Expenditure Report

Ocone Joint Rsa

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Level 4 Summary for July 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,222,487.00	\$0.00	\$1,222,487.00	8	\$101,873.92	8	\$0.00	\$1,120,613.08	92
01300 PAYROLL: SALARIES	\$1,154,105.00	\$0.00	\$1,154,105.00	7	\$79,757.47	7	\$0.00	\$1,074,347.53	93
01310 OVERTIME	\$41,194.00	\$0.00	\$41,194.00	5	\$1,901.98	5	\$0.00	\$39,292.02	95
01350 PAYROLL: FICA/MEDICARE WH	\$97,367.00	\$0.00	\$97,367.00	7	\$6,509.38	7	\$0.00	\$90,857.62	93
01380 PAYROLL: RETIREMENT	\$221,848.00	\$0.00	\$221,848.00	7	\$14,675.15	7	\$0.00	\$207,172.85	93
02200 COMMISSIONER EXPENSES	\$13,680.00	\$0.00	\$13,680.00	5	\$720.00	5	\$0.00	\$12,960.00	95
02220 GROUP INSURANCE	\$215,280.00	\$0.00	\$215,280.00	0	\$382.98	0	\$0.00	\$214,897.02	100
02240 WORKERS' COMPENSATION	\$20,791.00	\$0.00	\$20,791.00	0	\$0.00	0	\$0.00	\$20,791.00	100
02250 INSURANCE-PROPERTY/GENERAL	\$81,363.00	\$0.00	\$81,363.00	0	\$0.00	0	\$0.00	\$81,363.00	100
02260 EMPLOYEE WELLNESS	\$2,600.00	\$0.00	\$2,600.00	10	\$262.31	10	\$0.00	\$2,337.69	90
02270 UNIFORMS	\$31,475.00	\$0.00	\$31,475.00	4	\$1,360.24	4	\$0.00	\$30,114.76	96
02280 TRAVEL & POV MILEAGE	\$8,650.00	\$0.00	\$8,650.00	0	\$0.00	0	\$0.00	\$8,650.00	100
02290 AGENCY MEMBERSHIPS	\$11,715.00	\$0.00	\$11,715.00	0	\$0.00	0	\$0.00	\$11,715.00	100
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,563.00	\$0.00	\$4,563.00	5	\$236.00	5	\$0.00	\$4,327.00	95
02310 SEMINARS/WKSHOPS & TRAINING	\$42,020.00	\$0.00	\$42,020.00	3	\$1,080.22	3	\$0.00	\$40,939.78	97
02320 EVENTS & MEETING EXPENSES	\$4,300.00	\$0.00	\$4,300.00	8	\$340.14	8	\$0.00	\$3,959.86	92
02340 PUBLIC RELATIONS & ADVERTISING	\$16,250.00	\$0.00	\$16,250.00	5	\$829.39	5	\$0.00	\$15,420.61	95
02360 MAILING/SHIPPING	\$750.00	\$0.00	\$750.00	0	\$0.00	0	\$0.00	\$750.00	100
02370 SAFETY EQUIPMENT	\$33,050.00	\$0.00	\$33,050.00	22	\$7,395.97	22	\$0.00	\$25,654.03	78
02380 OFFICE SUPPLIES	\$79,822.00	\$0.00	\$79,822.00	10	\$8,054.07	10	\$0.00	\$71,767.93	90
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$14,436.00	\$0.00	\$14,436.00	10	\$1,435.80	10	\$0.00	\$13,000.20	90
02420 ADMINISTRATION SERVICES	\$237,823.00	\$0.00	\$237,823.00	5	\$11,063.48	5	\$0.00	\$226,759.52	95
02440 O&M CONTINGENCY	\$150,000.00	\$0.00	\$150,000.00	0	\$0.00	0	\$0.00	\$150,000.00	100
02520 FUEL: VEHICLES & EQUIPMENT	\$37,250.00	\$0.00	\$37,250.00	8	\$3,004.73	8	\$0.00	\$34,245.27	92
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$38,500.00	\$0.00	\$38,500.00	23	\$8,803.34	23	\$246.73	\$29,449.93	76
02560 FEES & PENALTIES	\$4,487.00	\$0.00	\$4,487.00	6	\$259.00	6	\$0.00	\$4,228.00	94
Total Administration	\$3,785,806.00	\$0.00	\$3,785,806.00	7	\$249,945.57	7	\$246.73	\$3,535,613.70	93
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$15,000.00	\$0.00	\$15,000.00	3	\$391.47	3	\$68.62	\$14,539.91	97
02401 MAINTENANCE TOOLS & SUPPLIES	\$13,000.00	\$0.00	\$13,000.00	12	\$1,568.09	12	\$108.55	\$11,323.36	87
02411 TECHNOLOGY: SCADA	\$22,100.00	\$0.00	\$22,100.00	0	\$0.00	0	\$0.00	\$22,100.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$476,110.00	\$0.00	\$476,110.00	1	\$2,647.50	1	\$0.00	\$473,462.50	99
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$35,834.00	\$0.00	\$35,834.00	0	\$0.00	0	\$0.00	\$35,834.00	100
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$1,500.00	\$0.00	\$1,500.00	0	\$0.00	0	\$0.00	\$1,500.00	100
02490 ELECTRICITY	\$266,700.00	\$0.00	\$266,700.00	6	\$16,642.77	6	\$0.00	\$250,057.23	94
02500 WATER	\$8,950.00	\$0.00	\$8,950.00	9	\$794.05	9	\$0.00	\$8,155.95	91
02521 FUEL: GENERATORS	\$6,800.00	\$0.00	\$6,800.00	26	\$1,768.04	26	\$0.00	\$5,031.96	74
02540 EQUIPMENT RENTALS	\$12,000.00	\$0.00	\$12,000.00	0	\$0.00	0	\$0.00	\$12,000.00	100
02550 BUILDINGS & GROUNDS	\$5,500.00	\$0.00	\$5,500.00	0	\$0.00	0	\$0.00	\$5,500.00	100
02590 ROLLING STOCK & EQUIPMENT	\$275,080.00	\$0.00	\$275,080.00	12	\$33,167.60	12	\$0.00	\$241,912.40	88

010 OJRSA FUND
005 EXPENSES
00601 CONVEYANCE SYSTEM

Oconee Joint Rsa
Expenditure Report
Level 4 Summary for July 2025

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
04000 FLOW MONITOR STAS	\$16,500.00	\$0.00	\$16,500.00	0	\$0.00	0	\$0.00	\$16,500.00	100
04010 FLOW MONITOR STAS: COL'S FORK	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$13.03	(\$13.03)	0
05000 PUMP STATIONS	\$228,450.00	\$0.00	\$228,450.00	0	\$562.70	0	\$0.00	\$227,887.30	100
05020 PUMP STATIONS: CHOESTOE A PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05050 PUMP STATIONS: DAVIS CRK 1 PS	\$0.00	\$0.00	\$0.00	0	\$5.54	0	\$0.00	(\$5.54)	0
05060 PUMP STATIONS: DAVIS CRK 2 PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05090 PUMP STATIONS: ISS PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$0.00	0	\$1,882.01	0	\$32,022.21	(\$33,904.22)	0
05130 PUMP STATIONS: PERKINS PS	\$0.00	\$0.00	\$0.00	0	\$39.76	0	\$0.00	(\$39.76)	0
05160 PUMP STATIONS: WEXFORD PS	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	0
05210 DUCK POND ROAD PS	\$0.00	\$0.00	\$0.00	0	\$842.70	0	\$0.00	(\$842.70)	0
05230 GRAVITY SEWER & FORCE MAINS	\$130,000.00	\$0.00	\$130,000.00	7	\$8,662.00	7	\$35.76	\$121,302.24	93
Total Conveyance System	\$1,513,524.00	\$0.00	\$1,513,524.00	5	\$68,974.23	5	\$32,248.17	\$1,412,301.60	93
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$12,000.00	\$0.00	\$12,000.00	2	\$280.24	2	\$244.73	\$11,475.03	96
02411 TECHNOLOGY: SCADA	\$12,500.00	\$0.00	\$12,500.00	0	\$0.00	0	\$0.00	\$12,500.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$18,102.00	\$0.00	\$18,102.00	140	\$25,370.00	140	\$0.00	(\$7,268.00)	(40)
02451 CHEMICALS: CHLORINE	\$60,242.00	\$0.00	\$60,242.00	5	\$3,063.38	5	\$0.00	\$57,178.62	95
02452 CHEMICALS: POLYMER	\$66,450.00	\$0.00	\$66,450.00	14	\$9,409.08	14	\$0.00	\$57,040.92	86
02454 CHEMICALS: SODIUM BISULFITE	\$21,474.00	\$0.00	\$21,474.00	0	\$0.00	0	\$0.00	\$21,474.00	100
02457 CHEMICALS: OTHER	\$6,000.00	\$0.00	\$6,000.00	0	\$0.00	0	\$0.00	\$6,000.00	100
02470 GARBAGE	\$2,067.00	\$0.00	\$2,067.00	1	\$27.75	1	\$0.00	\$2,039.25	99
02480 NATURAL GAS	\$1,855.00	\$0.00	\$1,855.00	3	\$58.26	3	\$0.00	\$1,796.74	97
02490 ELECTRICITY	\$336,000.00	\$0.00	\$336,000.00	7	\$23,826.82	7	\$0.00	\$312,173.18	93
02500 WATER	\$3,710.00	\$0.00	\$3,710.00	48	\$1,788.84	48	\$0.00	\$1,921.16	52
02510 SLUDGE DISPOSAL	\$319,289.00	\$0.00	\$319,289.00	4	\$13,583.00	4	\$0.00	\$305,706.00	96
02521 FUEL: GENERATORS	\$4,000.00	\$0.00	\$4,000.00	0	\$0.00	0	\$0.00	\$4,000.00	100
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$5,000.00	0	\$0.00	0	\$0.00	\$5,000.00	100
02550 BUILDINGS & GROUNDS	\$83,400.00	\$0.00	\$83,400.00	4	\$3,558.02	4	\$235.93	\$79,606.05	95
03000 WATER RECLAMATION FACILITY	\$619,450.00	\$0.00	\$619,450.00	1	\$3,356.73	1	\$252.98	\$615,840.29	99
Total Wrf Operations	\$1,571,539.00	\$0.00	\$1,571,539.00	5	\$84,322.12	5	\$733.64	\$1,486,483.24	95
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$77,472.00	\$0.00	\$77,472.00	7	\$5,757.84	7	\$0.00	\$71,714.16	93
01380 PAYROLL: RETIREMENT	\$14,379.00	\$0.00	\$14,379.00	7	\$1,068.65	7	\$0.00	\$13,310.35	93
02220 GROUP INSURANCE	\$7,522.00	\$0.00	\$7,522.00	0	\$0.00	0	\$0.00	\$7,522.00	100
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$425.00	\$0.00	\$425.00	0	\$0.00	0	\$0.00	\$425.00	100
02310 SEMINARS/WKSHOPS & TRAINING	\$2,975.00	\$0.00	\$2,975.00	0	\$0.00	0	\$0.00	\$2,975.00	100
02380 OFFICE SUPPLIES	\$3,700.00	\$0.00	\$3,700.00	0	\$0.00	0	\$0.00	\$3,700.00	100
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$748.00	\$0.00	\$748.00	14	\$106.98	14	\$0.00	\$641.02	86
02430 SERVICES: PROFESSIONAL/CONSULT	\$38,489.00	\$0.00	\$38,489.00	6	\$2,342.00	6	\$0.00	\$36,147.00	94
Total Pretreatment	\$145,710.00	\$0.00	\$145,710.00	6	\$9,275.47	6	\$0.00	\$136,434.53	94
00901 LABORATORY									

**010 OJRSA FUND
005 EXPENSES
00901 LABORATORY**

**Oconee Joint Rsa
Expenditure Report
Level 4 Summary for July 2025**

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02400 SUPPLIES/TOOLS	\$6,000.00	\$0.00	\$6,000.00	0	\$0.00	0	\$0.00	\$6,000.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$73,377.00	\$0.00	\$73,377.00	1	\$1,045.80	1	\$0.00	\$72,331.20	99
02456 CHEMICALS: LABORATORY	\$5,000.00	\$0.00	\$5,000.00	15	\$752.27	15	\$0.00	\$4,247.73	85
Total Laboratory	\$84,377.00	\$0.00	\$84,377.00	2	\$1,798.07	2	\$0.00	\$82,578.93	98
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$625.00	\$0.00	\$625.00	0	\$0.00	0	\$0.00	\$625.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$20,610.00	\$0.00	\$20,610.00	1	\$170.00	1	\$0.00	\$20,440.00	99
02500 WATER	\$1,365.00	\$0.00	\$1,365.00	3	\$38.05	3	\$0.00	\$1,326.95	97
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$10,500.00	14	\$1,475.75	14	\$0.00	\$9,024.25	86
Total Contract Operations	\$34,100.00	\$0.00	\$34,100.00	5	\$1,683.80	5	\$0.00	\$32,416.20	95
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$500.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,250.00	\$0.00	\$1,250.00	0	\$0.00	0	\$0.00	\$1,250.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$7,406.00	\$0.00	\$7,406.00	0	\$0.00	0	\$0.00	\$7,406.00	100
02490 ELECTRICITY	\$2,100.00	\$0.00	\$2,100.00	59	\$1,230.28	59	\$0.00	\$869.72	41
02500 WATER	\$1,050.00	\$0.00	\$1,050.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05180 PUMP STATIONS: WELCOME CTR	\$725.00	\$0.00	\$725.00	0	\$0.00	0	\$0.00	\$725.00	100
Total Retail Services	\$13,031.00	\$0.00	\$13,031.00	9	\$1,230.28	9	\$0.00	\$11,800.72	91
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$3,700,000.00	\$0.00	\$3,700,000.00	45	\$1,662,707.88	45	\$0.00	\$2,037,292.12	55
06060 CONVEYANCE SYSTEM	\$140,000.00	\$0.00	\$140,000.00	0	\$0.00	0	\$0.00	\$140,000.00	100
Total Capital Projects	\$3,840,000.00	\$0.00	\$3,840,000.00	43	\$1,662,707.88	43	\$0.00	\$2,177,292.12	57
01501 CONTINGENCY FUND									
09005 FLAT ROCK PS UPGRADE	\$0.00	\$0.00	\$0.00	0	\$36,454.62	0	\$0.00	(\$36,454.62)	0
09007 CENTRAL OCONEE SWR MASTER PLAI	\$0.00	\$0.00	\$0.00	0	\$41,190.00	0	\$0.00	(\$41,190.00)	0
09009 COLLECTION SYSTEM REHAB	\$0.00	\$0.00	\$0.00	0	(\$345,888.31)	0	\$0.00	\$345,888.31	0
09010 REG SEWER FEASIBILITY STUDY	\$0.00	\$0.00	\$0.00	0	(\$19,758.00)	0	\$0.00	\$19,758.00	0
Total Contingency Fund	\$0.00	\$0.00	\$0.00	0	(\$288,001.69)	0	\$0.00	\$288,001.69	0
Total EXPENSES	\$10,988,087.00	\$0.00	\$10,988,087.00	16	\$1,791,935.73	16	\$33,228.54	\$9,162,922.73	83
Total OJRSA FUND	\$10,988,087.00	\$0.00	\$10,988,087.00	16	\$1,791,935.73	16	\$33,228.54	\$9,162,922.73	83
TOTAL ALL FUNDS	\$10,988,087.00	\$0.00	\$10,988,087.00	16	\$1,791,935.73	16	\$33,228.54	\$9,162,922.73	83

Due to the size of the report and supporting documents, the Regional Feasibility Planning Study 2024 (Board Agenda Exhibit G) is available for download or online viewing at:

www.ojrsa.org/wp-content/uploads/Regional-Feasibility-Planning-Study-2024.pdf

Harry M. Lightsey III
Chairman



Bonnie Ammons
Executive Director

South Carolina
Rural Infrastructure Authority

August 22, 2024

VIA E-MAIL

Mr. Chris Eleazer
Executive Director
Oconee Joint Regional Sewer Authority
623 Return Church Road
Seneca, South Carolina 29678

Re: Grant #RG-23-5006 – Reorganizational Models for Oconee Joint Regional Sewer Authority – Review of Draft Study

Dear Mr. Eleazer:

Thank you for submitting the draft study of Oconee Joint Regional Sewer Authority's Regional Feasibility Planning Study to the Rural Infrastructure Authority (RIA) for review. The study was determined to be consistent with the approved scope of the grant and the professional services contract.

It was noted that the study outlines several next steps and activities. Please provide written updates regarding the completion of these recommended next steps.

You may submit your request for final payment when all services have been invoiced. A desk monitoring will be conducted prior to grant closeout in order to review the project accomplishments and documentation, including the executed contract, final study report and financial files. You will receive a Desk Monitoring Memo Letter regarding the monitoring process and our requested documentation.

If you have any questions, please do not hesitate to contact me at (803) 760-9907 or smazza@ria.sc.gov.

Sincerely,


Sophia Mazza
Grant Manager



OCONEE JOINT REGIONAL SEWER AUTHORITY

623 Return Church Road
Seneca, South Carolina 29678
Phone (864) 972-3900
www.ojrja.org

September 9, 2024

Ms. Sophia Mazza, Grant Manager
SC Rural Infrastructure Authority
1201 Main Street, Suite 600
Columbia, SC 29201

*Submitted via US Mail -and-
smazza@ria.sc.gov*

Re: **RIA Grant #RG-23-5006 – Regional Sewer Feasibility Study: Reorganizational Models for Oconee Joint Regional Sewer Authority Study**
OJRSA Board Adoption of Final Study Report

Dear Ms. Mazza:

This letter is to document that the OJRSA Board of Commissioners formally adopted the final Regional Sewer Feasibility Study Report at its September 9, 2024, regular meeting. Through the adoption of this final report, OJRSA intends to undertake the recommendations and next steps outlined in it. We will provide RIA with written updates on the progress and outcomes of each activity. The following outlines the activities that will be completed in the coming months:

1. Establish an ad hoc committee to consider the OJRSA governance recommendations. This will be completed within 45 business days following the date of the adoption of the study (by November 13, 2024).
2. Authorize OJRSA legal counsel to prepare the timeline and process for developing a new governance agreement as well as for consolidation with another multi-county organization. This authorization was done on September 9, 2024, with these documents to be presented to the ad hoc committee within 60 business days following its adoption (by December 6, 2024).
3. Authorize the completion of a financial/rate cost of service study for the OJRSA, with the study to be completed within 6 months of report adoption (by March 10, 2025).
4. Ad hoc committee to report to full OJRSA Board of Commissioners and Oconee County Council on next steps and further recommendations within 6 months of committee formation (by May 13, 2025).

There were also recommendations for the individual sewer collection systems of Seneca, Walhalla and Westminster. The updates for these actions will be provided to RIA individually from each entity.

We greatly appreciate RIA's support of this study, and we look forward to an ongoing partnership to implement its recommendations.

Sincerely,

OCONEE JOINT REGIONAL SEWER AUTHORITY

Brian Ramey
Board Chair

Christopher Eleazer
Executive Director

Enclosure: Regional Feasibility Study Implementation Timeline for OJRSA and Key Stakeholders

Brian Ramey, Chair, Westminster
David Dial, Walhalla/Westminster
Scott Moulder, MPA Seneca

Bob Faires, PE Vice Chair, Seneca
Marty McKee, Seneca
Celia Myers, AICP Walhalla
Chris Eleazer, MPA Executive Director

Kevin Bronson, MPA Westminster
Scott McLane, Seneca
Scott Parris, PE Walhalla

OJRSA Regional Feasibility Study

Implementation Timeline

OJRSA Action Items

- Establish an ad hoc committee to consider the OJRSA governance recommendations. This should be completed within 45 business days. If adopted on September 9, 2024, this date will be **November 13, 2024**.
- Authorize OJRSA legal counsel to prepare the timeline and process for developing a new governance agreement as well as for consolidation with another multi-county organization. If authorized on September 9, 2024, these documents will be provided to the ad hoc committee on or before **December 6, 2024**.
- Authorize the completion of a financial/rate cost of service study for the OJRSA, with the study to be completed within 6 months of report adoption. If authorized on September 9, 2024, this should be completed by **March 10, 2025**. *Note: This study should be completed by a utility financial consultant.*
- Ad hoc committee to report to full OJRSA Board of Commissioners and Oconee County Council on next steps and further recommendations within 6 months of committee formation. If the ad hoc is formed officially on November 13, 2024, this date will be **May 13, 2025**.

Key SSS Stakeholder Action Items

Note that these are action items for each entity and OJRSA cannot authorize these items but can encourage them based on the SUR. In addition, these are recommendations of the study to ensure that each entity understands the true financial picture for their individual sewer collection needs as well as those to be undertaken by OJRSA.

- Authorize the completion of individual sewer collection system capital improvement plans. These should be completed on or before **December 6, 2024**, based on a study adoption date of September 6, 2024.
- Authorize the completion of individual financial/rate cost of service studies based on the CIPs and the 2024 OJRSA Master Plan for the OJRSA. With a CIP completion date of December 6, 2024, these studies should be completed by **June 6, 2025**. *Note: These studies should be completed by utility financial consultants.*



CONTRACT FOR SERVICES AMENDMENT NO. 1
SCHEDULE EXTENSION AUTHORIZATION

The following modifications to the contract (“Contract”) for Regional Feasibility Study 202310009.00.GV dated October 10, 2023, between Oconee Joint Regional Sewer Authority (OWNER) and W.K. Dickson & Co., Inc. (CONSULTANT) are authorized.

1. SCOPE OF SERVICES. There is no change to the Contract Scope of Services.
2. TIME OF PERFORMANCE. CONSULTANT’s time of performance for the Contract Scope of Services shall be extended 140 calendar days. The new completion date for the Contract is revised from 7/10/2024 to 11/30/2024. This extension is needed to finalize the study report, allow for approval of the report by the OJRSA Board, and completion of RIA grant monitoring & closeout.
3. COMPENSATION. There is no change to the Contract Compensation.

All other terms of the Contract remain unchanged.

OWNER:

**OCONEE JOINT REGIONAL SEWER
 AUTHORITY**

By: _____

Name: Christopher Eleazer, MPA

Title: Executive Director

Date: _____

CONSULTANT:

W.K. DICKSON & CO., INC.

By: _____

Name: Bryan E. Thomas, PE

Title: Vice President

Date: _____



CONTRACT FOR SERVICES AMENDMENT NO. 2
ADDITIONAL SERVICES AUTHORIZATION

The following modifications to the contract (“Contract”) for Regional Feasibility Study 202310009.00.GV dated October 10, 2023, between Oconee Joint Regional Sewer Authority (OWNER) and W.K. Dickson & Co., Inc. (CONSULTANT) are authorized.

1. SCOPE OF SERVICES.

- A. Background: This Amendment is to provide requested hourly services to assist the OWNER on tasks related to the implementation of the recommendations outlined in the OJRSA Regional Feasibility Study Report.
- B. Consultation: CONSULTANT will provide professional and engineering services, as requested by the OWNER. The CONSULTANT anticipates these services to include but not be limited to: assistance related to the implementation of the OJRSA Regional Feasibility Study recommendations, identification of potential funding assistance that may be needed for implementation of the recommendations, attendance at OWNER Board and Ad Hoc Committee meetings, and other services requested by the OWNER. Should services be requested of Sub-Consultants, OWNER shall communicate all requests through the CONSULTANT for purposes of managing the limits of this contract.

2. TIME OF PERFORMANCE. CONSULTANT’s time of performance for the above additional services shall be extended 180 calendar days. The new completion date for the Contract is revised from 11/30/2024 to 5/30/2025.

3. COMPENSATION. CONSULTANT shall provide the above Additional Scope of Work on an hourly plus expenses basis not-to-exceed \$35,000.00. The total Contract not-to-exceed fee is increased from \$100,000.00 to \$135,000.00.

All other terms of the Contract remain unchanged.

OWNER:

**OCONEE JOINT REGIONAL SEWER
 AUTHORITY**

By: _____

Name: Christopher Eleazer, MPA

Title: Executive Director

Date: _____

CONSULTANT:

W.K. DICKSON & CO., INC.

By: _____

Name: Bryan E. Thomas, PE

Title: Vice President

Date: _____

Regional Sewer Feasibility Implementation Ad Hoc Committee Nominations

This Committee would report back to the full OJRSA Board and assist in fully identifying more specific evaluations or studies that may be required to move forward with the recommendations.

It should contain a cross section of members that not only understand utility financial/administrative processes but also those related to the technical/operational aspects of the utility. It is recommended that no existing stakeholder have more than one (1) member on this ad hoc committee. For example, each current stakeholder on the Board (OJRSA staff, Seneca, Walhalla, and Westminster) could have one (1) representative, with selection of these members ensuring an adequate cross section of operations and administration knowledge and expertise.

Complete and return to Chris Eleazer by email (chris.eleazer@ojrsa.org) or in person by 4:00 p.m. on September 25, 2024. Names will be combined onto one form and provided to the Board for consideration at the October 7 meeting.

Organization	Potential Candidates and Roles for Committee <i>(Name as many as you want to be considered but only one will be selected from each entity)</i>
OJRSA	
Seneca	Operations Staff – Administrative Staff – Other –
Walhalla	Operations Staff – Administrative Staff – Other –
Westminster	Operations Staff – Administrative Staff – Other –
Oconee County	<i>To be determined by Oconee County</i>

The committee should also contain one (1) member to serve that has experience in the following roles. It is recommended by the WK Dickson that these should not be employees or elected officials of any of the organizations listed in the table above.

Role	Potential Candidates and Roles for Committee <i>(Name as many as you want to be considered)</i>
Someone with documented experience with utility management (e.g., a retired SC utility executive/general manager with regional utility experience)	

Someone with documented experience with legal aspects of utility governance in South Carolina	
Someone with documented experience with utility finance	
Someone with documented experience in environmental/utility compliance	
Someone with documented experience with utility aspects of economic development	
<i>Ex officio</i> member that can serve as a facilitator with knowledge of state regulatory requirements regarding sewer (e.g., a representative from the ACOG)	