



# Oconee Joint Regional Sewer Authority

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Seneca, South Carolina 29678  
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www.ojrsa.org

## OCONEE JOINT REGIONAL SEWER AUTHORITY

### Commission Meeting

November 4, 2024

The Oconee Joint Regional Sewer Authority Commission meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 1 (Seneca): Bob Faires, III, Board Vice-Chair
- Seat 2 (Seneca): Scott Moulder
- Seat 3 (Seneca): Scott McLane
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 5 (Walhalla): Celia Myers
- Seat 6 (Walhalla): Scott Parris
- Seat 8 (Westminster): Kevin Bronson  
*(remotely attended via phone call)*
- Seat 9 (Walhalla-Westminster At-Large): David Dial

Commissioners that were not present:

- Seat 7 (Westminster): Brian Ramey, Board Chair

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director
- Kyle Lindsay, OJRSA Operations Director

Others present were:

- Larry Brandt, OJRSA Attorney
- Norm Cannada, Seneca Daily Journal
- Dick Mangrum, WGOG Radio
- Jason White, Payne, White & Schmutz
- Angie Mettlen, W.K. Dickson
- Reagan Osbon, Westminster Asst. City Administrator
- Robert Royer, AQD
- Tony Adams, Oconee County citizen

**A) Call to Order** – Mr. Faires reported that Chairman Ramey could not attend today, so he will be leading the meeting. He called the meeting to order at 4:02 p.m.

### **B) Moment of Silence in Remembrance of Michael A. Miller**

- **Mr. Michael Allen Miller Served on the Oconee County Sewer Commission, A Predecessor of the Oconee Joint Regional Sewer Authority, As an At-Large Appointee from 1982 Until 1986. Mr. Miller Passed Away October 11, 2024** – Mr. Faires asked if Mr. Eleazer would like to speak a few words. Mr. Eleazer replied that he never met Mr. Miller but came across his obituary and recalled his name as being one of the commissioners. He distributed a copy of the obituary to the board members *(made a part of these minutes)*.

Mr. Faires asked if anyone else knew Mr. Miller. Mr. Adams stated Mr. Miller was a good friend and good man and worked as a plant manager and as Human Resource Manager at Johnson Controls for many years, and then a moment of silence was observed.

**C) Invocation and Pledge of Allegiance** – By Mr. McLane. Mr. Faires reminded everyone that tomorrow is the day to exercise the rights and privileges we have in this country (Election Day voting).

**D) Public Session – None.**

**E) Approval of Minutes:**

- **Board of Commissioners Meeting of October 7, 2024**

*Mr. Moulder made a motion, seconded by Mr. Dial, to approve the October 7, 2024 Board Meeting minutes as presented. The motion carried.*

**F) Committee and Other Meeting Reports:**

- **Executive Committee Meeting of September 25, 2024** – Ms. Myers presented the report to the Commission. *\*See attached minutes.*

*Ms. Myers made a motion, seconded by Mr. McKee, to approve the September 25, 2024 Executive Committee Meeting minutes as presented. The motion carried.*

- **Operations & Planning Meeting of October 16, 2024** – Mr. Faires presented the report to the Commission. *\*See attached minutes.*

*Mr. Faires made a motion, seconded by Mr. Dial, to approve the October 16, 2024 Operations & Planning Meeting minutes as presented. The motion carried.*

- **Finance & Administration Meeting of October 22, 2024** – Ms. Myers presented the report to the Commission. *\*See attached minutes*

*Ms. Myers made a motion, seconded by Mr. Moulder, to approve the October 22, 2024 Finance & Administration Meeting minutes as presented. The motion carried.*

**G) Secretary/Treasurer's Report (*made a part of these meeting minutes*)** – Ms. Stephens presented the Secretary/Treasurer's Report to the board.

Mr. Dial asked where the \$245,000 dollar figure for investments came from. Ms. Stephens replied that the OJRSA used to invest up to the full amount covered by the FDIC insurance (\$250,000); however, with taking the interest into account, it was decided to reduce the amount by \$5,000.

*Mr. Moulder made a motion, seconded by Ms. Myers, to approve the Secretary/Treasurer's Report as presented. The motion carried.*

**H) Oconee County Government Update Regarding Matters Involving Wastewater** – Mr. Eleazer reported that Oconee County Administrator, Ms. Amanda Brock, was unable to attend today's meeting, but she didn't have anything to report anyway.

**I) Presentation and Discussion Items:**

- **Presentation of the OJRSA Fiscal Year 2024 Financial Audit Report (*Financial Audit Report available at [www.ojrsa.org/info](http://www.ojrsa.org/info)*)** – Jason White, auditor with Payne White & Schmutz, presented the financial report for Fiscal Year 2024. Mr. White reported that the OJRSA received an "Unmodified Opinion," which is the best rating that can be received.

- Net Position increased by \$16,548,405 (~80%) to \$37,330,978 from the prior fiscal year due to current year operations.

Mr. White said about \$15.5 million of this is impact fees and the one (1) \$100,000 Rural Infrastructure Authority (RIA) grant for the Feasibility Study, two (2) RIA Sewer South grants, one (1) EDA Sewer South grant, the SCIIP grants for other projects, and some funds reimbursed by Oconee County.

- Operating Revenue increased by \$575,017 (~10%) to \$6,264,319 from the prior fiscal year.

Mr. White said a change was implemented this year with how the Member Cities pay the OJRSA. The Member Cities now bill their customers and then send the money to the OJRSA.

- Operating Expenses before depreciation and amortization decreased \$516,882 (~11%) from the prior fiscal year.

- Operating Net Income before depreciation and amortization increased \$1,091,899 from the prior fiscal year.
- Total Assets are \$43,908,910 and Total Liabilities are \$6,577,932. Liabilities included about \$3,000,000 in unpaid invoices that were billed for work completed on or before June 30, 2024 but not paid until July 2024.
- The Total Capital Assets of \$15,560,498 include \$14,866,679 for "Construction in Progress" which are projects that have been started but not placed into service yet. Once these projects are placed into service, that amount will become a depreciable line item for plant or pump station in the FY2025 audit.
- The OJRSA has no significant debt and no deficiencies.
- A "Single Audit" is included in this report (and probably will be on next year's audit as well) that is required by the federal government anytime federal funds are received in excess of \$750,000. This audit is to ensure the funds were expensed according to the rules of the grant documents.
- The OJRSA received another "Unmodified Opinion," (best rating) for internal controls over the federal awards.

Mr. Moulder stated that in the Management Letter some itemized journal entries seem more excessive than typical journal entries. He asked was this a way the OJRSA is accounting for some of the grant funds or any other funds that need to be modified, and were they done by Payne, White, & Schmutz or by OJRSA staff? Mr. White replied that they were done by his firm, but he didn't feel the adjustments were excessive from other years.

Mr. White explained how Ms. Stephens provides him with a list of invoices that arrived in July 2024 for work completed on or before June 30, 2024, and some of those adjustments were the numbers from those invoices (such as an invoice from Don Moorhead Construction for work that was completed in May but the invoice wasn't received and paid until July).

Mr. Moulder said that he noticed that the OJRSA has \$2.4 million gained cash in the operations budget which includes the depreciation expense which is a non-cash expense that was not budgeted for. There is a net zero budget for the year; the OJRSA didn't budget for a surplus. Even if you factor in the \$1.2-\$1.3 million in depreciation, the OJRSA saw a \$2.4 million gain in the cash balance. He asked if there were capital projects that the OJRSA budgeted for that were not completed in Fiscal Year 2024? Mr. Eleazer replied that he would have to go back and check. He said he would have to double-check, but he would imagine that the OJRSA underestimated what was going to be received in impact fees.

Mr. Moulder replied that those are not factored in; those are factored later in the capital contributions, and he is just looking at revenues and expenses. He stated that total operating revenue is \$6.3 million and total expenses (incorporating depreciation of \$1.23 million) put the expense at \$5.2 million. Then if you take out the non-cash operating depreciation expense, it leaves the operating income gained at \$2.3-\$2.4 million. Mr. Eleazer replied he would have to look at this further.

Mr. Moulder added if you look at the net increase in cash and cash equivalents, the OJRSA has a \$2.7 million increase in cash equivalents. He asked were the capitalized items taken out of that and factored in later, or are there capital assets there that we purchased in the budget that were capitalized and not incorporated in the operating activity? Mr. White replied that anything that is capitalized will factor into that depreciation expense. The \$16.5 million this year is going to flip, because all the grant money is coming in, and there are projects that haven't even started recognizing depreciation expense on yet as they are not placed in service. The funds paid to contractors are currently being banked as a fixed asset, but there is no expense taken on them yet, as they are not placed in service.

Mr. Moulder replied the capital contributions are labeled later when you factor in your grant income and your capital expense going out from those funds. He said he is only looking at pure operations. Mr. Moulder asked if there were things the OJRSA didn't spend the money on that were

supposed to and will now be carried over? Mr. Eleazer said he will have to look and get back to him on this.

Mr. Moulder further explained that on page 14, net income is \$980,000 is based on operational activity for the year. Then if you factor in that \$1.2 million non-cash depreciation expense which puts the OJRSA as \$2.3 million of net gain just in operational activity. Then the cash balance would verify that and is \$2.7 million in cash equivalent. There are post-June expenses that haven't come out of that yet, and there are adjustments for that in the accrual basis. He is wondering why there is \$2.3 million left for the year.

Mr. White said there was approximately \$3,000,000 in outstanding invoices that were paid in July. Mr. Moulder asked if the majority of that was for construction in progress? Mr. White said it would be. Mr. Moulder said that wouldn't be accounted for in the operational portion of it.

Mr. Eleazer asked if this had to do with monies received in the reimbursement grant plus the monies received by Oconee County? Mr. White replied that wouldn't affect the cash that Mr. Moulder is speaking of as that is a non-cash item. Mr. Eleazer said he will look at this further.

Mr. Faires thanked Mr. White for his time in presenting the audit report.

**J) Action Items:**

- 1. Authorize Executive Director to Execute Corrective Sewer Infrastructure Easement Agreement for the Seneca Creek Pump Station Force Main Project (Exhibit A)** – The Director reported this is strictly to correct an incorrect tax map parcel number in the original agreement and stated Mr. Brandt worked with Oconee County attorney, Mr. David Root, to correct this discrepancy. Mr. Brandt acknowledged this.

*Mr. Moulder made a motion, seconded by Mr. Dial, to authorize the Executive Director to execute the corrective Sewer Infrastructure Easement Agreement as presented. The motion carried.*

- 2. Approve Pay Classification to Comply with FLSA Changes Regarding Non-Exempt Compensation as Recommended by FGP (Exhibit B) with Effective Date of January 1, 2025** – Mr. Eleazer stated that this will ensure that the Office Manager position will comply with the new FLSA changes effective January 1, 2025.

*Ms. Myers made a motion, seconded by Mr. Moulder, to approve the pay classification as recommended by FGP to comply with the FLSA changes effective January 1, 2025. The motion carried.*

- 3. Approve Members for the Sewer Feasibility Implementation Ad Hoc Committee (Exhibit C)** – Ms. Mettlen stated a memo dated October 30, 2024 was distributed to the board which listed the names of the individuals recommended for the Ad Hoc Committee.

Ms. Mettlen stated she reached out to all the individuals that were suggested by the Member Cities. Some were flattered to be considered and happy to help, and others declined due to conflicts or other reasons. There was only one (1) seat that there was no alternate for, and Ms. Mettlen stated she asked Mr. Scott Willett, the Executive Director at Anderson Joint Regional Water (a regional utility that's organized under the same laws that the OJRSA is) who has a background in finance, if he was willing to fill that position, and he was willing to participate.

Ms. Mettlen added that although she mentioned a stipend to everyone she spoke to for their participation, it was not a factor for anyone (not that they wouldn't accept one). She added that she tried to find people that weren't involved with Oconee County too much and had lots of experience and tenure.

At this point, the board needs to approve these recommendations and then reach out to all of them with a date and time for the first meeting. Mr. Faires said he knows all the people on the list, and some of them better than others. He said it is an impressive group of people.

*Mr. Dial made a motion, seconded by Mr. Moulder, to approve all the groupings of the members for the Sewer Feasibility Implementation Ad Hoc Committee as presented. The motion carried.*

- 4. Set Date and Location for the First Meeting of the Sewer Feasibility Implementation Ad Hoc Committee** – Mr. Eleazer asked Ms. Mettlen if she recommended a time to have the first meeting by to comply with the timeframe in the study. Ms. Mettlen replied that it would be best to have the first meeting sometime in November, but if that wasn't possible, sometime between Thanksgiving and Christmas was okay. She said the OJRSA is still awaiting information from Mr. Lawrence Flynn, but in the meantime, this first meeting would be more of a meet and greet organizational-type meeting.

Ms. Mettlen added she sent everyone on the list a link to the study to review it, and she will provide the contact information for the members to Mr. Eleazer. She said OJRSA should follow up and inform the members about the date, time, and location of the meeting. Ms. Myers added that she would not be available on November 15, 2024.

**No action was taken at this time.**

**K) Executive Director's Discussion and Compliance Matters** – Mr. Eleazer reported on the following:

**1. Environmental and Regulatory Compliance Matters** –

Consent Order – The biannual report for the SC Department of Environmental Services (SCDES) is due at the end of the week. This report is completed every one hundred-eighty (180) days and looks back at what has been accomplished in the last half year and what is anticipated for the next half year forward.

Hurricane Helene – There were several issues that occurred during the hurricane: mainly manholes that were inundated by flood waters during the storm. Mr. Eleazer stated that the designated 50-year flood has happened three or four (3 or 4) times since he started working for the OJRSA. At the request of SCDES, the OJRSA is going to have to get together with consultants to develop an appropriate flood stage/flood level elevation and possibly raise some manholes and/or make them watertight and extend ventilation above the flood level.

Wexford Odor – Mr. Faires and Mr. Eleazer attended a meeting with SCDES this morning to continue to address the odor complaints at the Wexford and Davis Creek Road communities. Mr. Eleazer stated he was pleased with the hydrogen sulfide numbers; they appear to be trending in the right direction. The OJRSA continues to try to get the odor down below the threshold or eliminated altogether.

SCDES asked for a general plan to be put together, and the OJRSA and Seneca Light & Water are working together on this.

Mr. Dial asked about continuing the chemical feed. Mr. Eleazer replied that this is the plan, but it will always be a moving target as a change in temperature or atmospheric conditions will change the odor.

- 2. Sewer Feasibility Implementation Rate and Cost of Service Study** – The OJRSA received information from Willdan on October 21, 2024 for what they proposed to do with the study, which was forwarded to the city administrators. Mr. Eleazer asked if they had a chance to glance over it and if they had any questions while Ms. Mettlen was at the meeting. It was decided at the last meeting that it was best for each Member City to do their own independent study as opposed to a collective one. Mr. Eleazer asked Ms. Mettlen for clarification that each city should consider the basis of what the OJRSA did for its study. Ms. Mettlen replied yes and added that each city should do their study in the same process as the OJRSA.

Mr. Moulder asked didn't the cities need the results from the OJRSA study before they can start the process? Ms. Mettlen replied that the cities can probably do some of it, and that would be a good question to ask Willdan; but yes, the cities would need the OJRSA's results.

- 3. Sewer South Phase II Update** – A letter from Davis & Floyd was distributed to the board (*made a copy of these minutes*). The OJRSA is still awaiting the Permit to Operate for this project. The OJRSA was asked to extend the Moorhead Construction contract yet again, as the contract expired on October 29, 2024. After speaking with the engineer and the Appalachian Council of Governments, it was decided not to extend the contract. The OJRSA can handle any issues from here under

warranty and is only awaiting a complete set of drawings to get the permit. A request has been made by the engineer to Moorhead and the surveyor to wrap this up. The OJRSA has initiated the liquidated damages process.

Mr. Dial asked if there was any pushback from Moorhead Construction. Mr. Eleazer replied not that he had seen and that the biggest request is for the drawings. Mr. Dial asked if there were extensive changes on the drawings. Mr. Eleazer replied that he didn't know of any except for some field changes and provided an example. Mr. Dial asked if the OJRSA was holding funds back. Mr. Eleazer replied yes.

**4. Miscellaneous (If Any) – None.**

**L) Commissioners' Discussion – None.**

**M) Upcoming Meetings:**

**1. Operations & Planning Committee – Wednesday, November 20, 2024 at 8:30 a.m.**

*Mr. Eleazer noted that this meeting could be cancelled, as there is nothing to discuss at this time. The meeting is left open for now but may be cancelled later in the month.*

**2. Finance & Administration Committee – Tuesday, November 26, 2024 at 9:00 a.m. –**

*This meeting was cancelled by the committee.*

**3. Board of Commissioners – Monday, December 2, 2024 at 4:00 p.m.**

*It was decided to cancel the board meeting as Seneca is having their Christmas parade at the same time. There will be a special called meeting if something urgent comes up to be discussed.*

**4. Sewer Feasibility Implementation Ad Hoc Committee**

*Still to Be Determined*

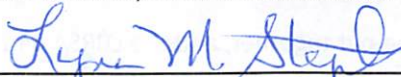
**N) Adjourn – Mr. Faires adjourned the meeting at 5:02 p.m.**

Approved By:



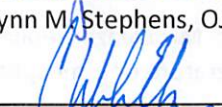
Robert Faires, OJRSA Commission Vice-Chair

Approved By:



Lynn M. Stephens, OJRSA Secretary/Treasurer

Approved By:



Christopher R. Eleazer, OJRSA Executive Director

Notification of the meeting was distributed on October 11, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, [www.ojrsa.org](http://www.ojrsa.org), and posted at the OJRSA Administration Building.

**\*ATTACHMENTS STARTING NEXT PAGE**



## Board of Commissioners Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

November 4, 2024 at 4:00 p.m.

### Agenda

- A. Call to Order** – Brian Ramey, Board Chair
- B. Moment of Silence in Remembrance of Michael A. Miller** – Led by Brian Ramey, Board Chair
- Mr. Michael Allen Miller served on the Oconee County Sewer Commission, a predecessor of the Oconee Joint Regional Sewer Authority, as an at-large appointee from 1982 until 1986. Mr. Miller passed away October 11, 2024.
- C. Invocation and Pledge of Allegiance** – Led by Commissioner Scott McLane
- D. Public Session** – Receive comments relating to topics that may or may not be on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- E. Approval of Minutes**
- Board of Commissioners Meeting of October 7, 2024
- F. Committee and Other Meeting Reports**
- Executive Committee Meeting of September 25, 2024 – Brian Ramey, Committee Chair
  - Operations & Planning Meeting of October 16, 2024 – Bob Faires, Committee Chair
  - Finance & Administration Meeting of October 22, 2024 – Ceila Myers, Committee Chair
- G. Secretary/Treasurer's Report** (*To be provided at meeting*) – Lynn Stephens, Secretary/Treasurer
- H. Oconee County Government Update Regarding Matters Involving Wastewater** – Oconee County Administrator or Appointed County Representative
- I. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
- Presentation of the OJRSA Fiscal Year 2024 Financial Audit Report – Jason White, Payne White & Schmutz CPA PA *Financial Audit Report available at [www.ojrsa.org/info](http://www.ojrsa.org/info)*
- J. Action Items**
- Authorize Executive Director to execute corrective sewer infrastructure easement agreement for the Seneca Creek Pump Station force main project (Exhibit A) – Chris Eleazer, Director
  - Approve pay classification to comply with FLSA changes regarding non-exempt compensation as recommended by FGP (Exhibit B) with effective date of January 1, 2025 – Chris Eleazer, Director
  - Approve members for the Sewer Feasibility Implementation Ad Hoc Committee (Exhibit C) – Angie Mettlen, WK Dickson
  - Set date and location for the first meeting of the Sewer Feasibility Implementation Ad Hoc Committee – Chris Eleazer, Director
- K. Executive Director's Discussion and Compliance Matters** – Chris Eleazer, Director
- Environmental and regulatory compliance matters
  - Sewer Feasibility Implementation Rate and Cost of Service Study
  - Sewer South Phase II update
  - Miscellaneous (*if any*)
- L. Commissioners' Discussion** – Brian Ramey, Board Chair  
Discussion can be related to matters addressed in this meeting or for future consideration by the Board or Committee. Voting is not permitted during this session.
- M. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
- Operations & Planning Committee – November 20, 2024 at 8:30 a.m.
  - Finance & Administration Committee – November 26, 2024 *Canceled by Committee*
  - Board of Commissioners – December 2, 2024 at 4:00 p.m.
  - Sewer Feasibility Implementation Ad Hoc Committee – *Meeting date, time, and location to be determined at October Board of Commissioners meeting*
- N. Adjourn**



STATE OF SOUTH CAROLINA )  
 )  
 ) **CORRECTIVE SEWER INFRASTRUCTURE**  
 COUNTY OF OCONEE ) **EASEMENT AGREEMENT**

**WHEREAS**, on April 24, 2024, Oconee County, a body politic and corporate and political subdivision of the State of South Carolina, and the Oconee Joint Regional Sewer Authority entered into a Sewer Infrastructure Easement Agreement wherein Oconee County granted and conveyed unto the Oconee Joint Regional Sewer Authority, its successors and assigns, a non-exclusive easement over certain lands of Grantor (Oconee County) commonly known as the Seneca Rail Park and referenced as tax map parcel numbers 240-00-04-014 and 540-36-10-017, lying and being situate in Oconee County and the State of South Carolina, such easement areas being more particularly shown on the plats attached thereto as Exhibit A and incorporated therein by reference with same easement being recorded in Deed Book 3065, Pages 290-296, records of Oconee County, South Carolina; and

**WHEREAS**, said Sewer Infrastructure Easement Agreement recorded in Deed Book 3065, Pages 290-296, erroneously listed one of the tax map parcel numbers as 540-36-10-017; and

**WHEREAS**, the correct tax map parcel number should be shown as 520-36-10-17; and

**WHEREAS**, the Grantee, Oconee Joint Regional Sewer Authority, did not execute their portion of the agreement prior to it being recorded; and

**WHEREAS**, Oconee County and the Oconee Joint Regional Sewer Authority desire to correct the previous Sewer Infrastructure Easement Agreement to reflect the correct tax map parcel numbers to which said easement recorded in Deed Book 3065, Pages 290-296, applies as well as to have both the Grantor and Grantee fully execute the document as previously intended;

**NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS** that Oconee County, a body politic and corporate and a political subdivision of the State of South Carolina (hereinafter "Grantor") in consideration of the sum of one (\$1) dollar, paid by the Oconee Joint Regional Sewer Authority (hereinafter "Grantee"), the receipt of which is acknowledged, does hereby grant and convey to Grantee, its successors and assigns, a non-exclusive easement over certain lands of Grantor commonly known as the Seneca Rail Park (tax parcel numbers 240-00-04-014 and 520-36-10-017), lying and being situate in the County and State aforesaid, such easement areas being more particularly shown on the plats attached hereto as Exhibit A and incorporated herein by this reference (the "Easement Premises").

Grantor warrants that it may legally grant an easement with respect to the Easement Premises.

The easement acquired herein is and does convey to Grantee, its successors and assigns, the following rights:

- a) The right and privilege of entering upon the Easement Premises to construct, maintain, and operate within the limits of the same pipelines, manholes, and any other adjuncts deemed by Grantee to be commercially and reasonably necessary for the purpose of conveying sanitary sewage and industrial waste, and to make such relocations, changes, renewals, substitutions, replacements, and additions within the Easement Premises from time to time as deemed necessary by Grantee and as consented to by Grantor in writing, which consent shall not be unreasonably withheld, delayed, or conditioned.
- b) The right, at all times, with prior written approval by Grantor, to keep cut away and clear of the said Easement Premises any trees, shrubs, crops, or other vegetation whose root system may reasonably be expected to endanger or injure the pipelines or their appurtenances, or to interfere in their proper operation or maintenance.
- c) The right of ingress or egress from the Easement Premises over and across other lands of Grantor by means of existing roads, routes or drives, as shall occasion the least practical damage and inconvenience to Grantor and provided further that such right of ingress and egress shall not extend to any portion of the Easement Premises which is reasonably accessible or adjacent to any public road or highway at such place that access may be had therefrom. If Grantee finds it necessary to cross other lands of Grantor, then Grantee will receive prior written

approval and will be responsible for any damages done to such land, growing crops, trees, fences, driveways, etc. resulting from the exercise of its right of ingress and egress.

- d) All merchantable or reasonably usable (as determined by Grantor in its sole discretion) timber removed from the Easement Premises during construction of the system or during subsequent maintenance or repair thereof shall, upon written request of Grantor, be cut in such lengths and placed in such locations as directed by Grantor. Grantor shall give such notice of the desire to salvage such removed trees and timber and the length at which same is to be cut, in writing to the Oconee Joint Regional Sewer Authority, 623 Return Church Road Seneca, South Carolina 29678.
- e) SPECIAL CONDITIONS: N/A
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Grantor retains all rights to the Easement Premises not inconsistent with the rights of Grantee set forth herein. Additionally, Grantor consents to the following:

- 1) Grantor shall not damage or cause to be damaged through acts of Grantor any of the pipelines or appurtenances of the system.
- 2) No building or structures, pipes or underground lines, ponds or lakes, shall be constructed by Grantor within the Easement Premises without first obtaining the prior written consent of Grantee, which shall not be unreasonably withheld, delayed, or conditioned.
- 3) Grantor shall not excavate or fill within the Easement Premises or cause a substantial change in the topographical features of the Easement Premises as it exists on the date of these presents without first obtaining the prior written consent of Grantee, which shall not be unreasonably withheld, delayed, or conditioned. Any street, road, drive, or right-of-way constructed by Grantor over, through or across the Easement Premises shall be done at the peril of Grantor. Therefore, Grantee shall not be responsible for any damage done to any such street, road or drive should it become necessary to disturb the same to effect relocations, changes, renewals, substitutions, replacements, or maintenance of the said lines or appurtenances thereto, unless such relocation, change, renewal, substitution, replacement, or maintenance is occasioned by the negligence or willful misconduct of Grantee.

In addition to the consideration paid by Grantee herein to Grantor for the granting of this easement, Grantee agrees to the following:

- a) To replace and restore any grasses, ornamental shrubs, bushes, or trees located in or about the Easement Premises which were destroyed or damaged during construction or maintenance of the pipeline or its appurtenances.
- b) To replace driveways, fences, sidewalks, curbing, and parking areas disturbed or damaged during initial construction, maintenance, or repair of the sewer pipeline or its appurtenances.
- c) To pay to Grantor any damages occasioned by the destruction of or injury to any growing crops located and situate on or about the Easement Premises occasioned by Grantee going upon the Easement Premises to maintain the said line or its appurtenances, including but not limited to such destruction during the exercise of Grantee's rights of ingress and egress to the Easement Premises.
- d) Upon completion of construction, or upon completion of any subsequent maintenance, change, or relocation within the Easement Premises, Grantee shall cause the area within the Easement Premises disturbed by such construction or maintenance to be sowed in ground cover.
- e) To allow Grantor to connect and attach onto the sewer line(s), in accordance with current rules, regulations, and fees currently charged to users of the same class, such connection shall be according to regulations, standards, and specifications promulgated, and plans approved, by Grantee. In addition, Grantee covenants that the user's charge applicable to Grantor shall not be greater than charges made to others of that class of use similar to Grantor, regardless of location.
- f) Grantee shall indemnify, defend, and hold Grantor, its representatives, agents, employees, successors, and assigns harmless from any and all costs, liabilities, damages, losses, claims, actions or proceedings of any nature, including, without limitation, for injury to any persons (including death) or property which may have arisen, or be claimed to have arisen, from or out of (i) any damage, accident, injury, or other similar occurrence in or on Grantor's property, including the Easement Premises, due to Grantee's negligence or misconduct or (ii) the use, maintenance, or repair of the Easement Premises by Grantee, its guests, invitees, agents, or contractors.

- g) The easement rights herein given shall not be exercised by Grantee in a manner so as to prevent or unreasonably interfere with the use and enjoyment of Grantor's property, including the Easement Premises, by Grantor, its employees, servants, agents, guests, and invitees.
- h) The items to be constructed, installed, operated, and maintained on the Easement Premises shall be constructed, installed, operated, and maintained in a safe manner, consistent with all applicable laws, industry standards, and manufacturers' requirements.
- i) Any damage to Grantor's property caused by Grantee's activities, shall be replaced or repaired by Grantee to the satisfaction of Grantor.
- j) Grantee shall not place, keep, store, or permit to be placed, kept, or stored on Grantor's property any equipment or materials except during the times Grantee's employees or agents are physically present and conducting activities permitted under this agreement.
- k) The easement rights granted hereby shall be perpetual and run with the land except that they shall automatically terminate should Grantee, or any of its successors or assigns, cease to operate on or otherwise entirely abandon the Easement Premises and/or any items located thereon for a period of one (1) year or more.

Any rights to the Easement Premises not specifically granted to Grantee herein, are reserved to Grantor, its successors or assigns.

Subject to the terms of subsection (k) above, the failure of Grantor or Grantee to exercise any rights granted herein shall not be construed as a waiver or abandonment of such rights thereafter at any time, and from time to time to exercise any and all of them.

IN WITNESS WHEREOF, Grantor and Grantee have hereunto placed their Hands and affixed their Seals, individually or by their officer(s) and agent(s) authorized to do so, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

SIGNED sealed and delivered  
In the presence of:

**Oconee County:**

\_\_\_\_\_  
1st Witness Signature

\_\_\_\_\_  
1st Witness Name (Printed)

(1) \_\_\_\_\_  
By Amanda F. Brock, Administrator

\_\_\_\_\_  
2nd Witness Name

\_\_\_\_\_  
2nd Witness Name (Printed)

**Oconee Joint Regional Sewer Authority:**

\_\_\_\_\_  
1st Witness Signature

\_\_\_\_\_  
1st Witness Name (Printed)

(2) \_\_\_\_\_  
By Christopher Eleazer, Executive Director

\_\_\_\_\_  
2nd Witness Name

\_\_\_\_\_  
2nd Witness Name (Printed)

STATE OF SOUTH CAROLINA

)  
)  
)

PROBATE

COUNTY OF OCONEE

PERSONALLY APPEARED BEFORE ME, the undersigned, who being duly sworn says that (s)he saw the above-endorsed Grantor, Oconee County by Amanda F. Brock, Administrator, and sign, seal, and as the act and deed of said Grantor deliver the within written instrument for the uses and purposes set forth therein, and that the Deponent, together with the second witness above subscribed, witnessed the execution thereof.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

(SEAL)

\_\_\_\_\_  
Notary Public of South Carolina\_\_\_\_\_  
(Witness)

My Commission Expires: \_\_\_\_\_

STATE OF SOUTH CAROLINA

)  
)  
)

PROBATE

COUNTY OF OCONEE

PERSONALLY APPEARED BEFORE ME, the undersigned, who being duly sworn says that (s)he saw the above-endorsed Grantee, Oconee Joint Regional Sewer Authority by Christopher Eleazer, Executive Director, and sign, seal, and as the act and deed of said Grantee deliver the within written instrument for the uses and purposes set forth therein, and that the Deponent, together with the second witness above subscribed, witnessed the execution thereof.

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

(SEAL)

\_\_\_\_\_  
Notary Public of South Carolina\_\_\_\_\_  
(Witness)

My Commission Expires: \_\_\_\_\_



LENGTH OF EXISTING PERMANENT EASEMENT: 1,448 LF  
 LENGTH NEW PERMANENT EASEMENT: 1,448 LF  
 LENGTH TEMPORARY EASEMENT: 1,481 LF

NEW FORCE MAIN

10' NEW PERM. EASEMENT  
 10' TEMP. EASEMENT

EX. 25' PERM. EASEMENT

N/F  
 OCONEE COUNTY  
 TMS# 520-36-10-017  
 D.B., PG  
 C.P., PG

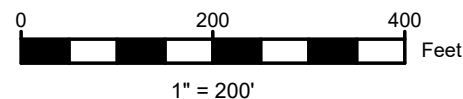
DRAFT  
 For Consideration  
 by OURSA Board

STATE OF SOUTH CAROLINA  
 OCONEE COUNTY

MAP OF THE APPROXIMATE LOCATION OF THE  
 PERMANENT AND TEMPORARY EASEMENT  
 ACROSS THE PROPERTY OF: OCONEE COUNTY

EXISTING PERMANENT EASEMENT: 35,565 S.F. (0.82 AC)  
 NEW PERMANENT EASEMENT: 14,602 S.F. (0.32 AC)  
 TEMPORARY EASEMENT: 14,827 S.F. (0.34 AC)

**GRAPHIC SCALE**



SENECA CREEK FM REPLACEMENT  
 SENECA, SOUTH CAROLINA

**EXHIBIT: A**

EASEMENT EXHIBIT

GMC # CGRE220055

DATE: 01/26/2023

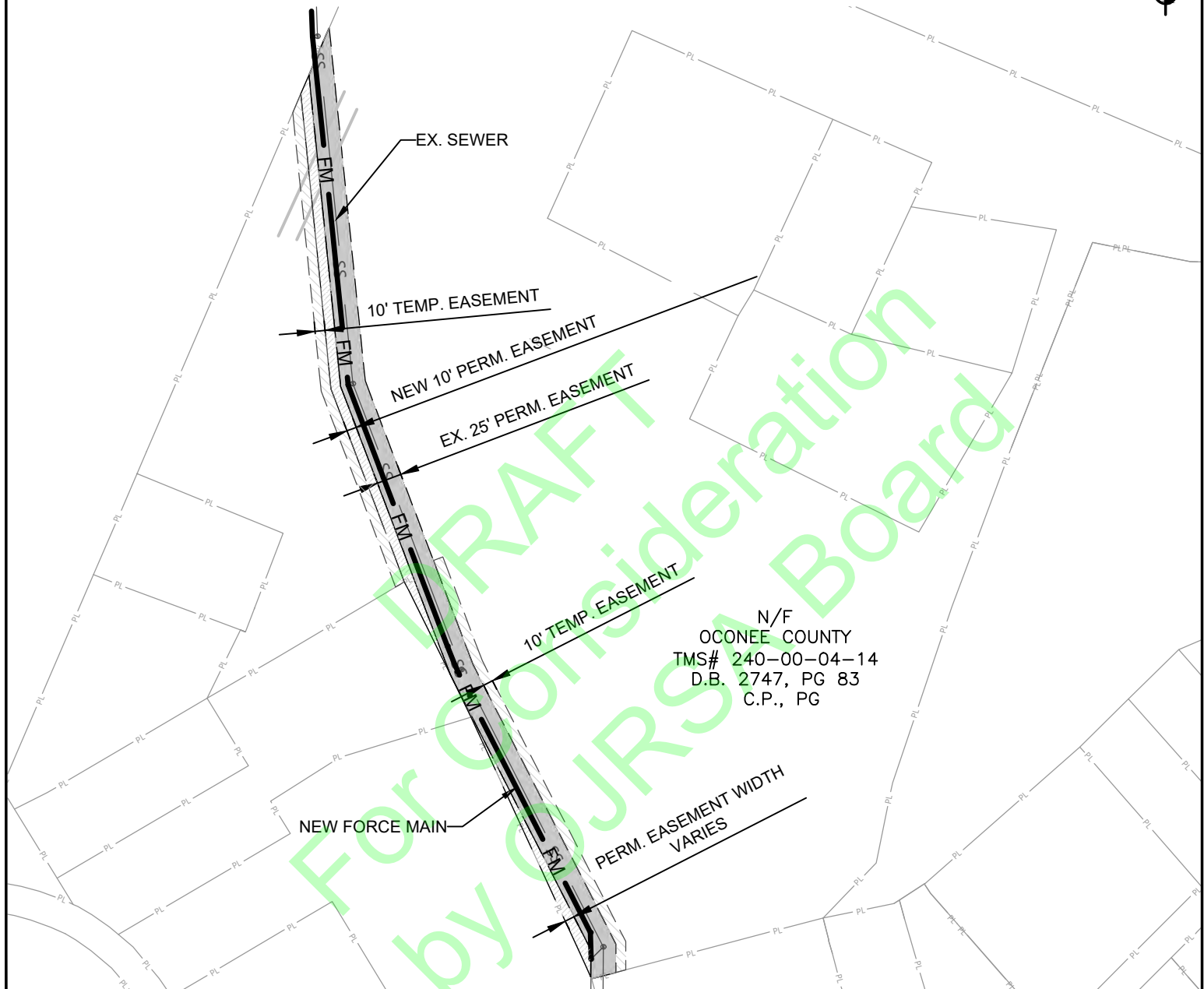
DRAWN BY: JLM

OWNER: OCONEE COUNTY  
 TMS #: 520-36-10-017

117 Welborn St  
 Greenville, SC 29601  
 T 864.527.0460  
 GMCNETWORK.COM

**GMC**

LENGTH OF EXISTING PERMANENT EASEMENT: 1,004 LF  
 LENGTH NEW PERMANENT EASEMENT: 963 LF  
 LENGTH TEMPORARY EASEMENT - WEST: 491 LF  
 LENGTH TEMPORARY EASEMENT - EAST: 460 LF

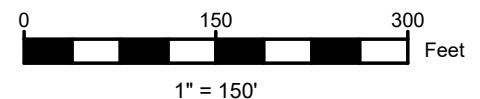


STATE OF SOUTH CAROLINA  
 OCONEE COUNTY

MAP OF THE APPROXIMATE LOCATION OF THE  
 PERMANENT AND TEMPORARY EASEMENT  
 ACROSS THE PROPERTY OF: OCONEE COUNTY

EXISTING PERMANENT EASEMENT: 24,576 S.F. (0.56 AC)  
 NEW PERMANENT EASEMENT: 7,402 S.F. (0.17 AC)  
 TEMPORARY EASEMENT: 9,534 S.F. (0.22 AC)

**GRAPHIC SCALE**



SENECA CREEK FM REPLACEMENT  
 SENECA, SOUTH CAROLINA

**EXHIBIT: A**

EASEMENT EXHIBIT

GMC # CGRE220055

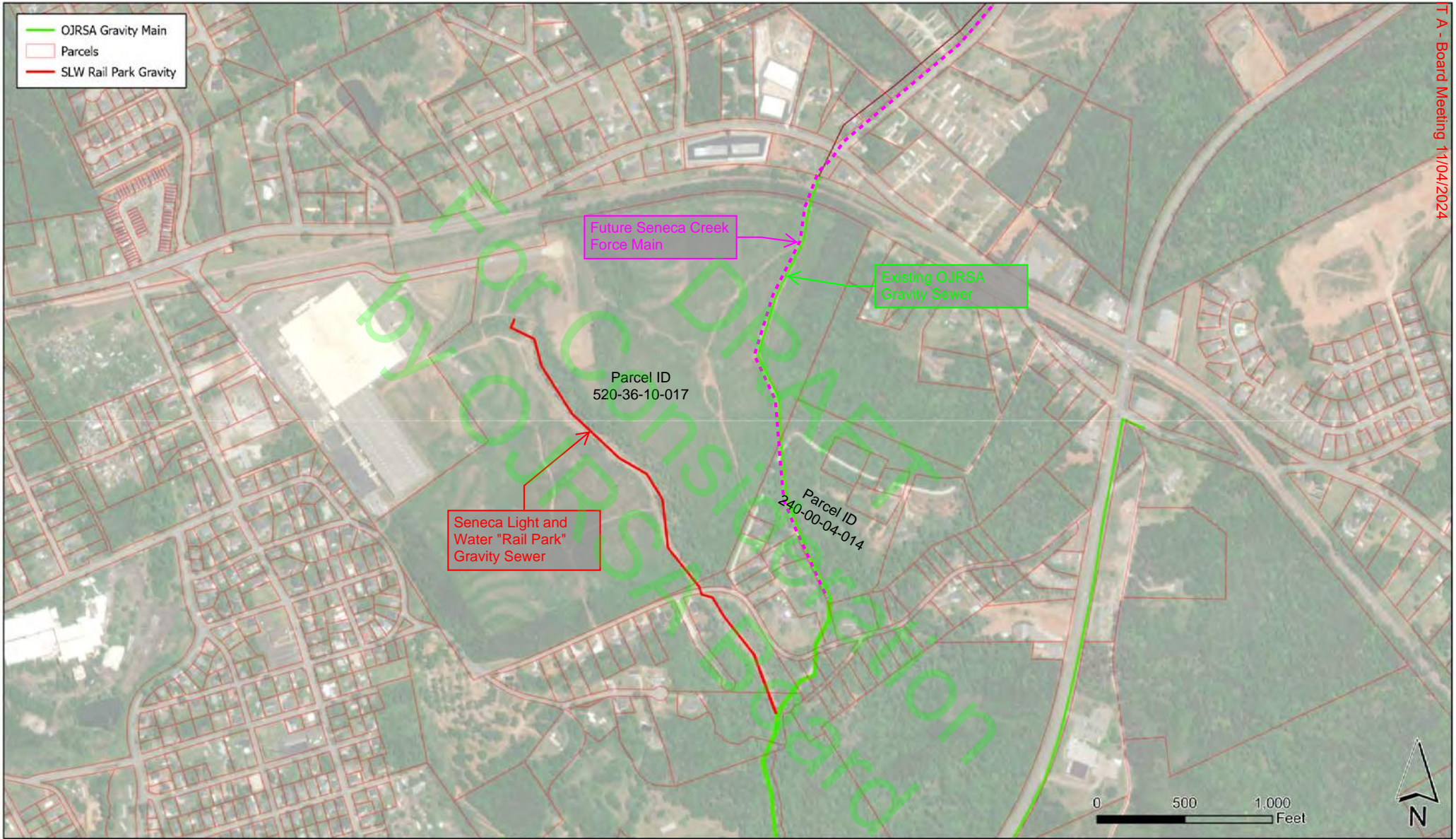
DATE: 01/26/2024

DRAWN BY: JLM

OWNER: OCONEE COUNTY  
 TMS #240-00-04-014

117 Welborn St  
 Greenville, SC 29601  
 T 864.527.0460  
 GMCNETWORK.COM

**GMC**



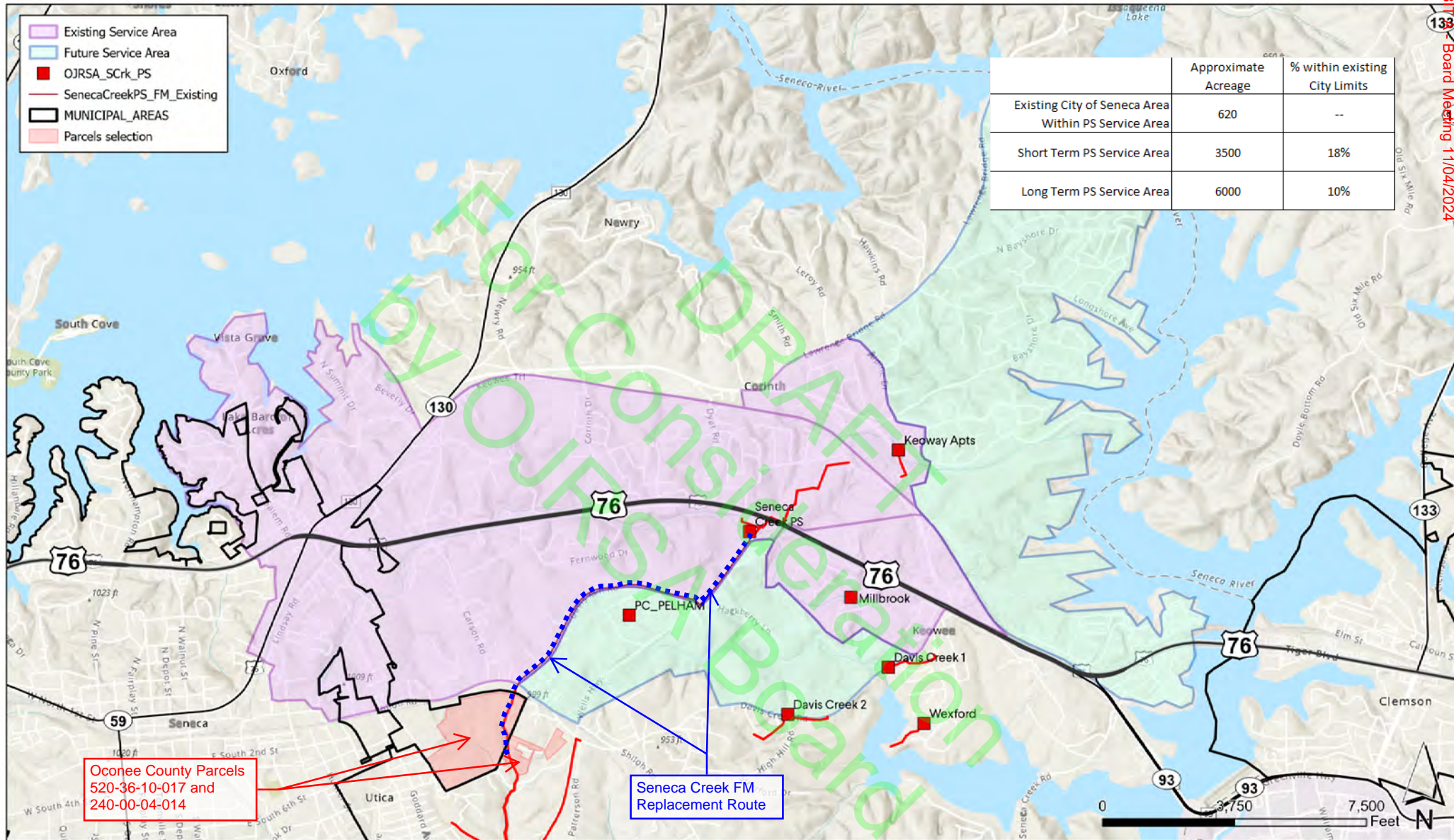
**Seneca Creek Force Main and Oconee County Easement Detail Map**  
Oconee County, SC

GMC# CGRE210102  
DATE: 2/15/2024  
DRAWN BY: JLM



117 Wellborn Street  
Greenville, SC 29601  
T 864.527.0460  
GMCNETWORK.COM

Maxar



**Seneca Creek Service Area Map and Oconee County Easement Locations**  
Oconee County, SC

OMC#: OGRE210102  
DATE: 2/7/2024  
DRAWN BY: JLM



117 Wellborn Street  
Greenville, SC 29601  
T 864.527.0460  
GMCNETWORK.COM

Position Title	Range	CURRENT			RECOMMENDED WITH FLSA CHANGES		
		Min	Mid	Max	Min	Mid	Max
Office Manager*	EX 1	<b>\$45,022</b>	<b>\$56,278</b>	<b>\$67,534</b>	Move to non-exempt effective 1/1/2025 if FLSA changes are approved		
Regulatory Svc Coord.	EX3	\$65,124	\$81,405	\$97,686	\$67,252	\$82,469	\$97,686
Operations Director	EX 5	\$88,297	\$110,371	\$132,445	\$90,688	\$113,470	\$136,251
Assistant Director	EX 6	\$99,443	\$124,304	\$149,165	\$99,443	\$124,304	\$149,165
Executive Director	EX 7	N/A	N/A	N/A	\$110,577	\$137,908	\$165,239
Records Clerk	NE 1	\$15.84	\$19.80	\$23.76	\$17.25	\$20.51	\$23.76
Coll & WRO Trainee	NE 1	\$15.84	\$19.80	\$23.76	\$17.25	\$20.51	\$23.76
Collections Tech I	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
Maintenance Tech	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
WRO I	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
Inspector	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
Collections Tech II	NE 3	\$19.14	\$23.93	\$28.71	\$21.12	\$24.92	\$28.71
Maintenance Tech II	NE 3	\$19.14	\$23.93	\$28.71	\$21.12	\$24.92	\$28.71
WRO II	NE 4	\$20.95	\$26.19	\$31.42	\$22.26	\$26.84	\$31.42
Office Manager*	NE 5	Move to non-exempt effective 1/1/2025 if FLSA changes are approved			<b>\$23.22</b>	<b>\$28.68</b>	<b>\$34.14</b>
Lab Analyst	NE 5	\$22.76	\$28.45	\$34.14	\$23.22	\$28.68	\$34.14
WRO III	NE 5	\$22.76	\$28.45	\$34.14	\$23.22	\$28.68	\$34.14
Coll. Systems Tech III	NE 5	\$22.76	\$28.45	\$34.14	\$23.22	\$28.68	\$34.14
Coll. Systems Sup.	NE 6	\$24.57	\$30.71	\$36.85	\$29.57	\$36.16	\$42.75
WRO Supervisor	NE 7	\$26.37	\$34.55	\$42.72	\$31.76	\$39.01	\$46.25
Maintenance Sup.	NE 7	\$26.37	\$34.55	\$42.72	\$31.76	\$39.01	\$46.25

\*Position can remain exempt until 1/1/2025 at which time it needs to shift to non-exempt due to new FLSA requirements.

# MEMORANDUM



5 Legacy Park Road, Suite A Greenville, South Carolina 29607 864.990.0180 tel.

**TO: Chris Eleazer, Executive Director**  
**Oconee Joint Regional Sewer Authority**

**FROM: Angie Mettlen, Director of Strategic Funding**  
**& Regulatory Affairs**  
**WK Dickson & Co., LLC, an Ardurra Company**

**DATE: October 30, 2024**

**RE: OJRSA Regional Feasibility Study**  
**Implementation**  
**Ad Hoc Committee Member Recommendations**

Based on the information provided by the OJRSA Board, I contacted each person that was recommended for the ad hoc committee seats that were not the direct nominations from the existing OJRSA entities and Oconee County. There were several individuals that declined to participate based on potential conflicts of interest or personal/professional commitments that would limit their participation. Below is overview of the recommended candidates with information regarding their willingness to serve on the committee:

Role	Potential Members
Utility management	<ul style="list-style-type: none"> <li>• <b>JOEL JONES – Agreed to serve</b></li> <li>• <b>GRAHAM RICH – Agreed to serve</b></li> <li>• <b>SUE SCHNEIDER – Agreed to serve</b></li> </ul>
Legal aspects of utility governance in South Carolina	<ul style="list-style-type: none"> <li>• <b>LARRY BRANDT – Declined due to potential conflict of interest</b></li> <li>• <b>LAWRENCE FLYNN – Declined due to potential conflict of interest</b></li> <li>• <b>RIVERS STILWELL – Agreed to serve</b></li> </ul>
Utility finance	<ul style="list-style-type: none"> <li>• <b>GORDON BRUSH – Declined due to personal/professional commitments</b></li> <li>• <b>SOMEONE WITH WILLDAN – Did not consider based on their doing work directly for OJRSA and potentially for other entities related to this study</b></li> </ul>
Environmental/utility compliance	<ul style="list-style-type: none"> <li>• <b>KATHERINE AMIDON – Declined due to potential conflict of interest</b></li> <li>• <b>SONYA HARRISON – Agreed to serve</b></li> <li>• <b>JOEL JONES – Agreed to serve</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>WILL NADING – Agreed to serve</b></li> <li>• <b>RICHARD PHILLIPS – Declined due to potential conflict of interest</b></li> <li>• <b>TOM VOLLMAR – Declined due to potential conflict of interest</b></li> </ul>
<b>Utility aspects of economic development</b>	<ul style="list-style-type: none"> <li>• <b>RICHARD BLACKWELL – Agreed to serve</b></li> <li>• <b>JAMIE GILBERT – Declined (no formal response)</b></li> <li>• <b>TYLER JAMES – Agreed to serve</b></li> <li>• <b>GRAHAM RICH – Agreed to serve</b></li> </ul>
<b>Ex officio facilitator</b>	<ul style="list-style-type: none"> <li>• <b>CHIP BENTLEY – Agreed to serve</b></li> <li>• <b>ANGIE METTLEN – Declined due to potential conflict of interest</b></li> <li>• <b>ARLENE YOUNG – Deferred to Chip Bentley to serve in this capacity</b></li> </ul>

Katherine Amidon (Bolton & Menk) and I reviewed bios/resumes provided by recommended candidates that were willing to serve. All candidates were evaluated based on their experience relative to the ad hoc committee role for which they were recommended and through the lens of being able to provide relative industry insight from a perspective outside Oconee County. In addition, since none of the candidates recommended to serve in role of the utility finance expert were able to be considered, we reached out to someone to fill this role. Scott Willett, Executive Director of Anderson Regional Joint Water System, has agreed to serve. He is located in the upstate of South Carolina, was part of the establishment of a utility organized under the SC Joint Water & Sewer Systems Authority Act and has a strong background in finance.

While all the candidates had very impressive experience, the candidates selected were those that we felt would bring the most relevant external experience/expertise to this committee. These are as follows:

<b>Role</b>	<b>Committee Member Recommendations</b>
<b>Utility management</b>	<b>SUE SCHNEIDER</b>
<b>Legal aspects of utility governance in South Carolina</b>	<b>RIVERS STILWELL</b>
<b>Utility finance</b>	<b>SCOTT WILLETT</b>
<b>Environmental/utility compliance</b>	<b>JOEL JONES</b>
<b>Utility aspects of economic development</b>	<b>GRAHAM RICH</b>
<b>Ex officio facilitator</b>	<b>CHIP BENTLEY</b>

Although the nominations to serve as representatives of each existing entity and Oconee County were to be decided by each entity and not included as a part of this vetting process, it was noted that several entities recommended more than one member. As we stated in the study, we wanted a mixture of administrative and operations expertise represented with this group. One option to achieve this would be the following members:

Organization	Potential Members
OJRSA	CHRIS ELEAZER
Seneca	SCOTT McLANE
Walhalla	CELIA MYERS
Westminster	SCOTT PARRIS
Oconee County	AMANDA BROCK

This is one recommended grouping, but it is ultimately up to each entity to select their one member for this committee. Please just keep in mind that a mix of members with different roles and responsibilities is what is preferred in order to provide the most diversity of expertise for this committee.

Please let me know if you have any questions or need anything further in order to formally establish the ad hoc committee.



## Mr. Michael Allen Miller

July 4, 1951 - October 11, 2024

Michael Allen Miller, 73, husband of Ann Scruggs Miller, of Seneca, SC, passed away peacefully at Prisma Health Cottingham Hospice House on October 11, 2024.

Born July, 4, 1951 in Spartanburg, SC, Michael was the son of the late Carl Charlie Miller and Mildred Reeder Miller. He was a 1969 graduate of Dorman High School and a 1973 graduate of the University of South Carolina. In 1973, he and his wife moved to Walhalla, SC, where he worked in Human Resources at Chicopee Manufacturing. After closure of the plant, he was instrumental in bringing Johnson Controls, Inc to Oconee County and was actually the first employee of the local plant. During his career in Human Resources, he was active in local and state Personnel and Human Resource organizations. He was a former member of Sertoma, served on the Board of Directors of United Way, served on the Oconee County Sewer Commission, and served as Mayor of West Union. Michael enjoyed woodworking, living on the lake, and especially enjoyed fishing.

In addition to his wife of 50 years, Michael is survived by his daughter: Anna Miller Robinson (Kevin) of Tamassee; grandsons: Abram Miller Robinson and Everett James Robinson; brother: David S. Miller (Lulu) of Franklin, NC; nieces: Pam Brown of Spartanburg, Kim Wilson (Russ) of Clemson, Christie Key of Taylors, and Stephanie Williams of Franklin, NC; nephews: Steve Miller (Stacey) of Clemson, Chris Miller of Spartanburg, and William Miller of Spartanburg; and several great nieces and nephews.

In addition to his parents, he was preceded in death by his brothers: Landon C. Miller and William E. Miller; sister: Kathryn M. Stroble; and nephew: Alexander S. Brown.

Funeral services will be held at 2:00 PM on Wednesday, October 16, 2024, at Davenport Funeral Home in Walhalla, SC, with burial to follow at Heritage Memorial Gardens, 4500 S. Hwy 11, Westminster, SC.

The family will receive friends from 1:00 PM – 2:00 PM, prior to the service, at Davenport Funeral Home.

In lieu of flowers, the family requests that donations be made to: Prisma Health Hospice of the Foothills, Cottingham Hospice House, attn: Foundation Office, 298 Memorial Dr., Seneca, SC 29672; or Golden Corner Church, attn: Make a Way Building Fund, 350 Earle St., West Union, SC 29696.



## Secretary/Treasurer's Report for Board of Commissioners

Prepared for the November 4, 2024 OJRSA Board of Commissioners Meeting

Cash and investment information stated herein come from bank and other financial records as of: October 31, 2024

### UNRESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Wholesale Operations & Maintenance (O&M)	340,605	2,205,000	2,545,605
Retail Operations & Maintenance (RO&M)	3,146,627	245,000	3,391,627
<b>TOTAL UNRESTRICTED FUNDS</b>	<b>3,487,232</b>	<b>2,450,000</b>	<b>5,937,232</b>

### RESTRICTED FUNDS CASH AND INVESTMENTS SUMMARY

Account/Fund Name	Cash (\$)	Investments (\$)	Total (\$)
Projects and Contingency (PCF)	527,085	0	527,085
Wholesale Impact Fund (WIF)	383,960	4,837,000	5,220,960
Retail Impact Fund (RIF)	0	0	0
<b>TOTAL RESTRICTED FUNDS</b>	<b>911,045</b>	<b>4,837,000</b>	<b>5,748,045</b>

### Combined Total for All Funds

Cash **4,398,277**

Investments **7,287,000**

Combined **11,685,277**

### Account Notes:

### DAYS CASH ON HAND

Financial & Accounting Policy Section 2.10(H) states the minimum balances established for OJRSA Wholesale O&M and Retail O&M funds are 120 Days Operating Cash on Hand.

$$\text{Formula for Cash on Hand} = \frac{\text{Cash} + \text{Cash Equivalents}}{(\text{Annual Operating Expense} - \text{Depreciation}) \div 365 \text{ Days}}$$

	Cash on Hand (Days)	Annual Operating Expense minus Depreciation (\$)	Budget Amended During Fiscal Year?
O&M Fund	139.6	6,657,488	x NO YES
RO&M Fund	92.5	13,390,177	x NO YES

### INDEPENDENT RECONCILIATION OF ACCOUNTS

All transactions for all funds have been satisfactorily reconciled by an independent accounting firm for the month of September 2024 (mark with an "X" on appropriate line): X YES NO See attached document(s) from accountant.

### Reconciliation Notes:

Awaiting letter from Susan Stamey.

See next page for more information

## INVESTMENTS UPDATE

Maturing Investment	%age Rate	Fund Code	Maturity Date	Amount (\$)	To Be Reinvested?	
Equity Bank	4.75	O&M	11/29/2024	245,000.00	X YES	NO
BMO Bank	5.25	WIF	12/6/2024	245,000.00	X YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO
					YES	NO

## Investment Notes:

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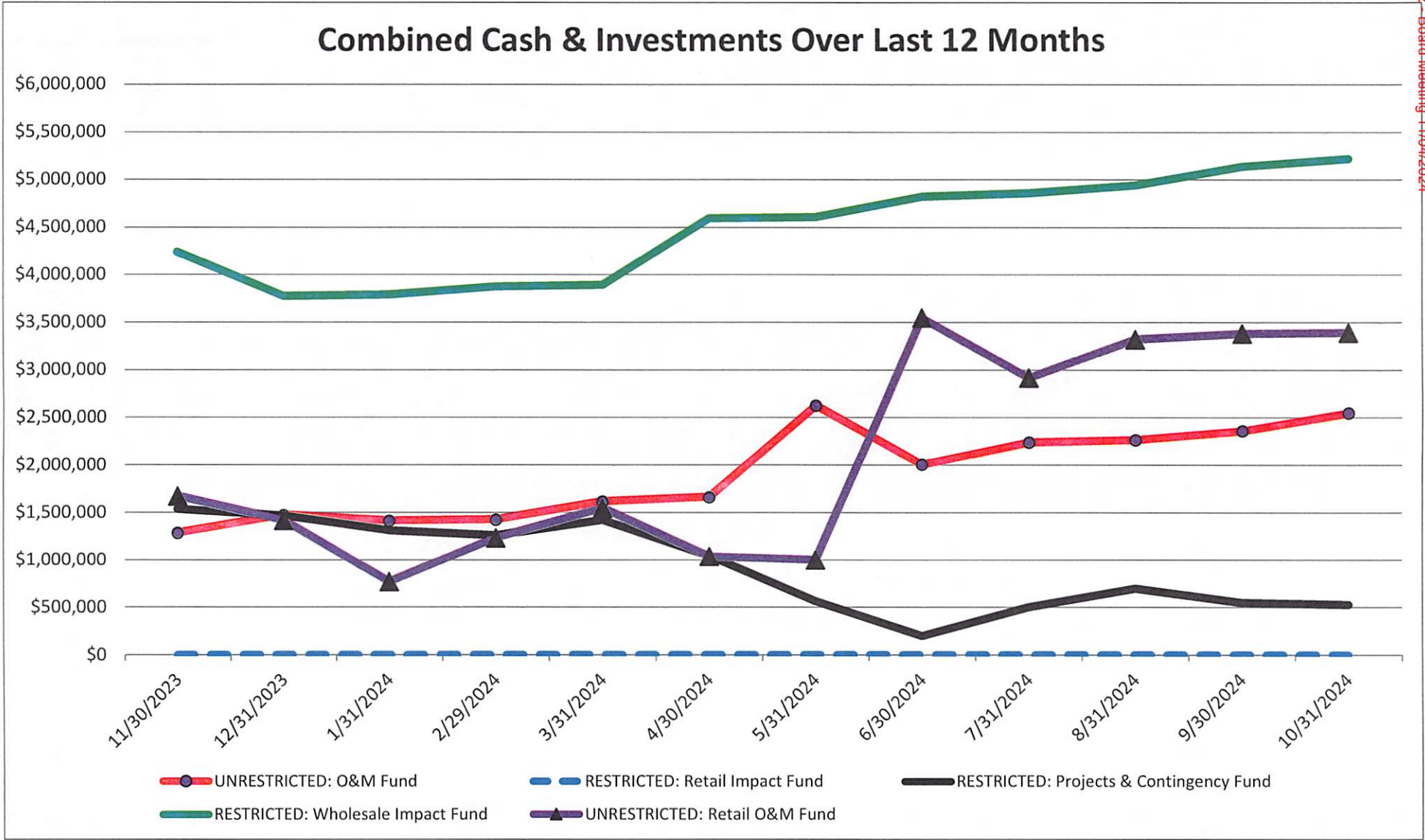
*See additional sheets for investment information and trends*

By my signature, to the best of my knowledge, I certify this report is accurate.



Lynn Stephens

OJRSA Secretary/Treasurer



# DAVIS & FLOYD

SINCE 1954

October 23, 2024

e-mail and US Mail

Mr. Kevin Moorhead, Vice President  
Don Moorhead Construction Company, Inc.  
1513 Anderson Street  
Belton, South Carolina 29627  
[kmoorhead@moorheadconstruction.com](mailto:kmoorhead@moorheadconstruction.com)

Re: Final Completion – Assessment of Liquidated Damages  
I-85 Corridor Sewer Expansion  
Oconee Joint Regional Sewer Authority  
Oconee County, South Carolina  
D&F Job Number: 045004.01

Dear Mr. Moorhead:

As you should be aware, OJRSA extended the completion date on the above referenced project several times during the construction period of the above referenced project and as of the final change order No. 5 dated 9/16/2024, the final completion date was extended to October 29, 2024.

As of today, there are several items remaining on the punchlist to be completed and more importantly, the record drawings remain incomplete or with missing information which is paramount to submitting a letter requesting a final permit to operate the new system which ultimately defines substantial and thus final completion. It is our understanding that the information annotated and shown on the attached excerpt from the project specification Section 01000, paragraph 1.14, Record Drawings, remains incomplete as of the date of this letter and is preventing Davis & Floyd from completing the submittal for the SCDES Permit to Operate. Please advise when this information will be provided so D|F may schedule the completion of record drawings for the SCDES submittal.

It is my understanding that OJRSA will work with Moorhead on several of the items remaining on the punchlist such as force main markers and frames and covers which may not have been received by Moorhead. OJRSA has indicated they will provide fiberglass force main markers for those missing on the new force mains for Moorhead to install and then replace with concrete markers when the new markers arrive and also provide manhole frames and covers needed to complete the ARV installations with a request to ship the new materials directly to OJRSA facilities on Return Church Road. These items may be considered as warranty items. The remaining items on the punchlist should be completed by the final completion date.

October 23, 2024  
I-85 Corridor Sewer Expansion  
Page 2

OJRSA intends to assess liquidated damages identified in the contract agreement as \$750.00 for each day that expires after such time until the Work is completed and ready for final payment. Therefore, this assessment will begin on October 30, 2024 and continue until such day that OJRSA receives the SCDES permit to operate and the punchlist items not considered warranty items are satisfactorily completed.

Please let us know if you should have any questions.

Yours truly,

**DAVIS & FLOYD**



John E. Reynolds, PE  
Project Manager

Enclosures as noted *Not included in handout to OJRSA Board*

Copies To: Chris Eleazer, MPA, Exec. Director, OJRSA



# OJRSA

Oconee Joint Regional  
SEWER AUTHORITY

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

FOR THE YEAR ENDED JUNE 30, 2024

**OCONEE JOINT REGIONAL SEWER AUTHORITY**

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**YEAR ENDED JUNE 30, 2024**

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Member of the  
American Institute of  
Certified Public Accountants



**PAYNE, WHITE & SCHMUTZ**  
— CERTIFIED PUBLIC ACCOUNTANTS, PA —

114 West North 1st Street, Seneca, SC 29678 (864)882-1937 (864)882-0849

Mark A. Payne, CPA  
Jason S. White, CPA/PFS, CFP  
Christian J. Schmutz, CPA

### *Independent Auditor's Report*

To the Governing Body  
Oconee Joint Regional Sewer Authority

#### **Report on the Audit of the Financial Statements**

##### ***Opinion***

We have audited the financial statements of Oconee Joint Regional Sewer Authority (the "OJRSA"), as of and for the year June 30, 2024, and the related notes to the financial statements, which collectively comprise OJRSA's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of OJRSA as of June 30, 2024, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

##### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of OJRSA and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

##### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about OJRSA's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

##### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement

when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of OJRSA's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about OJRSA's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

#### ***Required Supplementary Information***

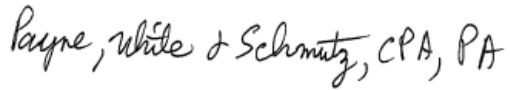
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the pension plan/OPEB schedules be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise OJRSA's basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and is also not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 1, 2024, on our consideration of OJRSA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering OJRSA's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Payne, White & Schmutz, CPA, PA".

Payne, White & Schmutz, CPA, PA

Seneca, South Carolina

November 1, 2024

## MANAGEMENT'S DISCUSSION AND ANALYSIS

**Oconee Joint Regional Sewer Authority**  
**Management Discussion and Analysis**  
**June 30, 2024**

As management of Oconee Joint Regional Sewer Authority (the "OJRSA"), we present this narrative overview and analysis of financial performance for the fiscal year which ended on June 30, 2024 (FY 2024) as well as comparison information for fiscal year June 30, 2023 (FY 2023) and June 30, 2022 (FY 2022). Please consider this information in conjunction with the financial statements and related notes which follow this section.

**Financial Highlights**

- Net position increased by \$16,548,405 or ~80% to \$37,330,978 as a result of current year operations.
- Operating revenue of \$6,264,319 for FY 2024 increased by \$575,017 or ~10% from FY 2023.
- Operating expenses before depreciation and amortization and other items for FY 2024 decreased \$516,882, or ~11% from FY 2023.
- Operating net income before depreciation and amortization and other items for FY 2024 increased \$1,091,899 over FY 2023.

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the basic financial statements of OJRSA. The basic financial statements include the balance sheets; the statements of revenues, expenses, and changes in net position and the statements of cash flows; and the related notes to provide additional details. These basic financial statements provide information about the activities and performance of OJRSA using accounting methods similar to those found in the private sector.

The statement of net position presents information about the nature and amounts of resources (assets) and the obligations (liabilities) with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of revenues, expenses and changes in net position presents the current fiscal years' results of operations and can be used to determine whether OJRSA is recovering costs through user fees and charges.

The statement of cash flows reports cash receipts, cash payments, and net changes in cash and cash equivalents for the current year. This statement may be used to determine sources of cash, uses of cash and changes in cash from operating, capital and related financing, and investing activities. This statement may be useful in assessing OJRSA's ability to meet short-term obligations.

The notes to the financial statements provide required disclosures and other information essential to a full understanding of information reported in the statements. The notes present information about OJRSA's accounting policies and significant account balances and activities, significant risks, obligations, commitments, contingencies and subsequent events, if applicable.

## Net Position

OJRSA's overall financial net position increased ~80% during FY 2024. Net position in FY 2024, FY 2023 and FY 2022 totaled \$37,330,978, \$20,782,573 and \$20,039,408, a change of \$16,548,405, \$743,165 and \$205,082, respectively. Approximately 80% of OJRSA's net position reflect the investment in capital assets (e.g., land, buildings, machinery, and equipment). OJRSA uses these capital assets to provide services to ratepayers. Unrestricted net position is typically used for funding day to day operations or capital projects. In FY 2024, unrestricted net position increased \$3,393,787.

### SUMMARY OF NET POSITION

	FY 2024	FY 2023	FY 2022
Current Assets	\$ 13,306,195	\$ 7,035,929	\$ 5,779,122
Capital Assets	30,002,958	16,848,340	17,300,785
Deferred Outflows	599,757	707,166	845,095
Total Assets and Deferred Outflows	43,908,910	24,591,435	23,925,002
Current Liabilities	3,151,639	294,774	347,083
Non-Current Liabilities	2,614,316	2,711,627	3,244,384
Deferred Inflows	811,977	802,461	294,127
Total Liabilities and Deferred Inflows	6,577,932	3,808,862	3,885,594
Net Investment in Capital Assets	30,002,958	16,848,340	17,300,785
Unrestricted	7,328,020	3,934,233	2,738,623
Total Net Position	<u>\$ 37,330,978</u>	<u>\$ 20,782,573</u>	<u>\$ 20,039,408</u>

## Revenues

OJRSA's total operating revenues increased by \$575,017 in FY 2024 to \$6,264,319 from \$5,689,302 in FY 2023. OJRSA's regulations provide for a sewer use charge that funds the operation of the system, provide a source to fund depreciation, and provide for future spending to maintain OJRSA's facilities.

The OJRSA board approved the FY 2024 budget which established sewer user fees. The combined total sewer fees from the cities totaled \$5,205,103. The OJRSA and Member City agreements provide a sewer use charge that funds the operation of the system, provide funding for reasonable depreciation, and provide for future replacement of OJRSA's facilities.

## Expenses

OJRSA's total expenses decreased by \$500,506 in FY 2024 to \$5,285,216 from \$5,785,722 in FY 2023. Significant expenditures for FY 2024 include the following: Significant updates, repairs, and professional fees to service existing infrastructure facilities, capital projects, legal fees and retirement contributions.

## SUMMARY OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION

	FY 2024	FY 2023	FY 2022
Operating Revenues			
Wastewater Treatment Fees - Towns	\$ 6,264,319	\$ 5,689,302	\$ 5,093,754
Non-Operating Revenues			
Interest	289,253	56,040	(32,214)
Miscellaneous	20,025	1,237	3,150
Capital Contributions	15,260,024	782,308	768,007
Total Revenue	21,833,621	6,528,887	5,832,697
Operating Expenses			
Salaries, Wages and Employee Benefits	1,622,600	1,616,882	1,696,205
Contractual Services, Materials, Supplies and Other Expenses	2,423,753	2,946,353	2,752,587
Total Operating Expenses before Depreciation and Other Items	4,046,353	4,563,235	4,448,792
Depreciation Expense	1,238,863	1,222,487	1,178,823
Total Expense	5,285,216	5,785,722	5,627,615
Increase in Net Position	16,548,405	743,165	205,082
Total Net Position, Beginning of Year	20,782,573	20,039,408	19,834,326
Total Net Position, End of Year	<u>\$ 37,330,978</u>	<u>\$ 20,782,573</u>	<u>\$ 20,039,408</u>

### Capital Assets

Investment in capital assets increased by \$13,154,618 in FY 2024. At the end of FY 2024, OJRSA had invested \$49,540,657 in infrastructure, which includes land, rights of ways, sewer lines, buildings, operating equipment, water resource recovery facility (WRRF) and vehicles as shown in Note 5 of the accompanying notes to the financial statements.

### CAPITAL ASSETS

	FY 2024	FY 2023	FY 2022
Capital Assets not being Depreciated:			
Land	\$ 693,819	\$ 693,819	\$ 688,805
Construction in Progress	14,866,679	750,498	474,105
Total Capital Assets not being Depreciated	15,560,498	1,444,317	1,162,910
Capital Assets being Depreciated:			
Plant, Lines, Stations and Related Assets	32,920,340	32,784,314	32,327,675
Equipment and Vehicles	1,059,819	918,545	886,549
Total Capital Assets being Depreciated	33,980,159	33,702,859	33,214,224
Less: Accumulated Depreciation	(19,537,699)	(18,298,836)	(17,076,349)
Total Capital Assets being Depreciated, Net	14,442,460	15,404,023	16,137,875
Net Capital Assets	<u>\$ 30,002,958</u>	<u>\$ 16,848,340</u>	<u>\$ 17,300,785</u>

## About the Oconee Joint Regional Sewer Authority

The Oconee Joint Regional Sewer Authority (“OJRSA”) is a body politic created by the State of South Carolina in 2007 under the Joint Authority Water and Sewer Systems Act. The agency is regulated by United States Public Law 92-500 and subsequent Amendments (commonly referred to as the “Clean Water Act”), South Carolina Water Pollution Control Act, and Federal and State Regulations. Together, these laws and regulations are intended to protect public health and the environment, and the OJRSA is charged with complying with and enforcing these regulations to users of the wastewater conveyance and treatment system, which is often referred to as a Publicly-Owned Treatment Works (“POTW”) by regulatory authorities.

The agency is governed by a Board of Commissioners (“Board”) as appointed by the cities of Seneca, Walhalla, and Westminster (collectively referred to as the “Member Cities”).

## Internal and External Policies

The Board of Commissioners has adopted various internal and external policies governing funding, finance, and other related matters over the years, including<sup>1</sup>:

1. *Development Policy* (May 6, 2024)
2. *Ethics Policy* (September 11, 2023)
3. *Financial and Accounting Policy* (August 7, 2023)
4. *Impact Fee Policy* (October 2, 2023)
5. *Personnel Policy Manual* (December 21, 2020)
6. *Procurement and Property Disposal Policy* (June 3, 2024)
7. *Purchasing Card Policy* (June 3, 2024)
8. *Schedule of Fees* (July 1, 2022)
9. *Sewer Use Regulation* (October 1, 2023)

In June 2022, the Board approved the agency’s mission, vision, and values, which serve as guidance in policy and decision making by organization leaders.

**MISSION:** The OJRSA’s Mission is to efficiently provide environmentally sound wastewater collection and treatment, while meeting or exceeding all regulatory requirements, for the present and future needs of Oconee County.

**VISION:** OJRSA will provide excellent water resource recovery services that meet the evolving customer needs and support economic development while enhancing the quality of life for its residents.

### VALUES

- **Service:** Our core purpose is to provide our customers with safe and reliable water resource recovery services in compliance with regulatory requirements. We strive to treat every customer fairly and respectfully and to address their needs quickly and effectively.
- **Accountability:** Our organization is a steward of public funds collected to provide a defined service to our constituents. We manage these funds responsibly, fairly, and with integrity and believe that our constituents are best served through continuous improvement and value enhancement.
- **Community Partnership:** We recognize that a healthy environment supports our community’s economy and goals. We forge community partnerships to ensure efficient use of public funds, to gain a greater understanding of our constituency, and to enhance quality of life in the county and protect its water resources.
- **Environmental Stewardship:** We recognize and take seriously the responsibility of managing limited and precious environmental resources that are vital to human life and the economic

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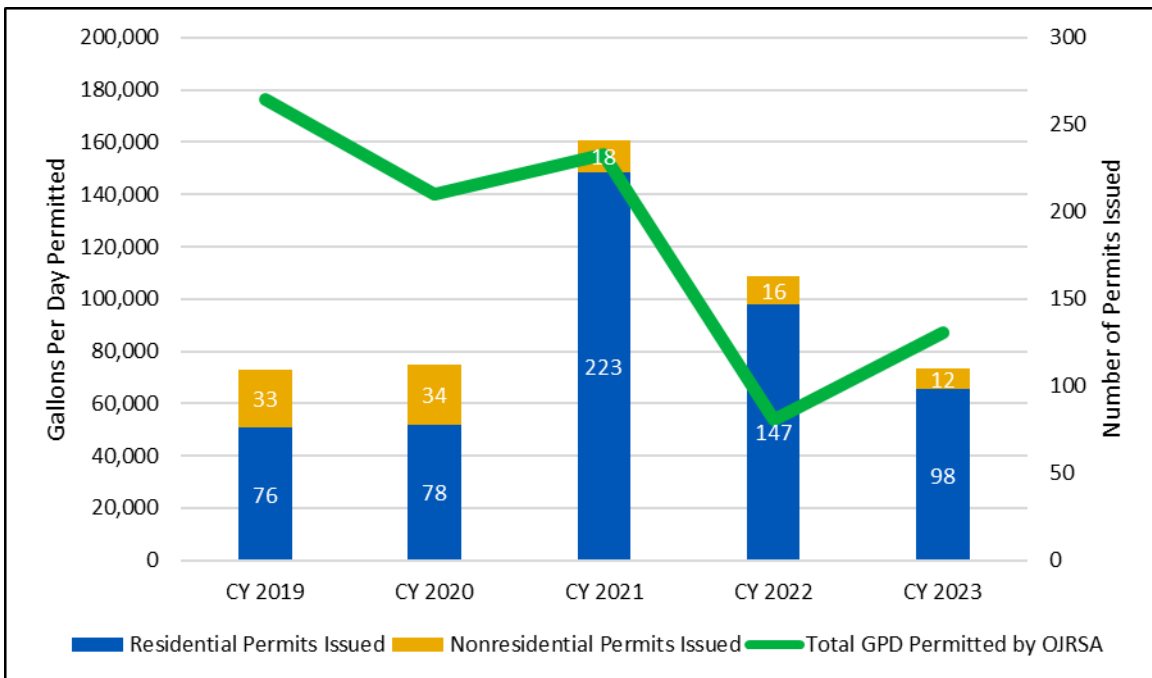
<sup>1</sup> Dates listed are the most recent revisions in effect during this budget year. Some policies may have been revised more than once during the year but only the most recent version is listed.

health of our community. We are committed to safely complying with all applicable regulations to preserve the environment, aesthetic beauty, and economy in and around our service area.

- **Culture of Progress:** Dedication to developing a culture that supports, acknowledges, and values the contributions of all employees while proactively building an environment that consistently embraces creativity, initiative, and innovation and creates a standard of excellence within the organization.

## Economic Factors

The OJRSA can be moderately-to-severely impacted by economic trends, especially during times of high inflation and/or when local development drastically increases or decreases. As seen in [Figure 1](#),<sup>2</sup> the number of residential and nonresidential (commercial and industrial) permits to discharge wastewater to the OJRSA Coneross Creek Water Reclamation Facility (“WRF”), as well as the gallons per day (GPD) permitted for treatment at the WRF, has varied over the last five years; however, this is likely because the agency changed the permitting process for subdivisions during this period.<sup>3</sup>

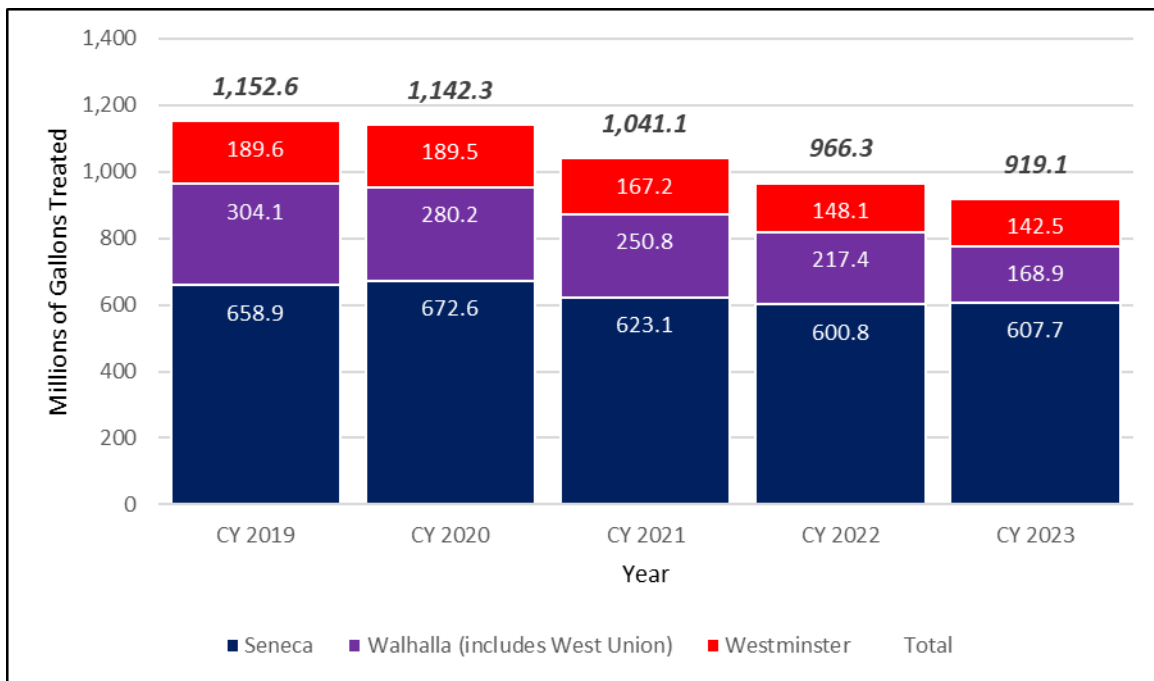


*Figure 1: Volume of flow and number of Permits for OJRSA Wastewater System Capacity approved over last five calendar years.*

Calendar Year (“CY”) 2023 system flows to the Coneross Creek WRF decreased by 4.88% from the previous year to a total of 919.1 million gallons. As illustrated in [Figure 2](#), flows can drastically change from year-to-year due to several factors, including: inflow and infiltration due to wet weather (or lack thereof), gain or loss of a large wastewater contributor (e.g., industry), and active or passive water conservation measures. Changes in flow impact sewer revenues for the OJRSA as most of the income generated is determined by metered use as billed by the Member Cities and Town of West Union.

<sup>2</sup> NOTE: Beginning in CY 2022, total GPD permitted by OJRSA was calculated by water meter size and/or industrial specific process-related matters. This method of permitting is different than previous years, which was based on SCDHEC Regulation 61-67 Appendix A (Unit Contributory Loadings to All Domestic Wastewater Treatment Facilities). Additional information can be found in the applicable policies for period, as well as by viewing the permits for applicable facilities.

<sup>3</sup> OJRSA began permitting subdivisions based on the number of buildable lots in their entirety on July 1, 2021, regardless of whether any homes were built at the time or not. Prior to this date the agency permitted individual lots only when building permits were applied for within a development.



*Figure 2: Wastewater treated for Member Cities for last five calendar years. The volume treated is based on the contribution of flow to the Coneross Creek Water Reclamation Facility as captured on strategically located wastewater meters in the conveyance system.*

Shortages in the supply chain, labor challenges, and high levels of inflation continued to cause price increases for many functions performed by the agency with the two most likely contributors being (1) the residual effects of Coronavirus Disease 2019 (“COVID-19”) pandemic and (2) \$1.369 billion dollars made available in South Carolina as part of the South Carolina Infrastructure Investment Program (“SCIIP”) competitive grants for infrastructure improvements. Costs for consumables such as fuel and chemicals, as well as capital-related components (e.g., motors, pumps, and pipe), remained high throughout the period, which led to having to delay some planned projects due to budget constraints.

Current economic conditions and indicators are considered by OJRSA’s Commissioners and administration when developing plans and budgets for the upcoming fiscal year.

### **Fiscal Year Budget Approval**

The Fiscal Year (“FY”) 2024 was approved by the Board of Commissioners on June 5, 2023. Information regarding the budget, including a narrative summary, is included in the meeting minutes for that date and are available for public review upon request. The meetings for the proposed budget were open to the public and advertised in accordance with the South Carolina Freedom of Information Act.

There were no budget amendments presented to the Board for consideration during FY 2024.

### **Funds**

The OJRSA maintains five separate funds, and each has a specific purpose. Information regarding these accounts and authorized uses can be found in the *Financial and Accounting Policy*. The funds include:

1. Wholesale Operations & Maintenance Fund (“O&M”)
2. Retail Operations & Maintenance Fund (“RO&M”)
3. Projects & Contingency Fund (“P&CF”)
4. Wholesale Impact Fund (“WIF”)
5. Retail Impact Fund (“RIF”)

## Revenue

The day-to-day operating revenues for FY 2024 were derived mostly from user fees<sup>4</sup> paid by wastewater customers, which is a considerably different rate model from previous years when the Member Cities themselves paid fees for their customers based on a “pro rata share model.”<sup>5</sup> Besides the user fees, the agency also has several other sources for revenue as seen in Figure 3.

The OJRSA budgeted for the following revenues (per fund):

- O&M – \$6,748,203
- RO&M – \$13,390,177 (grants and intergovernmental reimbursements)
- P&CF – \$11,269,985 (includes grants and transfers into fund from other funds)
- WIF – \$411,000
- RIF – \$0

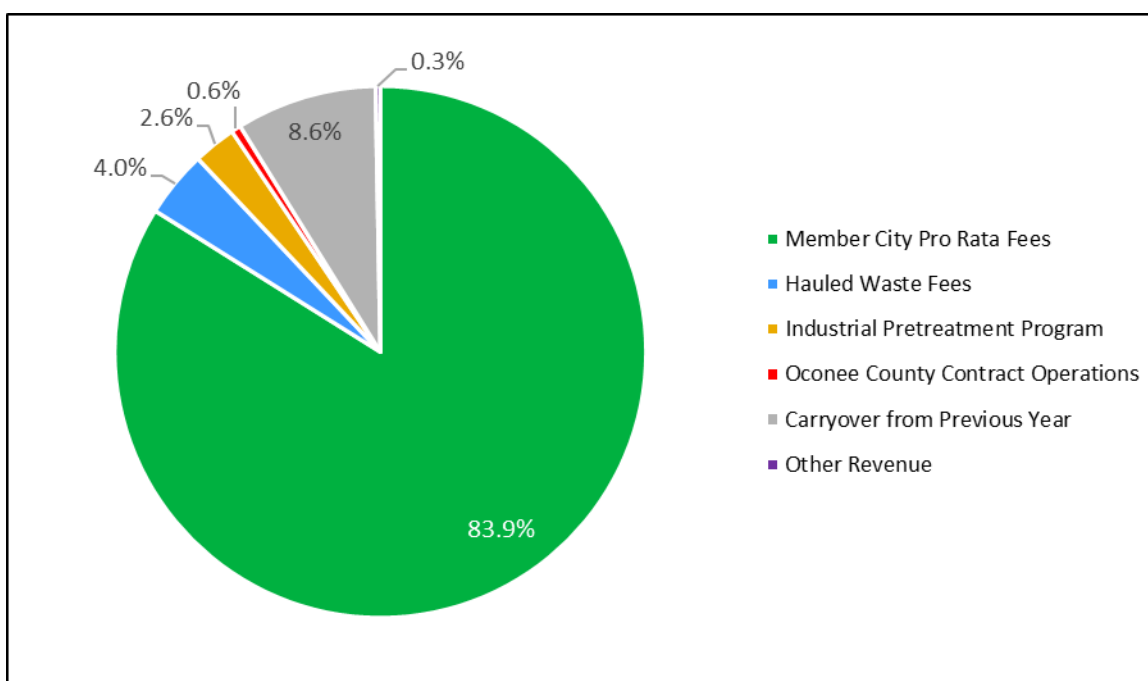


Figure 3: Breakdown of budgeted revenue for FY 2024 O&M Budget

It was announced by the South Carolina Rural Infrastructure Authority (“SCRIA”) that the OJRSA was a recipient of a SCIP Grant totaling \$9,599,975 to address (1) rehabilitation projects in the wastewater conveyance system, (2) the replacement of the Flat Rock Pump Station, and (3) the replacement of dewatering equipment at the Coneross Creek WRF.

Unless otherwise noted, the OJRSA does not receive appropriations from Oconee County<sup>6</sup> or the Member Cities for operating expenses or capital improvements nor does the agency assess *ad valorem* taxes on properties.

## Long-Term Debt

OJRSA does not have any material long-term debt.

<sup>4</sup> Includes a base rate plus a volumetric fee per 1,000 gallons of usage, which varies depending on if the customer is a residential or nonresidential user. Fees are billed by the retail water/sewer provider and then transferred to OJRSA monthly.

<sup>5</sup> Pro rata share model was determined by the percentage of flow each Member City contributed to the OJRSA.

<sup>6</sup> Other than for contract operation and maintenance of county-owned assets associated with the Golden Corner Commerce Park Pump Station.

## Capital Improvement Projects and Expenses

Included in the FY 2024 Budget were several capital and rehabilitation projects to be paid from various OJRSA accounts. Some of the key projects in the budget were:

### NEW CONSTRUCTION FOR SYSTEM EXPANSION OR ACCOMMODATION OF GROWTH

Begin construction of Sewer South Phase II (multi-year project<sup>7</sup>) – Construction costs are reimbursable by grants from the United States Economic Development Administration (up to \$3,700,000) and SCRIA (up to \$935,566), as well as Oconee County government (the remainder of project expenses). Other costs, such as engineering, easement acquisition, and legal expenses, are to be reimbursed by Oconee County.

- Construction – RO&M \$12,886,947
- Engineering and Other Professional Services – RO&M \$424,500

### REPLACEMENT AND REHABILITATION

- Conveyance System Improvements to Address South Carolina Department of Health and Environmental Control (“SCDHEC”) Consent Order:
  - Seneca Creek Pump Station and Force Main Replacement Design – O&M \$120,000
  - Flat Rock Pump Station Replacement
    - Engineering – P&CF \$100,000
    - Construction – P&CF \$1,737,500 (to be reimbursed by SCIIP Grant)
  - Phase I of CMOM/Consent Order Projects Construction – P&CF \$360,850
  - Phase II of CMOM/Consent Order Projects
    - Engineering – P&CF \$400,000
    - Construction – P&CF \$5,062,475 (to be reimbursed by SCIIP Grant)
- Dewatering Equipment Replacement at WRF – P&CF \$2,800,000 (to be reimbursed by SCIIP Grant)

### ENGINEERING AND ASSESSMENTS

- Central Oconee County Sewer Master Plan – P&CF \$350,000 (with a \$100,000 reimbursement pledge from Blue Ridge Electric Cooperative)
- Regional Sewer Feasibility Planning Study – P&CF \$100,000 (to be reimbursed by SCRIA Grant)

## Non-Budgeted Emergency Expenses

The OJRSA experienced several unexpected emergencies during FY 2024; however, necessary repairs were performed using departmental funds from the approved O&M annual budget.

## Capital Projects and Related Expenses Budgeted for FY 2025

Capital projects can span the time of one accounting period. The OJRSA plans to undertake the following large tasks during FY 2025 as approved by the Board of Commissioners on May 6, 2024:

### NEW CONSTRUCTION FOR SYSTEM EXPANSION OR ACCOMMODATION OF GROWTH

- Sewer South Phase II Construction Completion – RO&M \$3,713,031

### REPLACEMENT AND REHABILITATION

- Conveyance System Improvements to Address SCDHEC Consent Order:
  - Inspection and Cleaning for Martin Creek Pump Station Gravity Sewer Basin and Southern Westminster Trunk Sewer – O&M \$264,202
  - Flat Rock Pump Station Construction Completion – P&CF \$485,000 (\$450,000 to be reimbursed by SCIIP Grant)
  - Phase II of CMOM/Consent Order Project Construction and Engineering
    - Construction – P&CF \$4,927,357 (to be reimbursed by SCIIP Grant)
    - Engineering – P&CF \$260,000

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<sup>7</sup> A “multi-year project” may span multiple fiscal years.

- Dewatering Equipment Replacement at WRF
  - Construction – P&CF \$3,100,000 (to be reimbursed by SCIIP Grant)
  - Engineering – P&CF \$340,000
- Conveyance System Improvements, Including Engineering, to Address SCDHEC Consent Order for FY 2024 – PCF \$5,062,745<sup>8</sup>

#### ENGINEERING AND ASSESSMENTS

- Regional Sewer Feasibility Planning Implementation
  - Rate and Fee Study – O&M \$60,000
- Oconee County and Western Anderson County Sewer Master Plan Completion – P&CF \$25,000
- Regional Sewer Feasibility Planning Study Completion – P&CF \$20,000 (to be reimbursed by SCRIA Grant)

#### **Contacting the OJRSA's Financial Department**

This financial report is designed to provide the users and creditors of the OJRSA with a general overview of the agency's finances and to demonstrate its accountability for funds. If you have any questions about this report or need additional information, please contact the Oconee Joint Regional Sewer Authority at 623 Return Church Road, Seneca, South Carolina 29678. The OJRSA can also be reached by phone at 864-972-3900 or email at [info@ojrsa.org](mailto:info@ojrsa.org).

Additional information, including the agency's annual budget and Board meeting minutes, can be found at [www.ojrsa.org](http://www.ojrsa.org).

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<sup>8</sup> A considerable portion of this anticipated expense is to be funded by a SCIIP Grant.

## BASIC FINANCIAL STATEMENTS

**OCONEE JOINT REGIONAL SEWER AUTHORITY****STATEMENT OF NET POSITION****JUNE 30, 2024****ASSETS****CURRENT ASSETS:**

Cash	\$ 3,630,893
Investments	6,045,780
Accounts Receivable	662,333
Due from Other Governments	2,814,031
Inventory	153,158
<b>TOTAL CURRENT ASSETS</b>	<b>13,306,195</b>

**NON-CURRENT ASSETS:****CAPITAL ASSETS:**

Land and Land Rights	693,819
Plant, Lines, Stations and Related Assets	32,920,340
Equipment and Vehicles	1,059,819
Construction in Progress	14,866,679
Less Accumulated Depreciation	(19,537,699)
<b>TOTAL NON-CURRENT ASSETS</b>	<b>30,002,958</b>

**TOTAL ASSETS** **43,309,153**

**DEFERRED OUTFLOWS OF RESOURCES**

Deferred OPEB Charges	287,700
Deferred Pension Charges	312,057

**TOTAL DEFERRED OUTFLOWS OF RESOURCES** **599,757**

**LIABILITIES****CURRENT LIABILITIES:**

Accounts Payable	\$ 3,002,124
Accrued Liabilities	76,598
Compensated Absences	72,917
<b>TOTAL CURRENT LIABILITIES</b>	<b>3,151,639</b>

**NON-CURRENT LIABILITIES:**

Net OPEB Liability	549,200
Net Pension Liability	1,992,199
Compensated Absences	72,917
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>2,614,316</b>

**TOTAL LIABILITIES** **5,765,955**

**DEFERRED INFLOWS OF RESOURCES**

Deferred OPEB Credits	654,300
Deferred Pension Credits	157,677

**TOTAL DEFERRED INFLOWS OF RESOURCES** **811,977**

**NET POSITION**

Net Investment in Capital Assets	30,002,958
Unrestricted	7,328,020

**TOTAL NET POSITION** **\$ 37,330,978**

The accompanying notes are an integral part of the financial statements.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**

**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**

**YEAR ENDED JUNE 30, 2024**

**OPERATING REVENUES**

Wastewater Treatment Fees	\$ 6,227,019
Other Fees and Charges	37,300
<b>TOTAL OPERATING REVENUES</b>	<b>6,264,319</b>

**OPERATING EXPENSES**

Salaries, Wages and Employee Benefits	1,622,600
Contractual Services, Materials, Supplies and Other Expenses	2,423,753
Depreciation Expense	1,238,863
<b>TOTAL OPERATING EXPENSES</b>	<b>5,285,216</b>

<b>OPERATING INCOME (LOSS)</b>	<b>979,103</b>
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**NON-OPERATING REVENUES (EXPENSES)**

Sale of Equipment	20,025
Income (Loss) on Investments	289,253
<b>TOTAL CAPITAL NON-OPERATING REVENUES (EXPENSES)</b>	<b>309,278</b>

<b>INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS</b>	<b>1,288,381</b>
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**CAPITAL CONTRIBUTIONS**

Capital Grants and Contributions	13,626,524
Impact Fees	1,633,500
<b>TOTAL CAPITAL CONTRIBUTIONS</b>	<b>15,260,024</b>

<b>CHANGE IN NET POSITION</b>	<b>16,548,405</b>
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<b>NET POSITION, BEGINNING</b>	<b>20,782,573</b>
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<b>NET POSITION, ENDING</b>	<b>\$ 37,330,978</b>
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The accompanying notes are an integral part of the financial statements.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**

**STATEMENT OF CASH FLOWS**

**YEAR ENDED JUNE 30, 2024**

**CASH FLOWS FROM OPERATIONS:**

Received from Customers	\$ 3,355,606
Payments to Employees and Related Benefits	(1,581,152)
Payments to Suppliers for Goods and Services	400,594
<b>NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>	<b>2,175,048</b>

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:**

Acquisition and Construction of Capital Assets	(14,393,481)
Sale of Equipment and Other Income	20,025
Capital Contributions	15,260,024
<b>NET CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	<b>886,568</b>

**CASH FLOWS FROM INVESTING ACTIVITIES:**

Income (Loss) from Investments	289,253
Proceeds from Sale of Investments	9,630,597
Purchase of Investments	(10,225,980)
<b>NET CASH FLOWS FROM INVESTING ACTIVITIES</b>	<b>(306,130)</b>

**NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS** 2,755,486

**CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR** 875,407

**CASH AND CASH EQUIVALENTS, END OF YEAR** \$ 3,630,893

**RECONCILIATION OF CASH AND CASH EQUIVALENTS**

**TO STATEMENT OF NET POSITION:**

Current Assets	\$ 3,630,893
Restricted Assets	-
<b>TOTALS</b>	<b><u><u>\$ 3,630,893</u></u></b>

**RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH**

**PROVIDED BY (USED IN) OPERATING ACTIVITIES:**

**OPERATING INCOME (LOSS)** \$ 979,103

**ADJUSTMENTS NOT AFFECTING CASH:**

Depreciation 1,238,863

**CHANGE IN ASSETS AND LIABILITIES:**

Accounts Receivable	(94,682)
Due from Other Governments	(2,814,031)
Inventory	(10,684)
Accounts Payable	2,835,031
Accrued Liabilities	10,914
Compensated Absences	21,840
Net Pension Liability	(155,931)
OPEB Liability	47,700

**CHANGE IN DEFERRED OUTFLOWS/INFLOWS OF RESOURCES:**

Deferred Pension Charges	82,909
Deferred Pension Credits	79,716
Deferred OPEB Charges	24,500
Deferred OPEB Credits	(70,200)
<b>TOTAL ADJUSTMENTS</b>	<b><u><u>1,195,945</u></u></b>

**NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES** \$ 2,175,048

The accompanying notes are an integral part of the financial statements.

## NOTES TO FINANCIAL STATEMENTS

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 1 – DESCRIPTION OF ENTITY:**

The Oconee Joint Regional Sewer Authority (the “OJRSA”) began operations as OJRSA during the 2008/2009 year. The purpose of the OJRSA is to provide for the treatment and disposal of residential, commercial, and industrial wastewater in Oconee County.

**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

**A. The Reporting Entity**

This report includes all operations of the OJRSA for which the OJRSA Commissioners are financially accountable. The OJRSA does not have any component units.

**B. Measurement Focus, Basis of Accounting, and Basis of Presentation**

**Fund Accounting**

OJRSA maintains a single enterprise fund (one of the proprietary fund types) to record its activities which consists of a self-balancing set of accounts. Enterprise funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful for sound financial administration.

**Basis of Accounting**

The financial statements of OJRSA have been prepared in conformity with accounting principles generally accepted in the United States of America (“GAAP”), as applied to governmental units. The Governmental Accounting Standards Board (“GASB”) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of OJRSA’s accounting policies are described below.

The accompanying financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting as required by GAAP. Basis of accounting refers to the timing of recording revenues and expenses. Under the accrual basis of accounting, revenues and receivables are recognized when earned and expenses and liabilities are recognized when incurred.

Enterprise funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with OJRSA’s principal ongoing operations. The principal operating revenues of OJRSA are charges to customers for wastewater treatment. Operating expenses include the cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is OJRSA’s policy to use restricted resources first, and then unrestricted resources as needed.

**C. Cash, Cash Equivalents, and Investments**

OJRSA considers all highly liquid investments (including restricted assets) with original maturities of three months or less when purchased and money market mutual funds to be cash equivalents. Securities with an initial maturity of more than three months (from when initially purchased) and other non-money market mutual funds are reported as investments.

OJRSA’s operating cash and investment policy is designed to operate within existing statutes (which are identical for all non-fiduciary funds, fund types, and component units within the State of South Carolina). The statutes of the State of South Carolina authorize OJRSA to invest in the following:

- (a) Obligations of the United States and its agencies, the principal and interest of which is fully guaranteed by the United States.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND ACTIVITIES (CONTINUED):**

**C. Cash, Cash Equivalents, and Investments (continued):**

- (b) Obligations issued by the Federal Financing Bank, Federal Farm Credit Bank, the Bank of Cooperatives, the Federal Intermediate Credit Bank, the Federal Land Banks, the Federal Home Loan Banks, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the Government National Mortgage Association, the Federal Housing Administration, and the Farmers Home Administration, if, at the time of investment, the obligor has a long-term, unenhanced, unsecured debt rating in one of the top two ratings categories, without regard to a refinement or gradation of rating category by numerical modifier or otherwise, issued by at least two nationally recognized credit rating organizations.
- (c) General obligations of the State of South Carolina or any of its political units; or (ii) revenue obligations of the State of South Carolina or its political units, if at the time of investment, the obligor has a long-term, unenhanced, unsecured debt rating in one of the top two ratings categories, without regard to a refinement or gradation of rating category by numerical modifier or otherwise, issued by at least two nationally recognized credit rating organizations.
- (d) Savings and Loan Associations to the extent that the same are insured by an agency of the federal government.
- (e) Certificates of deposit where the certificates are collaterally secured by securities of the type described in (a) and (b) above held by a third party as escrow agent or custodian, of a market value not less than the amount of the certificates of deposit so secured, including interest; provided, however, such collateral shall not be required to the extent the same are insured by an agency of the federal government.
- (f) Repurchase agreements when collateralized by securities as set forth in this section.
- (g) No load open-end or closed-end management type investment companies or investment trusts registered under the Investment Company Act of 1940, as amended, where the investment is made by a bank or trust company or savings and loan association or other financial institution when acting as trustee or agent for a bond or other debt issue of that local government unit, political subdivision, or county treasurer if the particular portfolio of the investment company or investment trust in which the investment is made (i) is limited to obligations described in items (a), (b), (c), and (f) of this subsection, and (ii) has among its objectives the attempt to maintain a constant net asset value of one dollar a share and to that end, value its assets by the amortized cost method.

OJRSA's cash and investment objectives are preservation of capital, liquidity, and yield. OJRSA reports its cash and investments at fair value which is normally determined by quoted market prices. OJRSA currently or in the past year has primarily used the following investments in its operating activities:

Certificate of Deposits of \$6,045,780 are valued using quoted market prices (Level 1 inputs).

**D. Accounts Receivable**

Accounts receivable represents the uncollected billings as of the fiscal year-end and are shown net of an allowance for uncollectible amounts (if material). Due from other governments consists of grant monies and reimbursements due but uncollected at year-end.

**E. Inventory and Prepaid Items**

The OJRSA accounts for inventories and prepaid items under the consumption method as they are expensed when consumed (except when immaterial). Inventory items are reflected at average cost, determined generally on a first-in, first-out basis.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND ACTIVITIES (CONTINUED):**

**F. Capital Assets**

Property, plant and equipment purchased or acquired are carried at historical cost or estimated historical cost. Contributed assets are recorded at fair market value as of the date received. OJRSA’s capitalization level is \$5,000 per unit item. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following useful lives:

	<b>Years</b>
Buildings, including substantial aboveground structures or enclosures	40
Consultation and engineering studies	5
Consultation services and engineering design (if implemented or constructed)	20
Consultation services and engineering design (if not implemented or constructed)	5
Control systems (computers, SCADA, PLCs, programming, etc.)	10
Covered storage	40
Electrical equipment (motors, generators, motor control centers, lighting, conduit, etc.)	20
Furniture and fixtures	7
Gravity collection and trunk sewer lines	40
Heavy construction and off-road equipment	10
Inflow and infiltration repairs	20
Inflow and infiltration replacement	40
Leasehold assets and improvements	Term of lease
Mechanical equipment (pumps, chains, fans, HVAC, valves, etc.)	20
Office equipment and machines	4
On-road and all-terrain vehicles	7
Pressurized pipes and force mains	40
Sewer appurtenances (manholes, air release valves, vaults, etc.)	40
Sewer inspection and maintenance equipment (CCTV, cleaning and testing, etc.)	7

Construction in progress is stated at cost, which includes the cost of construction and other direct costs attributable to the construction. OJRSA follows the guidance of GASB Statement No. 89, Accounting for Interest Cost Incurred before the End of a Construction Period. Accordingly, interest incurred during the construction phase of capital assets is not included as part of the capitalized value of the assets constructed. No provision for depreciation is made on construction in progress until such time as the relevant assets are completed and put into use. Construction in progress at June 30, 2024 represents engineering and construction costs of ongoing projects.

**G. Compensated Absences**

It is OJRSA’s policy to permit employees to accumulate earned but unused vacation, compensatory, and sick pay benefits. Unused vacation and compensatory time is accumulated in varying amounts based on years of service. Earned vacation and compensatory time will be paid out when used or at retirement up to the maximum limits. Sick leave will only be paid out when used by an employee for personal illness and any remaining unused sick leave balances will be forfeited upon separation of employment.

OJRSA reports compensated absences in accordance with the provisions of GASB Statement No. 16, “Accounting for Compensated Absences.” The entire compensated absence liability and expense is reported on OJRSA’s financial statements.

**H. Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities and long-term obligations are reported in OJRSA’s financial statements when incurred. Bond premiums and discounts are capitalized and amortized over the life of the bonds using the straight-line method (as it approximates the effective interest method) if material. Debt is reported net of applicable bond premiums and discounts.

**I. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure)

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND ACTIVITIES (CONTINUED):**

until then. The government has two types of deferred outflow of resources, (1) *Deferred Pension Charges* and (2) *Deferred Other Post Employment Benefit (OPEB) Charges*. The *deferred pension and OPEB charges* are either (a) recognized in the subsequent period as a reduction of the net pension/OPEB liability (which includes contributions made after the measurement date) or (b) amortized in a systematic and rational method as pension/OPEB expense in future periods in accordance with GAAP.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government has two types of deferred inflow of resources, (1) *Deferred Pension Credits* and (2) *Deferred Other Post Employment Benefit (OPEB) Charges*. The *deferred pension and OPEB credits* are amortized in a systematic and rational method and recognized as a reduction of pension/OPEB expense in future periods in accordance with GAAP.

**J. Net Position**

Net position represents the difference between assets and deferred outflows (if any) and liabilities and deferred inflows (if any) in the statement of net position. Net position is classified into three components as follows:

- Net Investment in Capital Assets - This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of net investment in capital assets. Rather that portion of the debt is included in the same net position component as the unspent proceeds.
- Restricted - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- Unrestricted - This component of net position consists of items that do not meet the definition of "restricted" or "net investment in capital assets."

**K. Revenues and Rate Structure**

Revenues from wastewater treatment services are recognized on the accrual basis. Services are supplied to users under a rate structure designed to produce revenues sufficient to provide for operating and maintenance costs, capital outlay, debt service, reserves and debt service coverage. Operating revenues primarily consist of wastewater treatment fees and other miscellaneous revenues. Income from investments and other revenue sources are classified as non-operating in the financial statements.

**L. Capital Contributions**

Contributions are recognized in the statement of revenues, expenses and changes in fund net position when earned. Contributions include impact fees, sale of equipment, and capital grants.

**M. Special and Extraordinary Items**

Extraordinary items are transactions or other events that are both unusual in nature and infrequent in occurrence. Special items are significant transactions or other events within the control of management that are either unusual in nature or infrequent in occurrence. If such items exist during the reporting period, they are reported separately in the statement of revenues, expenses and changes in fund net position.

**N. Claims and Judgments**

These events and obligations are recorded on the accrual basis which records transactions when the event occurs and the obligation arises.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND ACTIVITIES (CONTINUED):**

**O. Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. Those estimates and assumptions affect the reported amounts of assets and deferred outflows of resources and liabilities and deferred inflows of resources and disclosure of these balances as of the balance sheet date. In addition, they affect the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates and assumptions.

**P. Fair Value**

The fair value measurement and disclosure framework provides for a three-tier fair value hierarchy that gives highest priority to quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that OJRSA can access at the measurement date.

Level 2 – Inputs to the valuation methodology, other than quoted prices included in Level 1 that are observable for an asset or liability either directly or indirectly and include:

- Quoted prices for similar assets and liabilities in active markets.
- Quoted prices for identical or similar assets or liabilities in inactive markets.
- Inputs other than quoted market prices that are observable for the asset or liability.
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Inputs to the valuation methodology that are unobservable for an asset or liability and include:

- Fair value is often based on developed models in which there are few, if any, observable inputs

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used maximize the use of observable inputs and minimize the use of unobservable inputs.

The valuation methodologies described above may produce a fair value calculation that may not be indicative of future net realizable values or reflective of future fair values. OJRSA believes that the valuation methods used are appropriate and consistent with GAAP. The use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date. There have been no significant changes from the prior year in the methodologies used to measure fair value.

**Q. Pensions**

OJRSA recognizes a net pension liability for each qualified pension plan in which it participates, which represents the excess of the total pension liability over the fiduciary net position of the qualified pension plan, or OJRSA's proportionate share thereof in the case of a cost-sharing multiple-employer plan, measured as of OJRSA's fiscal year-end. Changes in the net pension liability during the period are recorded as pension expense, or as deferred outflows or inflows of resources depending on the nature of the change, in the period incurred. Those changes in net pension liability that are recorded as deferred outflows or inflows of resources that arise from changes in actuarial assumptions or other inputs and differences between expected or actual experience are amortized over the weighted average remaining service life of all participants in the respective qualified pension plan and recorded as a component of pension expense beginning with the period in which they are incurred. Projected earnings on qualified pension plan investments are recognized as a component of pension expense. Differences between projected and actual investment earnings are reported as deferred outflows or inflows of resources and amortized as a component of pension expense on a closed basis over a five-year period beginning with the period in which the difference occurred.

OCONEE JOINT REGIONAL SEWER AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2024

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**NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND ACTIVITIES (CONTINUED):**

**R. Comparative Data**

Comparative data (i.e. presentation of prior year totals by fund type) has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

**S. Subsequent Events**

Management has evaluated subsequent events through November 1, 2024, the date the financial statements were available to be issued.

**NOTE 3 – DEPOSITS AND INVESTMENTS:**

***Deposits***

**Custodial credit risk for Deposits** - Custodial credit risk is the risk that OJRSA's deposits will not be returned to it. OJRSA has no formal policy regarding custodial credit risk. The total cash balances are insured by the FDIC up to \$250,000 per bank. From time to time during the year, OJRSA may have cash on deposit with banks that exceeds the balance insured by the FDIC.

Investments – As of June 30, 2024, OJRSA had the following investments and maturities:

<u>Investment</u>	<u>Credit Rating ^</u>	<u>Fair Value</u>	<u>Investment Maturities (in years)</u>		
			<u>less than 1</u>	<u>1-5</u>	<u>5-10</u>
Certificates of Deposit	NR	\$ 6,045,780	\$ 4,398,002	\$ 1,647,779	-

^ If available, credit ratings are from Standard & Poor's and Moody's Investors Service

NR – Not Rated

Interest rate risk - Investments - OJRSA does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Custodial Credit Risk – Investments - Custodial credit risk for investments is the risk that, in the event of a bank failure, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. OJRSA does not have an investment policy for custodial credit risk but follows the investment policy statutes of the State of South Carolina.

Credit risk – Investments - South Carolina statutes authorize investments in certificates of deposit, savings accounts, repurchase agreements, the State Treasurer's Local Government Investment Pool, obligations of the United States Government and government agencies unconditionally guaranteed by the United States Government. OJRSA has no investment policy that would further restrict its choices.

Concentration of credit risk - Investments - Concentration of credit risk is the risk of loss attributed to the magnitude of OJRSA 's investments in a single issuer. OJRSA does not have a policy that limits the amount that may be invested in any one issuer.

Certain deposits and investments of OJRSA are designated for specified purposes. The major types of designations at June 30, 2024 were those imposed by OJRSA.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 4 – DESIGNATED ASSETS:**

OJRSA has designated certain resources in order to meet future obligations. These resources are classified as unrestricted assets in the statements of net position, however, the OJRSA has designated them for specific use.

The capital upgrades and expansion, contingency, capital replacement and special expansion fund accounts are used to accumulate resources to be used for improvements, betterments, and extensions of the system. Total unrestricted net position totaled \$7,328,020 at June 30, 2024. This amount was designated by OJRSA for specific use.

**NOTE 5 – CAPITAL ASSETS:**

Capital asset activity for the year ended June 30, 2024, was as follows:

	<b>Beginning Balance</b>	<b>Additions</b>	<b>Retirements</b>	<b>Ending Balance</b>
<b>Capital Assets not being Depreciated:</b>				
Land and Land Rights	\$ 693,819	\$ -	\$ -	\$ 693,819
Construction in Progress	750,498	14,116,181	-	14,866,679
<b>Total Capital Assets not being Depreciated</b>	<b>1,444,317</b>	<b>14,116,181</b>	<b>-</b>	<b>15,560,498</b>
<b>Capital Assets being Depreciated:</b>				
Property, Plant, & Equipment	32,784,314	136,026	-	32,920,340
Automotive Equipment	716,446	29,424	-	745,870
Equipment	202,099	111,850	-	313,949
<b>Total Capital Assets being Depreciated</b>	<b>33,702,859</b>	<b>277,300</b>	<b>-</b>	<b>33,980,159</b>
<b>Less Accumulated Depreciation for:</b>				
Property, Plant, & Equipment	(17,875,551)	(1,120,064)	-	(18,995,615)
Automotive Equipment	(308,106)	(83,567)	-	(391,673)
Equipment	(115,179)	(35,232)	-	(150,411)
<b>Total Accumulated Depreciation</b>	<b>(18,298,836)</b>	<b>(1,238,863)</b>	<b>-</b>	<b>(19,537,699)</b>
<b>Total Capital Assets being Depreciated, Net</b>	<b>15,404,023</b>	<b>(961,563)</b>	<b>-</b>	<b>14,442,460</b>
<b>Capital Assets, net</b>	<b>\$ 16,848,340</b>	<b>\$ 13,154,618</b>	<b>\$ -</b>	<b>\$ 30,002,958</b>

Depreciation expense for the year totaled \$1,238,863.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 6 – LONG-TERM LIABILITIES:**

Changes in long-term liabilities was as follows:

	<u>Balance at June 30, 2023</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance at June 30, 2024</u>	<u>Due Within One Year</u>
Net Pension Liability	\$ 2,148,130	\$ -	\$ (155,931)	\$ 1,992,199	\$ -
Net OPEB Liability	501,500	47,700	-	549,200	-
Compensated Absences	123,994	21,840	-	145,834	72,917
Total Long-Term Liabilities	<u>\$ 2,773,624</u>	<u>\$ 69,540</u>	<u>\$ (155,931)</u>	<u>\$ 2,687,233</u>	<u>\$ 72,917</u>

**NOTE 7 – PENSION PLAN:**

OJRSA participates in the State of South Carolina's retirement plans, which are administered by the South Carolina Public Employee Benefit Authority ("PEBA"). The South Carolina Public Employee Benefit Authority (PEBA), created July 1, 2012, is the state agency responsible for the administration and management of the retirement systems and benefit programs of the state of South Carolina, including the State Optional Retirement Program and the S.C. Deferred Compensation Program, as well as the state's employee insurance programs. As such, PEBA is responsible for administering the South Carolina Retirement Systems' five defined benefit pension plans. PEBA has an 11-member Board of Directors, appointed by the Governor and General Assembly leadership, which serves as custodian, co-trustee and co-fiduciary of the Systems and the assets of the retirement trust funds. The Retirement System Investment Commission (Commission as the governing body, RSIC as the agency), created by the General Assembly in 2005, has exclusive authority to invest and manage the retirement trust funds' assets. The Commission, an eight-member board, serves as co-trustee and co-fiduciary for the assets of the retirement trust funds. By law, the State Fiscal Accountability Authority (SFAA), which consists of five elected officials, also reviews certain PEBA Board decisions regarding the actuary of the Systems.

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Systems and additions to/deductions from the Systems fiduciary net position have been determined on the accrual basis of accounting as they are reported by the Systems in accordance with generally accepted accounting principles (GAAP). For this purpose, revenues are recognized when earned and expenses are recognized when incurred. Benefit and refund expenses are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

PEBA issues an Annual Comprehensive Financial Report (ACFR) containing financial statements and required supplementary information for the Systems' Pension Trust Funds. The ACFR is publicly available through PEBA's website at [www.peba.sc.gov](http://www.peba.sc.gov), or a copy may be obtained by submitting a request to PEBA, 202 Arbor Lake Drive, Columbia, SC 29223. PEBA is a division of the primary government of the state of South Carolina and therefore, retirement trust fund financial information is also included in the ACFR for the state.

**Plan Description**

The South Carolina Retirement System (SCRS), a cost-sharing multiple-employer defined benefit pension plan, was established July 1, 1945, pursuant to the provisions of Section 9-1-20 of the South Carolina Code of Laws for the purpose of providing retirement and other benefits for teachers and employees of the state and its political subdivisions. SCRS covers employees of state agencies, public school districts and participating charter schools, public higher education institutions, other participating local subdivisions of government and individuals first elected to the South Carolina General Assembly at or after the general election in November 2012.

**Membership**

Membership requirements are prescribed in Title 9 of the South Carolina Code of Laws. A brief summary of the requirements under SCRS is presented below:

**OCONEE JOINT REGIONAL SEWER AUTHORITY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS**

**YEAR ENDED JUNE 30, 2024**

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**NOTE 7 – PENSION PLAN (CONTINUED):**

SCRS - Generally, all employees of covered employers are required to participate in and contribute to the system as a condition of employment. This plan covers general employees and teachers and individuals first elected to the South Carolina General Assembly at or after the general election in November 2012. A member of the system with an effective date of membership prior to July 1, 2012, is a Class Two member. A member of the system with an effective date of membership on or after July 1, 2012, is a Class Three member.

**Plan Benefits**

Benefit terms are prescribed in Title 9 of the South Carolina Code of Laws. PEBA does not have the authority to establish or amend benefit terms without a legislative change in the code of laws. Key elements of the benefit calculation include the benefit multiplier, years of service, and average final compensation/current annual salary. A brief summary of the benefit terms for each system is presented below.

SCRS - A Class Two member who has separated from service with at least five or more years of earned service is eligible for a monthly pension at age 65 or with 28 years credited service regardless of age. A member may elect early retirement with reduced pension benefits payable at age 55 with 25 years of service credit. A Class Three member who has separated from service with at least eight or more years of earned service is eligible for a monthly pension upon satisfying the Rule of 90 requirement that the total of the member's age and the member's creditable service equals at least 90 years. Both Class Two and Class Three members are eligible to receive a reduced deferred annuity at age 60 if they satisfy the five- or eight-year earned service requirement, respectively. An incidental death benefit is also available to beneficiaries of active and retired members of employers who participate in the death benefit program.

The annual retirement allowance of eligible retirees or their surviving annuitants is increased by the lesser of one percent or five hundred dollars every July 1. Only those annuitants in receipt of a benefit on July 1 of the preceding year are eligible to receive the increase. Members who retire under the early retirement provisions at age 55 with 25 years of service are not eligible for the benefit adjustment until the second July 1 after reaching age 60 or the second July 1 after the date they would have had 28 years of service credit had they not retired.

**Plan Contributions**

Actuarial valuations are performed annually by an external consulting actuary to ensure applicable contribution rates satisfy the funding parameters specified in Title 9 of the South Carolina Code of Laws. Under these provisions, SCRS and PORS contribution requirements must be sufficient to maintain an amortization period for the financing of the unfunded actuarial accrued liability (UAAL) over a period that does not exceed the number of years scheduled in state statute. Effective July 1, 2017, employee rates were increased and capped at 9 percent for SCRS and 9.75 percent for PORS. The legislation also increased employer contribution rates beginning July 1, 2017, for both SCRS and PORS until reaching 18.56 percent for SCRS and 21.24 percent for PORS. The legislation included a further provision that if the scheduled contributions are not sufficient to meet the funding periods set in state statute, the PEBA board would increase the employer contribution rates as necessary to meet the funding periods set for the applicable year.

Pension reform legislation modified statute such that the employer contribution rates for SCRS and PORS to be further increased, not to exceed one-half of one percent in any one year if necessary, in order to improve the funding of the plans. The statute set rates intended to reduce the unfunded liability of SCRS and PORS to the maximum amortization period of 20 years from 30 years over a ten-year schedule, as determined by the annual actuarial valuations of the plan. Finally, under the revised statute, the contribution rates for SCRS and PORS may not be decreased until the plans are at least 85 percent funded.

OCONEE JOINT REGIONAL SEWER AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2024

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**NOTE 7 – PENSION PLAN (CONTINUED):**

Required employee contribution rates are as follows:

	Fiscal Year 2024	Fiscal Year 2023
SCRS		
Employee Class Two	9.00%	9.00%
Employee Class Three	9.00%	9.00%

- Required employer contributions rates (1) for the fiscal year ended June 30 are as follows:

	Fiscal Year 2024	Fiscal Year 2023
SCRS		
Employer Class Two	18.41%	17.41%
Employer Class Three	18.41%	17.41%
Employer Incidental Death Benefit	0.15%	0.15%

(1) Calculated on earnable compensation as defined in Title 9 of the South Carolina Code of Laws.

**Actuarial Assumptions and Methods**

Actuarial valuations of the ongoing plan involve estimates of the reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and future salary increases. Amounts determined regarding the net pension liability are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. South Carolina state statute requires that an actuarial experience study be completed at least once in each five-year period. An experience report on the Systems was most recently issued for the period ending June 30, 2019.

The June 30, 2023, total pension liability (TPL), net pension liability (NPL), and sensitivity information shown in this report were determined by our consulting actuary, Gabriel Roeder Smith & Company (GRS) and are based on an actuarial valuation performed as of July 1, 2022. The total pension liability was rolled-forward from the valuation date to the plans’ fiscal year end, June 30, 2023, using generally accepted actuarial principles. There was no legislation enacted during the 2023 legislative session that had a material change in the benefit provisions for any of the systems.

The following table provides a summary of the actuarial assumptions and methods used to calculate the TPL as of June 30, 2023:

	SCRS
Actuarial cost method	Entry Age
Actuarial assumptions:	
Investment rate of return	7.00%
Projected salary increases	3.0% to 11.0%
Benefit adjustments	lesser of 1% or \$500

The post-retiree mortality assumption is dependent upon the member’s job category and gender. The base mortality assumptions, the 2020 Public Retirees of South Carolina Mortality table (2020 PRSC), was developed using the Systems’ mortality experience. These base rates are adjusted for future improvement in mortality using 80% of Scale UMP projected from the year 2020.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 7 – PENSION PLAN (CONTINUED):**

Assumptions used in the June 30, 2023, valuations for SCRS are as follows:

Former Job Class	Males	Females
Educators	2020 PRSC Males multiplied by 95%	2020 PRSC Females multiplied by 94%
General Employees and Members of the General Assembly	2020 PRSC Males multiplied by 97%	2020 PRSC Females multiplied by 107%
Public Safety and Firefighters	2020 PRSC Males multiplied by 127%	2020 PRSC Females multiplied by 107%

**Net Pension Liability of the Plan**

The NPL is calculated separately for each system and represents that particular system's TPL determined in accordance with GASB No. 67 less that System's fiduciary net position. NPL totals, as of the June 30, 2023, measurement date, for SCRS and PORS are as follows:

Plan	Total Pension Liability	Plan Fiduciary Net Position	Employers' Net Pension Liability (Asset)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
SCRS	\$58,464,402,454	\$34,286,961,942	\$24,177,440,512	58.6%

The TPL is calculated by the Systems' actuary, and each plan's fiduciary net position is reported in the Systems' financial statements. The NPL is disclosed in accordance with the requirements of GASB 67 in the Systems' notes to the financial statements and required supplementary information. Liability calculations performed by the Systems' actuary for the purpose of satisfying the requirements of GASB Nos. 67 and 68 are not applicable for other purposes, such as determining the plans' funding requirements.

**Long-term expected rate of return**

The long-term expected rate of return on pension plan investments is based upon 20-year capital market assumptions. The long-term expected rates of return represent assumptions developed using an arithmetic building block approach, primarily based on consensus expectations and market-based inputs. Expected returns are net of investment fees.

The expected returns, along with the expected inflation rate, form the basis for the revised target asset allocation adopted at the beginning of the 2023 fiscal year. The long-term expected rate of return is produced by weighting the expected future real rates of return by the target allocation percentage and adding expected inflation and is summarized in the table below. For actuarial purposes, the 7.00 percent assumed annual investment rate of return used in the calculation of the TPL includes a 4.75 percent real rate of return and a 2.25 percent inflation component.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
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**YEAR ENDED JUNE 30, 2024**

**NOTE 7 – PENSION PLAN (CONTINUED):**

<b>Allocation / Exposure</b>	<b>Policy Target</b>	<b>Expected Arithmetic Real Rate of Return</b>	<b>Long Term Expected Portfolio Real Rate of Return</b>
Public Equity	46.0%	6.62%	3.04%
Bonds	26.0%	0.31%	0.08%
Private Equity <sup>1</sup>	9.0%	10.91%	0.98%
Private Debt <sup>1</sup>	7.0%	6.16%	0.43%
Real Assets	12.0%		
Real Estate <sup>1</sup>	9.0%	6.41%	0.58%
Infrastructure <sup>1</sup>	3.0%	6.62%	0.20%
Total Expected Return <sup>2</sup>	100.0%		5.31%
Inflation for Actuarial Purposes			2.25%
			7.56%

**Discount Rate**

The discount rate used to measure the TPL was 7 percent. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers in SCRS and PORS will be made based on the actuarially determined rates based on provisions in the South Carolina Code of Laws. Based on those assumptions, the System's fiduciary net position was projected to be available to make all the projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the TPL.

**Sensitivity Analysis**

The following table presents the proportionate share of the NPL of the plans calculated using the discount rate of 7.00 percent, as well as what the City's NPL would be if it were calculated using a discount rate that is 1.00 percent lower (6.00 percent) or 1.00 percent higher (8.00 percent) than the current rate.

<b>Sensitivity of the Net Pension Liability to Changes in the Discount Rate</b>		
<b>1.00% Decrease (6.00%)</b>	<b>Current Discount Rate (7.00%)</b>	<b>1.00% Increase (8.00%)</b>
\$2,574,112	\$1,992,199	\$1,508,534

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2024, OJRSA reported a liability of \$1,992,199 for its proportionate share of the SCRS net pension liability. The net pension liabilities were measured as of June 30, 2023, and the total pension liabilities for the Plans used to calculate the net pension liabilities were determined based on the most recent actuarial valuation report of July 1, 2023 that was projected forward to the measurement date. OJRSA's proportion of the net pension liabilities were based on a projection of OJRSA's long-term share of contributions to the Plans relative to the projected contributions of all participating South Carolina state and local governmental employers, actuarially determined. At June 30, 2023, OJRSA's SCRS proportion was 0.008240%.

For the year ended June 30, 2024, OJRSA recognized pension expense of approximately \$214,000. At June 30, 2024, OJRSA reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 7 – PENSION PLAN (CONTINUED):**

	<b>Deferred Outflows of</b>	<b>Deferred Inflows of Resources</b>
Difference between expected and actual experience	\$ 34,588	\$ 5,525
Changes of assumptions	30,523	-
Net difference between projected and actual investment earnings	-	2,727
Change in allocated proportion	47,190	149,425
Contributions after the measurement date	199,756	-
Total	<u>\$ 312,057</u>	<u>\$ 157,677</u>

The amount of \$199,756 reported as deferred outflows of resources related to pensions resulting from OJRSA contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Fiscal Year</b>	<b>Amount</b>
2025	\$ 19,587
2026	(95,607)
2027	31,812
2028	(1,168)
Thereafter	-
<b>Total</b>	<u>\$ (45,376)</u>

**Payable to Plans**

OJRSA reported a payable of approximately \$23,380 to PEBA as of June 30, 2024, representing required employer and employee contributions for the month of June 2024 for the SCRS.

**NOTE 8 – RISK MANAGEMENT:**

OJRSA is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. To insure against casualty risks, OJRSA is a member of the State of South Carolina Insurance Reserve Fund, a public entity risk pool currently operating as a common risk management and insurance program for local governments in South Carolina. Settled claims resulting from these risks have not exceeded the insurance coverage limits in any of the past three fiscal years.

**NOTE 9 – COMMITMENTS AND CONTINGENCIES:**

The construction work in progress amounts in Note 5 relate to engineering, legal, and other construction costs. OJRSA has approximately \$18,000,000 in construction commitments at year-end.

**NOTE 10 - POST-EMPLOYMENT HEALTH CARE BENEFITS OTHER THAN PENSIONS:**

The OJRSA sponsors a single employer defined benefit healthcare plan (the “OPEB Plan”) to provide certain postretirement benefits to eligible retirees. The OJRSA pays at least a portion of the monthly premiums for employees, depending upon an employee’s length of service. Retirees may, at their option, include spouse coverage. The OJRSA’s regular insurance benefit providers underwrite the retiree’s policies.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2024**

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**NOTE 10 - POST-EMPLOYMENT HEALTH CARE BENEFITS OTHER THAN PENSIONS (CONTINUED):**

**Plan Description**

A retired employee under the South Carolina State Retirement (SCRS) plan who is participating in the OJRSA's medical and dental program, is eligible to elect post-retirement coverage if, at retirement, the participant meets the following conditions.

**Eligibility Conditions**

A retiring employee, who is participating in the employer's medical program and who is eligible to retire under the South Carolina Retirement System, is eligible to elect postemployment coverage.

**Regular Employees – Class 2**

- Retirees with 60 years of age and 5 years of service.
- Retirees with 55 years of age and 25 years of service.
- Retirees with 65 years of age and 5 years of service.
- Retirees with 28 years of service.

**Regular Employees – Class 3**

- Retirees with 60 years of age and 8 years of service.
- Retirees with age plus years of service equal 90 points.
- Retirees with 65 years of age and 8 years of service.

**Covered Employees**

All full time employees (must be covered by the active plan at time of retirement).

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OCONEE JOINT REGIONAL SEWER AUTHORITY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2024

**NOTE 10 - POST-EMPLOYMENT HEALTH CARE BENEFITS OTHER THAN PENSIONS (CONTINUED):**

Type of Coverage	Retiree	Spouse
Life Insurance	Employer provides \$3,000 of Basic Life Insurance coverage. Employer pays the premium.	Not Applicable
Coverage ceases	Coverage stops at age 65.	Not Applicable.
Medical Coverage		
➤ Retiree Cost Sharing	Retirees pay a portion of the premium. See Retiree Premium Discount table below.	Retiree pays a portion of the spousal premium. See Retiree Premium Discount table below.
➤ Coverage ceases	Coverage stops at date of death.	Coverage stops at Spouse date of death.
Dental & Vision Coverage		
➤ Retiree Cost Sharing	Retirees pay a portion of the premium. See Retiree Premium Discount table below.	Retiree pays a portion of the spousal premium. See Retiree Premium Discount table below.
➤ Coverage ceases	Coverage stops at date of death.	Coverage stops at Spouse date of death.

Retiree Premium Discount			
Service at Retirement:	10 + years	15-25 years	25 + years
Retiree & Spouse hired Prior to May 2, 2008	61.86%	N/A	N/A
Retiree & Spouse hired on or after May 2, 2008	N/A	23.72%	61.86%

**Dependent (non-spouse) Coverage**

Dependents not covered.

**Amendments**

The Employer reserves the right to amend the Plan at any time subject to Board action.

**Rollforward disclosure**

The actuarial valuation was performed as of July 1, 2023. Update procedures were used to roll forward the total OPEB liability to June 30, 2024.

**Plan assets**

There are no Plan assets accumulated in a trust that meets the criteria in paragraph four of GASB Statement No. 75. Plan.

**Membership**

The following employees were covered by the benefit terms at the valuation date of July 1, 2023:

Med Tier	Active	Inactive
Employee	14	0
Employee + Spouse	2	0
Employee + Children	0	0
Employee + Family	2	0
None	0	0
<b>Total</b>	<b>18</b>	<b>0</b>

OCONEE JOINT REGIONAL SEWER AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2024

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**NOTE 10 - POST-EMPLOYMENT HEALTH CARE BENEFITS OTHER THAN PENSIONS (CONTINUED):**

**Contributions**

The funding policy of the OJRSA is to contribute annually an amount sufficient to satisfy benefit payment requirements to participants.

**Actuarial Assumptions and Methods**

Actuarial valuations of the OPEB Plan involve estimates of the reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, inflation, healthcare cost trend rates, and future salary changes. Amounts determined regarding the net OPEB liability are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive OPEB Plan (the plan as understood by the employer and its members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The following table provides a summary of the significant actuarial assumptions and methods used in the latest actuarial valuation for the OPEB Plan:

Discount Rate:	3.86%
Salary Scale:	2.50%
Healthcare Cost Trend Rates:	5.75% for fiscal year end 2023 and 9.21% for fiscal year end 2024 (to reflect actual experience), then 6.50% for fiscal year end 2025, decreasing 0.25% per year to an ultimate rate of 5.00%
Mortality:	RP-2014 Mortality Table, fully generational with base year 2006, projected using two-dimensional mortality improvement scale MP-2021
Actuarial Cost Method:	Entry Age Actuarial Cost Method

**Expected Return on Assets**

None

**Discount Rate**

The discount rate has been set equal to 3.86% and represents the Municipal GO AA 20-year yield curve rate as the measurement date.

**Net OPEB Liability**

The employer's net OPEB liability of \$549,200 is reported herein as of June 30, 2024 for the employer fiscal year and reporting period of June 30, 2023 to June 30, 2024. The values shown for this fiscal year and reporting period are based on a measurement date of July 1, 2023.

**Changes in the Net OPEB Liability**

The District's OPEB cost (expense) is calculated based on the annual required contribution (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 75. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years.

OCONEE JOINT REGIONAL SEWER AUTHORITY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2024

**NOTE 10 - POST-EMPLOYMENT HEALTH CARE BENEFITS OTHER THAN PENSIONS (CONTINUED):**

The following details the change in OPEB liability for the year ended June 30, 2024:

		Increase (Decrease)	
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability/ (Asset) (a) – (b)
Balances at July 1, 2023	\$ 501,500	\$ 0	\$ 501,500
Changes for the year:			
Service cost	37,600		37,600
Interest	19,900		19,900
Differences between expected and actual experience	12,800		12,800
Contributions – employer		0	0
Contributions – employee		0	0
Net investment income		0	0
Benefit payments	0	0	0
Changes of benefit terms	0	0	0
Administrative expense		0	0
Assumption changes	(22,600)	0	(22,600)
Net changes	\$ 47,700	\$ 0	\$ 47,700
Balances at June 30, 2024*	\$ 549,200	\$ 0	\$ 549,200

\*Measurement date is July 1, 2023

**Sensitivity of the net OPEB liability to changes in the discount rate**

The following presents the net OPEB liability/(asset) of the employer as of the measurement date calculated using the discount rate, as well as what the employer's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease	Current Discount Rate	1% Increase
Employer's Net OPEB Liability/(Asset)	\$698,000	\$549,200	\$436,200

**Sensitivity of the net OPEB liability to changes in the trend rate**

The following presents the net OPEB liability/(asset) of the employer as of the measurement date calculated using the trend rate, as well as what the employer's net OPEB liability would be if it were calculated using a trend rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease	Current Trend Rate	1% Increase
Employer's Net OPEB Liability/(Asset)	\$422,000	\$549,200	\$721,700

OCONEE JOINT REGIONAL SEWER AUTHORITY

NOTES TO THE BASIC FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2024

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NOTE 10 - POST-EMPLOYMENT HEALTH CARE BENEFITS OTHER THAN PENSIONS (CONTINUED):

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**  
 For the year ended June 30, 2024, under GASB 75 the employer OPEB expense is \$5,500. The Deferred Outflows of Resources and Deferred Inflows of Resources related to OPEB as of June 30, 2024 from various sources are as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 45,800	\$ (335,000)
Changes of assumptions	241,900	(319,300)
Net difference between projected and actual earnings on OPEB plan investments	0	0
Employer contributions after Measurement Date but prior to fiscal year end	TBD <sup>1</sup>	0
Total	\$ 287,700	\$ (654,300)

Other amounts reported as deferred outflows of resources (deferred OPEB charges) and deferred inflows of resources (deferred OPEB credits) related to the OPEB Plan will increase (decrease) OPEB expense as follows:

Year ended June 30:	Amount:
2025	\$ (55,500)
2026	(55,500)
2027	(55,500)
2028	(55,500)
2029	(55,300)
Thereafter	(89,300)

NOTE 11 – LITIGATION

OJRSA is from time-to-time subject to various claims, legal actions and other matters arising out of the normal operations conducted by the Utility. In the opinion of management, based on prior experience and available information, the disposition of any lawsuits will not materially affect OJRSA’s financial position.

## REQUIRED SUPPLEMENTAL INFORMATION

**OCONEE JOINT REGIONAL SEWER AUTHORITY**

**REQUIRED SUPPLEMENTAL INFORMATION – PENSION PLAN SCHEDULES**

**SCHEDULE OF OJRSA'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY AND SCHEDULE OF OJRSA CONTRIBUTIONS TO THE COST SHARING PENSION PLAN**

**JUNE 30, 2024**

OJRSA's proportionate share of the net pension liability is as follows:

	June 30, 2024	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
OJRSA's proportion of the net pension liability (asset)	0.008240%	0.008861%	0.009262%	0.008396%	0.007867%	0.007398%	0.007459%	0.007306%	0.007271%	0.007658%
OJRSA's proportion share of the net pension liability (asset)	\$ 1,992,199	\$ 2,148,130	\$ 2,004,469	\$ 2,145,353	\$ 1,796,322	\$ 1,657,552	\$ 1,679,141	\$ 1,560,551	\$ 1,378,980	\$ 1,318,454
OJRSA's covered payroll	\$ 1,050,473	\$ 1,055,151	\$ 1,047,012	\$ 889,904	\$ 829,341	\$ 713,370	\$ 752,119	\$ 707,532	\$ 676,128	\$ 682,497
OJRSA's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	189.65%	203.59%	191.45%	241.08%	216.60%	232.36%	223.25%	220.56%	203.95%	193.18%
Plan fiduciary net position as a percentage of the total pension liability	58.60%	57.10%	60.70%	50.70%	54.40%	54.01%	53.30%	52.90%	57.00%	59.90%

OJRSA's contributions to the cost sharing pension plan was as follows:

	June 30, 2024	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
Contractually required contribution	\$ 202,513	\$ 184,463	\$ 174,733	\$ 162,915	\$ 138,469	\$ 120,752	\$ 96,733	\$ 86,945	\$ 78,253	\$ 73,698
Contributions in relation to the contractually required contribution	(202,513)	(184,463)	(174,733)	(162,915)	(138,469)	(120,752)	(96,733)	(86,945)	(78,253)	(73,698)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OJRSA's covered payroll	\$ 1,091,126	\$ 1,050,473	\$ 1,055,151	\$ 1,047,012	\$ 889,904	\$ 829,341	\$ 713,370	\$ 752,119	\$ 707,532	\$ 676,128
Contributions as a percentage of covered payroll	18.56%	17.56%	16.56%	15.56%	15.56%	14.56%	13.56%	11.56%	11.06%	10.90%

**Notes to Schedule:**

The amounts presented for each fiscal year were determined as of June 30th of the preceding year.

The City adopted GASB #68/71 during the year ended June 30, 2015. Information before 2015 is not available.

**OCONEE JOINT REGIONAL SEWER AUTHORITY**

**REQUIRED SUPPLEMENTAL INFORMATION**

**SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS**

**JUNE 30, 2024**

**Schedule of Changes in the Employer's Net OPEB Liability and Related Ratios**

Last 10 Fiscal Years (as information becomes available):

Fiscal Year Ending June 30,	Last 10 Fiscal Years (as information becomes available)			
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
<b>Total OPEB liability</b>				
Service cost	\$ 28,600	\$ 29,300	\$ 35,400	\$ 46,000
Interest	22,200	24,500	25,600	24,900
Changes of benefit terms	0	0	0	0
Differences between expected and actual experience	0	(1,800)	53,200	(60,900)
Changes of assumptions	0	83,800	72,800	199,700
Benefit payments, including refunds of employee contributions	0	0	0	0
<b>Net change in total OPEB liability</b>	<b>\$ 50,800</b>	<b>\$ 135,800</b>	<b>\$ 187,000</b>	<b>\$ 209,700</b>
<b>Total OPEB liability – beginning</b>	<b>\$ 595,600</b>	<b>\$ 646,400</b>	<b>\$ 782,200</b>	<b>\$ 969,200</b>
<b>Total OPEB liability – ending (a)</b>	<b>646,400</b>	<b>782,200</b>	<b>969,200</b>	<b>1,178,900</b>
<b>Plan fiduciary net position</b>				
Contributions – employer	\$ 0	\$ 0	\$ 0	\$ 0
Contributions – employee	0	0	0	0
Net investment income	0	0	0	0
Benefit payments, including refunds of employee contributions	0	0	0	0
Administrative expenses	0	0	0	0
Other	0	0	0	0
<b>Net change in plan fiduciary net position</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Plan fiduciary net position – beginning</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Plan fiduciary net position – ending (b)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Employer's net OPEB liability – ending (a)-(b)</b>	<b>\$ 646,400</b>	<b>\$ 782,200</b>	<b>\$ 969,200</b>	<b>\$ 1,178,900</b>
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%	0.00%	0.00%	0.00%
Covered-employee payroll	\$ 786,200	\$ 786,200	\$ 940,900	\$ 940,900
Employer's net OPEB liability as a percentage of covered-employee payroll	82.22%	99.49%	103.01%	125.29%

Notes to Schedule: None

Fiscal Year Ending June 30,	Last 10 Fiscal Years (as information becomes available)	
	<u>2023</u>	<u>2024</u>
<b>Total OPEB liability</b>		
Service cost	\$ 57,000	\$ 37,600
Interest	23,700	19,900
Changes of benefit terms	0	0
Differences between expected and actual experience	(372,900)	12,800
Changes of assumptions	(385,200)	(22,600)
Benefit payments, including refunds of employee contributions	0	0
<b>Net change in total OPEB liability</b>	<b>\$ (677,400)</b>	<b>\$ 47,700</b>
<b>Total OPEB liability – beginning</b>	<b>\$ 1,178,900</b>	<b>\$ 501,500</b>
<b>Total OPEB liability – ending (a)</b>	<b>501,500</b>	<b>549,200</b>
<b>Plan fiduciary net position</b>		
Contributions – employer	\$ 0	\$ 0
Contributions – employee	0	0
Net investment income	0	0
Benefit payments, including refunds of employee contributions	0	0
Administrative expenses	0	0
Other	0	0
<b>Net change in plan fiduciary net position</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Plan fiduciary net position – beginning</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Plan fiduciary net position – ending (b)</b>	<b>0</b>	<b>0</b>
<b>Employer's net OPEB liability – ending (a)-(b)</b>	<b>\$ 501,500</b>	<b>\$ 549,200</b>
Plan fiduciary net position as a percentage of the total OPEB liability	0	0.00%
Covered-employee payroll	\$ 1,033,400	\$ 1,033,400
Employer's net OPEB liability as a percentage of covered-employee payroll	48.53%	53.14%

Notes to Schedule: None

**OCONEE JOINT REGIONAL SEWER AUTHORITY****REQUIRED SUPPLEMENTAL INFORMATION****SCHEDULE OF CHANGES IN NET OPEB LIABILITY AND RELATED RATIOS****JUNE 30, 2024**

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The following details District contributions during the last 10 fiscal years (as information becomes available):

	<u>June 30, 2024</u>	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>	<u>June 30, 2019</u>
Actuarial Determined Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions in relation to the	-	-	-	-	-	-
Actuarial required contribution	-	-	-	-	-	-
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OJRSA's covered payroll	\$ 1,091,126	\$ 1,050,473	\$ 1,055,151	\$ 1,047,012	\$ 889,904	\$ 829,341
Contributions as a percentage of covered payroll	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

The first valuation under GASB 75 used expected "pay-as-you-go" cost.

**Notes to Schedule**

The OJRSA has elected to make an annual contribution equal to the benefit payments. The OJRSA share of net benefits is the difference between the expected benefit payments and the retiree contributions. It is sometimes referred to as "pay-as-you-go."

The expected benefit payments are actuarially determined to reflect the age difference between the overall covered group and the retiree group.

Actuarially determined contributions, which are based on the expected "pay-as-you-go" cost, and actual contributions are from the measurement periods ending June 30 of the year prior to the year-end of the reporting periods shown.

## COMPLIANCE SECTION

OCONEE JOINT REGIONAL SEWER AUTHORITY

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2024

Federal Grantor/Pass-Through Grantor/Program Title	Federal Assistance Listing Number	Grant/Award Number	Eligible Expenditures
<u>US Department of Commerce*</u> Economic Development Administration's Economic Adjustment Program	11.307	04-79-07356	\$ 3,494,389
<u>US Department of Treasury*</u> Passed through the South Carolina Rural Infrastructure Authority, Coronavirus State and Local Fiscal Recovery Funds	21.027	SLFRP5410 A-23-C153	<u>1,244,629</u>
Total Expenditures of Federal Awards			<u>\$ 4,739,018</u>

\* Indicates Major Program

**NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Presentation**

The Schedule of Expenditures of Federal Awards is prepared using the accrual basis of accounting.

**Program Type Determination**

Type A programs are defined as federal programs with federal expenditures exceeding \$750,000. The threshold of \$750,000 was used in distinguishing between Type A and Type B programs.

**Method of Major Program Selection**

The risk-based approach was used in the selection of federal programs to be tested as major programs. OJRSA did not qualify as a low-risk auditee for the fiscal year ended June 30, 2024.

**De Minimis Indirect Cost Rate**

OJRSA did not use the de Minimis indirect cost rate.



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

*Independent Auditor's Report*

To the Governing Body  
Oconee Joint Regional Sewer Authority

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Oconee Joint Regional Sewer Authority (the "OJRSA") as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise OJRSA's basic financial statements, and have issued our report thereon dated November 1, 2024.

***Report on Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered OJRSA's internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of OJRSA's internal control. Accordingly, we do not express an opinion on the effectiveness of OJRSA's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether OJRSA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Payne, White & Schmutz, CPA, PA". The signature is written in a cursive, flowing style.

Payne, White & Schmutz, CPA, PA

Seneca, South Carolina

November 1, 2024



## **REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE UNIFORM GUIDANCE**

### *Independent Auditor's Report*

To the Governing Body  
Oconee Joint Regional Sewer Authority

#### **Report on Compliance for Each Major Federal Program**

##### ***Opinion on Each Major Federal Program***

We have audited Oconee Joint Regional Sewer Authority's (the "OJRSA") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of OJRSA's major federal programs for the year ended June 30, 2024. OJRSA's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, OJRSA complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

##### ***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of OJRSA and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of OJRSA's compliance with the compliance requirements referred to above.

##### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to OJRSA's federal programs.

##### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on OJRSA's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance

will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about OJRSA's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding OJRSA's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of OJRSA's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of OJRSA's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

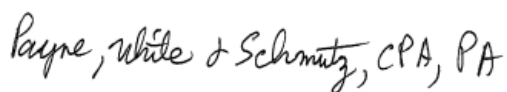
#### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Payne, White & Schmutz, CPA, PA

Seneca, South Carolina

November 1, 2024

Oconee Joint Regional Sewer Authority  
Schedule of Findings and Questioned Costs  
For the year ended June 30, 2024

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**Section I. Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ yes        X   no
- Significant deficiency(ies) identified? \_\_\_\_\_ yes        X   none reported

Noncompliance material to financial statements noted? \_\_\_\_\_ yes        X   no

**Federal Awards**

Internal control over major federal programs:

- Material weakness(es) identified? \_\_\_\_\_ yes        X   no
- Significant deficiency(ies) identified? \_\_\_\_\_ yes        X   none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? \_\_\_\_\_ yes        X   no

Identification of major federal programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
11.307	US Department of Commerce Economic Adjustment Program
21.027	US Department of Treasury Coronavirus Local Recovery Funds

Dollar threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualified as low-risk auditee? \_\_\_\_\_yes        X   no

**Oconee Joint Regional Sewer Authority**  
**Summary Schedule of Prior Year Findings**  
**Year Ended June 30, 2024**

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There were no federal award related findings in the prior year.



## OCONEE JOINT REGIONAL SEWER AUTHORITY

### Special Called Executive Committee

September 25, 2024

The Oconee Joint Regional Sewer Authority Special Called Executive Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 7 (Westminster): Brian Ramey, serving as Committee Chairman
- Seat 5 (Walhalla): Celia Myers

Commissioners that were not present:

- Seat 1 (Seneca): Bob Faires, III

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director.

Others present were:

- Dick Mangrum, WGOG Radio
- Norm Cannada, Seneca Daily Journal

**A) Call to Order:** Mr. Ramey called the meeting to order at 1:34 p.m.

### **B) Committee Action Items**

- **Approve Change Order #5 for I-85 Corridor Sewer Expansion Project (Exhibit A)** – Mr. Eleazer reported that the reason for today's special meeting is that the RIA contract has to be extended in order to be compliant with the EDA contract period. In addition, there is about a \$13,000 deduct for materials which will bring the new project amount to approximately \$11,690,000. This must be sent out to the EDA tomorrow.

Mr. Ramey stated that Mr. Faires gave his approval for this change order by proxy.

***Ms. Myers made a motion, seconded by Mr. Ramey, to approve Change Order #5 for the I-85 Corridor Sewer Expansion Project (Exhibit A) as presented. The motion carried.***

### **C) Upcoming Meetings:**

- **Board of Commissioners** – Monday, October 7, 2024 at 4:00 p.m.
- **Operations & Planning Committee** – Wednesday, October 16, 2024 at 8:30 a.m.
- **Finance & Administration Committee** – Tuesday, October 22, 2024 at 9:00 a.m.
- **Sewer Feasibility Implementation Ad Hoc Committee** – *To be determined at the October board meeting*

**D) Adjourn** – The meeting adjourned at 1:36 p.m.

Notification of the meeting was distributed on September 24, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SCDES, [www.ojrsa.org](http://www.ojrsa.org), and posted at the OJRSA Administration Building.



## **Executive Committee Meeting**

OJRSA Operations & Administration Building

Lamar Bailes Board Room

September 25, 2024 at 1:30 p.m.

### **Called Meeting**

#### **Agenda**

- A. Call to Order** – Brian Ramey, Committee Chair
- B. Committee Action Items**
  - Approve Change Order #5 for I-85 Corridor Sewer Expansion Project (Exhibit A) – Chris Eleazer, Director
- C. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
  - Board of Commissioners – October 7, 2024 at 4:00 p.m.
  - Operations & Planning Committee – October 16, 2024 at 8:30 a.m.
  - Finance & Administration Committee – October 22, 2024 at 9:00 a.m.
  - Sewer Feasibility Implementation Ad Hoc Committee – *Meeting date, time, and location to be determined at October Board of Commissioners meeting*
- D. Adjourn**





**South Carolina  
Rural Infrastructure Authority**

1201 Main Street, Suite 1600  
Columbia, SC 29201  
www.ria.sc.gov

## Change Order Submission Checklist

	<b>Change Order #:</b> <u>5</u>
<b>Grantee:</b> <u>Oconee Joint Regional Sewer Authority</u>	<b>Previous Contract Amount:</b> <u>\$ 11,700,326.60</u>
<b>Grant #:</b> <u>R-19-2040 &amp; S-23-2067</u>	<b>Change Order Amount (+/-):</b> <u>-\$ 12,997.78</u>
<b>Contractor:</b> <u>Don Moorhead Construction, Inc.</u>	<b>New Contract Amount:</b> <u>\$ 11,687,328.82</u>

Submit the following to RIA:

- ☒ Contract change order form
- ☐ Description of changes to the contract including itemized quantities and costs
- ☒ Justification of need for the change order by the engineer, including an explanation of any changes to customers served
- ☐ Documentation of how costs were determined, if different from the contract itemized cost rate
- ☐ Determination by engineer that such costs are reasonable, if different than the itemized cost
- ☒ Map showing location of any new or revised activities
- ☐ Commitment letter from Grantee for any costs which exceed the RIA grant or other construction funding commitments previously submitted

*If there is a change in project location, the number of customers or if there is a significant change from the scope approved in the Rural Infrastructure Authority (RIA) grant application, a Grant Amendment must be submitted and approved by RIA prior to execution of the change order.*

Comments:

This change order contains multiple items, see attached documentation. It decreases the Contract Price by \$12,997.78 and increases the Contract Time by 60 days, October 29, 2024.

**Submitted by:**

Monica Ramm

**Name**

Project Manager

**Title**

09/18/2024

**Date**

**CHANGE ORDER NO.: 5****FINAL ADJUSTMENT & CORRECTION OF CONTRACT QUANTITIES & TIME EXTENSION**

Owner: Oconee Joint Regional Sewer Authority      Owner's Project No.: EDA# 04-79-07358  
 Engineer: Davis & Floyd, Inc.      Engineer's Project No.: 045004.01  
 Contractor: Don Moorhead Construction, Inc.      Contractor's Project No.:  
 Project: I-85 Corridor Sewer Expansion  
 Contract Name: Divisions I & II  
 Date Issued: Sept. 16, 2024      Effective Date of the Construction Contract: March 27<sup>th</sup>, 2023

The Contract is modified as follows upon execution of this Change Order:

## Description:

- This change order includes 2 adjustments to the contract quantities: (Bid Item 131 – Two 12'-wide double access gates were deducted in error on CO 4 and are now added back into the contract) and Bid Item 42 – Three Gravity Sewer Services with Cleanouts Crossing SCDOT Road are deducted from the contract since not installed). In addition, approximately 97 linear feet of fencing replacement is needed and added in as Item 176. Additional contract time is included to finalize punchlist items, complete record drawing survey, install fencing, and prepare final closeout documentation. (See attached CO 5 Contract Price & Times Summary-9/16/24) & Moorhead COR#3-9/11/2024.)

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>12,311,447.00</u>	Original Contract Times: Substantial Completion: <u>270</u> Ready for final payment: <u>315</u>
Decrease from previously approved Change Orders: \$ <u>611,120.40</u>	Increase from previously approved Change Orders: Substantial Completion: <u>141 days</u> Ready for final payment: <u>141 days</u>
Contract Price prior to this Change Order: \$ <u>11,700,326.60</u>	Contract Times prior to this Change Order: Substantial Completion: <u>411 days</u> Ready for final payment: <u>456 days</u>
Decrease this Change Order: \$ <u>12,997.78</u>	Increase this Change Order: Substantial Completion: <u>60 days</u> Ready for final payment: <u>60 days</u>
Contract Price incorporating this Change Order: \$ <u>11,687,328.82</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>471 days, Sep 14, 2024</u> Ready for final payment: <u>516 days, Oct. 29, 2024</u>

## Recommended by Engineer (if required)

By: John E. Reynolds, RETitle: Senior Project ManagerDate: Sept. 16, 2024Authorized by OwnerBy: Chris EleazerTitle: Executive Director

Date: \_\_\_\_\_

## Accepted by Contractor

Kevin Moorhead

Vice President

Approved by Funding Agency



## Contract Price & Times Summary

### Change Order No.5 - Final Adjustment and Correction of Contract Quantities & Time Extension

I-85 Corridor Sewer Expansion

Owner: Oconee Joint Regional Sewer Authority

Contractor: Don Moorhead Construction, Inc.

D|F Project Number: 045004.01

EDA Grant Number: 04-79-07358

RIA Grant Number: R-19-2040

Date: September 16, 2024


CONTRACT PRICE SUMMARY							
ITEM	ITEM DESCRIPTION	UNIT	CONTRACT QUANTITY	INSTALLED QUANTITY	QUANTITY ADJUSTMENT	UNIT PRICE	ITEM TOTAL
<b>Deductions</b>							
42.	Gravity Sewer Service with Cleanout & Crossing SCDOT Road	EA	22	19	-3	7,875.00	\$ (23,625.00)
<b>Additions</b>							
131.	12'-Wide Double Leaf Access Gate	EA	3	5	2	\$ 2,500.00	\$ 5,000.00
176.	Woven Wire Fence - SCDOT Details -Approximately 97 LF	LS	0	1	1	\$ 5,627.22	\$ 5,627.22
<b>Change Order Amount</b>							<b>-\$12,997.78</b>
<b>Contract Price Prior to This Change Order</b>							<b>\$11,700,326.60</b>
<b>Contract Price Incorporating This Change Order</b>							<b>\$11,687,328.82</b>

CONTRACT TIMES SUMMARY		
DESCRIPTION	DAYS	DATE
Notice to Proceed		Thursday, June 1, 2023
Original Substantial Completion	270	Monday, February 26, 2024
Original Final Completion	315	Thursday, April 11, 2024
Increase from Previously Approved Change Orders	141	
Increase this Change Order	60	
<b>Substantial Completion This Change Order</b>	<b>471</b>	<b>Saturday, September 14, 2024</b>
<b>Final Completion This Change Order</b>	<b>516</b>	<b>Tuesday, October 29, 2024</b>

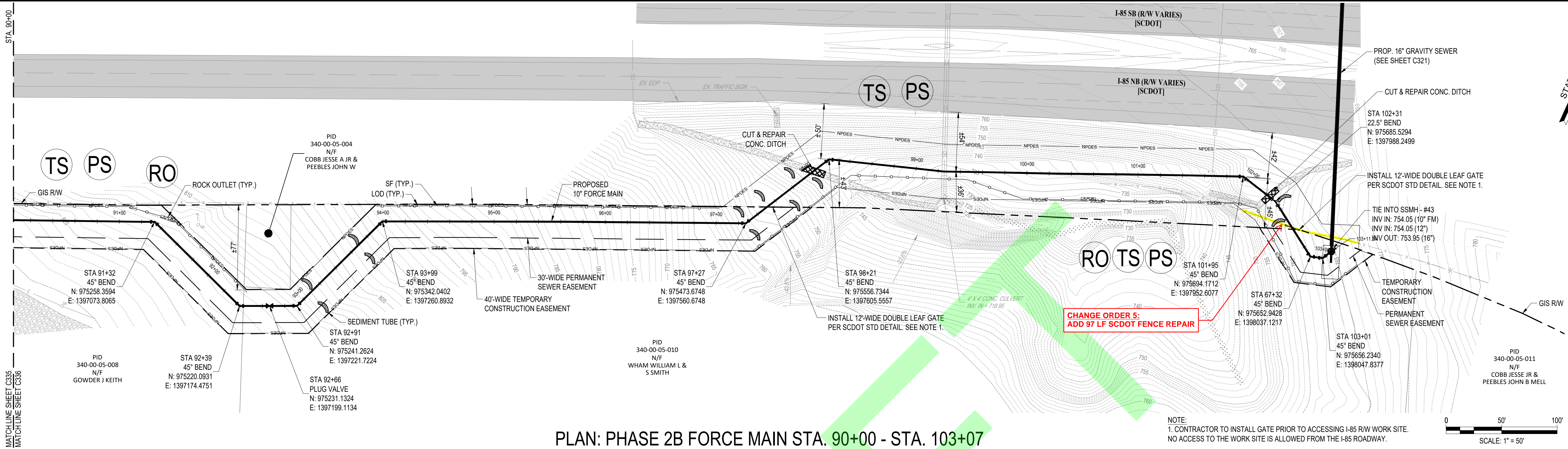
**MOORHEAD****CONSTRUCTION INC.**

2007 E. Greenville Street. Anderson, SC 29621

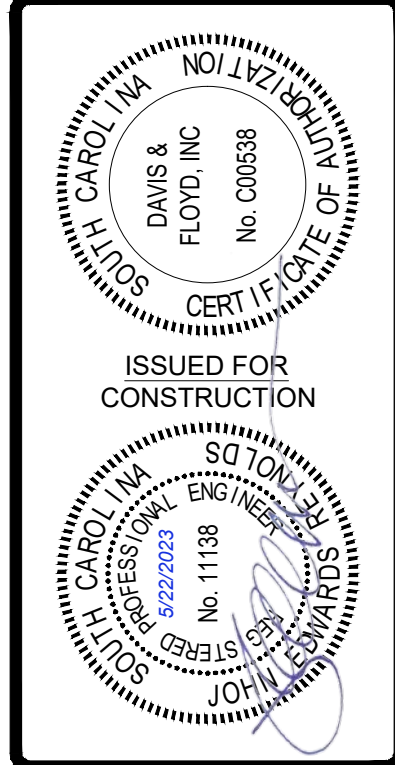
# Change Order Request

<b>COR#</b>	<b>Owner Name:</b>	<b>Attention:</b>	<b>Date:</b>
3	OJRSA	Ryan Love	9/11/2024
<b>Summary:</b>			<b>Project Number:</b>
SCDOT Fencing			
<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>
Install SCDOT Woven Wire Fence Per Detail	97	LF	\$ 50.00
			\$ -
			\$ -
<b>Sub-Total</b>			\$ 4,850.00
<b>Sales Tax</b>			\$ -
<b>Materials Total:</b>			\$ 4,850.00
<b>Labor and Fees</b>	<b>Qty.</b>	<b>Unit</b>	<b>Rate</b>
Project Management	1	Hour	\$ 140.00
Administration	1	Hour	\$ 75.00
<b>Labor and Fees Total:</b>			\$ 215.00
<b>Change Order Subtotal</b>			\$ 5,065.00
<b>P/O: 10.00%</b>			<b>Contractor's Profit and Overhead</b>
			\$ 506.50
<b>Contract Days</b>			<b>Additonal Bonding (1%)</b>
			\$ 55.72
<b>Current Final Completion Date:</b>	8/30/2024	<b>Total Change Order Request:</b>	
<b>Additional Days Requested:</b>	60	\$ 5,627.22	
<b>Revised Final Completion Date:</b>	10/29/2024		
<b>Approvals</b>			
 _____ Moorhead Construction 9.16.2024 _____ Date		_____ Owner _____ Date	

K:\Jobs\145004-01\Production\Civil\Drawings\CAD\Plan\_Sheets\145004.01 - PHASE 2B FORCE MAIN.dwg, 5/22/2023 2:52:16 PM, ryan c. love, ecf  
THESE DRAWINGS AND THE DESIGN THEREON ARE THE PROPERTY OF DAVIS & FLOYD, INC. AND MAY NOT BE USED IN WHOLE OR IN PART WITHOUT WRITTEN CONSENT OF THE ENGINEER / ARCHITECT AND ANY INFRINGEMENT WILL BE SUBJECT TO LEGAL ACTION



SCALES:  
HORIZONTAL 1" = 50'; VERTICAL 1" = 10'



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(864) 527-9800

OWNER: OCONEE JOINT REGIONAL SEWER AUTHORITY  
DRAWING TITLE: PHASE 2B - FORCE MAIN STA 90+00 - 103+07  
PROJECT TITLE: I-85 CORRIDOR SEWER EXPANSION

NO.	REVISION	DATE	BY	CHECKED	DATE
1		04/20/24	JK	JK	
2		05/01/24	JK	JK	
3		05/01/24	JK	JK	
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55		05/01/24	JK	JK	

# DAVIS & FLOYD

PLAN | DESIGN | ENGINEER

September 18, 2024

via e-mail

Arlene Young  
Grant Services Director  
Appalachian Council of Governments  
30 Century Circle  
Greenville, South Carolina 29607  
[ayoung@scacog.org](mailto:ayoung@scacog.org)

Re: Change Order 5 – Engineer's Recommendation Letter-Revised  
I-85 Corridor Sewer Expansion  
DJF Job Number: 045004.01  
EDA Grant Number: 04-79-07358  
RIA Grant Number: R-19-2040  
RIA Grant Number: S-23-2067

Dear Ms. Young:

Davis & Floyd, Inc. (DJF) has coordinated with the Contractor and Owner on the subject project for some additional final adjustments of measured/installed contract quantities as detailed on the attached Change Order No. 5 documents which also adds replacement of approximately 97 linear feet of I-85 SCDOT fencing located at the 10" force main tie in to Manhole No. 43 (see attached drawing sheet C336 Annotated with Note on fencing replacement).

The original project requirements added gates to the existing DOT fencing at the locations as required by the DOT in review of the encroachment permit process, but the project plans did not anticipate that some of the fencing was in poor shape and would need to be replaced. Therefore, in order to complete the gate installation in the location of Manhole No. 43, we need to have the contractor replace fencing affected by the installation so the access gate can be installed to secure the location once we're done with the work. We have evaluated the pricing submitted by the contractor and it is reasonable.

This change order is also necessary to extend the completion date of the contractual agreement from the current date of August 30, 2024 by 60 calendar days to allow time to complete the final punchlist items as well as getting this fencing replaced and the gates added back in installed along the I-85 R/W. The revised final completion date is therefore October 29, 2024.

This change order should account for all the quantities installed and the added fencing and provides one final adjustment of contract completion time. It therefore does not alter the function or purpose of the overall project. Change Order 5 decreases the Current Contract Price by \$12,997.78 and increases the Contract Time by 60 calendar days. DJF recommends approval of the attached Change Order 5.

September 18, 2024  
I-85 Corridor Sewer Expansion  
Page 2

Please let us know if there are any questions or comments.

Sincerely,

**DAVIS & FLOYD**  
PLAN | DESIGN | ENGINEER



John E. Reynolds, PE  
Senior Project Manager

Enclosures: Change Order 5 document with attachments

Copies to: Monica Ramm, Project Manager, ACOG  
Chris Eleazer, MPA, Executive Director OJRSA

DRAFT



## OCONEE JOINT REGIONAL SEWER AUTHORITY

### Operations & Planning Committee

October 16, 2024

The Operations & Planning Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 1 (Seneca): Bob Faires, III (Committee Chairman)
- Seat 3 (Seneca): Scott McLane
- Seat 6 (Walhalla): Scott Parris
- Seat 9 (Walhalla & Westminster): David Dial

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director
- Kyle Lindsay, Operations Director

Others present were:

- None.

**A) Call to Order** - Mr. Faires called the meeting to order at 8:36 a.m.

**B) Public Session** – None.

**C) Presentation and Discussion Items:**

- **Update on Current Projects (Exhibit A)** – Mr. Eleazer reported that he and Mr. Lindsay are currently preparing bid packets for a number of the projects.

The Director stated that the Appalachian Council of Governments (ACOG) and the Rural Infrastructure Authority (RIA) have both approved the language in the contract for the Consent Order Rehabilitation 2023 Construction Project. The board pre-authorized the Director to execute the contract upon that approval, so there should be movement on this project in the next couple of days which will allow for a schedule to be developed; however, the OJRSA has been asked to wait until after the new year to begin the project, because it is in an area where people will deer hunt, and the OJRSA is fine with that.

There was an online meeting last week about the Dewatering Project. Being that it is now known what the OJRSA has left in the SCIIP grant money, the OJRSA should be able to do the Collection System and the Dewatering projects with the allocated grant funds. The Dewatering Project will be in the \$3.6-\$3.7 million range.

Mr. Eleazer stated he reviewed and approved the Exit 4 project drawings by Thomas & Hutton. He is waiting on Oconee County to draft a letter that states they intend to own the line which will go with a letter from the OJRSA stating that it will treat the wastewater from that project to be submitted to SC Department of Environmental Services (SCDES) with the construction permit

application. Mr. Dial asked about where the funding for this project was coming from; Mr. Eleazer said he didn't know as this was done through Oconee County. Mr. Dial asked what Mr. Eleazer estimates the project to cost; Mr. Eleazer replied there are no bodies of water being crossed, and as long as not hitting rock, it will be a simple project, but he didn't know what it would cost.

The Flat Rock Pump Station (now known as Duck Pond Road Pump Station) project is now complete. Mr. Eleazer stated he will leave completed projects on the projects list for a couple months after completion and then remove them. Mr. Lindsay was asked how the new pump station was doing, and he replied that everything is running well. Mr. Eleazer added that the OJRSA will have to do something with the gravity trunklines, as the station was inundated with water upstream from the hurricane which popped at least one of the manhole covers and shifted the concrete flat top cover to where it had to be reset and resealed.

The Director stated he and Mr. John Reynolds of Davis & Floyd went to the Sewer South Phase II site yesterday and looked it over. There are a few punch list items that need to be addressed, including water getting in the pump station originating from a sunken manhole, but otherwise everything looks good. Mr. Eleazer is expecting to get the SCDES Permit to Operate by the end of the month. Mr. Dial asked if the work at the Welcome Center will affect getting the permit; Mr. Eleazer said no and explained how the Welcome Center work will progress.

Mr. Faires asked if the OJRSA has heard when the work on the force main at Seneca Creek is going to start. Mr. Eleazer replied that it should be sometime this month. Mr. Faires asked if it was going to be the same project since Paw's Diner shut down; Mr. Eleazer did not know. Mr. McLane added that he had a message from Mr. Al Shadwick of Cross Creek asking when they were starting as well.

**D) Action Items to Recommend to the Board for Consideration – None.**

**E) Executive Director's Discussion and Compliance Concerns –** The Executive Director reported on the following:

- 1. Environmental and Regulatory Compliance –** There have been no issues since the last meeting.
- 2. Satellite Sewer System Corrective Action Plans –** Mr. Eleazer made a request to the Committee members to please remove their "City Hat" and only wear their "OJRSA Hat" when discussing anything regarding items 2 and 3.

Mr. Faires asked if the OJRSA received the Corrective Action Plans from all the Member Cities. Mr. Eleazer replied he received them from Seneca and Westminster, but he hasn't received Walhalla's yet. He said that Ms. Allison McCullough (OJRSA Regulatory Services Coordinator) emailed Walhalla this morning asking for a status update. Mr. Faires asked if Walhalla was working on it. Mr. Eleazer didn't know. He asked Ms. McCullough to come to the boardroom and asked her, but she didn't know either and stated that she emailed them this morning. Mr. Faires said that they may need guidance since Mr. Parris is no longer there; Mr. Parris mentioned that Walhalla hired a new Utilities Director named Mr. Laramie Hinkle.

Mr. Eleazer stated that the OJRSA has not reviewed the Corrective Action Plans that were received yet but will be going over them in the next few weeks. Afterwards, there will be a meeting to discuss reducing inflow and infiltration.

- 3. Wexford/Davis Creek Road Odor and Hydrogen Sulfide Issues –** The Homeowners Association of the Wexford Subdivision reached out a month ago to the OJRSA, the City of Seneca, and Senator Thomas Alexander to see what could be done about the sewer odor in the subdivision. Mr. Eleazer reported he attended a meeting they had last Tuesday evening and reached out to Seneca Light & Water (SL&W) to attend it as well. Some of the owners were mad and others were frustrated. Mr. Eleazer said he went over the history of the pump station, the odor issues, and what has been done to date to resolve them. He stated that there is evidence of hydrogen sulfide problems where it has degraded the concrete pipes. The OJRSA has repaired manholes and relined the pipes, but this does

not reduce odor issues. The OJRSA has been working with SL&W on what to do, as by the time the wastewater gets to the OJRSA lines, it is already septic and odorous.

One of the residents at the meeting suggested fining the City of Seneca \$1,000,000 for this issue, but the OJRSA cannot do that. SL&W hired an engineering firm (Garver) to perform a study to find a solution to the problem. The study was completed, and SL&W is working now with Garver's guidance to resolve this. Meanwhile, the OJRSA installed some odor loggers in the manholes to detect hydrogen sulfide levels.

Mr. Lindsay handed out two (2) odor logger reports (*made a part of these minutes*) to the committee. The average for the first reading of September 4, 2024 through September 11, 2024 was 60.22 parts per million (PPM) with a maximum of 219 parts per million. The average for the second reading of September 11, 2024 through October 15, 2024 was 24.07 parts per million with a maximum of 222 parts per million (PPM). Mr. Lindsay stated that the level rises when the sodium hypochlorite feed is running out, but something happened at the beginning of the month, as it started reducing. Mr. Lindsay asked if SL&W is tracking what they are doing, because it would be good to know to compare to the activity on the odor logs. Mr. Lindsay added that 50 PPM can be deadly.

Mr. Eleazer reported that the 222 PPM on the report is not in the atmosphere but is in the manhole. The OJRSA hung an odor logger outside to see what the atmosphere actually is. Mr. Lindsay added that the hanging odor logger measures in parts per billion (PPB). Mr. Eleazer spoke a bit about how, after one of the complaints Mr. Paul Wilkie of SCDES received, Mr. Wilkie had walked the line and did not smell anything until he was near the Davis Creek Road 1 Pump Station and the pumps kicked on.

Mr. Lindsay stated that the summary from Garver recommended odor loggers being placed in manholes. These loggers have been ordered and should arrive in a couple of weeks. The OJRSA will bill the City of Seneca for them.

Mr. Faires stated that SL&W had to back off feeding chemicals during the study, but they are following Garver's game plan now. Mr. Lindsay replied that the levels should be looked at before Garver's plan, as the levels were minute due to so much chemical feeding. The OJRSA should get documentation of what the feeding level was and what it is now.

Mr. Eleazer spoke about a Wexford homeowner submitting a Freedom of Information Act (FOIA) request to the OJRSA for information regarding the situation. This owner requested that someone from the City of Seneca contact her to let her know what is going on. Mr. Eleazer said he will provide the contact information.

The Director mentioned that fats, oils, and grease (FOG) being in the wetwells on the line, especially near Epoch, may be part of the issue and may need to be cleaned out more often. Mr. Lindsay requested that SL&W make sure to clean the lines to make sure there is no grease in them. Mr. McLane replied that this is on a schedule to do. Mr. Faires thanked Mr. Lindsay for the odor logger graphs.

4. **Sewer Use Regulation Revision Status Update** – The Sewer Use Regulation (SUR) revisions were submitted to SCDES on October 8, 2024. The OJRSA has not received confirmation that SCDES has received them yet. Mr. Eleazer said he emailed SCDES yesterday to ask but received an automatic reply that the person is out of the office until later this week.
5. **Miscellaneous (If Any)** – The OJRSA is requesting the Federal Emergency Management Agency (FEMA) to assist in the storm cleanup and damage costs. The bulk of the issues is debris removal on the rights-of-way. Mr. Eleazer stated he spoke with Mr. Tom Vollmar of KCI Technologies to help assist with the FEMA documents, as this is not an easy process. The OJRSA wants to make sure to do them correctly. Mr. Dial stated that the City of Seneca is just starting to get FEMA money from the tornado damage from April 2020. Mr. Faires replied that Seneca had received some of it but not all.

**F) Committee Members' Discussion** – Earlier in this meeting, it was mentioned that Mr. Laramie Hinkle is the new Utilities Director for the City of Walhalla, and some of the committee members knew Mr. Hinkle's father.

**G) Upcoming Meetings:**

1. **Finance & Administrative Committee** – Tuesday, October 22, 2024 at 9:00 a.m.
2. **Board of Commissioners** – Monday, November 4, 2024 at 4:00 p.m.
3. **Operations & Planning Committee** – Wednesday, November 20, 2024 at 8:30 a.m.
4. **Sewer Feasibility Implementation Ad Hoc Committee** – *To Be Determined*

As Mr. Faires was not at the October board meeting, he asked if the Ad Hoc Committee members had been identified. Mr. Eleazer replied no and that Ms. Angie Mettlen of W.K. Dickson is vetting them now. They should be identified at the November board meeting.

**H) Adjourn** – The meeting adjourned at 9:49 a.m.

Notification of the meeting was distributed on October 11, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, [www.ojrsa.org](http://www.ojrsa.org), and posted at the OJRSA Administration Building.



## Operations & Planning Committee Meeting

OJRSA Operations & Administration Building

Lamar Bailes Board Room

October 16, 2024 at 8:30 a.m.

### Agenda

- A. **Call to Order** – Bob Faires, Committee Chair
- B. **Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. **Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
  - Update on current projects (Exhibit A) – Chris Eleazer, Director
- D. **Action Items to Recommend to the Board for Consideration**
  - None
- E. **Executive Director's Discussion and Compliance Concerns** – Chris Eleazer, Director
  1. Environmental and regulatory compliance
  2. Satellite Sewer System Corrective Action Plans
  3. Wexford/Davis Creek Road odor and hydrogen sulfide issues
  4. Sewer Use Regulation revision status update
  5. Miscellaneous *(if any)*
- F. **Committee Members' Discussion** – Bob Faires, Committee Chair

Discussion can be related to matters addressed in this meeting or for future consideration by this or another Committee. Voting is not permitted during this session.
- G. **Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
  - Finance & Administration Committee – October 22, 2024 at 9:00 a.m.
  - Board of Commissioners – November 4, 2024 at 4:00 p.m.
  - Operations & Planning Committee – November 20, 2024 at 8:30 a.m.
  - Sewer Feasibility Implementation Ad Hoc Committee – *Meeting date, time, and location to be determined at November Board of Commissioners meeting*
- H. **Adjourn**



## Operations & Planning Committee Sign-in Sheet

Date: 10/16/24 Time: 8:30am Location: WWT Board Room

NAME (Print)

POSITION/TITLE

ORGANIZATION

NONE

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/14/2024 15:55

Row #	FY 2025 O&M Project <i>(Project # (if applicable); PM)</i> <u><b>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</b></u>	Approx % Complete	Anticipated Completion	Budget/PO/Contract Amount (\$)	O&M PROJECT MILESTONES					Budget Remaining (\$)	GL Code <i>(XXXXX = get from Office Mgr)</i>
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)		
1	Consent Order 21-025-W Project: Biannual Compliance Report <i>(CE)</i>	15%	11/9/2024	N/A	N/A	N/A	N/A	N/A	0	0	N/A
2	GIS Update and Upgrade <i>(CE)</i>	35%	11/10/2024	32,000	N/A	7/30/2024	8/1/2024		0	32,000	Con Sys: Prof Svcs 601-02430
3	For Feasibilty Study: Establish Sewer Feasibility Implementation Ad Hoc Committee <i>(CE)</i>	0%	11/13/2024	0	N/A	N/A	9/9/2024		0	0	N/A
4	For Feasibilty Study: Legal counsel prepare new governance and consolidation evaluations <i>(CE)</i>	0%	12/6/2024	0	N/A	N/A	9/10/2024		0	0	Admin Services 501-02420
5	For Feasibilty Study: Financial/Rate Cost of Service Study <i>(CE)</i>	0%	3/10/2025	TBD	N/A	N/A			0	0	Admin Services 501-02420
6	For Feasibilty Study: Ad Hoc Committee to Report to Board and County its Recommendations <i>(CE)</i>	0%	5/13/2025	0	N/A	N/A			0	0	N/A
7	ISS PS Generator Installation <i>(MD)</i>	0%	3/31/2025						0	0	Conv Sys R&M: PS 601-05090
8	Coneross Creek PS Pump Control Upgrade <i>(MD)</i>	0%							0	0	Con Sys R&M: PS 601-05030
9	Martin Creek PS Pump Restraint System <i>(MD)</i>	100%	3/31/2025	35,000	In-kind replacement	2/9/2024	7/30/2024	7/30/2024	32,017	2,983	Con Sys R&M: PS 601-05100
10	Martin Creek Storage Aerator Motor Replacement <i>(MD)</i>	0%							0	0	Con Sys R&M: PS 601-05100
11	Pelham Creek PS Manual Transfer Switch Installation <i>(MD)</i>	0%							0	0	Con Sys R&M: PS 601-05120
12	<del>Perkins Creek PS Wet Well Cleanout <i>(KL, MD)</i></del>	<del>0%</del>	<del>12/15/2024</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	<del>0</del>	<del>0</del>	<del>Con Sys R&amp;M: PS 601-05130</del>
13	Richland Flow Meter Station Electrical Rewiring <i>(MD)</i>	0%							0	0	Con Sys R&M: FMS 601-04030
14	Paint Flow Meter Stations <i>(MD)</i>	0%							0	0	Con Sys Bldgs & Grnds 601-02550
15	Martin Creek PS/FM H2S Control <u>ENGINEERING AND PERMITTING</u> <i>(KL)</i>	0%							0	0	Con Sys R&M: PS 601-05100
16	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean <i>(KL, CE)</i>	100%	12/20/2024	211,503	6/6/2024	8/6/2024	8/6/2024	9/19/2024	203,488	8,015	Con Sys: Prof Svcs 601-02430
17	Seneca Creek FM Replacement Constr Administration/Inspect <i>(#2023-05; CE, KL)</i>	0%	TBD	140,000	N/A	4/29/2024			0	140,000	O&M CIP: Con Sys 1401-06071
18	WRF Replace Disinfection System Lightning Mixer <i>(JM)</i>	0%							0	0	WRF R&M 701-03000
19	WRF Utility Water Pump and Valve Replacement (one unit only) <i>(JM)</i>	0%							0	0	WRF R&M 701-03000
20	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof <i>(KL)</i>	0%	2/28/2025						0	0	Admin Contingency 501-02440
21	WRF Paving Around Biosolids Storage Pad and Solids Processing Building <i>(KL)</i>	0%							0	0	WRF Bldgs & Grnds 701-02550

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/14/2024 15:55

22	WRF Primary Splitter Box and Digester #1 Cleanouts (JM)	0%	12/15/2024						0	0	WRF R&M 701-03000
23	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	100%	11/30/2024	N/A	N/A	N/A	As time allows	As time allows	N/A	N/A	WRF R&M 701-03000
24	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	0%	10/31/2024	17,000	8/26/2024	8/26/2024	9/30/2024	10/4/2024	16,999	1	WRF R&M 701-03000
25	WRF Replace WAS Pump (JM)	0%							0	0	WRF R&M 701-03000
26	WRF Mag Meter Installation (JM)	0%							0	0	WRF R&M 701-03000
27	WRF Biological Reactor Basin Oxid Zone Motor Replacement (JM)	0%							0	0	WRF R&M 701-03000
28	WRF Replace RAS Pump and Check Valve (JM)	0%							0	0	WRF R&M 701-03000
29	WRF Replace RAS Check Valve (JM)	0%							0	0	WRF R&M 701-03000
30	WRF Equalization Tank Flow Control Valve Replacement (JM)	0%							0	0	WRF R&M 701-03000
TOTAL AWARDED				435,503	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				252,503	-182,999	TOTAL AWARDED BUDGET REMAINING

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/14/2024 15:55

Row #	FY 2025 O&M Project <i>(Project # (if applicable); PM)</i> <b><u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u></b>	Comp. Performing (and Project Mgr)	Notes
1	<b>Consent Order 21-025-W Project: Biannual Compliance Report (CE)</b>	OJRSA Chris Eleazer	<b>DUE TO SCDES EVERY SIX MONTHS.</b> Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023, 5/10/2024. <b>Next due 11/10/2024.</b>
2	<b>GIS Update and Upgrade (CE)</b>	Weston & Sampson Danny Gant	Project to begin updating OJRSA, Satellite Sewer System, and other User assets and information for asset management and compliance purposes. 8/30: Received responses from cities. 9/18: Met with D Gant to review easement progress.
3	<b>For Feasibilty Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)</b>	OJRSA Chris Eleazer	9/10: Amanda Brock asked to provide nominees to CE by 9/25. 9/16: Received Seneca's nominees. 9/25: Received all nominees and forwarded to A Mettlen. 10/7: Discussed at board meeting. Will consider committee at next meeting.
4	<b>For Feasibilty Study: Legal counsel prepare new governance and consolidation evaluations (CE)</b>	OJRSA Chris Eleazer	9/10: Authorized Pope Flynn (L Flynn and Gary Pope) to begin development of new governance agreement as well as consolidation with another multi-county organization.
5	<b>For Feasibilty Study: Financial/Rate Cost of Service Study (CE)</b>	OJRSA Chris Eleazer	10/8: Following board meeting I contacted DP requesting an updated scope based on discussion at previous night's meeting. It was decided that we likely will not do the piggybacking that was talked about previously.
6	<b>For Feasibilty Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)</b>	OJRSA Chris Eleazer	
7	<b>ISS PS Generator Installation (MD)</b>	TBD	OJRSA staff will perform the moving. Will need to determine what project will require for installation.
8	<b>Coneross Creek PS Pump Control Upgrade (MD)</b>	TBD	8/6: Will need to bid. 9/3: Install evaluated several weeks ago, waiting on quote. 9/17: Expect quote later today. 10/8: Border States came out to look at site.
9	<b>Martin Creek PS Pump Restraint System (MD)</b>	TBD	Ordered during FY 2024 but did not receive until FY 2025. 7/15/2024: Ordered as in-kind unit with new pump head assembly. 7/30: <b>COMPLETE</b>
10	<b>Martin Creek Storage Aerator Motor Replacement (MD)</b>	TBD	9/3: Motor ordered, not sure when it will arrive. OJRSA staff to perform all work. 9/17: Waiting on 1 more quote.
11	<b>Pelham Creek PS Manual Transfer Switch Installation (MD)</b>	TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote and availability.
12	<del><b>Perkins Creek PS Wet Well Cleanout (KL, MD)</b></del>	<del>TBD</del>	<del>8/6: Will need to bid. Will do with splitter box and digeter #1. 9/3: KL nearly complete with RFB. 9/17: After further evaluation, do not need to perform and money will be better spent on Coneross PS. <b>REMOVED.</b></del>
13	<b>Richland Flow Meter Station Electrical Rewiring (MD)</b>	TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote.
14	<b>Paint Flow Meter Stations (MD)</b>	TBD	9/3: Waiting on quotes. 9/17: Need 2 more quotes.
15	<b>Martin Creek PS/FM H2S Control <u>ENGINEERING AND PERMITTING</u> (KL)</b>	Garver Will Nading	9/3: KL to reach out to Garver for next steps. 9/17: Need to determine permanent fix to this and where it goes in overall OJRSA priority list. 10/10: Spoke with W Nading and he is putting together scope.
16	<b>Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)</b>	Secure Sewer & Svc Michael Bevelle	9/19: Received all information. Will review internally to confirm all deliverables received. 10/1: All contracted work is complete. OJRSA staff have to finish inspecting manholes and smoketest.
17	<b>Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)</b>	GMC Michael Knapp	<b>Reimbursible by Fountain Residential Properties LLC per agreement.</b> 7/19: B Little said they anticipate a September start date for force main project. 8/23: B Little said it's now looking like October.
18	<b>WRF Replace Disinfection System Lightning Mixer (JM)</b>	TBD	9/17: Need updated quote for this and WRF BRB Oxic Zone Motor Replacement. 10/14: Receive updated quote but it did not include upper bearing cost.
19	<b>WRF Utility Water Pump and Valve Replacement (one unit only) (JM)</b>	TBD	9/3: To be included in large bid packet.
20	<b>WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)</b>	BEE Group Rick Cook	To be funded with O&M Contingency. 10/9: Codee Goff (BEE) took asbestos sample of chlorine building roof. 10/14: Need to get front end docs to BEE.
21	<b>WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)</b>	TBD	9/3: Waiting to hear back with quote. 9/17: May need this money for dewatering project concrete. 10/14: KL cannot get anyone to return calls or come see site. Will need to begin again.

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/14/2024 15:55

22	WRF Primary Splitter Box and Digester #1 Cleanouts (JM)	TBD	8/6: Will need to bid. Will do with Perkins Creek PS. 9/3: KL nearly complete with RFB. 9/17: It is no longer necessary to clean out splitter box. 9/20: Waiting on legal review of contract language (Bryan Kelley) before bidding. 10/10: Need to change to RFP.
23	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	TBD	8/6: Purchased more paint. 10/14: Front end of plant complete. Now painting some items on back end of plant.
24	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	TBD	8/6: Getting updated quotes. 9/3: Has been ordered. 9/17: Rebuild kit arrived last week. 10/4: COMPLETE.
25	WRF Replace WAS Pump (JM)	TBD	9/3: To be included in large bid packet.
26	WRF Mag Meter Installation (JM)	TBD	9/3: To be included in large bid packet.
27	WRF Biological Reactor Basin Oxidation Zone Motor Replacement (JM)	TBD	9/17: Need updated quote for this and WRF Disinfection System Lightning Mixer. 10/14: KL to review.
28	WRF Replace RAS Pump and Check Valve (JM)	TBD	9/3: To be included in large bid packet.
29	WRF Replace RAS Check Valve (JM)	TBD	9/3: To be included in large bid packet.
30	WRF Equalization Tank Flow Control Valve Replacement (JM)	TBD	9/3: To be included in large bid packet.

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/14/2024 16:04

Row #	Restricted Fund Projects <i>(Project Manager)</i>	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	RESTRICTED FUND PROJECT MILESTONES					Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code <i>(XXXXX = get from Office Mgr)</i>	Comp. Performing <i>(and Project Mgr)</i>
								Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed					
A	Consent Order SSES/Rehab 2022 <u>CONSTRUCTION</u> <b>SCIIP MATCH</b> <i>(CE, KL)</i>	2024-02	<div>100%</div>	4/30/2024	351,291	0	351,291	7/28/2023	10/17/2023	12/4/2023	7/15/2024	316,577	34,714	PROJ & CONT 1501-09008	Tugaloo Pipeline Ed Hare	
B	Consent Order SSES/Rehab 2023 <u>ENGINEERING</u> <b>SCIIP MATCH</b> <i>(CE, KL)</i>	2024-08	<div>75%</div>	8/31/2025	398,000	0	398,000	N/A	9/15/2023	10/3/2023		163,743	234,257	PROJ & CONT 1501-09009	WK Dickson Joe Swaim	
C	Consent Order SSES/Rehab 2023 <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(CE, KL)</i>		<div>0%</div>	8/31/2025	0	5,478,319	4,076,461	8/14/2024				0	4,076,461	PROJ & CONT 1501-TBD	TBD	
D	Dewatering Equipment Replacement <u>ENGINEERING</u> <b>SCIIP MATCH</b> <i>(KL)</i>	2024-06	<div>50%</div>	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		80,150	360,150	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar	
E	Dewatering Equipment Replacement <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(KL)</i>		<div>5%</div>	PHASE II 6/30/2026	0	2,800,000	30,000	3/22/2024	7/30/2024	7/26/2024		0	30,000	PROJ & CONT 1501-09011	Harper GC Justin Jones	
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer <u>ENGINEERING</u> <i>(CE)</i>	TBD	<div>98%</div>	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022		0	0	TBD	Thomas & Hutton Lee Brackett	
G	Flat Rock PS Replacement <u>ENGINEERING/CONST SVCS</u> <b>SCIIP MATCH</b> <i>(CE)</i>	2022-03	<div>100%</div>	10/23/2024	177,800	0	177,800	2/14/2022	7/5/2055	7/1/2022	10/10/2024	151,548	26,252	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar	
H	Flat Rock PS Replacement <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(CE)</i>	2024-03	<div>100%</div>	9/30/2024	0	1,321,656	1,321,656	6/7/2023	8/29/2023	3/25/2024	8/27/2024	1,321,656	0	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery	
I	Oconee County & Western Andeson County Sewer Master Plan <i>(CE)</i>	2022-01	<div>100%</div>	6/3/2024	217,800	100,000	317,800	N/A	8/9/2023	9/12/2023	7/1/2024	317,476	324	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart	
J	Regional Sewer Feasibility Study <b>RIA GRANT</b> <i>(CE)</i>	2024-01	<div>100%</div>	11/29/2024	0	100,000	100,000	5/26/2023	10/10/2023	11/8/2023	9/9/2024	100,000	0	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen	
K	Sewer South Phase II <u>ENG/INSPECT SVCS</u> <b>COUNTY FUNDED</b> <i>(CE)</i>	2019-XX	<div>98%</div>	6/30/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		371,356	109,494	SSF: CIP 1401-06050	Davis & Floyd John Reynolds	
L	Sewer South Phase II <u>CONSTRUCTION</u> <b>EDA/RIA/COUNTY FUNDED</b> <i>(CE)</i>	2023-06	<div>98%</div>	6/30/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023		11,003,413	683,916	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review <i>(KL, CE)</i>	2025-03	<div>0%</div>	3/31/2025	96,000	0	96,000	Consent Order Prof Svcs	9/30/2024			0	96,000	PROJ & CONT 1501-09012	Joe Swaim WK Dickson	
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review <i>(KL, CE)</i>	2025-04	<div>0%</div>	3/31/2025	76,000	0	76,000	Consent Order Prof Svcs	9/30/2024			0	76,000	PROJ & CONT 1501-09012	Joe Swaim WK Dickson	
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I <i>(CE)</i>	2025-05	<div>0%</div>	3/31/2025	45,000	0	45,000	Consent Order Prof Svcs	9/30/2024			0	45,000	PROJ & CONT 1501-09013	Joe Swaim WK Dickson	
P	Speeds Creek PS Force Main Replacement <u>ENGINEERING</u> <i>(CE, KL)</i>	TBD	<div>0%</div>	TBD								0	0	PROJ & CONT 1501-TBD	TBD	
Q	Speeds Creek PS Force Main Replacement <u>CONSTRUCTION</u> <i>(CE, KL)</i>		<div>0%</div>	TBD								0	0	PROJ & CONT 1501-TBD	TBD	
			<div>0%</div>									0	0			
					1,802,191	22,592,272	19,598,487	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:					13,825,919	-5,772,568	TOTAL AWARDED BUDGET REMAINING	

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/14/2024 16:04

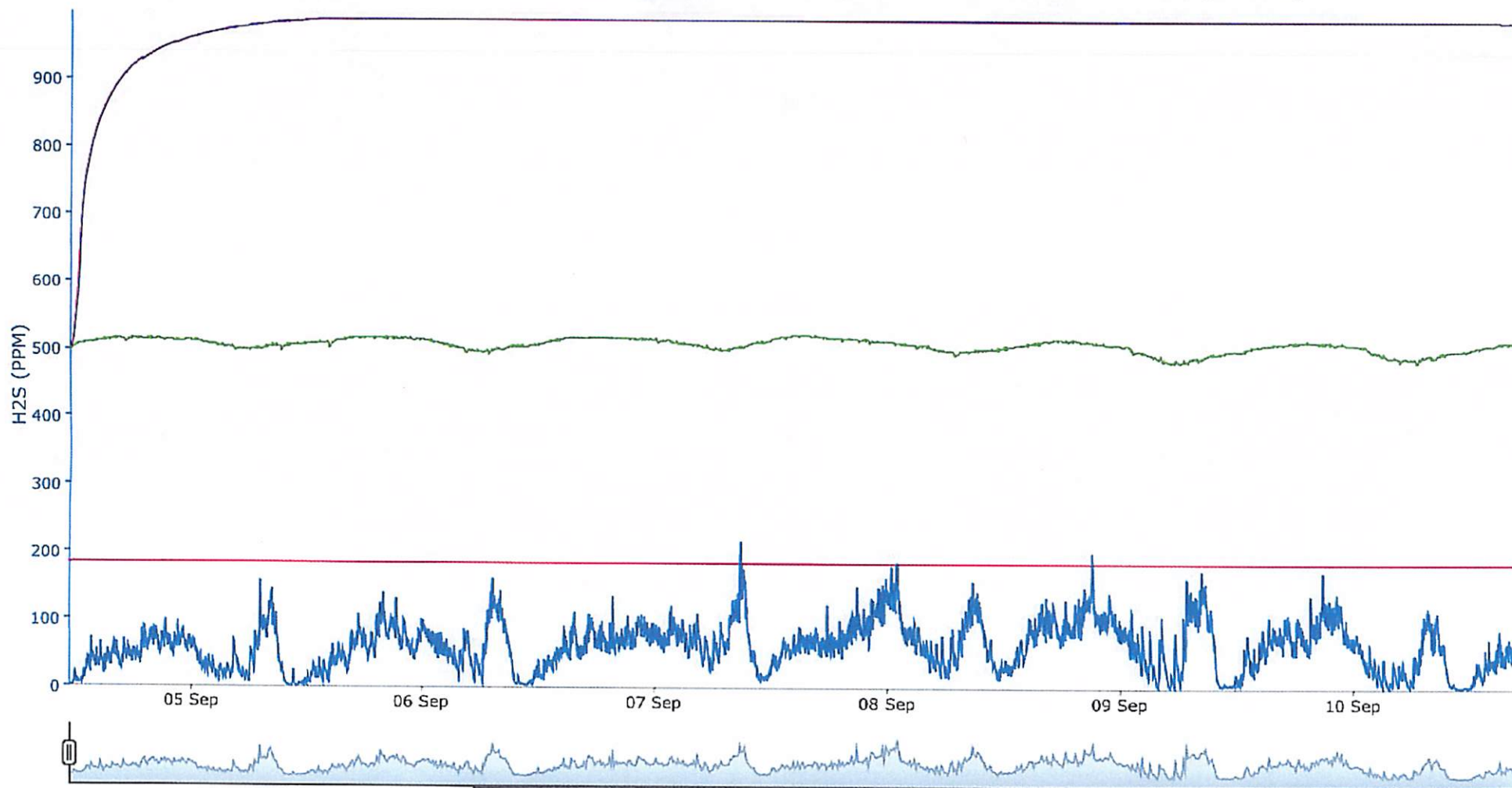
Row #	Restricted Fund Projects <i>(Project Manager)</i>	Notes
A	Consent Order SSES/Rehab 2022 <u>CONSTRUCTION</u> <b>SCIIP MATCH</b> <i>(CE, KL)</i>	Carryover from FY 2023 <i>OJRSA CONG: \$40,000</i> . 5/20: <b>COMPLETE</b> . Used \$6,785.98 of budgeted/approved Owner Contingency for additional concrete work on final repair.
B	Consent Order SSES/Rehab 2023 <u>ENGINEERING</u> <b>SCIIP MATCH</b> <i>(CE, KL)</i>	PO/Contract Amount includes \$700,000 owner contingency 7/29: PF cannot do review because too complex due to construction aspect of document. They will forward to another atty that specializes in this. 8/2: Waiting for construction contract review by attorney before project can go to bid. 8/14: Advertised on SCBO with approx base bid of \$4.0 million. Bids to be opened 9/24. 10/7: Board approved award and pre-approved \$700,000 owner contingency for change orders. <u>All is pending RIA approval.</u>
C	Consent Order SSES/Rehab 2023 <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(CE, KL)</i>	
D	Dewatering Equipment Replacement <u>ENGINEERING</u> <b>SCIIP MATCH</b> <i>(KL)</i>	8/6: Can make a formal request to RIA once we have some costs in hand for the project. We can do early procurement per T Vollmar with conditions. Hopefully Harper will have costs back on some of the VE options discussed last week. 9/17: Waiting on CIPP bid project to determine amount of funds available. 10/1: Project down to ~\$3.6M after VE. Waiting to determine how much is remaining on Project 2024-08 to verify that we will be able to fund this project.
E	Dewatering Equipment Replacement <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(KL)</i>	
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer <u>ENGINEERING</u> <i>(CE)</i>	8/19: Received revised plans for route and will review soon. 8/29: Provided comments. 9/23: Received revision. Need to begin working on an agreement. 10/8: Approved all plans. Need info from T&H. Sent Lee Brackett email for info.
G	Flat Rock PS Replacement <u>ENGINEERING/CONST</u> <b>SVCS SCIIP MATCH</b> <i>(CE)</i>	9/3: Rain over weekend caused washing. Contractor to better stabilize area. 9/17: Cove/KCI have identified some solutions for stabilization. 9/18: Received SCDES Permit to Operate. Need record drawings, electronic files, site stablitation completion, etc. 10/10: Received final engineering invoice. 10/14: Received GIS information. <b>COMPLETE. Retained approx. \$26,252 for PM and inspection funds not used, making OJRSA funding amount \$151,548.</b>
H	Flat Rock PS Replacement <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(CE)</i>	
I	Oconee County & Western Andeson County Sewer Master Plan <i>(CE)</i>	To continue under #2022-01 (Fair Play and Townville Area Sewer Basin Plan). 6/26: Provided W&S comments on draft. Have received 1/2 of "grant" for study. 7/1: Presentated to Board and report finalized and put on website. 8/5: Board adopted. <b>COMPLETE</b> .
J	Regional Sewer Feasibility Study <b>RIA GRANT</b> <i>(CE)</i>	8/5: Presented to Board as draft. Needs to be finalized. Will be considered 9/9. 9/9: Board approved. Next phase is implementation. This will be tracked in FY2025 O&M Projects. <b>COMPLETE</b> .
K	Sewer South Phase II <u>ENG/INSPECT SVCS</u> <b>COUNTY FUNDED</b> <i>(CE)</i>	6/5: Ready for drawdown testing at pump stations. 6/27: Change Order #3 for \$18,720.35 (mandrel testing) 7/25: Change Order #4 signed deduct of \$129,009 (materials). 8/20: Both pump stations passed drawdown testing with DES present. 9/25: Change Order #5 signed deduct of \$12,997.78 (materials). 10/14: To perform walkthrough with D&F tomorrow.
L	Sewer South Phase II <u>CONSTRUCTION</u> <b>EDA/RIA/COUNTY FUNDED</b> <i>(CE)</i>	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review <i>(KL, CE)</i>	7/17: Installed 2 flow meters in MC system. Will install 3 more soon. 8/6: All meters installed. Took out Flodar and put in A/V meter. 10/14: All that is remaining is smoke testing by OJRSA staff.
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review <i>(KL, CE)</i>	10/14: OJRSA has finished all Level 1 manhole inspections and will begin smoke testing soon.
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I <i>(CE)</i>	
P	Speeds Creek PS Force Main Replacement <u>ENGINEERING</u> <i>(CE, KL)</i>	<b>CONSENT ORDER ITEM</b> 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe.
Q	Speeds Creek PS Force Main Replacement <u>CONSTRUCTION</u> <i>(CE, KL)</i>	

Z:\Conveyance\Odor Logger Data\2024\MH 811\MH811 H2S-221106584\_9\_4\_2024 --- 9\_11\_2024,.acrudata: [9/4/2024, 11:15:15 AM] [MH 811]

—H2S (PPM) —Temperature (°F) —Humidity (%) —Battery (Volts)

[9/4/2024, 11:15:1

MH811 H2S-221106584\_9\_4\_2024 --- 9\_11\_2024,:[MH 811]



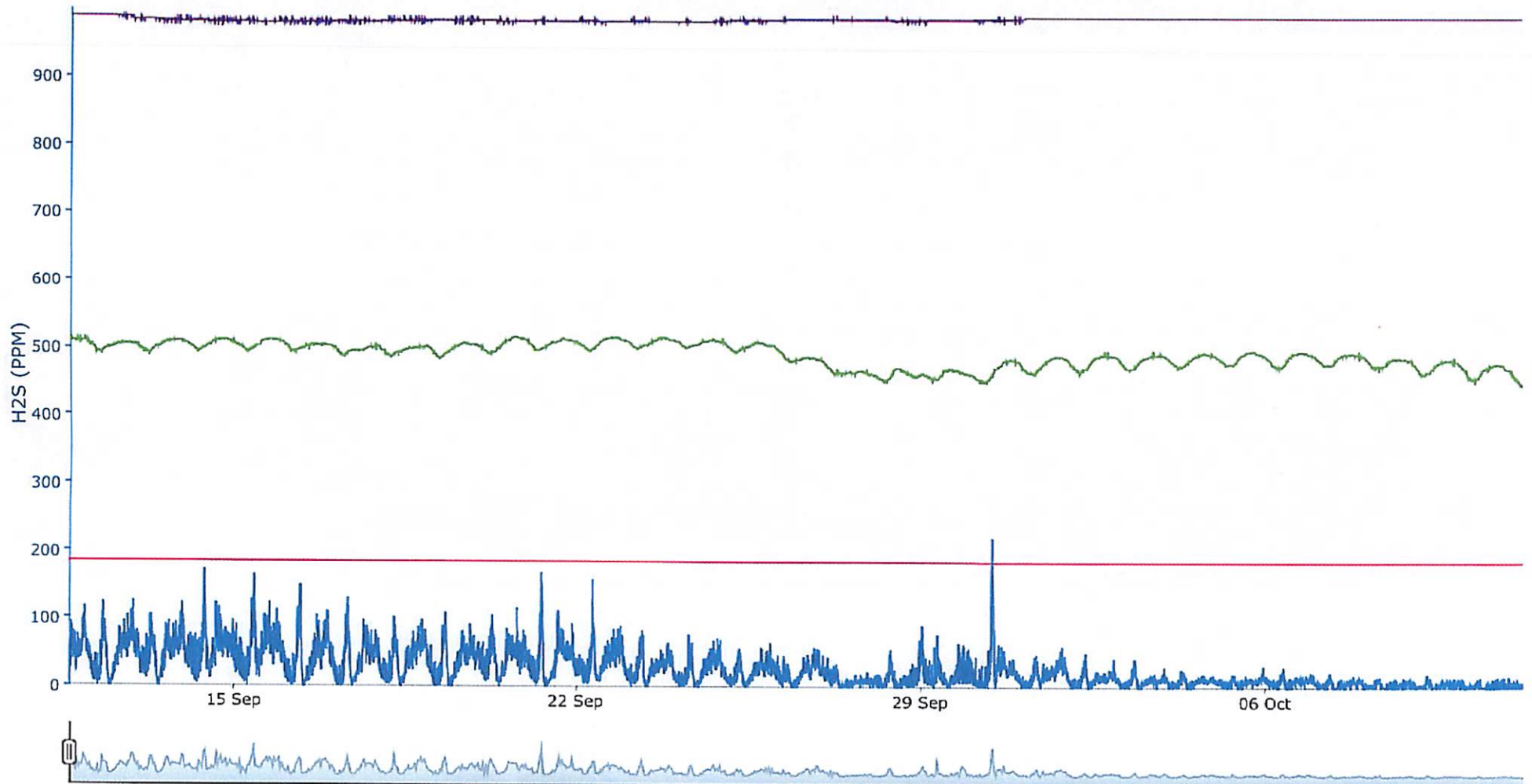
Average: 60.22 PPM; Minimum: 0 PPM; Maximum: 219 PPM [9/4/2024, 11:15:15 AM --- 9/11/2024, 2:27:15 PM]

Z:\Conveyance\Odor Logger Data\2024\MH 811\H2S-221106584\_9\_11\_2024, --- 10\_15\_2024 Mh811,.acrudata: [9/11/2024, 2:32:35 PM] [MH 811]

—H2S (PPM) —Temperature (°F) —Humidity (%) —Battery (Volts)

[9/11/2024, 2:32:35 PM]

H2S-221106584\_9\_11\_2024, --- 10\_15\_2024 Mh811,:[MH 811]



Average: 24.07 PPM; Minimum: 1 PPM; Maximum: 222 PPM [9/11/2024, 2:32:35 PM --- 10/15/2024, 11:14:35 AM]



## OCONEE JOINT REGIONAL SEWER AUTHORITY

### Finance & Administration Committee

October 22, 2024

The Finance & Administration Committee meeting was held at the Coneross Creek Wastewater Treatment Plant.

Commissioners that were present:

- Seat 5 (Walhalla): Celia Myers, Chair
- Seat 2 (Seneca): Scott Moulder
- Seat 4 (Seneca At-Large): Marty McKee
- Seat 8 (Westminster): Kevin Bronson

Commissioners that were not present:

- None. All Commissioners were in attendance.

OJRSA appointments and staff present were:

- Lynn Stephens, Secretary/Treasurer to the Board and Office Manager
- Chris Eleazer, Executive Director

Others present were:

- None

**A) Call to Order** - Ms. Myers called the meeting to order at 9:09 a.m.

**B) Public Session** – None.

**C) Presentation and Discussion Items:**

- **Update on Current Projects (Exhibit A)** – Mr. Eleazer distributed the list of projects to the committee (*made a part of these minutes*). He reported that the OJRSA should receive the Permit to Operate for the Sewer South Phase II project by the end of the month. The OJRSA is waiting on the as-built drawings to be turned over from the contractor to the engineer and onto the SC Department of Environmental Services (SCDES).

**D) Committee Action Items:**

- **Review September and Year-to-Date Financial Reports (Exhibit B)** – Mr. Bronson asked how the OJRSA made out, from an expense perspective, from Hurricane Helene. The Director replied that the bulk of the cost is from approximately two hundred (200) downed trees on the rights-of-way. There may be a couple of pump station motors that were damaged due to electrical issues during the storm. Mr. Eleazer said the motor issues will probably be insurance matters first before they go to the Federal Emergency Management Agency (FEMA) for reimbursement; however, the debris removal will probably be an OJRSA expense.

Mr. Eleazer added that knowing what the City of Seneca went through making sure their documentation for FEMA reimbursement was just right, he realizes the OJRSA will need assistance on any FEMA documentation. The OJRSA hired a contractor to do an aerial assessment of the system to help with this. The OJRSA does not know at this time if the debris removal can be done

in-house or will have to be contracted out. The first focus of removal will be the area around the Rehabilitation project, as they will be starting around the first of the year.

Mr. McKee asked if there would be any federal money coming in for the damage. Mr. Eleazer and Mr. Moulder both replied that the OJRSA will have to apply for a FEMA reimbursement.

Mr. Moulder stated that the amount spent outside of insurance should be determined prior to applying to FEMA. Mr. Eleazer replied how the OJRSA previously had some reimbursement claims in the past, and FEMA personnel came up from Columbia, SC to help the OJRSA navigate through the process; however, there were a couple other claims that the OJRSA was eligible for, but the minor amount wasn't worth going through the red tape. This situation may be worth the effort to investigate.

***Mr. Bronson made a motion, seconded by Mr. Moulder, to approve the September 2024 Financial Reports. The motion carried.***

**E) Action Items to Recommend to the Board:**

- **Approve Pay Classification to Comply with FLSA Changes Regarding Non-Exempt Compensation as Recommended by FGP (Exhibit C)** – The Director reported he brought this up a month ago, but he wanted to move forward as personnel changes are often unexpected, and he wants to be prepared. He stated that should the Office Manager position open in the future at the lower end of the pay scale, posting of the position would be delayed, as the board would have to approve this at that time.

Effective January 1, 2025, employees earning below \$1,128 per week (or \$28.20 per hour for a 40-hour work week) are to have their salaries raised to remain exempt or be reclassified as non-exempt and pay overtime.

Mr. Moulder asked if this was just based on the January change; Mr. Eleazer replied yes. Mr. Moulder asked if the Committee was supposed to approve each of the positions; Mr. Eleazer replied everything has already been approved, and nothing has changed in the compensation levels. The only approval is to change the Office Manager position from Exempt 1 to Non-Exempt 5 (which the OJRSA already has a slot for, for the Lab Analyst, Water Reclamation Operator III, and Collection System Tech III). Mr. Moulder said this is the only position that is affected by the FLSA change; Mr. Eleazer replied yes.

***Mr. Bronson made a motion, seconded by Mr. McKee, to approve the pay classification to comply with FLSA changes regarding non-exempt compensation as recommended by FGP. The motion carried.***

**F) Executive Director's Report and Discussion:**

- **Miscellaneous (If Any)** – None.

**G) Committee Members' Discussion** – Mr. Bronson asked if Ms. Angie Mettlen of WK Dickson is going to provide a slate of potential Ad Hoc Committee members for the Member Cities to select from at the November board meeting. Mr. Eleazer replied yes, that is how he believes it will work that the Member Cities will pick. Mr. Eleazer said he is aware that Ms. Mettlen contacted each of the selected candidates, and he personally heard from a couple of them asking for more information or declining by saying it was too much for them to take on at this time.

Mr. Bronson said that each Member City has different perspectives, and he said that Mr. Scott Parris will be Westminster's choice for the seat, as Mr. Parris has been around for a long time. Mr. Moulder said Mr. Scott McLane will be Seneca's choice for the same reason of years of knowledge and that Ms. Mettlen stated she didn't want an administrator on the committee. Mr. Eleazer added that Ms. Mettlen saw advantages to not having some of the discussions in the open, but if there were a quorum on the committee, it would have to be a public meeting.

Mr. Moulder asked Ms. Myers if she was willing to be a representative of the administration on the committee. Ms. Myers was okay with this.

Mr. Bronson said he had nominated Katherine Amidon, but Ms. Amidon declined, and he also nominated another who said he didn't have time. He asked if Ms. Mettlen mentioned anything about not having enough candidates to fill the seats. Mr. Eleazer does not currently know of any issues. Mr. Bronson asked the Director to let him know if this issue arises.

**H) Upcoming Meetings:**

- **Board of Commissioners** – Monday, November 4, 2024 at 4:00 p.m.
- **Operations & Planning Committee** – Wednesday, November 20, 2024 at 8:30 a.m.
- **Finance & Administration Committee** – Tuesday, November 26, 2024 at 9:00 a.m.
- **Sewer Feasibility Implementation Ad Hoc Committee** – *To Be Determined*

The Committee discussed how the next Finance & Administration Committee meeting will be the Tuesday before Thanksgiving, and they expressed a desire to not have the meeting. Mr. Eleazer stated that he didn't know if there would be anything to discuss at that time, so the meeting could be cancelled. Ms. Myers asked if the committee wanted to cancel the meeting right now if there is nothing else to discuss but the financial reports, and the reports could be passed to the board to approve.

***Mr. Moulder made a motion, seconded by Mr. Bronson, to cancel the November F&A Committee meeting if there are no items to discuss and to pass the financial reports to the full board to approve in the December meeting. The motion carried.***

**I) Adjourn** – The meeting adjourned at 9:27 a.m.

Notification of the meeting was distributed on October 11, 2024 to *Upstate Today*, *Anderson Independent-Mail*, *Westminster News*, *Keowee Courier*, WGOG Radio, WSNW Radio, City of Seneca Council, City of Walhalla Council, City of Westminster Council, Oconee County Council, SC DHEC, [www.ojrsa.org](http://www.ojrsa.org), and posted at the OJRSA Administration Building.



## **Finance & Administration Committee Meeting**

OJRSA Operations & Administration Building

Lamar Bailes Board Room

October 22, 2024 at 9:00 a.m.

### **Agenda**

- A. Call to Order** – Celia Myers, Committee Chair
- B. Public Session** – Receive comments relating to topics on this agenda. Session is limited to a maximum of 30 minutes with no more than 5 minutes per speaker.
- C. Presentation and Discussion Items** *[May include Vote and/or Action on matters brought up for discussion]*
  - Update on current projects (Exhibit A) – Chris Eleazer, Director
- D. Committee Action Items**
  - Review September and Year-to-Date Financial Reports (Exhibit B) – Chris Eleazer, Director and Lynn Stephens, OJRSA Secretary/Treasurer and Office Manager
- E. Action Items to Recommend to the Board**
  - Approve pay classification to comply with FLSA changes regarding non-exempt compensation as recommended by FGP (Exhibit C) – Chris Eleazer, Director
- F. Executive Director's Report and Discussion** – Chris Eleazer, Director
  - Miscellaneous *(if any)*
- G. Committee Members' Discussion** – Committee Chair  
Discussion can be related to matters addressed in this meeting or for future consideration by this Committee. Voting is not permitted during this session.
- H. Upcoming Meetings** *All meetings to be held in the Lamar Bailes Board Room unless noted otherwise.*
  - Board of Commissioners – November 4, 2024 at 4:00 p.m.
  - Operations & Planning Committee – November 20, 2024 at 8:30 a.m.
  - Finance & Administration Committee – November 26, 2024 at 9:00 a.m.
  - Sewer Feasibility Implementation Ad Hoc Committee – *Meeting date, time, and location to be determined at November Board of Commissioners meeting*
- I. Adjourn**



## Finance & Administration Committee Sign-in Sheet

Date: 10/22/24 Time: 9am Location: WWTP Board Room

NAME (Print)

POSITION/TITLE

ORGANIZATION

NONE

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/18/2024 12:52

Row #	FY 2025 O&M Project <i>(Project # (if applicable); PM)</i> <u><b>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</b></u>	Approx % Complete	Anticipated Completion	Budget/PO/ Contract Amount (\$)	O&M PROJECT MILESTONES					Budget Remaining (\$)	GL Code <i>(XXXXX = get from Office Mgr)</i>
					Bids/RFQ/etc. Issue/Advertised	Req/Contract Signed	Started Work	Completed	Obligated/ Spent (\$)		
1	Consent Order 21-025-W Project: Biannual Compliance Report <i>(CE)</i>	15%	11/9/2024	N/A	N/A	N/A	N/A	N/A	0	0	N/A
2	GIS Update and Upgrade <i>(CE)</i>	35%	11/10/2024	32,000	N/A	7/30/2024	8/1/2024		0	32,000	Con Sys: Prof Svcs 601-02430
3	For Feasibilty Study: Establish Sewer Feasibility Implementation Ad Hoc Committee <i>(CE)</i>	0%	11/13/2024	0	N/A	N/A	9/9/2024		0	0	N/A
4	For Feasibilty Study: Legal counsel prepare new governance and consolidation evaluations <i>(CE)</i>	0%	12/6/2024	0	N/A	N/A	9/10/2024		0	0	Admin Services 501-02420
5	For Feasibilty Study: Financial/Rate Cost of Service Study <i>(CE)</i>	0%	3/10/2025	TBD	N/A	N/A			0	0	Admin Services 501-02420
6	For Feasibilty Study: Ad Hoc Committee to Report to Board and County its Recommendations <i>(CE)</i>	0%	5/13/2025	0	N/A	N/A			0	0	N/A
7	ISS PS Generator Installation <i>(MD)</i>	0%	3/31/2025						0	0	Conv Sys R&M: PS 601-05090
8	Coneross Creek PS Pump Control Upgrade <i>(MD)</i>	0%							0	0	Con Sys R&M: PS 601-05030
9	Martin Creek PS Pump Restraint System <i>(MD)</i>	100%	3/31/2025	35,000	In-kind replacement	2/9/2024	7/30/2024	7/30/2024	32,017	2,983	Con Sys R&M: PS 601-05100
10	Martin Creek Storage Aerator Motor Replacement <i>(MD)</i>	0%							0	0	Con Sys R&M: PS 601-05100
11	Pelham Creek PS Manual Transfer Switch Installation <i>(MD)</i>	0%							0	0	Con Sys R&M: PS 601-05120
12	<del>Perkins Creek PS Wet Well Cleanout <i>(KL, MD)</i></del>	<del>0%</del>	<del>12/15/2024</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	<del>N/A</del>	<del>0</del>	<del>0</del>	<del>Con Sys R&amp;M: PS 601-05130</del>
13	Richland Flow Meter Station Electrical Rewiring <i>(MD)</i>	0%							0	0	Con Sys R&M: FMS 601-04030
14	Paint Flow Meter Stations <i>(MD)</i>	0%							0	0	Con Sys Bldgs & Grnds 601-02550
15	Martin Creek PS/FM H2S Control <u>ENGINEERING AND PERMITTING</u> <i>(KL)</i>	0%							0	0	Con Sys R&M: PS 601-05100
16	Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean <i>(KL, CE)</i>	100%	12/20/2024	211,503	6/6/2024	8/6/2024	8/6/2024	9/19/2024	203,488	8,015	Con Sys: Prof Svcs 601-02430
17	Seneca Creek FM Replacement Constr Administration/Inspect <i>(#2023-05; CE, KL)</i>	0%	TBD	140,000	N/A	4/29/2024			0	140,000	O&M CIP: Con Sys 1401-06071
18	WRF Replace Disinfection System Lightning Mixer <i>(JM)</i>	0%							0	0	WRF R&M 701-03000
19	WRF Utility Water Pump and Valve Replacement (one unit only) <i>(JM)</i>	0%							0	0	WRF R&M 701-03000
20	WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof <i>(KL)</i>	0%	2/28/2025						0	0	Admin Contingency 501-02440
21	WRF Paving Around Biosolids Storage Pad and Solids Processing Building <i>(KL)</i>	0%							0	0	WRF Bldgs & Grnds 701-02550

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

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22	WRF Primary Splitter Box and Digester #1 Cleanouts (JM)	0%	12/15/2024						0	0	WRF R&M 701-03000
23	WRF Replace/Paint Walkway Handrails (continued from FY 2024) (JM)	100%	11/30/2024	N/A	N/A	N/A	As time allows	As time allows	N/A	N/A	WRF R&M 701-03000
24	WRF Digesters/Solids Handling Tanks Grinder Rebuild (MD)	0%	10/31/2024	17,000	8/26/2024	8/26/2024	9/30/2024	10/4/2024	16,999	1	WRF R&M 701-03000
25	WRF Replace WAS Pump (JM)	0%							0	0	WRF R&M 701-03000
26	WRF Mag Meter Installation (JM)	0%							0	0	WRF R&M 701-03000
27	WRF Biological Reactor Basin Oxid Zone Motor Replacement (JM)	0%							0	0	WRF R&M 701-03000
28	WRF Replace RAS Pump and Check Valve (JM)	0%							0	0	WRF R&M 701-03000
29	WRF Replace RAS Check Valve (JM)	0%							0	0	WRF R&M 701-03000
30	WRF Equalization Tank Flow Control Valve Replacement (JM)	0%							0	0	WRF R&M 701-03000
TOTAL AWARDED				435,503	TOTAL FUNDS OBLIGATED/ACTUAL TO DATE:				252,503	-182,999	TOTAL AWARDED BUDGET REMAINING

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/18/2024 12:52

Row #	FY 2025 O&M Project <i>(Project # (if applicable); PM)</i> <b><u>CANNOT CARRY OVER TO NEXT FISCAL YEAR WITHOUT BUDGET APPROVAL</u></b>	Comp. Performing (and Project Mgr)	Notes
1	<b>Consent Order 21-025-W Project: Biannual Compliance Report (CE)</b>	OJRSA Chris Eleazer	<b>DUE TO SCDES EVERY SIX MONTHS.</b> Reports submitted: 11/14/2021, 5/9/2022, 11/10/2022, 5/9/2023, 11/9/2023, 5/10/2024. <b>Next due 11/10/2024.</b>
2	<b>GIS Update and Upgrade (CE)</b>	Weston & Sampson Danny Gant	Project to begin updating OJRSA, Satellite Sewer System, and other User assets and information for asset management and compliance purposes. 8/30: Received responses from cities. 9/18: Met with D Gant to review easement progress.
3	<b>For Feasibilty Study: Establish Sewer Feasibility Implementation Ad Hoc Committee (CE)</b>	OJRSA Chris Eleazer	9/10: Amanda Brock asked to provide nominees to CE by 9/25. 9/16: Received Seneca's nominees. 9/25: Received all nominees and forwarded to A Mettlen. 10/7: Discussed at board meeting. Will consider committee at next meeting.
4	<b>For Feasibilty Study: Legal counsel prepare new governance and consolidation evaluations (CE)</b>	OJRSA Chris Eleazer	9/10: Authorized Pope Flynn (L Flynn and Gary Pope) to begin development of new governance agreement as well as consolidation with another multi-county organization.
5	<b>For Feasibilty Study: Financial/Rate Cost of Service Study (CE)</b>	OJRSA Chris Eleazer	10/8: Following board meeting I contacted DP requesting an updated scope based on discussion at previous night's meeting. It was decided that we likely will not do the piggybacking that was talked about previously.
6	<b>For Feasibilty Study: Ad Hoc Committee to Report to Board and County its Recommendations (CE)</b>	OJRSA Chris Eleazer	
7	<b>ISS PS Generator Installation (MD)</b>	TBD	OJRSA staff will perform the moving. Will need to determine what project will require for installation.
8	<b>Coneross Creek PS Pump Control Upgrade (MD)</b>	TBD	8/6: Will need to bid. 9/3: Install evaluated several weeks ago, waiting on quote. 9/17: Expect quote later today. 10/8: Border States came out to look at site.
9	<b>Martin Creek PS Pump Restraint System (MD)</b>	TBD	Ordered during FY 2024 but did not receive until FY 2025. 7/15/2024: Ordered as in-kind unit with new pump head assembly. 7/30: <b>COMPLETE</b>
10	<b>Martin Creek Storage Aerator Motor Replacement (MD)</b>	TBD	9/3: Motor ordered, not sure when it will arrive. OJRSA staff to perform all work. 9/17: Waiting on 1 more quote.
11	<b>Pelham Creek PS Manual Transfer Switch Installation (MD)</b>	TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote and availability.
12	<del><b>Perkins Creek PS Wet Well Cleanout (KL, MD)</b></del>	<del>TBD</del>	<del>8/6: Will need to bid. Will do with splitter box and digeter #1. 9/3: KL nearly complete with RFB. 9/17: After further evaluation, do not need to perform and money will be better spent on Coneross PS. <b>REMOVED.</b></del>
13	<b>Richland Flow Meter Station Electrical Rewiring (MD)</b>	TBD	9/3: Staff met with electrician last week to get quote. 9/17: Waiting on 1 more quote.
14	<b>Paint Flow Meter Stations (MD)</b>	TBD	9/3: Waiting on quotes. 9/17: Need 2 more quotes.
15	<b>Martin Creek PS/FM H2S Control <u>ENGINEERING AND PERMITTING</u> (KL)</b>	Garver Will Nading	9/3: KL to reach out to Garver for next steps. 9/17: Need to determine permanent fix to this and where it goes in overall OJRSA priority list. 10/10: Spoke with W Nading and he is putting together scope.
16	<b>Martin Creek PS Basin and Southern Westminster Trunk Sewer CCTV/Clean (KL, CE)</b>	Secure Sewer & Svc Michael Bevelle	9/19: Received all information. Will review internally to confirm all deliverables received. 10/1: All contracted work is complete. OJRSA staff have to finish inspecting manholes and smoketest.
17	<b>Seneca Creek FM Replacement Constr Administration/Inspect (#2023-05; CE, KL)</b>	GMC Michael Knapp	<b>Reimbursible by Fountain Residential Properties LLC per agreement.</b> 7/19: B Little said they anticipate a September start date for force main project. 8/23: B Little said it's now looking like October.
18	<b>WRF Replace Disinfection System Lightning Mixer (JM)</b>	TBD	9/17: Need updated quote for this and WRF BRB Oxic Zone Motor Replacement. 10/14: Receive updated quote but it did not include upper bearing cost.
19	<b>WRF Utility Water Pump and Valve Replacement (one unit only) (JM)</b>	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
20	<b>WRF Waterproofing Admin Building Roof/Walls and Chloring Building Roof (KL)</b>	BEE Group Rick Cook	To be funded with O&M Contingency. 10/9: Codee Goff (BEE) took asbestos sample of chlorine building roof. 10/14: Need to get front end docs to BEE.
21	<b>WRF Paving Around Biosolids Storage Pad and Solids Processing Building (KL)</b>	TBD	9/3: Waiting to hear back with quote. 9/17: May need this money for dewatering project concrete. 10/14: KL cannot get anyone to return calls or come see site. Will need to begin again.

FY2025 O&M FUND PROJECTS

CONSENT ORDER ENGINEERING AND OPERATIONS AND MAINTENANCE TASKS

10/18/2024 12:52

22	WRF Primary Splitter Box and Digester #1 Cleanouts <i>(JM)</i>	TBD	9/3: KL nearly complete with RFB. 9/17: It is no longer necessary to clean out splitter box. 9/20: Waiting on legal review of contract language (Bryan Kelley) before bidding. 10/18: KL finalizing draft solicitation for bid.
23	WRF Replace/Paint Walkway Handrails <i>(continued from FY 2024)</i> <i>(JM)</i>	TBD	8/6: Purchased more paint. 10/14: Front end of plant complete. Now painting some items on back end of plant.
24	WRF Digesters/Solids Handling Tanks Grinder Rebuild <i>(MD)</i>	TBD	8/6: Getting updated quotes. 9/3: Has been ordered. 9/17: Rebuild kit arrived last week. 10/4: <b>COMPLETE.</b>
25	WRF Replace WAS Pump <i>(JM)</i>	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
26	WRF Mag Meter Installation <i>(JM)</i>	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
27	WRF Biological Reactor Basin Oxidation Zone Motor Replacement <i>(JM)</i>	TBD	9/17: Need updated quote for this and WRF Disinfection System Lightning Mixer. 10/14: KL to review.
28	WRF Replace RAS Pump and Check Valve <i>(JM)</i>	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
29	WRF Replace RAS Check Valve <i>(JM)</i>	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.
30	WRF Equalization Tank Flow Control Valve Replacement <i>(JM)</i>	TBD	9/3: To be included in large bid packet. 10/18: KL finalizing draft solicitation for bid.

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

10/18/2024 12:54

								RESTRICTED FUND PROJECT MILESTONES								
Row #	Restricted Fund Projects <i>(Project Manager)</i>	OJRSA Project #	Approx % Complete	Anticipated Completion	OJRSA Funding Amount (\$)	Max Funding by Others (\$)	PO/Contract Amount (\$)	Bids/RFQ/etc. Issue/Advertised	PO/Contract Signed	Started Work	Completed	Obligated/ Spent Curr + Prev Years (\$)	Budget Remaining (\$)	GL Code <i>(XXXXX = get from Office Mgr)</i>	Comp. Performing (and Project Mgr)	
A	Consent Order SSES/Rehab 2022 <u>CONSTRUCTION</u> <b>SCIIP MATCH</b> <i>(CE, KL)</i>	2024-02	100%	4/30/2024	351,291	0	351,291	7/28/2023	10/17/2023	12/4/2023	7/15/2024	316,577	34,714	PROJ & CONT 1501-09008	Tugaloo Pipeline Ed Hare	
B	Consent Order SSES/Rehab 2023 <u>ENGINEERING</u> <b>SCIIP MATCH</b> <i>(CE, KL)</i>	2024-08	75%	8/31/2025	398,000	0	398,000	N/A	9/15/2023	10/3/2023		163,743	234,257	PROJ & CONT 1501-09009	WK Dickson Joe Swaim	
C	Consent Order SSES/Rehab 2023 <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(CE, KL)</i>		0%	8/31/2025	0	5,478,319	4,076,461	8/14/2024				0	4,076,461	PROJ & CONT 1501-TBD	TBD	
D	Dewatering Equipment Replacement <u>ENGINEERING</u> <b>SCIIP MATCH</b> <i>(KL)</i>	2024-06	50%	PHASE II 6/30/2026	440,300	0	440,300	9/15/2023	12/19/2023	1/11/2024		80,150	360,150	PROJ & CONT 1501-09011	KCI Technologies Tom Vollmar	
E	Dewatering Equipment Replacement <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(KL)</i>		5%	PHASE II 6/30/2026	0	2,800,000	30,000	3/22/2024	7/30/2024	7/26/2024		0	30,000	PROJ & CONT 1501-09011	Harper GC Justin Jones	
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer <u>ENGINEERING</u> <i>(CE)</i>	TBD	98%	11/1/2024	0	0	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	N/A OCONEE CO PROJ	Sometime in 2022		0	0	TBD	Thomas & Hutton Lee Brackett	
G	Flat Rock PS Replacement <u>ENGINEERING/CONST SVCS</u> <b>SCIIP MATCH</b> <i>(CE)</i>	2022-03	100%	10/23/2024	177,800	0	177,800	2/14/2022	7/5/2055	7/1/2022	10/10/2024	151,548	26,252	PROJ & CONT 1501-09005	KCI Technologies Tom Vollmar	
H	Flat Rock PS Replacement <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(CE)</i>	2024-03	100%	9/30/2024	0	1,321,656	1,321,656	6/7/2023	8/29/2023	3/25/2024	8/27/2024	1,321,656	0	PROJ & CONT 1501-09005	Cove Utilities Jeff Caffery	
I	Oconee County & Western Andeson County Sewer Master Plan <i>(CE)</i>	2022-01	100%	6/3/2024	217,800	100,000	317,800	N/A	8/9/2023	9/12/2023	7/1/2024	317,476	324	PROJ & CONT 1501-09007	Weston & Sampson Kip Gearhart	
J	Regional Sewer Feasibility Study <b>RIA GRANT</b> <i>(CE)</i>	2024-01	100%	11/29/2024	0	100,000	100,000	5/26/2023	10/10/2023	11/8/2023	9/9/2024	100,000	0	PROJ & CONT 1501-09010	WK Dickson Angie Mettlen	
K	Sewer South Phase II <u>ENG/INSPECT SVCS</u> <b>COUNTY FUNDED</b> <i>(CE)</i>	2019-XX	98%	10/31/2024	0	480,850	480,850	Inherited from Oconee Co	5/4/2023	5/4/2023		371,356	109,494	SSF: CIP 1401-06050	Davis & Floyd John Reynolds	
L	Sewer South Phase II <u>CONSTRUCTION</u> <b>EDA/RIA/COUNTY FUNDED</b> <i>(CE)</i>	2023-06	98%	10/31/2024	0	12,311,447	11,687,329	9/27/2022	3/23/2023	6/1/2023		11,003,413	683,916	SSF: CIP 1401-06050	Kevin Moorhead Moorhead Construct	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review <i>(KL, CE)</i>	2025-03	0%	3/31/2025	96,000	0	96,000	Consent Order Prof Svcs	9/30/2024			0	96,000	PROJ & CONT 1501-09012	Joe Swaim WK Dickson	
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review <i>(KL, CE)</i>	2025-04	0%	3/31/2025	76,000	0	76,000	Consent Order Prof Svcs	9/30/2024			0	76,000	PROJ & CONT 1501-09012	Joe Swaim WK Dickson	
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I <i>(CE)</i>	2025-05	0%	3/31/2025	45,000	0	45,000	Consent Order Prof Svcs	9/30/2024			0	45,000	PROJ & CONT 1501-09013	Joe Swaim WK Dickson	
P	Speeds Creek PS Force Main Replacement <u>ENGINEERING</u> <i>(CE, KL)</i>	TBD	0%	TBD								0	0	PROJ & CONT 1501-TBD	TBD	
Q	Speeds Creek PS Force Main Replacement <u>CONSTRUCTION</u> <i>(CE, KL)</i>		0%	TBD									0	0	PROJ & CONT 1501-TBD	TBD
			0%									0	0			
					1,802,191	22,592,272	19,598,487	TOTAL RESTRICTED FUNDS OBLIGATED/ACTUAL TO DATE:			13,825,919	-5,772,568	TOTAL AWARDED BUDGET REMAINING			

FY2025 RESTRICTED FUND PROJECTS

PROJECTS MAY CARRY ACROSS BUDGET YEARS

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Row #	Restricted Fund Projects <i>(Project Manager)</i>	Notes
A	Consent Order SSES/Rehab 2022 <u>CONSTRUCTION</u> <b>SCIIP MATCH</b> <i>(CE, KL)</i>	Carryover from FY 2023 <i>OJRSA CONG: \$40,000</i> . 5/20: <b>COMPLETE</b> . Used \$6,785.98 of budgeted/approved Owner Contingency for additional concrete work on final repair.
B	Consent Order SSES/Rehab 2023 <u>ENGINEERING</u> <b>SCIIP MATCH</b> <i>(CE, KL)</i>	PO/Contract Amount includes <b>\$700,000 owner contingency</b> 7/29: PF cannot do review because too complex due to construction aspect of document. They will forward to another atty that specializes in this. 8/2: Waiting for construction contract review by attorney before project can go to bid. 8/14: Advertised on SCBO with approx base bid of \$4.0 million. Bids to be opened 9/24. 10/7: Board approved award and pre-approved \$700,000 owner contingency for change orders. <u>All is pending RIA approval.</u>
C	Consent Order SSES/Rehab 2023 <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(CE, KL)</i>	
D	Dewatering Equipment Replacement <u>ENGINEERING</u> <b>SCIIP MATCH</b> <i>(KL)</i>	8/6: Can make a formal request to RIA once we have some costs in hand for the project. We can do early procurement per T Vollmar with conditions. Hopefully Harper will have costs back on some of the VE options discussed last week. 9/17: Waiting on CIPP bid project to determine amount of funds available. 10/1: Project down to ~\$3.6M after VE. Waiting to determine how much is remaining on Project 2024-08 to verify that we will be able to fund this project.
E	Dewatering Equipment Replacement <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(KL)</i>	
F	Exit 4/Oconee Manufacturing Park ("Sewer South Phase III") PS/Sewer <u>ENGINEERING</u> <i>(CE)</i>	8/19: Received revised plans for route and will review soon. 8/29: Provided comments. 9/23: Received revision. Need to begin working on an agreement. 10/8: Approved all plans. Need info from T&H. Sent Lee Brackett email for info.
G	Flat Rock PS Replacement <u>ENGINEERING/CONST</u> <b>SVCS SCIIP MATCH</b> <i>(CE)</i>	9/3: Rain over weekend caused washing. Contractor to better stabilize area. 9/17: Cove/KCI have identified some solutions for stabilization. 9/18: Received SCDES Permit to Operate. Need record drawings, electronic files, site stablitation completion, etc. 10/10: Received final engineering invoice. 10/14: Received GIS information. <b>COMPLETE. Retained approx. \$26,252 for PM and inspection funds not used, making OJRSA funding amount \$151,548.</b>
H	Flat Rock PS Replacement <u>CONSTRUCTION</u> <b>SCIIP GRANT</b> <i>(CE)</i>	
I	Oconee County & Western Andeson County Sewer Master Plan <i>(CE)</i>	To continue under #2022-01 (Fair Play and Townville Area Sewer Basin Plan). 6/26: Provided W&S comments on draft. Have received 1/2 of "grant" for study. 7/1: Presentated to Board and report finalized and put on website. 8/5: Board adopted. <b>COMPLETE</b> .
J	Regional Sewer Feasibility Study <b>RIA GRANT</b> <i>(CE)</i>	8/5: Presented to Board as draft. Needs to be finalized. Will be considered 9/9. 9/9: Board approved. Next phase is implementation. This will be tracked in FY2025 O&M Projects. <b>COMPLETE</b> .
K	Sewer South Phase II <u>ENG/INSPECT SVCS</u> <b>COUNTY FUNDED</b> <i>(CE)</i>	6/27: Change Order #3 for \$18,720.35 (mandrel testing) 7/25: Change Order #4 signed deduct of \$129,009 (materials). 8/20: Both pump stations passed drawdown testing with DES present. 9/25: Change Order #5 signed deduct of \$12,997.78 (materials). 10/14: To perform walkthrough with D&F tomorrow. 10/18: D&F sent email to Moorhead with punchlist items to complete. It is important for them to receive the record drawings from the contractor in order to receive permit to operate.
L	Sewer South Phase II <u>CONSTRUCTION</u> <b>EDA/RIA/COUNTY FUNDED</b> <i>(CE)</i>	
M	Martin Creek PS Basin Trunk Sewer CCTV Engineer Review <i>(KL, CE)</i>	7/17: Installed 2 flow meters in MC system. Will install 3 more soon. 8/6: All meters installed. Took out Flodar and put in A/V meter. 10/14: All that is remaining is smoke testing by OJRSA staff.
N	Southern Westminster Basin Trunk Sewer CCTV Engineer Review <i>(KL, CE)</i>	10/14: OJRSA has finished all Level 1 manhole inspections and will begin smoke testing soon.
O	Martin Crk PS Basin Flow Study and Compare to Perkins Crk PS Basin to Quantify I/I <i>(CE)</i>	
P	Speeds Creek PS Force Main Replacement <u>ENGINEERING</u> <i>(CE, KL)</i>	<b>CONSENT ORDER ITEM</b> 7/15/2024: As identified in the 20 Year Master Plan, this force main should be replaced with similar sized pipe.
Q	Speeds Creek PS Force Main Replacement <u>CONSTRUCTION</u> <i>(CE, KL)</i>	

010 OJRSA FUND  
004 REVENUE  
00401 REVENUE

## Revenue Report

Oconee Joint Rsa  
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### Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
010 OJRSA FUND								
004 REVENUE								
00401 REVENUE								
01770 CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01790 UNRESTRICTED INTEREST	\$25,000.00	\$0.00	\$25,000.00	\$30,559.00	122	\$35,803.15	143	(\$10,803.15)
01820 GRANTS	\$0.00	\$0.00	\$0.00	\$14,420.00	0	\$729,072.15	0	(\$729,072.15)
01830 HAULED WASTE SVCS	\$213,308.00	\$0.00	\$213,308.00	\$18,558.75	9	\$53,642.30	25	\$159,665.70
01840 OTHER REVENUE	\$158,622.00	\$0.00	\$158,622.00	\$1,440.12	1	\$3,091.48	2	\$155,530.52
01880 CAPACITY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
01910 USER FEES	\$5,717,028.00	\$0.00	\$5,717,028.00	\$550,854.06	10	\$1,603,517.85	28	\$4,113,510.15
<b>Total Revenue</b>	<b>\$6,113,958.00</b>	<b>\$0.00</b>	<b>\$6,113,958.00</b>	<b>\$615,831.93</b>	<b>10</b>	<b>\$2,425,126.93</b>	<b>40</b>	<b>\$3,688,831.07</b>
00801 PRETREATMENT								
01850 INDUSTRIES	\$174,852.00	\$0.00	\$174,852.00	\$0.00	0	\$47,959.56	27	\$126,892.44
<b>Total Pretreatment</b>	<b>\$174,852.00</b>	<b>\$0.00</b>	<b>\$174,852.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$47,959.56</b>	<b>27</b>	<b>\$126,892.44</b>
01101 IMPACT FEES								
01780 RESTRICTED INTEREST	\$100,000.00	\$0.00	\$100,000.00	\$41,017.37	41	\$74,416.68	74	\$25,583.32
01880 CAPACITY FEES	\$1,000,000.00	\$0.00	\$1,000,000.00	\$154,100.00	15	\$204,100.00	20	\$795,900.00
01930 UNUSED CAPACITY FEES	\$150,000.00	\$0.00	\$150,000.00	\$0.00	0	\$30,003.74	20	\$119,996.26
<b>Total Impact Fees</b>	<b>\$1,250,000.00</b>	<b>\$0.00</b>	<b>\$1,250,000.00</b>	<b>\$195,117.37</b>	<b>16</b>	<b>\$308,520.42</b>	<b>25</b>	<b>\$941,479.58</b>
01201 CONTRACT OPERATIONS								
01900 INTERGOV. REIMBURSEMENT	\$44,072.00	\$0.00	\$44,072.00	\$0.00	0	\$15,050.39	34	\$29,021.61
<b>Total Contract Operations</b>	<b>\$44,072.00</b>	<b>\$0.00</b>	<b>\$44,072.00</b>	<b>\$0.00</b>	<b>0</b>	<b>\$15,050.39</b>	<b>34</b>	<b>\$29,021.61</b>
01301 RETAIL SERVICES								
01780 RESTRICTED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,924.97	0	(\$5,924.97)
01821 GRANTS - SEWER SOUTH	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,411,022.50	0	(\$2,411,022.50)
01900 INTERGOV. REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$24,502.87	0	\$55,962.62	0	(\$55,962.62)
<b>Total Retail Services</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,502.87</b>	<b>0</b>	<b>\$2,472,910.09</b>	<b>0</b>	<b>(\$2,472,910.09)</b>
<b>Total REVENUE</b>	<b>\$7,582,882.00</b>	<b>\$0.00</b>	<b>\$7,582,882.00</b>	<b>\$835,452.17</b>	<b>11</b>	<b>\$5,269,567.39</b>	<b>69</b>	<b>\$2,313,314.61</b>
<b>Total OJRSA FUND</b>	<b>\$7,582,882.00</b>	<b>\$0.00</b>	<b>\$7,582,882.00</b>	<b>\$835,452.17</b>	<b>11</b>	<b>\$5,269,567.39</b>	<b>69</b>	<b>\$2,313,314.61</b>
<b>TOTAL ALL FUNDS</b>	<b>\$7,582,882.00</b>	<b>\$0.00</b>	<b>\$7,582,882.00</b>	<b>\$835,452.17</b>	<b>11</b>	<b>\$5,269,567.39</b>	<b>69</b>	<b>\$2,313,314.61</b>

## 010 OJRSA FUND

## 005 EXPENSES

## 00501 ADMINISTRATION

## Expenditure Report

Ocone Joint Rsa

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## Level 4 Summary for September 2024

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
010 OJRSA FUND									
005 EXPENSES									
00501 ADMINISTRATION									
01140 100% DEPRECIATION EXPENSE	\$1,222,487.00	\$0.00	\$101,873.92	8	\$305,621.76	25	\$0.00	\$916,865.24	75
01300 PAYROLL: SALARIES	\$1,154,105.00	\$0.00	\$86,570.52	8	\$290,274.26	25	\$0.00	\$863,830.74	75
01310 OVERTIME	\$41,194.00	\$0.00	\$1,901.39	5	\$5,619.72	14	\$0.00	\$35,574.28	86
01350 PAYROLL: FICA/MEDICARE WH	\$97,367.00	\$0.00	\$7,043.34	7	\$23,534.91	24	\$0.00	\$73,832.09	76
01380 PAYROLL: RETIREMENT	\$221,848.00	\$0.00	\$38,056.81	17	\$52,731.96	24	\$0.00	\$169,116.04	76
02200 COMMISSIONER EXPENSES	\$13,680.00	\$0.00	\$960.00	7	\$2,700.00	20	\$0.00	\$10,980.00	80
02220 GROUP INSURANCE	\$215,280.00	\$0.00	\$805.06	0	\$37,957.64	18	\$0.00	\$177,322.36	82
02240 WORKERS' COMPENSATION	\$20,791.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$20,791.00	100
02250 INSURANCE-PROPERTY/GENERAL	\$81,363.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$81,363.00	100
02260 EMPLOYEE WELLNESS	\$2,600.00	\$0.00	\$151.87	6	\$704.05	27	\$0.00	\$1,895.95	73
02270 UNIFORMS	\$31,475.00	\$0.00	\$1,865.26	6	\$4,585.74	15	\$0.00	\$26,889.26	85
02280 TRAVEL & POV MILEAGE	\$8,650.00	\$0.00	\$0.00	0	\$210.00	2	\$0.00	\$8,440.00	98
02290 AGENCY MEMBERSHIPS	\$11,715.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$11,715.00	100
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$4,563.00	\$0.00	\$120.00	3	\$736.00	16	\$0.00	\$3,827.00	84
02310 SEMINARS/WKSHOPS & TRAINING	\$42,020.00	\$0.00	\$1,494.38	4	\$5,626.92	13	\$0.00	\$36,393.08	87
02320 EVENTS & MEETING EXPENSES	\$4,300.00	\$0.00	\$121.75	3	\$592.74	14	\$0.00	\$3,707.26	86
02340 PUBLIC RELATIONS & ADVERTISING	\$16,250.00	\$0.00	\$750.00	5	\$2,402.53	15	\$0.00	\$13,847.47	85
02360 MAILING/SHIPPING	\$750.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$750.00	100
02370 SAFETY EQUIPMENT	\$33,050.00	\$0.00	\$2,642.78	8	\$16,377.37	50	\$238.44	\$16,434.19	50
02380 OFFICE SUPPLIES	\$79,822.00	\$0.00	\$1,540.79	2	\$11,072.78	14	\$0.00	\$68,749.22	86
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$14,436.00	\$0.00	\$718.50	5	\$4,704.03	33	\$0.00	\$9,731.97	67
02420 ADMINISTRATION SERVICES	\$237,823.00	\$0.00	\$31,714.84	13	\$72,774.47	31	\$0.00	\$165,048.53	69
02440 O&M CONTINGENCY	\$150,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$150,000.00	100
02520 FUEL: VEHICLES & EQUIPMENT	\$37,250.00	\$0.00	\$0.00	0	\$8,539.12	23	\$0.00	\$28,710.88	77
02530 R&M: VEHICLES/TRAILERS/EQUIP	\$38,500.00	\$0.00	\$1,229.20	3	\$15,978.45	42	(\$399.76)	\$22,921.31	60
02560 FEES & PENALTIES	\$4,487.00	\$0.00	\$104.00	2	\$542.00	12	\$0.00	\$3,945.00	88
<b>Total Administration</b>	<b>\$3,785,806.00</b>	<b>\$0.00</b>	<b>\$279,664.41</b>	<b>7</b>	<b>\$863,286.45</b>	<b>23</b>	<b>(\$161.32)</b>	<b>\$2,922,680.87</b>	<b>77</b>
00601 CONVEYANCE SYSTEM									
02400 SUPPLIES/TOOLS	\$15,000.00	\$0.00	\$6,036.23	40	\$6,588.33	44	(\$1,170.53)	\$9,582.20	64
02401 MAINTENANCE TOOLS & SUPPLIES	\$13,000.00	\$0.00	\$1,257.20	10	\$3,258.72	25	\$215.69	\$9,525.59	73
02411 TECHNOLOGY: SCADA	\$22,100.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$22,100.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$476,110.00	\$0.00	\$7,118.75	1	\$12,985.75	3	\$0.00	\$463,124.25	97
02450 CHEMICALS: SODIUM HYPOCHLORITE	\$35,834.00	\$0.00	\$0.00	0	\$3,430.16	10	\$0.00	\$32,403.84	90
02455 CHEMICALS: HERBICIDE/PESTICIDE	\$1,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,500.00	100
02490 ELECTRICITY	\$266,700.00	\$0.00	\$16,950.62	6	\$51,792.27	19	\$0.00	\$214,907.73	81
02500 WATER	\$8,950.00	\$0.00	\$767.39	9	\$2,242.53	25	\$0.00	\$6,707.47	75
02521 FUEL: GENERATORS	\$6,800.00	\$0.00	\$4,075.16	60	\$5,843.20	86	(\$3,985.43)	\$4,942.23	73
02540 EQUIPMENT RENTALS	\$12,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,000.00	100
02550 BUILDINGS & GROUNDS	\$5,500.00	\$0.00	\$151.68	3	\$151.68	3	\$0.00	\$5,348.32	97
02590 ROLLING STOCK & EQUIPMENT	\$275,080.00	\$0.00	\$0.00	0	\$188,049.50	68	\$77,444.00	\$9,586.50	3

**010 OJRSA FUND**  
**005 EXPENSES**  
**00601 CONVEYANCE SYSTEM**

**Oconee Joint Rsa**  
**Expenditure Report**  
**Level 4 Summary for September 2024**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
04000 FLOW MONITOR STAS	\$16,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$16,500.00	100
04010 FLOW MONITOR STAS: COL'S FORK	\$0.00	\$0.00	\$0.00	0	\$13.03	0	\$0.00	(\$13.03)	0
05000 PUMP STATIONS	\$228,450.00	\$0.00	\$0.00	0	\$4,316.63	2	\$0.00	\$224,133.37	98
05020 PUMP STATIONS: CHOESTOE A PS	\$0.00	\$0.00	\$5,467.48	0	\$5,496.89	0	\$7.95	(\$5,504.84)	0
05050 PUMP STATIONS: DAVIS CRK 1 PS	\$0.00	\$0.00	\$0.00	0	\$5.54	0	\$0.00	(\$5.54)	0
05060 PUMP STATIONS: DAVIS CRK 2 PS	\$0.00	\$0.00	\$350.43	0	\$425.96	0	\$0.00	(\$425.96)	0
05090 PUMP STATIONS: ISS PS	\$0.00	\$0.00	\$0.00	0	\$20.17	0	\$0.00	(\$20.17)	0
05100 PUMP STATIONS: MARTIN CREEK PS	\$0.00	\$0.00	\$1,465.98	0	\$35,488.39	0	\$0.00	(\$35,488.39)	0
05130 PUMP STATIONS: PERKINS PS	\$0.00	\$0.00	\$0.00	0	\$39.76	0	\$0.00	(\$39.76)	0
05160 PUMP STATIONS: WEXFORD PS	\$0.00	\$0.00	\$15.89	0	\$5,701.93	0	\$0.00	(\$5,701.93)	0
05210 DUCK POND ROAD PS	\$0.00	\$0.00	\$0.00	0	\$1,720.88	0	\$0.00	(\$1,720.88)	0
05230 GRAVITY SEWER & FORCE MAINS	\$130,000.00	\$0.00	\$28,588.38	22	\$43,281.21	33	\$998.73	\$85,720.06	66
<b>Total Conveyance System</b>	<b>\$1,513,524.00</b>	<b>\$0.00</b>	<b>\$72,245.19</b>	<b>5</b>	<b>\$370,852.53</b>	<b>25</b>	<b>\$73,510.41</b>	<b>\$1,069,161.06</b>	<b>71</b>
00701 WRF OPERATIONS									
02400 SUPPLIES/TOOLS	\$12,000.00	\$0.00	\$3,000.33	25	\$3,581.62	30	\$66.11	\$8,352.27	70
02411 TECHNOLOGY: SCADA	\$12,500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$12,500.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$18,102.00	\$0.00	\$2,000.00	11	\$31,270.00	173	\$0.00	(\$13,168.00)	(73)
02451 CHEMICALS: CHLORINE	\$60,242.00	\$0.00	\$0.00	0	\$12,982.44	22	\$9,916.41	\$37,343.15	62
02452 CHEMICALS: POLYMER	\$66,450.00	\$0.00	\$2,776.95	4	\$17,487.48	26	\$0.00	\$48,962.52	74
02454 CHEMICALS: SODIUM BISULFITE	\$21,474.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$21,474.00	100
02457 CHEMICALS: OTHER	\$6,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$6,000.00	100
02470 GARBAGE	\$2,067.00	\$0.00	\$27.75	1	\$83.25	4	\$0.00	\$1,983.75	96
02480 NATURAL GAS	\$1,855.00	\$0.00	\$0.00	0	\$163.45	9	\$0.00	\$1,691.55	91
02490 ELECTRICITY	\$336,000.00	\$0.00	\$24,862.53	7	\$74,688.01	22	\$0.00	\$261,311.99	78
02500 WATER	\$3,710.00	\$0.00	\$2,023.74	55	\$5,626.36	152	\$0.00	(\$1,916.36)	(52)
02510 SLUDGE DISPOSAL	\$319,289.00	\$0.00	\$12,030.90	4	\$28,910.20	9	\$0.00	\$290,378.80	91
02521 FUEL: GENERATORS	\$4,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$4,000.00	100
02540 EQUIPMENT RENTALS	\$5,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$5,000.00	100
02550 BUILDINGS & GROUNDS	\$83,400.00	\$0.00	\$351.48	0	\$4,178.82	5	\$129.26	\$79,091.92	95
03000 WATER RECLAMATION FACILITY	\$619,450.00	\$0.00	\$18,170.48	3	\$22,192.50	4	\$0.00	\$597,257.50	96
<b>Total Wrf Operations</b>	<b>\$1,571,539.00</b>	<b>\$0.00</b>	<b>\$65,244.16</b>	<b>4</b>	<b>\$201,164.13</b>	<b>13</b>	<b>\$10,111.78</b>	<b>\$1,360,263.09</b>	<b>87</b>
00801 PRETREATMENT									
01300 PAYROLL: SALARIES	\$77,472.00	\$0.00	\$5,959.38	8	\$20,757.40	27	\$0.00	\$56,714.60	73
01380 PAYROLL: RETIREMENT	\$14,379.00	\$0.00	\$2,746.52	19	\$3,815.17	27	\$0.00	\$10,563.83	73
02220 GROUP INSURANCE	\$7,522.00	\$0.00	\$0.00	0	\$1,259.72	17	\$0.00	\$6,262.28	83
02300 LICENSES/CERTIFS/MEMBERSHIPS	\$425.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$425.00	100
02310 SEMINARS/WKSHOPS & TRAINING	\$2,975.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$2,975.00	100
02380 OFFICE SUPPLIES	\$3,700.00	\$0.00	\$213.14	6	\$240.69	7	\$0.00	\$3,459.31	93
02410 TECHNOLOGY: PHONES/INTERNET/TV	\$748.00	\$0.00	\$53.54	7	\$214.03	29	\$0.00	\$533.97	71
02430 SERVICES: PROFESSIONAL/CONSULT	\$38,489.00	\$0.00	\$500.00	1	\$3,397.00	9	\$0.00	\$35,092.00	91
<b>Total Pretreatment</b>	<b>\$145,710.00</b>	<b>\$0.00</b>	<b>\$9,472.58</b>	<b>7</b>	<b>\$29,684.01</b>	<b>20</b>	<b>\$0.00</b>	<b>\$116,025.99</b>	<b>80</b>

00901 LABORATORY

**010 OJRSA FUND**  
**005 EXPENSES**  
**00901 LABORATORY**

**Oconee Joint Rsa**  
**Expenditure Report**  
**Level 4 Summary for September 2024**

Accounts	Budget Appropriation	Supplemental Appropriation	Current Pd Expenditures	Curr Pct	Year To Date Expenditures	YTD Pct	Encumbered Balance	Unencumbered Balance	Une Pct
02400 SUPPLIES/TOOLS	\$6,000.00	\$0.00	\$0.00	0	\$756.41	13	\$0.00	\$5,243.59	87
02430 SERVICES: PROFESSIONAL/CONSULT	\$73,377.00	\$0.00	\$2,148.30	3	\$6,959.10	9	\$0.00	\$66,417.90	91
02456 CHEMICALS: LABORATORY	\$5,000.00	\$0.00	\$312.54	6	\$1,064.81	21	\$0.00	\$3,935.19	79
<b>Total Laboratory</b>	<b>\$84,377.00</b>	<b>\$0.00</b>	<b>\$2,460.84</b>	<b>3</b>	<b>\$8,780.32</b>	<b>10</b>	<b>\$0.00</b>	<b>\$75,596.68</b>	<b>90</b>
01201 CONTRACT OPERATIONS									
02411 TECHNOLOGY: SCADA	\$625.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$625.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$20,610.00	\$0.00	\$315.00	2	\$485.00	2	\$0.00	\$20,125.00	98
02500 WATER	\$1,365.00	\$0.00	\$38.05	3	\$114.15	8	\$0.00	\$1,250.85	92
02521 FUEL: GENERATORS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
02550 BUILDINGS & GROUNDS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
05170 PUMP STATIONS: GCCP-PS	\$10,500.00	\$0.00	\$0.00	0	\$1,475.75	14	\$0.00	\$9,024.25	86
<b>Total Contract Operations</b>	<b>\$34,100.00</b>	<b>\$0.00</b>	<b>\$353.05</b>	<b>1</b>	<b>\$2,074.90</b>	<b>6</b>	<b>\$0.00</b>	<b>\$32,025.10</b>	<b>94</b>
01301 RETAIL SERVICES									
02400 SUPPLIES/TOOLS	\$500.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$500.00	100
02411 TECHNOLOGY: SCADA	\$1,250.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,250.00	100
02430 SERVICES: PROFESSIONAL/CONSULT	\$7,406.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$7,406.00	100
02490 ELECTRICITY	\$2,100.00	\$0.00	\$696.91	33	\$2,763.30	132	\$0.00	(\$663.30)	(32)
02500 WATER	\$1,050.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$1,050.00	100
05180 PUMP STATIONS: WELCOME CTR	\$725.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$725.00	100
<b>Total Retail Services</b>	<b>\$13,031.00</b>	<b>\$0.00</b>	<b>\$696.91</b>	<b>5</b>	<b>\$2,763.30</b>	<b>21</b>	<b>\$0.00</b>	<b>\$10,267.70</b>	<b>79</b>
01401 CAPITAL PROJECTS									
06050 SEWER SOUTH PHASE II	\$3,700,000.00	\$0.00	\$10,415.62	0	\$1,696,908.87	46	\$0.00	\$2,003,091.13	54
06060 CONVEYANCE SYSTEM	\$140,000.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00	\$140,000.00	100
<b>Total Capital Projects</b>	<b>\$3,840,000.00</b>	<b>\$0.00</b>	<b>\$10,415.62</b>	<b>0</b>	<b>\$1,696,908.87</b>	<b>44</b>	<b>\$0.00</b>	<b>\$2,143,091.13</b>	<b>56</b>
01501 CONTINGENCY FUND									
09005 FLAT ROCK PS UPGRADE	\$0.00	\$0.00	\$201,489.94	0	\$575,444.56	0	\$0.00	(\$575,444.56)	0
09007 CENTRAL OCONEE SWR MASTER PLAI	\$0.00	\$0.00	\$0.00	0	\$56,580.00	0	\$0.00	(\$56,580.00)	0
09009 COLLECTION SYSTEM REHAB	\$0.00	\$0.00	\$12,300.02	0	\$20,478.42	0	\$0.00	(\$20,478.42)	0
09010 REG SEWER FEASIBILITY STUDY	\$0.00	\$0.00	\$11,497.50	0	\$26,542.50	0	\$0.00	(\$26,542.50)	0
09012 MARTIN CRK & WESTMINSTER CCTV	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$203,487.58	(\$203,487.58)	0
<b>Total Contingency Fund</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$225,287.46</b>	<b>0</b>	<b>\$679,045.48</b>	<b>0</b>	<b>\$203,487.58</b>	<b>(\$882,533.06)</b>	<b>0</b>
<b>Total EXPENSES</b>	<b>\$10,988,087.00</b>	<b>\$0.00</b>	<b>\$665,840.22</b>	<b>6</b>	<b>\$3,854,559.99</b>	<b>35</b>	<b>\$286,948.45</b>	<b>\$6,846,578.56</b>	<b>62</b>
<b>Total OJRSA FUND</b>	<b>\$10,988,087.00</b>	<b>\$0.00</b>	<b>\$665,840.22</b>	<b>6</b>	<b>\$3,854,559.99</b>	<b>35</b>	<b>\$286,948.45</b>	<b>\$6,846,578.56</b>	<b>62</b>
<b>TOTAL ALL FUNDS</b>	<b>\$10,988,087.00</b>	<b>\$0.00</b>	<b>\$665,840.22</b>	<b>6</b>	<b>\$3,854,559.99</b>	<b>35</b>	<b>\$286,948.45</b>	<b>\$6,846,578.56</b>	<b>62</b>

Position Title	Range	CURRENT			RECOMMENDED WITH FLSA CHANGES		
		Min	Mid	Max	Min	Mid	Max
Office Manager*	EX 1	<b>\$45,022</b>	<b>\$56,278</b>	<b>\$67,534</b>	Move to non-exempt effective 1/1/2025 if FLSA changes are approved		
Regulatory Svc Coord.	EX3	\$65,124	\$81,405	\$97,686	\$67,252	\$82,469	\$97,686
Operations Director	EX 5	\$88,297	\$110,371	\$132,445	\$90,688	\$113,470	\$136,251
Assistant Director	EX 6	\$99,443	\$124,304	\$149,165	\$99,443	\$124,304	\$149,165
Executive Director	EX 7	N/A	N/A	N/A	\$110,577	\$137,908	\$165,239
Records Clerk	NE 1	\$15.84	\$19.80	\$23.76	\$17.25	\$20.51	\$23.76
Coll & WRO Trainee	NE 1	\$15.84	\$19.80	\$23.76	\$17.25	\$20.51	\$23.76
Collections Tech I	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
Maintenance Tech	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
WRO I	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
Inspector	NE 2	\$17.33	\$21.67	\$26.00	\$19.37	\$22.81	\$26.25
Collections Tech II	NE 3	\$19.14	\$23.93	\$28.71	\$21.12	\$24.92	\$28.71
Maintenance Tech II	NE 3	\$19.14	\$23.93	\$28.71	\$21.12	\$24.92	\$28.71
WRO II	NE 4	\$20.95	\$26.19	\$31.42	\$22.26	\$26.84	\$31.42
Office Manager*	NE 5	Move to non-exempt effective 1/1/2025 if FLSA changes are approved			<b>\$23.22</b>	<b>\$28.68</b>	<b>\$34.14</b>
Lab Analyst	NE 5	\$22.76	\$28.45	\$34.14	\$23.22	\$28.68	\$34.14
WRO III	NE 5	\$22.76	\$28.45	\$34.14	\$23.22	\$28.68	\$34.14
Coll. Systems Tech III	NE 5	\$22.76	\$28.45	\$34.14	\$23.22	\$28.68	\$34.14
Coll. Systems Sup.	NE 6	\$24.57	\$30.71	\$36.85	\$29.57	\$36.16	\$42.75
WRO Supervisor	NE 7	\$26.37	\$34.55	\$42.72	\$31.76	\$39.01	\$46.25
Maintenance Sup.	NE 7	\$26.37	\$34.55	\$42.72	\$31.76	\$39.01	\$46.25

\*Position can remain exempt until 1/1/2025 at which time it needs to shift to non-exempt due to new FLSA requirements.