



ADDENDUM 3
Request for Proposals
OJRSA Project #2027-01
Procurement and Implementation of a Financial and Accounting Software System RFP
June 29, 2026

Question 1: Please confirm the current version and hosting model of OJRSA's Trimble Unity Maintain/Cityworks environment. Is it cloud-hosted or on-premises?

Answer 1: Cloud-hosted.

Question 2: Are the required Trimble Unity Maintain/Cityworks APIs currently enabled and available for integration? Will API documentation, test/sandbox access, and technical contacts be provided to the selected Vendor?

Answer 2: See Addendum #1 dated June 17, 2026. The RFP and all addendums can be found at www.ojrsa.org/opportunities under the "Business Opportunities & Solicitations" heading on that webpage.

Question 3: Please confirm the specific Cityworks data elements that must integrate with the Financial System, such as purchase order references, inventory usage, inventory quantities, project numbers, work orders, labor hours, asset records, receipts, and project-costing data?

Answer 3: This is confirmed to be correct.

Question 4: Which integrations require real-time synchronization, and which may be handled through scheduled API or batch synchronization?

Answer 4: Generally everything can be scheduled API/batch synchronization; however, 1) we prefer inventory to update daily and not just when a project is completed (and we assume this will be on Trimble Unity to initiate), and 2) all synchronizations must be up-to-date at end of each month.

Question 5: For finalist demonstrations, does OJRSA expect a live integration demonstration using OJRSA's Trimble Unity Maintain/Cityworks environment, or will a representative demonstration using sample data and API workflow examples be acceptable?

Answer 5: See Addendum #1 dated June 17, 2026.

Question 6: Please confirm whether the intended system-of-record model is correct: the Financial System will be the system of record for purchase orders, GL, AP, AR, budgeting, reporting, and inventory valuation, while Trimble Unity Maintain/Cityworks will remain the system of record for work orders, labor/man-hours, asset activity, inventory quantities, and parts usage.

Answer 6: This is specified in the RFP under "Functionality," Item G(a-f), pages 6-7 of 33.

Question 7: Which ADP payroll product is currently used by OJRSA, and what integration method is preferred: API, standard connector, scheduled file import/export, or payroll journal upload?

Answer 7: The OJRSA currently uses the ADP Run software. We will need more information on the integration methods in order to determine the preferred method.

Question 8: Should payroll integration post summarized journal entries to the General Ledger, or does OJRSA require employee-level payroll detail in the Financial System?

Answer 8: Summarized journal entries is sufficient.

Question 9: How many years of historical data should be migrated from Publiq/QS1 and Microsoft Excel into the new Financial System?

Answer 9: The previous full fiscal year and current year-to-date based on the “Go Live” date.

Question 10: Please confirm the required data migration scope, including whether vendors, customers, chart of accounts, open and closed purchase orders, invoices, payments, bank reconciliation history, budgets, attachments, and audit history should be migrated.

Answer 10: This is confirmed to be correct.

Question 11: Since inventory is currently maintained in Microsoft Excel, can OJRSA confirm whether item numbers, descriptions, quantities, units of measure, cost values, locations, and inventory categories are standardized and available for import?

Answer 11: This is confirmed to be correct.

Question 12: Please clarify whether inventory receipts and issues should be entered primarily in Trimble Unity Maintain/Cityworks, the Financial System, or both?

Answer 12: Both.

Question 13: Does OJRSA require the Financial System to integrate directly with ArcGIS, or is integration through Trimble Unity Maintain/Cityworks acceptable?

Answer 13: It will need to integrate with Trimble Unity Maintain (Cityworks) CMMS.

Question 14: The RFP references 20 individual users. Please confirm the expected number of full users, approval-only users, read-only/auditor users, and administrative users for licensing purposes.

Answer 14: Full users would be two. Approval-only users would be three. Read-only/Auditor users would be two. Administrative users would be the rest. Also see Addendum #2 dated June 23, 2026.

Question 15: The RFP states that go-live will occur in stages with complete go-live by July 31, 2027. Does OJRSA have a preferred phased rollout sequence, such as GL/AP first, followed by AR, budgeting, inventory valuation, and integrations?

Answer 15: GL/AP first. The OJRSA would like to be able to enter invoices by mid-October 2026. This should be followed up by AR, inventory, budgeting, and then integrations. Also be aware of the dates as stated in Addendum #2.

Question 16: Should Offerors include all third-party licensing, cloud hosting, middleware, payment processing, reporting, integration hosting, and related platform costs in Attachment C, or may these be listed separately as pass-through, optional, or estimated costs?

Answer 16: This should be included as part of the total cost of the project, but it would be good to see them itemized individually.

Question 17: The RFP lists Interviews/Demonstrations as the week of June 13, 2026, which appears to occur before the July 8, 2026 submittal deadline. Please confirm the intended interview/demonstration timeframe?

Answer 17: See Addendum #2 dated June 23, 2026.

Question 18: With respect to the finance software integration with Trimble Unity, please describe the expected workflows.

Answer 18: See the Functionality subsection within the Scope of Work starting on page 5 (of 33) as stated in the RFP. Along with other information within this section, paragraphs D and G should be carefully reviewed.

Question 19: With respect to finance software integration with ESRI GIS, please describe the expected workflows?

Answer 19: See the ESRI Integration subsection within the Scope of Work on page 7 (of 33) as stated in the RFP.