



ADDENDUM 1

Request for Proposals

OJRSA Project #2026-01

Procurement and Implementation of a Computerized Maintenance Management System (CMMS) Solution

July 11, 2025

Question 1 (Summary of Question/Comment): A line in the RFP that states, “The software must utilize Windows Workflow Foundation, allowing users to build and deploy custom processes for spatial and non-spatial assets” uses technology that is considered outdated.

Answer 1: The software must utilize the Windows Workflow Foundation at a minimum. The preferred technology would be a workflow engine with advanced workflow automation along with an integrated business process automation (BPA) capability.

Question 2: In an effort to being environmentally friendly would the Authority consider email submissions of the proposal and waive the requirement for a mailed hard copy/USB submission?

Answer 2: No. Submittals must be provided as stated in the RFP.

Question 3: Estimated number of work orders/year?

Answer 3: Current estimate is 4,000. We remind you this may change considerably if consolidation of systems occurs in the future as stated in the RFP.

Question 4: Estimated number of assets per asset category? i.e. Water, sewer, fleet, facilities, etc.

Answer 4: All numbers approximate: Wastewater treatment facility—300 Pump stations-300 Fleet and equipment—50 Gravity sewer/force main/pipeline system—1,500 (line segments) Manholes—1,500

Question 5: Does the project have an anticipated Go-Live target date(s)? If a phased approach is preferred is there a tentative go-live schedule based on module or department?

Answer 5: The OJRSA does not have a “go live” date. We will work with the selected consultant to determine what an appropriate date will be.

Question 6: Has a budget range been identified for the current project - Implementation cost, annual cost, and number of years? If so, is it possible to share?

Answer 6: The project is in open solicitation status and is not available for disclosure at this time.

Question 7: Has the Authority seen any product demonstrations in the last 12 months leading up to the release of this RFP? If so, which products have you seen?

Answer 7: No. The OJRSA has not seen any demonstrations within the last 12 months.

Question 8 (Summary of Question/Comment): Can the Authority provide the number of users broken down by System Administrators (manage users/permissions, configuration, new reports), Core Users (performs management related functions), Mobile Users, and Work Order Requestors (restricted users who can simply submit and track work requests)?

Answer 8: See below. We remind you this may change considerably if consolidation of systems occurs in the future as stated in the RFP.

- System Administrators—3
- Core Users—6
- Mobile Users—15
- Work Order Requestors—Unknown. We would be interested to know if your system has the ability to allow citizens to submit a concern, such as a complaint, and be able to track the status of the investigation or project.

Question 9 (Summary of Question/Comment): Will the OJRSA allow for a product by a company dedicated to helping small and mid-sized utilities perform a demonstration?

Answer 9: The only demonstration(s) allowed will be those stated within the RFP. The OJRSA will not allow demos of systems in advance of the submittal due date nor upon the request of a consultant.